

Important circular for aspiring candidates (MBA/MCA)

Instructions/Steps to be followed for taking part in vacant seats in Govt. / Grant-in- Aid and Self finance (Unaided) Institutes (SFI) for M.B.A/M.C.A courses for year 2021-22

In concurrence to the advertisement uploaded by this committee regarding modalities for vacant seats admission process. The institute wise vacant seats are displayed on committee website which includes vacant seats in Govt./GIA and Govt. Autonomous institutes and SFI institutes. The detail process for participating in both type of institute is as follows.

For Vacant seats in Govt. /GIA institutes:

The candidate willing to take part in vacant seats in Gov/GIA and Govt. Autonomous institute shall have to give online consent from their login ID on website **www.gujacpc.nic.in** between **06-10-2021 and 08-10-2021**. The candidate has to login to his account at **www.gujacpc.nic.in** and **Click here to Proceed link available at the dashboard**, the candidate will be diverted to Consent screen, here the candidate has to give his consent as **YES** or **NO** by clicking Yes, the candidate will be able to participate in the referred Round of admission. After giving consent, the candidate has proceed for choice filling in their login ID between **06-10-2021 and 08-10-2021**. **It is compulsory to give consent and fill choices again, to become eligible for this round of vacant seats in Govt./GIA and Govt. Autonomous institutes.**

The consent once given cannot be changed later on, which may please be noted. If you have given consent as NO, in such case you will not be able to participate in Round 3 (for Vacant seats in Gov/GIA institutes) of the admission process. The detail schedule for GOV/GIA/Govt. Autonomous institutes is as follows.

Sr No.	Name of Activity	Proposed Date
1	Online Consent and again choice filling for vacant seats in Govt./GIA institutes for candidates who are already in merit list of ACPC	06/10/2021 to 08/10/2021
2	Declaration of result for Govt. / GIA institutes vacant seats	12/10/2021
3	Deposition of token tuition fee by online payment and confirmation of allotted seat along with generation of Prov. Admission letter during vacant seats round of Govt./GIA institutes	12/10/2021 to 14/10/2021
4	Online Cancellation of admission after vacant seats round of Govt./GIA institutes on www.gujacpc.nic.in	12/10/2021 to 14/10/2021

Candidates who are already in merit list of ACPC shall only be allowed to take part in this vacant seats in GOV/GIA institutes. Moreover, candidates who do not give online consent and not fill choices as stated above, shall not be considered during this online round of admission process.

Steps for Vacant seats in Self Financed Institutes (SFI) (Unaided institutes)

The Vacant seats in **Self Finance Institutes (SFI) (Unaided)** shall be filled as per provisions of rule 18 of prevailing notification. Accordingly, aspiring candidates

fulfilling eligibility criteria of notification for admission to M.B.A/M.C.A courses dated 24.06.2020 & 23.06.2020 issued by Education department Government of Gujarat (available on committee's website) shall have to contact the concerned self-finance institute of his choice between **06-10-2021 to 25-10-2021** for vacant seats admission process at the institute of his choice and preference. The candidate has to submit his application with all requisite documents at the concerned institution within the prescribed time limit.

The concerned self-finance institute shall process the filling up of vacant seats among such eligible candidates in accordance with all provisions of prevailing notifications of Government of Gujarat for admission to MBA/MCA courses. The Merit list will be based on the marks obtained in the CMAT/CAT examination of corresponding year or any such merit based scheme(provided candidates fulfill minimum eligibility criteria as prescribed in the rules) as declared by the concerned institution, **giving priority to the candidates who appeared in CMAT or CAT examination.**

The candidate can approach any number of institute of his choice, as per his eligibility (See prevailing admission rules) in the concerned course, but at each institute he has to apply separately at the respective institute on the available vacant seats by submitting the application form and an application fee of Rs. 350/- (Only from those who are not in merit of ACPC) at the concerned institute.

All are required to follow central / state government guidelines and protocols regarding the COVID-19 pandemic.

Note: The candidates are advised to carry all original documents for verification at the time of counseling at SFI institute level.

Date: 05.10.2021

Admission Committee for Professional course (ACPC)