

Form iii: Official Email ID/GeM ID request

(Fill separate form for each individual)

Applied For:	email ID <input type="checkbox"/>	GeM ID <input type="checkbox"/>
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First Name (as on Adhaar Card)	
Middle Name (as on Adhaar Card)	
Last Name (as on Adhaar Card)	
Employee No. (F.B. No.)	
Email ID	
Designation	
Mobile No. (linked with Adhaar)	
Date of Birth	
Official Address with pin code	
Official Telephone	
Alternate email ID	
Correspondence address with pin code	
Pan No. (for GeM ID)	
Required Role in GeM ID	Buyer <input type="checkbox"/> Consignee <input type="checkbox"/> Paying Authority(P.A.O.) <input type="checkbox"/>

***Reporting Officer**

***Reviewing Officer**

***Final Authority**

Name

Name

Name

Designation

Designation

Designation

F.B.No.

F.B.No.

F.B.No.

(*Please sign and submit via DMS/e-mail) **For IT office use only:**

Request No:	
Fulfilled by:	
Completed on:	
Remarks if any concern:	