

No.10/04/2025-Estt/8CPC
Government of India
Eighth Central Pay Commission

3rd Floor, Chanderlok Building,
Janpath, New Delhi – 110001
Dated the 29th December, 2025

VACANCY CIRCULAR

Subject: Filling up of the post of Principal Staff Officer (PSO) in Eighth Central Pay Commission on deputation basis

In continuation of Department of Expenditure(DOE)'s Vacancy Circular No. A-11011/1/2023-Ad.I dated 17th April, 2025 on the above subject, **it is also proposed to fill upto two (2) posts of PSOs** within the total of the six(6) posts of PS/PPS/Sr.PPS/PSO in Eighth Central Pay Commission on deputation basis. These posts are to be staffed from the date of appointment in the Commission on deputation basis till the tenure of the Commission.

2. The appointments will be governed by the regular norms prescribed by DoPT from time to time. It is requested to circulate this requirement among the relevant officials and personnel in the organizations. The **eligibility criteria** and the proforma are annexed.

3. Nominations/applications, in the attached proforma along with the supporting documents i.e. APAR for last 5 years, Vigilance Clearance, Cadre Clearance etc. be sent to the Commission **only** by email at manish.kr1975@nic.in with a copy at rahul.sharma89@nic.in.

4. This is an open-ended circular, meaning that applications will be considered on a continuous basis until all vacancies are filled. Therefore, it is requested to submit the duly filed/verified applications at the earliest.


(Manish Kumar)
Director, 8th CPC
Tele: 011 23312615

To,

1. Secretary of all Ministries/Departments of the Government of India
2. JS(CS), DoPT, KB-3 with the request for placing the above on the website of DoPT for wide circulation.
3. PPS to JS(E.Coord), DOE, M/o Finance, KB-1 with the request for placing on website of DOE.
4. US(Admn.I), DOE with the request for uploading on e-HRMS portal.

Annexure-I

Eligibility conditions for the post of PS/PPS/Sr. PPS/PSO (Level-08/10/11/12/13 of Pay Matrix) in 8th Central Pay Commission.

1.	Name of the Post	PSO/Sr.PPS/PPS/PS
2.	No. of Posts	06(Six) including upto 02(two) posts of PSO
3.	Classification	General Central Services Group 'A'/'B' Gazetted Ministerial
4.	Pay Scale	PSO- Level 13 of Pay Matrix Sr.PPS- Level 12 of Pay Matrix PPS- Level 11 of Pay Matrix PS- Level 8/10 of Pay Matrix
5.	Eligibility	Officers under the Central Government, failing which officers from State Governments/Union Territories
	(a)	<p>(i) Holding analogous post on regular basis; or</p> <p>(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in Level 12 of Pay Matrix or equivalent in the parent cadre/Department (for PSO); or.</p> <p>with five years' service in the grade rendered after appointment thereto on a regular basis in Level 11 of Pay Matrix or equivalent in the parent cadre/Department (for Sr. PPS); or</p> <p>with five years' service in the grade rendered after appointment thereto on a regular basis in Level 10 of Pay Matrix or equivalent in the parent cadre/Department (for PPS); or</p> <p>with total six years' service in the grade rendered after appointment thereto on a regular basis on Level 8 and Level 10 of Pay Matrix or equivalent in the parent cadre/Department (for PPS); or</p> <p>with two/five years' service in the grade rendered after appointment thereto on a regular basis in Level 07 of Pay Matrix or equivalent in the parent cadre/Department (for PS).</p>
	(b)	<p>Possessing the following educational qualifications and experience:</p> <p>(i) Bachelor's degree from a recognized University or its equivalent.</p>

Annexure-II

Application for the temporary posts under 8th Central Pay Commission to be filled up on deputation basis

1.	Name				
2.	Post applied for				
3.	a) Present Post held (whether regular, ad-hoc or on deputation basis)				
	b) if presently on deputation, please indicate designation of the post held in the parent office/cadre and scale of pay of that post along with the present basic pay that grade				
4.	Present pay in the pay matrix				
5.	Date of drawing the present Level on regular basis				
6.	Date of Birth				
7.	Date of Entry into Service (including service and Select List/Batch)				
8.	Date of retirement				
9.	Office Address				
10.	Phone No. with STD Code				
11.	Mobile No. & Email address				
12.	Educational Qualifications				
13.	Position held since entry into service				
	Office	Post held	From	To	Level as per 7 th CPC
14.	Any other information which you may wish to add				
15.	A brief note (note more than 100 words) highlighting important achievements and work experiences				

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Bio-Data supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Place:

Date:

(Signature of the Candidate)

Address:

CERTIFICATE

(TO BE GIVEN BY THE HEAD OF ORGANIZATION)

The particular are verified and correct. It is certified that no disciplinary/vigilance case is pending against the officer and no major/minor penalty has been imposed on him/her during the last 10 years.

Place:

Date:

(Signature of the Head of
Organization/Office with Office seal)