

Haryana Government
Citizen Resources Information Department

OFFICE ORDER

No: Admin/SSO/ISIT/532

Dated: 30-5-2025

The Governor of Haryana is pleased to constitute a committee to examine and verify the release of payment to various OEM's/ ASP's/ Vendors related to AMC/ CAMC support, repair/ replacement/ purchase of equipment's (for IT & Non-IT infrastructure installed and commissioned at HSDC) and other miscellaneous services.

2 The constituted payment committee is as under:-

#	Name & Designation
1	Accounts Officer or his/ her representative
2	Sh. Anurag (DSEO, CRID)
3	Sh Bikram Chawla (Infrastructure Manager, SDC)

3. The role and responsibility of the Committee is as under:-

A. The committee shall look into the matters/ issues related to payment release to the concerned OEM's or their Authorized Service Partner's (ASP) for providing AMC/ CAMC support or other miscellaneous services related to the IT and Non - IT infrastructure installed and commissioned at HSDC.

B. The committee will:

- Verify whether the invoice amount, invoice duration, payment terms are in compliance with the amount and terms & conditions of the work order.
- Check if any penalty is to be levied w.r.t Service Level Agreement (SLA). If penalty is applicable, then calculate the invoice amount after deduction of penalty amount.
- Verification of payment release for any duplicate payments in the past.
- Tax Compliance - Need for timely payments to ensure compliance with the MSME Act and GST laws.

C. The committee shall also furnish any supportive documents/ information related to the service/ procurement of equipment's and will give recommendations accordingly.

Chandigarh dated,
14-05-2025

Rahul Narwal
Special Secretary to Government, Haryana, IT
Information Technology Electronics &
Communication Department

Endst No. Admin/SSO/ISIT/533

Chandigarh dated, 30-05-2025

Copy to:

- PS to C&S, CRID for kind information of C&S, CRID
- PS to SS IT for kind information of SS IT
- ✓ JCITO - SDC, CRID
- All the committee members for information and necessary action


Director (Administration), IT
for Commissioner and Secretary to Govt., Haryana,
Citizen Resource Information Department.

9th Floor, Haryana Civil Secretariat, Sector - 1, Chandigarh. 160001