

## Request for Proposal

For

**Supply, installation, configuration, testing, and  
commissioning of Digital Audio-Video Conference  
System in Knowledge Centre, 09<sup>th</sup> Floor. Haryana Civil  
Secretariat, Sector - 1 Chandigarh**

### **Citizen Resources Information Department (CRID)**

**Office: SCO 109-110, Sector 17-B Chandigarh-160017  
Phones (Addl. CITO): - +91-172-2703479**

**Email: - [addl-cito.crid@hry.gov.in](mailto:addl-cito.crid@hry.gov.in), and  
[manmeetsharma.ditech@hry.gov.in](mailto:manmeetsharma.ditech@hry.gov.in)**

**Website:- <https://etenders.hry.nic.in>**

INDEX	
INTRODUCTION.....	3
SECTION 1.....	4
IMPORTANT INFORMATION .....	4
SECTION 2.....	6
INSTRUCTION TO BIDDERS ON ELECTRONIC TENDERING SYSTEM .....	6
SECTION 3.....	9
SCOPE OF WORK.....	9
SECTION 4.....	13
ELIGIBILITY CRITERIA.....	13
Relaxations to Micro Small and medium Enterprise registered in Haryana: - .....	18
SECTION 5.....	20
MINIMUM TECHNICAL SPECIFICATIONS.....	20
SECTION 6.....	25
GENERAL INSTRUCTIONS AND BID PREPARATION AND SUBMISSION.....	25
SECTION 7.....	30
TENDER OPENING AND EVALUATION.....	30
SECTION 8.....	34
TERMS AND CONDITIONS OF THE CONTRACT .....	34
SECTION-9 .....	40
FORMAT TO RESPOND TO TENDER .....	40
Format 1.....	41
PRE QUALIFICATION-CUM-TECHNICAL BID .....	41
Format 2.....	44
COMMERCIAL BID.....	44
Annexure 1 .....	45
BIDDING DOCUMENT ACKNOWLEDGEMENT FORM .....	45
Annexure 2 .....	46
UNDERTAKING FOR NOT BLACKLISTED .....	46
Annexure 3 .....	47
TECHNICAL COMPLIANCE.....	47
Annexure 4.....	51
CHECKLIST TO BE ENCLOSED WITH TECHNICAL BID .....	51

## INTRODUCTION

Society (Society for IT initiative fund for e-Governance, an autonomous body (under the administrative control of Citizen Resources Information Department erstwhile Information Technology Electronics & Communication Department Haryana) as part of its mandate is also managing the requirement of IT related peripherals of Knowledge Centre, 09<sup>th</sup> floor in Haryana Civil Secretariat, Chandigarh. As a part of the up gradation of the Digital Audio-Video Conference System, Society (Society for IT initiative fund for e-Governance , invites e-tenders for the **Supply, installation, configuration, testing and commissioning of Digital Audio-Video Conference System in Knowledge Centre, 09<sup>th</sup> Floor. Haryana Civil Secretariat, Sector - 1 Chandigarh** as per the terms and conditions specified in this tender document. Here in this document Society for IT initiative fund for e-Governance, an autonomous body under the administrative control of Citizen Resources Information Department erstwhile Information Technology Electronics & Communication Department Haryana is referred as “Society”.

SECTION 1  
IMPORTANT INFORMATION

<b>Important Information</b>									
1.	Tender Inviting Authority Designation and Address								
	Addl. CITO, CRID 4 <sup>th</sup> Floor, SCO 109-110, Sector - 17 B, Chandigarh, Phone: +91-172- 2703479 e-mail ID: <a href="mailto:munishchandan.crid@hry.gov.in">munishchandan.crid@hry.gov.in</a> ; <a href="mailto:addr-cito.crid@hry.gov.in">addr-cito.crid@hry.gov.in</a> ; <a href="mailto:manmeetsharma.ditech@hry.gov.in">manmeetsharma.ditech@hry.gov.in</a> <b>For On behalf of</b> Secretary and Treasurer, Society for IT initiative fund for e-Governance an autonomous body under the administrative control of Citizen Resources Information Department, Chandigarh								
2.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Name of the Work</td><td>Supply, installation, configuration, testing and commissioning of Digital Audio-Video Conference System in Knowledge Centre, 09<sup>th</sup> Floor. Haryana Civil Secretariat, Sector - 1 Chandigarh</td></tr> <tr> <td>Tender reference</td><td>2025_HRY_439434</td></tr> <tr> <td>Place of Execution</td><td>Knowledge Centre, 09<sup>th</sup> Floor, Haryana Civil Secretariat, Chandigarh.</td></tr> </table>	Name of the Work	Supply, installation, configuration, testing and commissioning of Digital Audio-Video Conference System in Knowledge Centre, 09 <sup>th</sup> Floor. Haryana Civil Secretariat, Sector - 1 Chandigarh	Tender reference	2025_HRY_439434	Place of Execution	Knowledge Centre, 09 <sup>th</sup> Floor, Haryana Civil Secretariat, Chandigarh.		
Name of the Work	Supply, installation, configuration, testing and commissioning of Digital Audio-Video Conference System in Knowledge Centre, 09 <sup>th</sup> Floor. Haryana Civil Secretariat, Sector - 1 Chandigarh								
Tender reference	2025_HRY_439434								
Place of Execution	Knowledge Centre, 09 <sup>th</sup> Floor, Haryana Civil Secretariat, Chandigarh.								
3.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Tender document availability</td><td>Tender Notice &amp; Tender Document is available at <a href="https://etenders.hry.nic.in">https://etenders.hry.nic.in</a> from 2:00 PM onwards 09.05.2025</td></tr> <tr> <td>Approximate tender value</td><td>₹45 Lakhs approx.</td></tr> <tr> <td>Processing Fee for Tender</td><td>The Payment for Tender Document Fee ₹5,900/- (Rupees Five Thousand Nine Hundred Only) i.e. (₹5,000/- + 18% GST) and ₹1,180/- eService Fee, i.e. (₹1,000+18% GST) can be made by eligible bidders through Online Mode at the State's e-Tendering Portal. Scanned copy of the Online Payment Receipt should be uploaded with the technical e-bid.</td></tr> <tr> <td>Earnest Money Deposit (EMD)</td><td>The EMD will be ₹90,000.00, can be made by eligible bidders through Online Mode at the State's e-Tendering Portal  Scanned copy of the Online Payment Receipt. This EMD will be returned on award of tender to the L1 Bidder.</td></tr> </table>	Tender document availability	Tender Notice & Tender Document is available at <a href="https://etenders.hry.nic.in">https://etenders.hry.nic.in</a> from 2:00 PM onwards 09.05.2025	Approximate tender value	₹45 Lakhs approx.	Processing Fee for Tender	The Payment for Tender Document Fee ₹5,900/- (Rupees Five Thousand Nine Hundred Only) i.e. (₹5,000/- + 18% GST) and ₹1,180/- eService Fee, i.e. (₹1,000+18% GST) can be made by eligible bidders through Online Mode at the State's e-Tendering Portal. Scanned copy of the Online Payment Receipt should be uploaded with the technical e-bid.	Earnest Money Deposit (EMD)	The EMD will be ₹90,000.00, can be made by eligible bidders through Online Mode at the State's e-Tendering Portal  Scanned copy of the Online Payment Receipt. This EMD will be returned on award of tender to the L1 Bidder.
Tender document availability	Tender Notice & Tender Document is available at <a href="https://etenders.hry.nic.in">https://etenders.hry.nic.in</a> from 2:00 PM onwards 09.05.2025								
Approximate tender value	₹45 Lakhs approx.								
Processing Fee for Tender	The Payment for Tender Document Fee ₹5,900/- (Rupees Five Thousand Nine Hundred Only) i.e. (₹5,000/- + 18% GST) and ₹1,180/- eService Fee, i.e. (₹1,000+18% GST) can be made by eligible bidders through Online Mode at the State's e-Tendering Portal. Scanned copy of the Online Payment Receipt should be uploaded with the technical e-bid.								
Earnest Money Deposit (EMD)	The EMD will be ₹90,000.00, can be made by eligible bidders through Online Mode at the State's e-Tendering Portal  Scanned copy of the Online Payment Receipt. This EMD will be returned on award of tender to the L1 Bidder.								
4.	Starting date of Tender								
5.	Pre-bid meeting								
6.	Last date and time for submission of Pre-bid queries								
7.	Last date and time for submission of e-Tender								
8.	Date and Time of Opening of Technical Bids								
9.	Last date for submission of hard copy of technical bid to CRID.								
10.	Date and Time of Opening of Commercial Bids								
i. <b>Eligibility Criteria:</b> Please refer to Section 2 of the Tender Document. ii. <b>Two Bid System i.e. Stage-1 Prequalification cum Technical Bid; Stage-2 Commercial Bid.</b> iii. <b>Tenders received after the due date and time will be summarily rejected.</b> iv. <b>Any Bid not conforming to the format will be summarily rejected.</b>									

Note: Bidders are advised to visit the e-procurement portal, i.e. <https://etenders.hry.nic.in> of Haryana Govt. on regular basis for updates/corrigendum issued by the department related to the tender.

SECTION 2  
INSTRUCTION TO BIDDERS ON ELECTRONIC TENDERING SYSTEM

---

#### INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM

1. Bidder should do Online Enrolment in this Portal using the option [Click Here to Enroll](#) available in the Home Page. Then the Digital Signature enrollment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized Certifying Authorities such as e-Mudhra CA/GNFC/IDRBT/MtnlTrustline /SafeScript/TCS.
2. Bidder then logs into the portal giving user id / password chosen during enrollment.
3. The e-token that is registered should be used by the bidder and should not be misused by others.
4. DSC once mapped to an account cannot be remapped to any other account. It can only be inactivated.
5. The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under My Documents option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of bid documents.
6. After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document; otherwise, the bid will be rejected.
7. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.
8. If there are any clarifications, this may be obtained online through the eProcurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online.
9. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document, they can be clubbed together.
10. Bidder should arrange for the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission date and time for the tender.
11. The bidder reads the terms and conditions and accepts the same to proceed further to submit the bids.
12. The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.
13. There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.
14. It is important to note that, the bidder has to click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids Which are not Frozen are considered as Incomplete/Invalid bids and are not considered for evaluation purposes
15. In case of Offline payments, the details of the Earnest Money Deposit(EMD) document submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected
16. The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.

17. The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
18. At the time of freezing the bid, the eProcurement system will give a successful bid Updating message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.
19. After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event.
20. Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.
21. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected
22. The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST), which is GMT+5:30. The bidders should adhere to this time during bid submission.
23. All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by any one until the time of bid opening. Overall, the submitted bid documents become readable only after the tender opening by the authorized individual.
24. During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socket Layer (SSL) with 256-bit encryption technology. Data encryption of sensitive fields is also done.
25. The bidders are requested to submit the bids through online eProcurement system to the TIA well before the bid submission end date and time (as per Server System Clock).
26. The bidders are requested to submit the bids through online eProcurement system to the TIA well before the bid submission end date and time (as per Server System Clock).

SECTION 3  
SCOPE OF WORK

### 3. SCOPE OF WORK / SERVICE LEVEL AGREEMENT:

- 3.1 CRID - IT invites e-Bids from the manufacturers/ their authorized firms of Networking for Supply, installation, configuration, testing and commissioning of Digital Audio-Video Conference System in Knowledge Centre, 09<sup>th</sup> Floor Haryana Civil Secretariat, Sector - 1 Chandigarh which broadly includes Audio Solution (Mic, Speakers, control system, etc), LED Display/ TVs, Door access control system, as per the minimum technical specifications and other terms and conditions.
- 3.2 The supplier is required to establish managed Audio-Video conference system in the building as per list provided using robust and state of the art latest Technology.
- 3.3 Upon award of purchase order / work order / contract, the selected vendor will depute a site in-charge for the sites (onsite) who will coordinate the project activates with the respective coordinators/ Caretaker of the purchaser.
- 3.4 All offered items should be of the same make / OEM and should support interoperability with major OEM brands IP Cameras, Audio - Video Conferencing Unit etc.
- 3.5 All the features mentioned in the specifications should be available from day one.
- 3.6 Power & Console Cables, necessary drivers and software required to run the equipment must be supplied during installation and commissioning from day one without any additional cost.
- 3.7 Service support pack details are to be provided with all networking equipment.
- 3.8 All active components must support open standards and should be able to integrate with other active components installed in the Knowledge Centre at the Haryana Civil Secretariat.
- 3.9 Warranty, Service & Support (Onsite) for 3 years. Proper backup to be ensured throughout the contract period. The complete set faulty equipments under warranty shall be replaced within a week after the receipt of due intimation of the problem experienced by the purchaser. The period of 3 years warranty will be from the date of acceptance letter, without any extra cost, irrespective of performance, failing which downtime penalty will be imposed on the successful Seller/ bidder.
- 3.10 The cost of all hardware items must include mandatory 3 years onsite comprehensive Original Equipment Manufacturer's warranty.
- 3.11 The quoted products should not be end-of-sale / life for the next 2 years, and OEM support of the same should be available for at least the next 5 years after the end of life/sale.
- 3.12 The details of the offered service support pack of the OEM are to be provided with the supplied articles/ equipments.
- 3.13 The Supplier is required to supply the latest updates, patches and upgrades of Audio - Video Software (If supplied), computer OS updates free of cost during the warranty period.
- 3.14 The quoted rates should be inclusive of all installations works like but not limited to preparing of cable layout / diagram, drilling, refilling, trenching, relieving, laying of conduit, channel, cable tray, cable, punching, fixing of active & passive components, tagging of patch cords etc.
- 3.15 The arrangement/option/quantity may increase or decrease. The quantity of all active & passive components mentioned in offered bill of material is tentative and may vary as

per site requirement & will be paid as per actual consumption.

3.16 The Selected Bidder is required to provide a comprehensive warranty for the products for a period of 3 years from the date of acceptance letter/ Go live after completion of work.

3.17 The warranty shall cover the system software, components and sub-components of the supplied infrastructure including patches and upgrades (free of cost) of the system software.

3.18 In addition to the warranty as mentioned in the above clause, the Bidder shall, during the above said period, replace parts, if any, and remove any manufacturing defect, if found, so as to make the device fully operative. Replacement of parts or the entire product is to be done without any additional cost.

3.19 All the operating system/software licenses, if applicable, are to be registered in the name of the owner department.

3.20 The warranty will be comprehensive and will include all the parts and system software support, expenses of the engineers i.e. to & from fare, stays local conveyance etc.

3.21 GST or other taxes at the time of billing will be applicable.

3.22 Payment shall be made after adjusting penalties (if any) as applicable.

3.23 All payments shall be made subject to the deduction of TDS (Tax deduction at Source) as per the current Income-Tax Act.

3.24 Site survey before bidding: Survey of site before bidding can be facilitated on request bases without affecting the timelines of the tender.

3.25 Site survey schedule: within a week from the date of purchase order.

3.26 Delivery terms: Delivery within 4 weeks from the date of approval of site survey reports.

3.27 Installation & site handover schedule: Installation within a week of delivery of ordered material or as per directions of the Nodal Officer at the site.

3.28 **Performance Bank Guarantee:** -

The successful bidder is also required to submit a performance bank guarantee (PBG) as per below table within seven days from the date of issue of the purchase order and to be kept valid for Three years and six months from the date of supply of the items as mentioned in this tender. The successful bidder shall be required to extend the bank guarantee equivalent to any delay period of supply and for any annual renewal subsequent to the expiry of initial 3 years. In the case of renewal, the validity of the PBG shall be equivalent to the renewal period.

#	Type of Firm / Enterprises	Value of Performance Security Deposit
1.	Haryana-based firms: Haryana Based Micro and Small Enterprises MSEs) eligible as per the “Haryana State Public Procurement Policy for MSME -2016” notified vide G.O. No. 2/2/2016-4I BII(1) dated 20-10-2016 and for Start-ups/first generation Entrepreneurs as notified vide G.O.No.2/2/2016-4IB-II dated 03.01.2019 & it's further	90% concession to MSEs on performance Security as applicable to other Haryana-based firms subject to fulfillment of conditions as per eligibility

	amendments U.O. No. 21212016-41-811 Dated: 13-08-2021 under following hyperlink: <a href="https://cdnbbsr.s3waas.gov.in/s3a1d7311f2a3128426d710e1c617fc8c/uploads/2021/08/202101359.pdf">https://cdnbbsr.s3waas.gov.in/s3a1d7311f2a3128426d710e1c617fc8c/uploads/2021/08/202101359.pdf</a>	
2.	Other States/UTs-based firms	10% of order value

### 3.29 Penalty clauses:

Penalty for delay in delivery, installation and commissioning beyond the allotted time period :

S#	Penalty	Duration of Delay (Weeks)	Penalty Amount on delivery on site (% of total project value)
1	Penalty for delay in delivery, installation and commissioning beyond the allotted time period	Delay of first two weeks (14 days)	0.50 % per week
2		Delay for next two weeks (14 days)	0.75 % per week
3		Delay beyond 4 weeks	1.00 % per week
4		Maximum cap = 10% of the total Project value	
5		In case of further delay, purchaser reserves the right to cancel the order or give the order to L2 or other vendor on same rates or re-tender it. Further suitable action as stipulated in this tender document like forfeiting the PBG could be taken against the company / firm.	
6		However, if, Purchasing Department opts to accept the items beyond above mentioned delay, 1% penalty per week would continue for any unjustified delay in delivery subject to maximum cap of 10% penalty of the total Project value.	

### 3.30 EMD will be released upon receipt of PBG.

3.31 The Secretary and Treasurer, Society for IT initiative fund for e-Governance as Purchaser reserves the right to terminate the contract any time, in case the Supplier does not provide quality service during warranty period and liable for suitable action can be taken against supplier company/firm.

3.32 **Arbitration:** In the eventually of any dispute the arbitration will be done as per the Arbitration and conciliation Act 1996 G.O.I.

3.33 **Physical Damage repair/replacement:** Any damage to the equipment installed due to user negligence shall be replaced on paid basis as per discovered/ approved rates.

SECTION 4  
ELIGIBILITY CRITERIA

#### 4. ELIGIBILITY CRITERIA

4.1 This RFP is open to all firms/companies within India, who are eligible to do business in India under relevant Indian laws as in force at the time of bidding.

4.2 Firm/company declared by GoH to be ineligible to participate for corrupt, fraudulent or any other unethical business practices shall not be eligible during the period for which such ineligibility is declared.

4.3 In case the entity is a defaulter in paying any dues to any of the Government Departments, the entity is not eligible for the tender. The bidder should submit Undertaking as placed at Annexure- 13 & 14 in the technical bid.

4.4 Breach of any of the conditions of this tender document, work order, arrangement, contract with GoH may attract a proceeding to declare a firm/company ineligible for a certain period or certain number of consecutive tender calls at the option of the Society.

#### 4.5 Bidders Queries

**A.** Any clarification regarding the RFP document and any other items related to this project can be submitted to the Addl. CITO, CRID Haryana as per the submission mode and timelines mentioned in the Proposal Data sheet.

**B.** Any requests for clarifications post the indicated date and time shall not be entertained by the purchaser. Further, Addl. CITO, CRID Haryana will reserve the right to issue clarifications.

**C.** The queries of only those bidders would be considered who should send the same across to the e-mail IDs provided in the proposal Data sheet.

**Note:** Queries must be strictly submitted in the prescribed format (.XLS/ .XLSX). Queries not submitted in the prescribed format shall not be considered/ responded at all by the purchaser.

Bidder's Request for Clarification/ Pre-bid Queries format {to be filled by the bidder}				
Name of the Bidder/ Company/ Firm /Agency:				
Bidder/ Company/ Firm / Agency Contacts:	Contact Person(s)	Address for Correspondence	Email-Id(s)	Tel. Nos. & Fax Nos.
Name of Person(s) Representing the Bidder/ Company/ Firm / Agency:	Name of Representative	Designation	Email-Id(s)	Tel. Nos. & Fax Nos.
Query / Clarification Sought:				
S. No.	RFP Page No. and Section Name	Content of Section (Details from RFP document)	Desired Change (Highlighting the change) Or Query/ Suggestion/ Clarification required	Reasoning/ explanation for the request
1				
2				
3				

4.6 The concessions/benefits to MSEs and medium Enterprise are as per Haryana State Public Procurement Policy for MSMEs-2016, issued by Govt. of Haryana, Department of Industries & Commerce vide G.O. 2/2/2016-4IBII (1) dated 20.10.2016 and Amendment Memo No. 2/3/2018-4IB-II dated 23.04.2018. Manufacturing Micro and Small Enterprises (MSEs including Khadi and Village Industries/Units) who have filed Entrepreneur Memorandum in Haryana in respect of the quoted items participate directly in tender and do not through any intermediaries (their dealers/agents. distributors), will not subcontract to any other firm and to carry the entire manufacturing at their enterprise. Concerned MSE will be required to submit a copy of the Entrepreneur Memorandum in respect of its category of Micro/Small issued to the firm by the Industries Department Haryana as a part of the technical bid.

4.7 Preference to Make in India criterion as per Notification No: 02/08/2020-4IB-II Dated 18.11.2020 of Department of Industries & Commerce, Government of Haryana i.e. "Haryana State Public procurement (Preference to Make in India)-2020, will be applicable. OEM/ Bidder has to provide the necessary undertaking in compliance with this as applicable.

4.8 Any Bidder not meeting even one of the qualification criteria as mentioned below shall be summarily rejected. The Bidders shall enclose documentary evidence for fulfilling the Eligibility in the Technical Bid. If a bidder fails to enclose the documentary proof for eligibility, their bid will be summarily rejected.

**Minimum Eligibility Criteria:**

S#	Clause	Documents Required
1.	The processing fee for Tender should be submitted.	The Payment for Tender Document Fee ₹5,900/- (Rupees Five Thousand Nine Hundred Only) i.e. (₹5,000/- + 18% GST) and ₹1,180/- eService Fee i.e. (₹1,000+18% GST) can be made by eligible bidders through Online Mode at NIC Portal in favor of Haryana State Electronics Development Corporation Limited. Scanned copy of the Online Payment Receipt should be uploaded with the technical e-bid.
2.	EMD should be submitted.	The EMD will be ₹90,000.00, can be made by eligible bidders through Online Mode at NIC Portal in favor of Society For IT initiative Funds for e-Governance  Scanned copy of Online Payment Receipt and Performance Bank Guarantee should be uploaded with technical e-bid. This PBG will be returned on award of tender to the L1 Bidder. The Bank details for making EMD in the form of Bank Guarantee  Name of Organization: Citizen Resources Information Department-IT, In Favour of "Society For IT initiative Funds for e-Governance", Payable at Chandigarh
3.	The Signatory signing the Bid on behalf of the Bidder should be duly authorized by the Board of Directors of the Bidding Company to sign the Bid on	A Certificate from CS/ Proprietor certifying that the Bidder is authorized by the Board of Directors /

S#	Clause	Documents Required
	their behalf.	Managing Director / CEO.
4.	<p>The bidder must be an OEM or their National Distributor. However, in case, OEM or their National distributors are not directly participating in the tender, then the OEM can authorize any Indian firm/dealer/SI to participate in the tender.</p> <p>Bidder can also be a startup as defined by the Govt. of Haryana, Industries &amp; Commerce Department vide policy circular no. 2/2/2016-4IB-II dated 03.01.2019. The said policy circular is available on the website of DGS&amp;D, Haryana, i.e. <a href="http://dsndharyana.gov.in/en-us/Purchase/Rules-instruction-and-procedure/Instructions">http://dsndharyana.gov.in/en-us/Purchase/Rules-instruction-and-procedure/Instructions</a></p>	<p>The Bidder/OEM must be registered in India under the Indian Companies Act, 1956. (copy of the Registration certificate must be submitted)</p> <p>Certificate / license of Manufacturing is required, in case bidder is an OEM. Certificate of dealership / authorization letter as per the Annexure-5 from OEM in case bidder is any National Distributor or Indian firm/dealer/SI etc.</p> <p>In the case of startups, the prior turnover and prior experience shall be applicable as defined by the Govt. of Haryana, Industries &amp; Commerce Department, vide policy circular no. 2/2/2016-4IB-II dated 03.01.2019. The clause of OEM/authorized distributor / Dealer/agent shall not apply for startups, as startups have to bid directly.</p>
5.	The bidder must be registered in India under the Indian Companies Act, 1956/ Partnership Act 1932/sole proprietorship (with VAT & Service Tax registration) firm and should be in existence in India for at least the last 3 financial years, as on date of submission of bid.	The bidder shall provide the Certificate of Incorporation for Registered Companies, Partnership Deed for Partnership Firms / GST Registration Certificate for Sole Proprietorship Firms.
6.	<p><b>OEM/ Bidder Qualification Criteria</b> The OEM should be in the manufacturing of offered products for at least last 3 financial years and as on bid submission date.</p> <p>Experience Criteria: In respect of the experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.</p>	Copies of work orders and contracts specifying the same for 2021-22, 2022-23, 2023-24 and as on bid submission date.
7.	The Bidder/ OEM {themselves or through reseller(s), should have executed projects for the supply and installation/ commissioning of same or similar Category Products during the preceding 3 financial years (i.e., current year and three previous financial years) as on the opening of bid, as per the following criteria	<ul style="list-style-type: none"> <li>(i) Single order of at least 80% of estimated bid value; or</li> <li>(ii) Two orders of at least 50% each of estimated bid value; or</li> <li>(iii) Three orders of at least 40% each of estimated bid value.</li> </ul> <p>The satisfactory performance</p>

S#	Clause	Documents Required
		certificate issued by the respective Purchaser organization for the above orders should be uploaded with the bid. In case of bunch bids, the Category related to the primary product having the highest bid values should meet this criterion.
8.	The bidder's average turnover during the last 3 financial years should be at least 100% of the estimated tender value. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution/incorporation of the bidder are less than 3 years old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criterion.	Audited CA Certificate of the Bidder for each of the last 3 Audited financial years.
9.	Turnover Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be 1.80 Cr (i.e. 4 times the tender value) for 1) Audio Conf Solution and 2) TV Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution/incorporation of the OEM is less than 3 years old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criterion.	Audited CA/OEM's Certificate for each of the last 3 Audited financial years.
10.	Product Data Sheet to be uploaded with the bid	The Data Sheet of the product(s) offered in the bid is to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.
11.	Should not have been black listed as on date of submission of Bid.	An Undertaking as per the Annexure-2 to be submitted by the bidder on non-judicial stamp paper.

S#	Clause	Documents Required
12.	Service Center	There should be at least one OEM owned or authorized service center in Tri-city/Haryana.
13.	Product certification	As mentioned in the Technical Specification.
14.	ISO Certification	ISO 9001:2015/2018 or latest Certificate issued in the name of Bidder & OEM.

**Note:-** For MSME, start-up, the turnover, experience, and other conditions will be applicable as per Haryana State Govt. Guidelines issued from time to time

**Relaxations to Micro Small and medium Enterprise registered in Haryana: -**

**A. Concessions/benefits Micro Small: -**

S#	Area as part of qualifying requirements	Concession benefits allowed to MSEs.	Eligibility
1.	Tender Fee	Exemption on the payment of Tender Fee subject to fulfillment of conditions as per eligibility	Manufacturing Micro & Small Enterprises(MSEs) (Including Khadi & village Industries/ Units) who have filed Entrepreneur Memorandum in Haryana in respect of the quoted items, participate directly in tender and not through any intermediaries (their dealers/ agents/ distributors), will not subcontract to any other firm and to carry the entire manufacturing at their enterprise.
2.	Earnest Money Deposit (EMD)	Exemption on the payment of Earnest Money deposit (EMD) subject to fulfillment of condition as per eligibility.	<i>Concerned MSE will be required to submit the copy of Entrepreneurs Memorandum in respect of its category of Micro/Small issued to the firm by the Industries Department Haryana as part of Technical Bid.</i>
3.	Performance Security	90% concession on Performance Security as applicable to other Haryana based firms subject to fulfillment of condition as per eligibility	
4.	Turnover	a. Micro Enterprises: Concession of 80% on Turnover condition imposed as qualifying criteria. b. Small Enterprises: Turnover condition imposed as qualifying	
5.	Past Performance & Experience	Exempted in respect of Past Performance & Experience as part of qualifying Requirement of the tender subject to fulfillment of condition as per eligibility	Manufacturing Micro & Small Enterprises (MSEs) (including Khadi & village Industries/ Units) who have filled Entrepreneur Memorandum in Haryana and Further: Those MSEs have Qualified Certification of ISI/ISO/AgMark//Quality Mark issued from

6.	Purchase Preference	<p>50% of the total tendered quantity provided quoting price within band of L-1+15% by bringing down their price to L-1 and subject to condition that it agrees to fulfillment of other terms &amp; conditions of the tender and further subject to fulfillment of conditions as per eligibility</p>	<p>competent authority in State or Central Govt. in respect of the item/ Goods mentioned in the tender. OR/AND Those who are registered with DGS&amp;D/ NSIC /GOI Department/ State Govt. Department/GOI PSUs/State Govt. PSUs in respect of the item/goods mentioned in the tender. The firm will be required to submit the detailed information in respect of above through an Undertaking as per the format enclosed as Annexure-X.</p>
----	---------------------	--	--

**B. Concessions/benefits to Medium Enterprises: -**

S#	Area as part of qualifying Requirements	Concessions/benefits allowed to medium enterprises	Eligibility
i.	Past Performance & Experience	Exemption on Qualifying Requirement of Past Performance & Experience as part of Qualifying Requirements of the tender subject to the tender subject to fulfillments of conditions as per eligibility.	Manufacturing Medium Enterprises of the State that have filed Entrepreneur Memorandum for quoted items in Haryana, participate directly in tender and not through any intermediaries (their dealers/agents/ Distributors), and will not subcontract to any other firm and to carry the entire manufacturing at their enterprise. This concession will be applicable only for one year to newly registered Medium Enterprises or Medium Enterprises of State who are not eligible in State Public Procurement due to eligibility criteria of part performance & Experience. The Firm will be required to submit the detailed information in respect of above through an Undertaking as per the format enclosed as Annexure-XI.
ii.	Purchase Preference	10% of the total tendered quantity provided quoting price within band of L-1+15% by bringing down their price to L-1 and subject to condition that it agrees to fulfillment of other term & conditions of the tender and further subject to fulfillment of conditions as per eligibility.	

**Any Bid failing to meet the above stated Qualification criteria shall be summarily rejected and will not be considered for Financial Evaluation.**

SECTION 5  
MINIMUM TECHNICAL SPECIFICATIONS

## 5. Minimum Technical Specifications of the products:

Please note that the specifications given below are the minimum suggested technical specifications. Bidders are free to offer any specification over and above the minimum indicated. The bidders are further required to submit the technical brochures along with the technical bid besides filling the technical Performa at annexure-4. The offered product should be available on public domain.

S.No.	Item Description	Qty	Unit
1	Supply, installation, testing and commissioning of Flush-mounted Digital <b>Delegate</b> Unit Microphone. Immunity to mobile phone interference. Controls and Indicators. Microphone button. Color-coded LED indicator above microphone button for showing the following states: microphone on, request-to-speak, and possible-to-speak (shows if microphone can be activated). Mic and speaker shall be activated at the same time. Light-ring indicator in head of microphone. Concealed initialization button at base of device for reassigning the network address. Frequency response (-3 dB) (Hz) 30 Hz - 20,000 Hz. Total harmonic distortion + noise (%) < 1% Minimum signal-to-noise ratio (dBA) > 90 dBA. Nominal acoustic input level (dB SPL) (microphone) 85 dB SPL. Microphone stem length (mm) 480 mm.	12	Nos.
2	Supply, installation, testing and commissioning of Flush-mounted Digital <b>Chairman</b> Unit Microphone. Immunity to mobile phone interference. Controls and Indicators. Microphone button and Priority. Color-coded LED indicator above microphone button for showing the following states: microphone on, request-to-speak, and possible-to-speak (shows if microphone can be activated). Mic and speaker shall be activated at the same time. Light-ring indicator in head of microphone. Concealed initialization button at base of device for reassigning the network address. Frequency response (-3 dB) (Hz) 30 Hz - 20,000 Hz. Total harmonic distortion + noise (%) < 1% Minimum signal-to-noise ratio (dBA) > 90 dBA. Nominal acoustic input level (dB SPL) (microphone) 85 dB SPL. Microphone stem length (mm) 480 mm.	1	Nos.
3	Supply, installation, testing and commissioning of Control Unit with Plug-and-play functionality for quick and easy connection of Discussion Devices, touch-buttons on the front panel for easy configuration and operation purposes, Intuitive LED indicators for clear and immediate feedback on the system settings, Web browser control - it shall be possible to use a web browser application to view and manage system settings, System control for 75 or more Discussion Devices, Hot swap of Discussion Devices, without having to power down the system, Microphone-mode selection button and green LED indicators for selecting one of the following microphone operating modes: 'open mode', 'override mode', 'voice activation mode', and 'push to talk (PTT) mode', Number of Open Microphones (NOM) button and green LED indicators for selecting the number of microphones that can be activated at the same time. It shall be possible to select up to four open microphones at the Control Unit, Built-in digital recorder with internal memory and USB recording, Built-in loudspeaker and headphone socket for listening to recorded discussions before replaying them to the Floor, or listening to recordings, Built-in Digital Acoustic Feedback Suppression (Dafs).USB connector on front of unit for connecting a USB memory stick. Recorder. Recording/ Playback 64, 96,128, 256Kbit/sec. Recording/ Playback (sample frequency) 44.1kHz. Monitoring loudspeaker- Nominal output 72dB SPL. Frequency response 200Hz-12.5kHz.	1	Nos.
4	Supply, installation, testing and commissioning of Cable Assembly for conference system 10 or more Mtrs	2	Nos.
5	Supply, installation, testing and commissioning of 30 W, 6.5", 2 Way Ceiling Speaker, Co-axial full-range speaker with poly cone tweeter, full-range performance 70 Hz to 20 kHz. Max. Power - 45 W, Rated power- 30 W, Power taps at 100 V- 30 W - 15 W - 7.5 W, Sound pressure level 1 kHz oct, 1 W, @1 m- 90 dB (±3 dB). Effective frequency range (-10 dB)- 70 Hz to 20 kHz, Rated voltage- 100 V.	8	Nos.
6	Supply, installation, testing and commissioning of 240 Watts Mixer amplifier, Inbuilt Bluetooth for audio streaming, Supports audio playback from USB pen drive, 4 microphone/line inputs, plus music source input, Insert feature to use as a pre/power amplifier , Optional 2 tone chime generation for input 1, Frequency response -80 Hz to 18 kHz (+1/ -3 dB @ 10 dB ref. rated output), Distortion- <1% @ rated output power, 1 kHz, Bass Control - Max. ± 8 dB , Treble Control - Max. ± 8 dB, Connector - Cinch, stereo converted to mono, Sensitivity - 200 mV to 300 mV, Impedance - 22 kohm, S/N (flat at max. volume) - ≥70 dB, Headroom ->25 dB.	1	Nos.

7	Supply of Handheld Wireless Mic system that has a min of 14-hour battery life from two AA alkaline batteries. Cardiod polar pattern, Dynamic microphone ,frequency response 83Hz-18kHz,RF sensitivity < 1.0 UV, Image rejection>55dB, Dynamic range > 95dB and receiver having 30 channels possible, S/N ratio >100dB A, dynamic range >95dB B, distortion <1 %,frequency band:618-634 MHz, modulation: +/-40kHz	2	Nos.
8	Supply, installation, testing and commissioning of Table AV Interface Box-- with Minimum 1X Universal unswitched Power Socket, 1X HDMI, 1X Audio, 1X USB TypeA, 1X LAN Port, Durable pneumatic movement and mechanical latching mechanism	3	Nos.
9	Supply, Installation, testing and commissioning of 4K Ultra HD, 12X optical zoom camera, AI-based auto framing mode, Sensor: 1/2.5 inch or better, Backlight Compensation: Supported, SNR CMOS sensor combined with 2D and 3D noise reduction, Streams AV over IP using H.264 and H.265, Control the camera's functions via USB, Ethernet, RS-485, and RS-232, Supports USB 3.0 and 2.0 interfaces, power: PoE, camera: 4K, Signal to Noise Ratio ≥55dB, Number of Presets: 250 or more, preset Accuracy: 0.1° or better, 3.5mm Audio Interface, Line In, 3.5mm Audio Interface, Mic In, USB PTZ Control: yes, Video Stream: First Stream, Second Stream, Supporting Protocols: TCP/IP, HTTP, RTSP, RTMP, Onvif, DHCP, Multicast	1	Nos.
10	Supply, Installation, Testing and Commissioning of Professional Audio DSP Mixer has 4 inputs with AEC, 8 outputs, built-in VoIP/Skype for Business interface, Telco, USB audio; GPIO, RS232, IP control interfaces; and expansion buses. 4 Mic/Line inputs with AEC. Built-in VoIP: 5 lines. Built-in Skype for Business Client. Built-in Telco processing. Separate ports for VoIP/Skype for Business and Ethernet. Built-in USB for PC-based conferencing. MIC/LINES INPUT and OUTPUTS :- Mic/Lines Inputs- 4, Mic/Lines output- 8, Frequency Response- 20Hz - 22kHz @ +4dBu, +/- 0.5dBu, Dynamic Range: 20Hz - 20kHz @ 0dB, >105dB, Crosstalk (Mic/Line): Channel to Channel, stimulus at 20dBu to receptor at -56dBu, 1kHz, < -98dB, Input Impedance: Balanced (line to ground), 2.2kΩ, 1%, Output Impedance: Balanced (line to ground), 95Ω, 1%, Phantom Power: 48V, Impedance 6.81kΩ, USB AUDIO:- Port Type- USB-B connector, Audio: Digital Audio, 2 x 2 bidirectional channels, Sample Rate: 48kHz, RJ-45, 10/100Mbps Ethernet Network, Auto Negotiation, IP address: IPv4 (IPv6 upgradeable through future s/w, f/w upgrade), AMPLIFIER OUTPUT:- Speaker Output Port: Dual binding posts, Audio: 2 Channels, Output Power: 10W Max, 8Ω load, Frequency Response:20Hz - 22kHz @ +10dBu, +/- 0.5dBu, Dynamic Range: 20Hz - 22kHz @ 20dB, >102dB, with 20kHz digital low pass filter.	1	Nos.
11	Supply, Installation, Testing and Commissioning of 8 x 8 HDMI 2.0 Matrix Switcher with Audio Matrix-- includes 8 HDMI inputs, 8 HDMI outputs and 8 SPDIF and 8 analog audio outputs for audio matrix, Supports 4K/60 4:4:4, HDR, Should be HDCP2.3 compliant, Individual volume adjustment on each L+R output, Supports 4K to 1080p down scaling up to 4 outputs, HDMI Audio Signal LPCM 7.1 audio, Frequency Response-20 Hz to 20 kHz, ±1dB, SNR-80dB, 20Hz-20 kHz bandwidth, SNR- <80 dB, 10 kHz sine at 0 dBFS level (or max level before clipping), Controllable by front panel, IR, RS232 and TCP/IP, HDMI Output should support up to 5V500mA for AOC cable, HDMI Out should provide 2.5W to power Active Optical Cable (AOC).	1	Nos.
12	Supply, installation, Testing and Commissioning of 65" 4KUHD LED Display/ TV with 2ch speaker system. The display shall support HDMI eARC, WiFi, Miracast, Chromecast, Airplay, Bluetooth, inbuilt google assistant and Alexa. It shall have 3 or more HDMI input ports, 2 or more USB ports. 1 RJ45 port. Display shall have WebOS/ Tizen/Android OS. Brightness 350nits or more.	2	Nos.
13	Supply, installation, Testing and Commissioning of 43" 4KUHD LED Display/TV with 2ch speaker system. The display shall support HDMI eARC, WiFi, Miracast, Chromecast, Airplay, Bluetooth, inbuilt google assistant and Alexa. It shall have 3 or more HDMI input ports, 2 or more USB ports. 1 RJ45 port. Display shall have WebOS/ Tizen/Android OS. Brightness 350nits or more.	1	Nos.
14	Supply, Installation, Testing and Commissioning of Ceiling Mount Kit for LED Display.	1	Nos.
15	Supply, Installation, Testing and Commissioning of Wooden floor Mounted Stand for LED Display.	1	Nos.

16	Supply, installation, testing and commissioning of 4K output Wireless Presentation & Video conferencing devices supports video resolution upto 4K, with 1 HDMI & 1 Display Port output, 1 Ethernet port, 4 USB port for connecting keyboard, mouse, USB camera, USB mics, etc, Supports iOS, Windows and Android operating systems, display minimum 6 users screen with 1 display & 12 users screen using 2 displays, Meeting participants can display or stream full, uninterrupted video (up to 4K@30Hz) from their device. Supports DHCP, Audio out, supports annotation & whiteboard feature, content can be watched on connected smartphones, iPhone, iPad, Laptops, MacBooks & at the same time users can zoom the content for clarity & do annotation from their devices. User can install any third party application on the device like MS Teams/Zoom/Any soft VC App. Device can be used for soft VC application, connect 252 participants simultaneously, Certification: CE, etc.	1	Nos.
17	Supply, installation, testing and commissioning of 2x1 USB Switcher :-Host- 2x USB-B, Host Connector- USB-B- (2), Bandwidth- Up to 10Gbps, DEVICES- Devices 3x USB-A 1x USB-C, Device Connector- (3) USB-A (1) USB-C, Control Ports- (1) Button, (1) RS232, (1) GPIO, Bandwidth-10Gbps, USB Version- USB3.2 gen2,	1	Nos.
18	Supply, installation, testing and commissioning of Point to Point Extender (Transmitter/Receiver) :- Supports HDMI 2.0, up to 4K @60Hz 4:4:4, HDR, 18G, HDCP 2.2, Extends 4K or 1080p HDMI signal up to 230 feet (70m) over a single CAT5e/6 cable. HDMI loop out on transmitter. Bi directional IR pass through. Supports video resolution down scaling, the 4K input can be automatically degraded to 1080p output on receiver for compatibility with legacy 1080p display device. Features visually lossless compression with no latency. EDID pass through. Input (1) SOURCE- Input Connector (1)- 19 pin type A female HDMI, Output (1) DISPLAY, (1) CATx OUT. Output Connector (1)-19 pin type A female HDMI, (1) RJ45.	6	Nos.
19	Supply, Installation, Testing and Commissioning of Door Reader with PIN and biometric(finger or face).	1	Nos.
20	Supply, Installation, Testing and Commissioning of Push Button	1	Nos.
21	Supply, Installation, Testing and Commissioning of Electro-Magnetic Lock.	1	Nos.
22	Supply, Installation, Testing and Commissioning of 8 Port POE Switch.	1	Nos.
23	Supply, Installation, Testing and Commissioning of Desktop Computer: - 13th Gen i5- 13500, 16Gb RAM DDR4, 512 SSD NVMe integrated speaker, Win 11 Pro.	1	Nos.
24	Supply, installation, testing and commissioning of 2 Core, 1.5sq mm Speaker Cable	100	P/M
25	Supply, installation, testing and commissioning of 3Core Power cable 1.5 sqmm.	100	P/M
26	Supply, installation, testing and commissioning of CAT 6 UTP Cable. Transmission frequency of 250 MHz (Minimum), cable Should be 4 pair and Cable should be jacket FR PVC Lbp 69% required with certification report.	150	P/M
27	Supply and erection of PVC pipe25mm dia ISI marked ( Medium ) recessed in wall / ceiling etc. including the cost of PVC bends , inspection boxes , iron hooks and cement concrete etc. complete in all respect upto the entire satisfaction of Engineer-in-charge of work	80	P/M
28	Supply, installation, testing and commissioning of 20 Mtr USB3.0 cable.	1	Nos.
29	Supply, installation, testing and commissioning of 2 Mtr USB3.0 cable.	3	Nos.
30	Supply, Installation, testing and Commissioning of 1.5Mtr HDMI Cable.	8	Nos.
31	Supply, installation, testing and commissioning of HDMI Cable 2 Mtr.	1	Nos.
32	Supply, installation, testing and commissioning of 10 Mtr HDMI cable Connectors at both ends	1	Nos.
33	Supply, installation, testing and commissioning of 17U Equipment Rack with provision for housing all control equipment with front & rear door, Blower for cooling and proper locking arrangements.	1	Nos.

**NOTES:**

1. The cost of all hardware items should include mandatory 3 years onsite comprehensive Original Equipment Manufacturer's warranty.
2. The quoted products should not be end of sale / life for next 2 years and OEM support of the same should be available for next 5 years after end of life / sale.
3. The details of offered service support pack should be provided with complete specification compliance.
4. The Successful bidder is required to supply the latest updates, patches and upgrades of Software, OS updates free of cost during the warranty period.

5. The quoted rates should be inclusive of preparing of cable layout / diagram, drilling, refilling, trenching, relieving, laying of conduit, channel, cable tray, cable, punching, fixing of active & passive components, tagging of patch cords etc.
6. The arrangement/option/quantity may increase or decrease. The quantity of all active & passive components mentioned in offered bill of material is tentative and may vary as per site requirement & will be paid as per actual consumption.

**Note:** The Compliance should be submitted as per Minimum Technical Specifications on OEM & Bidder letterhead along with products / items Data Sheet for offered make & model.

SECTION 6  
GENERAL INSTRUCTIONS AND BID PREPARATION AND SUBMISSION

### General Instructions

- 6.1.1** The Bidders are requested to examine the instructions, terms, conditions, and specifications given in this tender document. Failure to furnish all required information in every respect will be at the Bidder's risk and may result in the rejection of bid.
- 6.1.2** The Bidder (s) shall be deemed to have satisfied itself fully before Bidding as to the correctness and sufficiency of its/their Bids for the Contract and price quoted in the Bid to cover all obligations under this Tender.
- 6.1.3** It will be imperative for each Bidder(s) to familiarize itself / themselves with the prevailing legal situations for the execution of Contract. CRID shall not entertain any request for clarification from the Bidder regarding such legal aspects of submission of the Bids.
- 6.1.4** It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bids and no claim whatsoever including those of financial adjustments to the Contract awarded under this tender will be entertained by CRID. Neither any time schedule nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder to appraise themselves.
- 6.1.5** It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost in the Tender by the Bidder will be permitted throughout the period of Contract or throughout the period of completion of Contract whichever is later on account of any reasons whatsoever.
- 6.1.6** The Bidder shall make all arrangements as part of the Contract to supply commission and train the beneficiaries at various locations at their own cost and transport.
- 6.1.7** The Bidder shall be fully and completely responsible to the "Society for IT Initiative Funds for e-Governance" and State Government for all the deliveries and deliverables.
- 6.1.8** The responses to the clarifications if required will be notified in the websites by means of Corrigendum to the Tender Document.
- 6.2 Language of the Bid**
  - 6.2.1** The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid, shall be in English only.
  - 6.2.2** The supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation in English duly familiar, in which case, for all purposes of the bid, the translation shall govern. Bids received without such a translation copy are liable to be rejected.
- 6.3 Bid Currency**  
Prices shall be quoted in Indian Rupees (INR). All payments/deposits/fees in respect of this tender also shall be in Indian Rupee only
- 6.4 Consortium**  
Consortium is not allowed, and the Bids submitted by the consortium of companies/firms will be summarily rejected.
- 6.5 Bid Preparation and Submission**
  - 6.5.1 Cost of Bidding**  
The Bidders shall bear all costs associated with the preparation and submission of Bids. The department will in no way be responsible or liable for these charges/costs incurred, regardless of the conduct or outcome of the bidding process.
  - 6.5.2 Tender Document Cost**  
The Tender Document is available online and can be downloaded from the Haryana Govt. e-procurement portal <https://etenders.hry.nic.in>.
  - 6.5.3 Earnest Money Deposit (EMD)**
    - 6.5.3.1** EMD is to be made online directly as per the detail given under section 4.
    - 6.5.3.2** The EMD of the Unsuccessful Bidders will be returned at the expense of the Bidders within a reasonable time consistent with the rules and regulations in this behalf. The EMD amount held by CRID till it is refunded to the Unsuccessful Bidders will not earn any interest thereof.
    - 6.5.3.3** The EMD amount of the Successful Bidder(s) can be converted as the Security Deposit (SD) for successful execution of the orders during contract period and will be returned

only after the successful fulfillment of the Contract.

6.5.3.4 The EMD amount will be forfeited by CRID if the Bidder(s) withdraws the bid during the period of its validity specified in the tender or if the Successful Bidder fails to sign the contract or the Successful bidder fails to honour the terms & condition of the Tender.

**6.5.4 Tender Validity**  
The e - tender submitted by the Bidders shall be valid for a minimum period of 180 days from the date of opening of the Commercial e-bids.

**6.5.5 Letter of Authorization**  
A letter of Authorization from the Board of Directors / appropriate authority authorizing the Tender submitting authority or a Power of Attorney shall be submitted in the Technical bid; otherwise the Bids will be summarily rejected.

**6.5.6 Two Part Bidding**  
The bids shall be submitted Online in two bid part as given below i.e., Technical Bid and Commercial Bid as per the format given in the tender document and the respective online envelope available on the portal upto the due date & time. Bidders are required to examine all Instructions, Terms and Conditions and Technical specifications given in the Tender document. Failure to furnish information required by the Bid or submission of a Bid not substantially responsive in every respect will be at the Bidders risk and may result in rejection of Bids. Bidders shall strictly submit the Bid as specified in the Tender, failing which the bids will be non-responsive and will be rejected.

**6.5.7 Technical Bid (Stage 1)**

6.5.7.1 The Technical Bid format as given in the Tender shall be filled, signed and stamped on all pages. Errors if any, shall be attested by the Bidders. The Technical Bid shall not contain any indications of the Price otherwise; the Bid will be summarily rejected.

6.5.7.2 The bidders shall submit the details of the make and model of the items offered against the tender requirement.

6.5.7.3 The technical bid should be submitted through e-bid (uploaded) as per the last date & time and all pages to be duly filled & signed & stamped as per the formats given in the tender document and annexures. Bidder to ensure that the uploaded content should be clear and readable. The Purchaser can ask for clarification or better scan of any document at any time during office hours which the bidder agrees to provide within 2 calendar days.

6.5.7.4 The Technical Bids shall be typed, signed and stamped in all pages by the familiarize signatory of the Bidder. Any alterations, deletions or overwriting shall be attested with full signature of the familiarize signatory.

**6.5.8 Price Bid Form (Stage 2)**

6.7.9.1 The Price bid should be submitted through e-bids as per the online envelope given on the e-procurement portal against this tender. All the price items as asked in the tender shall also be filled in the Price Bid Format as given in the Tender and required to be uploaded on the e-procurement Portal. The Prices quoted shall be only in INDIAN RUPEES (INR) only. The tender is liable for rejection if price bid contains conditional offers.

6.7.9.2 All the Price items as asked in the Tender shall be filled in the Price Bid Format online.

6.7.9.3 The price quoted by the Bidder shall include cost and expenses on all counts viz. cost of equipment, materials, tools/ techniques/ methodologies, manpower, supervision, administration, overheads, travel, lodging, boarding, in-station & outstation expenses, etc and any other cost involved in the supply and commissioning.

6.7.9.4 The Price Bid Form shall not contain any conditional offers or variation clauses; otherwise the Bids will be summarily rejected.

6.7.9.5 The Price Bid shall be typed and shall be signed by the familiarize signatory in all pages. Any alterations, deletions or overwriting shall be attested with full signature of the familiarize signatory.

6.7.9.6 The cost quoted by the Bidder shall be kept firm during the period of contract in the Tender from the date of opening of the tender. The Bidder shall keep the Price firm during the period of Contract including during the period of extension of time if any. Escalation of cost will not be permitted during the said periods or during any period while providing services whether extended or not for reasons other than increase of duties / taxes payable to the Governments in India within the stipulated delivery period.

The Bidders shall particularly take note of this factor before submitting the Bids.

6.7.9.7 In case the selected bidder misses to include the cost of any hardware/software which is necessary to meet the requirements of this tender, the selected bidder shall be solely responsible for the lapse and would be required to provide such hardware/software without any additional cost to the indenting department.

6.7.9.8 **Discount:** - Bidder are advised not to indicate any separate discount. Discount, if any should be merged with the quoted prices. Discount of any type, indicated separately, will not be taken into account for evaluation purpose. However, in the event of such an offer, without considering discount, is found to be lowest, department shall avail such discount at the time of award of contract.

#### 6.7.10 Correction of error

6.7.10.1 Bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections in the quoted figures will be entertained after the Commercial Bids are received by department.

6.7.10.2 In cases of discrepancy between the prices quoted in words and in figures, the value indicated in words shall be considered.

6.7.10.3 The amount stated in the Commercial Bid, adjusted in accordance with the above procedure shall be considered as binding on the Bidder for evaluation

#### 6.7.11 Bid closing date and time

The e-Tenders shall be submitted not later than the date and time specified as under or Corrigendum if published. Last date and time to submit the bid upto 2.30 PM. Hence the Bidders shall be cautious to submit the e-Tenders well in advance to avoid disappointments as system will not allow them to submit the bid once the due date & time is over.

6.7.12 **Mode of Submission of Bids:** - The Bids shall be submitted electronically on Haryana Govt. e-procurement portal strictly as specified in the Tender document.

6.7.13 **Modification and withdrawal of Bids:** - The Bids once submitted cannot be modified or amended or withdrawn. No documents would be supplemented after submission of Bids unless specifically asked by the department.

#### 6.7.14 Rejection of Bid: -

6.7.14.1 Bids submitted other than the electronic form on e-procurement portal of Haryana Government shall not be entertained.

6.7.14.2 Any condition put forth by the Bidders not conforming to the bid requirements, shall NOT be entertained and such bids shall be rejected.

#### 6.7.15 Disqualification

Department may at its sole discretion and at any time during the evaluation of application, disqualify any Bidder, if the Bidder:

- i. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- ii. Submitted an application that is not accompanied by required documentation or is non-responsive.
- iii. Failed to provide clarifications related thereto, when sought.
- iv. Submitted more than one bid.
- v. Was declared ineligible/ blacklisted by any Govt. or quasi-Govt. entity in India.

#### 6.7.16 Conflict of Interest

Neither the successful Bidder nor any Personnel related to it shall engage, either directly or indirectly, during the period of contract, in any business or professional activities which would conflict with the activities assigned to them under or pursuant to this tender.

#### 6.7.17 Confidentiality

The Bidder and their personnel shall not, either during the term or after expiration of this contract, disclose any proprietary or confidential information relating to the services, contract without the prior written consent of the CRID.

#### 6.7.18 Extension of Last date for Submission

CRID at its own discretion can extend the period for submission of bids by amending the Bid Documents / TENDER. In this case all rights and obligations of CRID and Bidders shall stand extended. However, no request for extension of time from the Bidders shall be

binding upon CRID. The decision of CRID in this behalf will be final, conclusive and binding on the Bidder.

#### **6.7.19 Duties, Taxes and Statutory levies**

6.7.19.1 The Bidder shall bear all personnel taxes levied or imposed on account of payment received under this Contract.

6.7.19.2 The Bidder shall bear all corporate taxes, levied or imposed on the Bidder on account of payments received by it from CRID/Department for the work done under this Contract.

6.7.19.3 Bidder shall bear all taxes and duties/GST etc. levied or imposed on the Bidder under the Contract including but not limited to Sales Tax, Customs duty, Excise duty, Octroi, Service Tax, VAT, Works Contracts Tax/GST and all Income Tax levied under Indian Income Tax Act - 1961 or any amendment thereof up to the date for submission of final price bid, i.e., on account of payments received by him for the work done under the Contract. It shall be the responsibility of the Bidder to submit to the concerned tax authorities the returns and all other connected documents required for this purpose. The Bidder shall also provide CRID such information, as it may be required in regard to the Bidder's details of payment made by the Purchaser under the Contract for proper assessment of taxes and duties. The amount of tax withheld by Department shall at all times be in accordance with Indian Tax Law and will furnish to the Bidder original certificates (Challan) for tax deduction at source and paid to the Tax Authorities.

6.7.19.4 If there is any reduction in taxes / duties due to any reason whatsoever, after Award of Contract, the same shall be passed on to Department.

6.7.19.5 The Bidder shall be solely responsible for the payment /fulfilment of its tax liabilities and obligations under the Income Tax Act and other such laws in force and CRID/Department shall not bear responsibility for the same.

#### **6.7.20 Deductions**

All payments to the Bidder shall be subject to the deductions of tax at source under Income Tax Act, and other taxes and deductions as provided for under any law, rule or regulation. All costs, damages or expenses which department may have paid or incurred, for which under the provisions of the Contract, the Bidder is liable; the same shall be deducted from any dues to the Bidder. Department shall if so required by applicable laws in force, at the time of payment, deduct income tax payable by the Bidder at the rates in force, from the amount due to the Bidder and pay to the concerned tax authority directly.

#### **6.7.21 Right to Accept/ Reject the Bid**

Department reserves the right to accept or reject any Bid and to annul the TENDER process and reject all such bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.

#### **6.7.22 Limitation of Liability:**

Notwithstanding anything to the contrary in this Agreement, the cumulative liability of the successful bidder towards Purchaser for any damages or compensation of any nature whatsoever under this Agreement, shall be limited to the amount of payment receive or receivable by the Bidder for the applicable milestone or the project as applicable.

## SECTION 7

### TENDER OPENING AND EVALUATION

## 7. Bid Evaluation Process

### 7.1 Initial Scrutiny

At the time of Technical Bid Opening, Initial Bid scrutiny will be conducted and incomplete details as given below will be treated as non-responsive and the Bids will be rejected summarily.

If Tenders are;

- i. not submitted in two parts as specified in the Tender received WITHOUT EMD amount and tender document fee;
- ii. All responsive Bids will be considered for further evaluation;
- iii. The decision of department will be final in this regard;

### 7.2 Technical Bid Scrutiny

Initial Bid scrutiny will be conducted and incomplete details as given below will be treated as non-responsive. If Tenders are received: -

- i. without the Letter of Authorization;
- ii. found without Tender document fee, EMD;
- iii. found with suppression of details with incomplete information;
- iv. subjective, conditional offers submitted without support documents as per the Eligibility Criteria;
- v. Evaluation Criteria non-compliance of any of the clauses stipulated in the Tender;
- vi. Lesser validity period not found with OEM's compliance statement and the Technical Leaflets of the quoted models. The decision of department will be final in this regard;

### 7.3 Clarifications by Department

When deemed necessary, department may seek any clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substance of the Bid or price quoted. During the course of Technical Bid evaluation, CRID may seek additional information or historical documents for verification to facilitate decision making. In case the Bidder fails to comply with the requirements of CRID as stated above, such Bids may at the discretion of department, shall be rejected as technically non-responsive.

### 7.4 Suppression of facts and misleading information

7.4.1 During the Bid evaluation, if any suppression or misrepresentation of is brought to the notice of CRID. CRID shall have the right to reject the Bid and if after selection, CRID would terminate the contract, as the case may be, will be without any compensation to the Bidder and the EMD / SD, as the case may be, shall be forfeited.

7.4.2 Bidders shall note that any figures in the proof documents submitted by the Bidders for proving their eligibility is found suppressed or erased, CRID shall have the right to seek the correct facts and figures or reject such Bids.

7.4.3 It is up to the Bidders to submit the full copies of the proof documents to meet out the criteria. Otherwise, CRID at its discretion may or may not consider such documents.

7.4.4 The Tender calls for full copies of documents to prove the Bidder's experience and Capacity to undertake the orders.

### 7.5 Technical Bid Evaluation

7.5.1 A Tender Scrutiny Committee will examine / scrutinize the e-Technical Bids against the Eligibility Criteria and Evaluation Criteria given in the Tender document. The evaluation will be conducted based on the support documents submitted by the Bidders. The documents which did not meet the eligibility criteria in the first stage of scrutiny will be rejected in that stage itself and further evaluation will not be carried out for such bidders. The eligible Bidders alone will be considered for further evaluation.

7.5.2 For those Bidders who have already worked or working with CRID, their previous performance in CRID would be the mandatory criteria for selection. If any unsatisfactory performances of those Bidders are found, their Bids will be straight away rejected. The Unsatisfactory performance is defined as: -

- i. Non responsiveness after getting the purchase order

- ii. Delay in supply, installation of the ordered products without any bonafide reason, etc
- iii. Poor warranty support
- iv. Not executing the contract as per the terms and conditions
- v. Not furnishing the performance bank guarantee as per the requirement laid in the contract/purchase orders

#### **7.6 Price Bid Evaluation: -**

- i. The Financial Bids of only those Bidders short listed from the Technical Bids by TEC will be opened in the presence of their representatives on a specified date and time to be intimated to the respective Bidders by Tender Process Section, and the same will be evaluated by a duly constituted Finance Evaluation Committee (FEC).
- ii. The negotiations will be held up to L3 bidders if the difference between L1 quoted rates and those quoted by L2 & L3 is within 5% of the L1 quoted rates as per the policy issued by the State Govt. vide G.O No. 2/2/2010-4-IB-II dated 18.06.2013, G.O No. 2/2/2010-4-IB-II dated 16.6.2014, G.O No. 2/2/2010-4-IB-II dated 09.02.2015 will be applicable. These policy guidelines are available at <http://dsndharyana.gov.in/en-us/Purchase/Rules-instruction-and-procedure/Instructions>. The policy/procedure issued by State Govt. time to time will also be applicable.
- iii. Lowest Quoting Bidder will be selected.

#### **7.7** No enquiry shall be made by the bidder(s) during the course of evaluation of the tender, after opening of bid, till final decision is conveyed to the successful bidder(s). However, the Committee/its authorized representative and officers of Indenting Department can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time else bid of such defaulting bidders will be rejected

#### **7.8 Award of Contract**

- i. The award for contract will be issued to the successful bidder(s) as per State Govt. Policy applicable at that time of finalization of Contract
- ii. Total quantity will be apportioned among the L1 apportioned among the L1 Bidder and other Bidder who have agreed to match L1 rate, as per the option of indenting departments/boards/corporations (end user). However, in case the end user does not indicate any choice, MD CRID reserves the right to distribute the quantity among the successful vendor.
- iii. Purchase preference can be given to the eligible vendors as per the Govt. guidelines prevailing from time to time.

#### **7.9 Letter of Acceptance (LOA)**

After acceptance of the Tender by CRID, a Letter of Acceptance (LOA) will be issued to the Successful Bidder(s) by CRID. Under this contract, CRID has the right to issue LOA to more than one bidder

#### **7.10 Security Deposit (SD)**

The EMD of the successful bidder (s) shall be converted into a Security deposit and shall be retained till the submission of required PBG. The EMD will be refunded to the Successful Bidder only after successful completion of the contract period as mentioned above. The Security Deposit held by CRID till it is refunded to the Successful Bidder will not earn any interest thereof.

The Security Deposit will be forfeited if the Successful Bidder withdraws the Bid during the period of Bid validity specified in the Tender or if the Bidder fails to sign the contract.

#### **7.11 Execution of Contract**

7.11.1 The Successful Bidder shall execute a Contract in the non-judicial Stamp Paper of the required amount bought in Haryana/Chandigarh only in the name of the Bidder within 20 days from the date of Letter of Acceptance issued by CRID with such changes/modifications as may be indicated by CRID at the time of execution on receipt of confirmation from CRID.

7.11.2 The Successful Bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate for the execution of the contract or any part thereof without the prior written consent of CRID. CRID

reserves its right to cancel the purchase order either in part or full, if this conditions are violated. If the Successful Bidder fails to execute the Contract within the stipulated time in the tender, the EMD/SD of the Successful Bidder will be forfeited and their tender will be held as non-responsive.

- 7.11.3 The expenses incidental to the execution of the Contract shall be borne by the Successful Bidder.
- 7.11.4 The conditions stipulated in the Contract shall be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the rights of CRID and CRID also have the right to recover any consequential losses from the Successful Bidder.

**7.12 CRID reserves the right to:**

- I. Insist on quality / specification of materials to be supplied.
- II. Modify, reduce or increase the quantity requirements to an extent of the tendered quantity.
- III. Change the list of areas of supply locations from time to time based upon the requirement of the purchase.
- IV. inspect the bidders' factory before or after placement of orders and based on the inspection, modify the quantity ordered.
- V. withhold any amount for the deficiency in the service aspect of the ordered items supplied to the customers.

## SECTION 8

### TERMS AND CONDITIONS OF THE CONTRACT

## 8. Terms and conditions of the contract

### 8.1 Acceptance of Tender and Withdrawals

The final acceptance of the tender is entirely vested with CRID who reserves the right to accept or reject any or all of the tenders in full or in parts without assigning any reason whatsoever. The Tender Accepting Authority may also reject all the tenders for reasons such as change in Scope, Specification, lack of anticipated financial resources, court orders, calamities or any other unforeseen circumstances. After acceptance of the Tender by CRID, the Successful Bidder shall have no right to withdraw their tender or claim higher price

### 8.2 Inspection of the items

- i. The inspection may be carried out on random basis, the Networking items being a standard product; however, the physical verification like quantity, models, physical conditions etc. will be done for all the vendors against respective order.
- ii. The Managing Director, CRID can authorize any of the experts or the Indenting Officers or any other officer or person shall have the power to inspect the stores at manufacturer premises/ distributors premises or at consignee site and to reject the same or any part or portion after the written approval of the Managing Director, CRID, if he or they be not satisfied that the same is equal or according to the specifications submitted by the contractor. The contractor shall not be paid for supplies rejected as above and such supplies shall be removed by the successful bidder immediately at his own expense. Any harm whatsoever incidental to a full and proper examination and test of such supplies. CRID shall be under no liability whatsoever for rejected and the same will be at the contractor's risk. Rejected supplies shall be removed by the contractor within 10 days after notice has been issued to him of such rejection and failing such removal of rejected goods will be at contractor's risk and CRID may charge rent from the contractor for the space occupied by such rejected goods. Super inspection of stores, already inspected may be carried out at the discretion of Managing Director, CRID, by such officer as may be familiarize by him.
- iii. The Successful bidder shall provide without any extra charge all materials, tools, labor and assistance of every kind which the aforesaid officer may consider necessary for any test or examination which he may require to be made on the successful bidder's premises and shall pay all cost attendant thereon. In the case of stores inspected at Manufacturer's premises, all facilities including testing appliance, tools etc. for carrying out the tests shall be provided by the manufacturer other than special tests, or in dependent tests. Failing these facilities at the own premises for making the tests the successful bidder shall bear the cost of carrying out test elsewhere, the bidder shall provide and deliver the item also free of charge at such place as the aforesaid officer may direct such materials as he may require for tests. If for the purpose of determining the quality of stores the aforesaid Officer find it necessary to have the stores tested at the test house or laboratory, all expenses incidental to the test shall be borne by the contractor. On the failure of the contractor to pay the expenses within 10 days of the receipt of intimation in this behalf from the Inspecting Officer, the Managing Director, CRID shall have the right to deduct the amount from the security deposited by the successful bidder, and if the amount so deducted is not deposited within 10 days, the Managing Director, CRID may treat the default as a breach of agreement and proceed as per agreement without further notice. Further the aforesaid officer shall have the right to put all articles or materials to such tests as he may think proper for the purpose of ascertaining whether the same are in accordance with the specifications or sealed sample mentioned in the tender and to cut out or off and/or destroy a portion not exceeding 2% from each delivery for such purpose and the quantity so cut out or off and/or destroyed as aforesaid shall be replaced by successful bidder free of charge.
- iv. CRID reserves the right to waive of the inspection on case to case basis for standard products, green channel products/urgent requirements/ products for which test reports from ERTL/ETDS etc. are made available by the successful bidder. Indenting Departments/Boards/Corporations etc.(end user) /CRID reserves the right to conduct the

inspection of limited quantity on random sample basis.

#### 8.3 Refund of EMD

The EMD amount paid by the Successful Bidder(s) will be kept as Security Deposit for the duration of the contract. If the Successful Bidder submits Security Deposit for the stipulated value in full by way of Bank Guarantee, the EMD will be refunded. The EMD amount of the Unsuccessful Bidder will be refunded after familiarizes and issue of Firm Purchase Order to the Successful Bidder.

#### 8.4 Warranty

- i. The Selected Bidder is required to provide a comprehensive warranty for the products for a period of 3 years from the date of acceptance letter/ Go live after completion of work.
- ii. The warranty shall cover the system software, components and sub-components of the supplied infrastructure including patches and upgrades (free of cost) of the system software.
- iii. In addition to warranty as mentioned in above clause, the Bidder shall, during the above said period replace parts, if any, and remove any manufacturing defect, if found, so as to make the device fully operative. Replacement of parts or the entire product is to be done free of cost.

**8.5 Product Test:** The successful bidder will be required to submit test report form OEM (or) from Govt. approved test & calibration labs like ERTL/ETDC etc. if CRID feels it necessary to get the specifications verified. As a confirmatory document for specifications of the products for each configuration. The cost of such test will have to be borne by the successful bidder however, this will be applicable only on limited quantity i.e. one-unit test report of each configuration/ type. However, the corporation can place the orders on the contract in anticipation of the test report. In case of failure of test, the supplier will be responsible for any risk & cost. Accordingly, bidder should ensure that offered product is in conformation to the specification of NIT.

#### 8.6 Licenses & Transportation

- i. All the operating system/software licenses if applicable are to be registered in the name of the respective indenting department.
- ii. The entire cost of transportation from the Manufacturing Plant or Port of Landing to the designated destination as specified by CRID shall be borne by the selected Bidder.
- iii. The transit insurance for all the items being delivered at respective site is the responsibility of the successful bidder.

**8.7 Packing:** The selected Bidder shall provide such packing as is required to prevent damage or deterioration of the goods during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitations, rough handling during transit and exposure to extreme temperatures and precipitation during transit and open storage. The selected Bidder shall be responsible for any defect in packing and shall dispatch the material freight paid and duly insured at destination. Any equipment found to be damaged during the transit by the indenting department, the successful bidder shall replace the aid equipment at his cost within 10 days from the event reported by the indenting department/CRID.

#### 8.8 Additional Payment Clause:

- i. No payment shall be made in advance for any supplies made under this order.
- ii. Payment will be released on the basis of actually installed items.
- iii. Payment shall be made after adjusting penalties (if any) as applicable.
- iv. All payments shall be made subject to deduction of TDS (Tax deduction at Source) as per the current Income-Tax Act.
- v. Failure to sign the contract and submit PBG in time mentioned above shall constitute sufficient grounds for forfeiture of the EMD. Subsequently failure to perform services as per contract shall constitute sufficient grounds for forfeiture of the PBG.
- vi. The EMD & Performance Security of successful bidder Deposits without any interest accrued, shall be released only after the expiry of the warranty period of the systems successfully.
- vii. The PBG shall be released immediately after expiry of its validity period provided there is no breach of contract on the part of the Vendor.
- viii. No interest will be paid on the PBG & EMD.
- ix. In the event of any correction of defects or replacement of defective equipment during the warranty period, the warranty for the corrected/replaced equipment shall be extended for a

minimum period of 12 months or till the scope of work, whichever is more. The PBG for a proportionate value shall be extended 60 days over and above the extend warranty period.

- x. The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to fulfill its obligations under the Contract.
- xi. The Successful Bidder hereby agrees to get the refund of incentive, excise duty and proportionate sales tax from authorities concerned and pass it on to Purchaser(s) if the Government or any other appropriate agency reduces the Excise duty or Sales tax or give incentive of any type retrospectively after supplying the Ordered items failing which action will be taken to recover the balance amount from the Successful Bidder under the Revenue Recovery Act or any other relevant act.
- xii. When the extension of time is required due to any delay on the part of CRID/end user, extension of delivery time for the period of such delay involved may be granted provided by MD, CRID the firm produces documentary evidence of the delay.
- xiii. Penalty amount if any will be adjusted in the payment due to the Successful Bidder.
- xiv. All taxes and other levies imposed by Governments in India will be paid at actual as applicable.
- xv. The delivery of the ordered items is to be supplied within the delivery period mentioned in this document unless otherwise specified in the purchase order. Some occasions may arise that the products as indented by the departments maybe required to be delivered within a short period of 24 hours to the Purchaser/s. In such occasions, it may be very difficult to arrange shipment of the items from the vendor premises due to the routine formalities. To tackle such conditions, the successful bidder may maintain a reasonable quantity of items ex-stock.

#### **8.9 Invoicing:**

- i. With every dispatch of goods or materials in the order, the successful bidder will prepare invoices in triplicate in the name of indenting department as mentioned in the purchase order.
- ii. Invoice along with Delivery Challan in duplicate are to be sent by the successful bidder to the consignee. The duplicate of Delivery Challan to be returned by the respective indenting officers with the quantities or numbers received duly noted and signed thereon to the successful bidder.
- iii. Second copy to CRID along with the duly signed Delivery Challan received by the successful bidder from the respective intending officers for further necessary action regarding payments, etc. The payment shall be released by CRID after the receipt of inspection/verification of the materials from the indenting department. The third copy to be sent by the successful bidder to Indenting department for record in its office.

#### **8.10 Forfeiture of EMD and SD**

##### **A Forfeiture of Earnest Money: -**

- I. If the Bidder withdraws his bid before the expiry of validity or after the acceptance of the bid, the Earnest Money Deposited by the bidder will be forfeited.
- II. If the Bidder fails to comply with any of the terms, conditions or requirement of order and the technical specifications of the tender document at time of award of contract, the Earnest Money deposited by the Bidder will be forfeited.
- III. In case required performance security is not submitted by the bidder within 15 days from the date of issue of Purchase order, the Earnest Money deposited by the Bidder will be forfeited

##### **B Forfeiture of Performance Security: -**

- a. The CRID reserves the right of forfeiture of the performance guarantee in the event of the contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms & conditions of contract.
- b. In case the successful bidder fails to submit the performance guarantee of the requisite amount within the stipulated period or extended period, letter of Award automatically will stand withdrawn and EMD of the contractor shall be forfeited.
- c. In case successful bidder fails to comply with the delivery period as specified in the work order/contract, the Performance security deposited by the vendor will be forfeited.
- d. In case the vendor fails to provide services during the warranty period as per the satisfaction of CRID department, the Performance security deposited by the vendor will be forfeited.
- e. In case the vendor failed to supply the ordered items as per the specification mentioned in the purchase order or ordered items are rejected during the inspection even after giving one or two extra chance for inspection, the Performance security deposited by the vendor will be forfeited.

- f. Performance guarantee shall be returned after successful completion / testing / commissioning and handing over the project to the client up to the entire satisfaction of The Corporation / Client Performance guarantee shall be returned after successful completion / testing / commissioning and handing over the project to the client up to the entire satisfaction of The Corporation / Client.

**8.11 Authenticity of submitted Documents/Information.**

- a. The documents forming the Contract are to be taken as mutually explanatory of one another. If an ambiguity or discrepancy is found in the documents, the Corporation shall issue any necessary instructions and the priority of the documents shall be in accordance with the order as listed in the Appendix.
- b. If any discrepancy is noticed between the documents as uploaded at the time of submission of tender and hard copies as submitted physically by the bidder, the tender shall become invalid and cost of tender document and processing fee shall not be refunded.
- c. If in case, any document, information & / or certificate submitted is found to be incorrect / false / fabricated, the Corporation at its discretion may disqualify / reject / terminate the bid/contract and also forfeit the EMD / All dues.

**8.12 Consequences of Cancellation of Order:**

- a. Upon cancellation of order, the successful bidder shall deliver or cause to be delivered all works carried out for and on account of the indenting department and all data and records required from or on account of the Indenting Department/Organization.
- b. Cancellation of order shall not affect any continuing obligations of the successful bidder under the Contract Agreement, which, either expressly or by necessary implication, are to survive its expiry or termination such as confidentiality obligations of the successful bidder.
- c. Upon cancellation of order for any reason whatsoever, the successful bidder shall return to the Indenting Department/Organization any and all confidential information and any other property of the Indenting Department/Organization.
- d. CRID on behalf of and in consultation with Indenting Department/Organization may procure services similar to those undelivered, upon such terms and in such manner, as it deems appropriate, at the risk and responsibility of the successful bidder and the successful bidder shall be liable for any additional costs for such services.
- e. The successful bidder shall continue the performance of the order to the extent not terminated.
- f. Upon cancellation of order for whatsoever, CRID on behalf of and in consultation with Indenting Department/Organization shall have the right to perform the following penalties:
  - 
  - i. Forfeiture of earnest money
  - ii. Imposition of liquidated damage.
  - iii. Putting supplier on holiday.
  - iv. Blacklisting of the bidder
  - v. Forfeiture of bank Guarantee (s)
  - vi. Risk Purchase on the expenses of vendor.

**8.13 Termination of Contract**

**i. Termination for default**

- i. CRID may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 14 days, sent to the Successful Bidder, terminate the contract in whole or part, (i) if the Successful Bidder fails to deliver any or all of the goods within the time period(s) specified in the Contract, or fails to supply the items as per the Delivery Schedule or within any extension thereof granted by CRID; or (ii) if the Successful Bidder fails to perform any of the obligation(s) under the contract; or (iii) if the Successful Bidder, in the judgment of CRID, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.
- b) In the event CRID terminates the Contract in whole or in part, CRID may procure & deliver, upon terms and in such manner as it deems appropriate, the goods and services similar to those and delivered and the Successful Bidder shall be liable to CRID for any additional costs for such similar goods. However, the Successful Bidder shall continue the performance of the contract to the extent not terminated.
- c) Upon cancellation of contract for whatsoever, CRID shall have the right to perform the following penalties: -
  - i. Forfeiture of earnest money

- ii. Imposition of liquidated damage.
- iii. Putting supplier on holiday.
- iv. Black listing of the bidder
- v. Forfeiture of bank Guarantee (s) and Security deposit

#### **8.14 Termination for Insolvency**

CRID may at any time terminate the Contract by giving written notice with a notice period of 14 days to the Successful Bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Successful Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to CRID.

#### **8.15 Termination for Convenience**

CRID may by written notice to the Successful Bidder terminate the Contract, in whole or in part, at any time for its convenience, with a notice period of 14 days. The notice of termination shall specify that termination is for CRID's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. On termination, the Successful Bidder is not entitled to any compensation whatsoever.

#### **8.16 Single point of contact**

The Successful Bidder shall nominate and intimate CRID, an Account Manager for Single Point of Contact (SPOC), who shall be responsible for effective delivery of work complying with all the terms and conditions. The Successful Bidder shall ensure that the Account Manager fully familiarizes with the Tender Conditions, Scope of Work and deliverables.

#### **8.17 Assigning of Tender whole or in part**

The successful Bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. The Bidder shall not under-let or sublet to any person(s) or body corporate for the execution of the contract or any part thereof without the prior written consent of CRID.

#### **8.18 Liquidated Damages (LD)**

A penalty will be levied at the rate specified in the Contract Format for non-fulfillment of delivery schedule subject to the force Majeure conditions. Even If the work is not completed in full beyond this period, such performance may entail termination of contract and black listing of the Successful Bidder from participating in any of the CRID's Tender. This alone will not relieve the Successful Bidder and the difference in cost of the items purchased through other technically qualified Bidders or any other alternative sources will be recovered from the Successful Bidder.

#### **8.19 Other Conditions**

- a) The final decision would be based on the technical capacity and pricing of the Bidder. CRID does not bind itself in selecting the bidder offering lowest prices.
- b) CRID reserves the right not to accept lowest price, to reject any or all the tenders without assigning any reason, to relax or waive any of the conditions stipulated in the terms and conditions of tender as deemed necessary in the best interest of CRID for good and sufficient reasons.

#### **8.20 Arbitration and Jurisdiction**

The Sole Arbitrator shall be the Administrative Secretary of Industries Commerce Department. The seat of arbitration shall exclusive be at Chandigarh and its language would be in English only.

SECTION-9  
FORMAT TO RESPOND TO TENDER

**Format 1**  
**PRE QUALIFICATION-CUM-TECHNICAL BID**  
**(To be submitted on its Letterhead by the bidder)**

To,

**Secretary & Treasurer**  
**Society for IT initiative Funds For e-Governance**  
**Citizen Resources Information Department**  
**Chandigarh**

Dear Sir,

**Subject: e-Tender/CRID/2025-26**

- 1) Having examined the Tender document, I/We [name of the bidder (s)], the undersigned, herewith submit our response to your Tender Notification dated \_\_\_\_\_ for selection of vendor for the Setting up of Structured Local Area Network at Mini Secretariats of Haryana State \_\_\_\_\_ in full conformity with the said tender document no \_\_\_\_\_.
- 2) I/We have read the provisions of the Tender document and confirm that these are acceptable to us. Hence, we are hereby submitting our Bid.
- 3) I/We agree to abide by this Tender, consisting of this letter, financial bid and all attachments, for a period of 180 days from the closing date fixed for submission of bid as stipulated in the Tender document.
- 4) I/We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption, in force in India.
- 5) I/We understand that CRID/Department is not bound to accept/annul any bid received in response to this Tender.
- 6) In case, I/We are engaged by CRID/Department as service provider contractor for supply of ordered items/goods/items of turnkey projects, I/We shall provide all assistance/cooperation required by CRID/ Department appointed Auditing agencies officials for performing their Auditing and inspection functions. I/We understand that our non-cooperation for the same shall be grounds for termination of service/contract.
- 7) In case, I/We are engaged as a vendor, we agree to abide by all the terms & conditions of the Contract and Guidelines issued by CRID/Department from time to time.
- 8) I/ We have submitted requisite fee and EMD as per procedure laid in the Tender. All other required documents (details given in summary table below) as per the stated Qualification Criteria
- 9) Our Entity's profile is as under:-

S#	Required Details	Remarks
1.	Legal Name of Entity	
2.	Type of Business	<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Other
3.	Company Identification No. (CIN)	
4.	Business Address: City District State Zip code Telephone Nos.: Contact email:	
5.	Registered Address of the Company: Address: City	

S#	Required Details	Remarks
	District State Zip code Contact Person: Telephone Nos.: Contact email: Company Website URL	
6.	PAN No. of bidder TAN No. of bidder VAT or CST or GST of bidder	
7.	Has the firm transacted business under any other previous names? If yes, under which name business transacted	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.	Ownership of the Company/Firm: Whether Company owned or controlled by parent Company? If yes, complete the following: Legal name of the parent company Full address of parent company Street City District State Zip/Pin	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Relationship with the parent company	<input type="checkbox"/> Subsidiary <input type="checkbox"/> Division
10.	Date of ownership	
11.	Shareholding pattern of Parent Company: Percentage of shares held by the parent company Other majority shareholders in the Indian Company Details of Board of Directors	
12.	Name of Bid and Contract Signing Authority - I Name Designation Contact No. Email: Power Of Attorney or resolution of Board of Directors through which authorized as signatory Authority - II Name Designation Contact No. Email: Power Of Attorney or resolution of Board of Directors through which authorized as signatory	
13.	Memorandum of Association and Articles of Association of the company Bye Laws and certificates of registration (in case of registered firm)	
14.	Whether MOA of Bidding Company allows entering into the bid of respective services? If yes, indicate the relevant clause.	

10) Our Entity's Financial Details is given as under:-

S#	Required Details	Remarks
1.	Authorized Capital of the Indian Company	
2.	Paid up Capital of the Company	
3.	Turnover of the Indian company for last three years	
4.	Net worth of the Indian company for last three years	
5.	Profit of the Indian company for last three years	
6.	Customer references	
7.	Past 1-3 year supply record	
8.	Quality certificates received, if any	
9.	Customer approval letters if any	
10.	Awards and recognition received, if any	
11.	After sales support mechanism	

#### 11) Our entity's Legal Details

S#	Required Details	Remarks
1.	Whether in the past five years prior to the date of this application, has this entity or any principal of the entity has been deemed to be in default on any contract, or been forcefully terminated from any contract of any Organization? If yes, state the names of the entity, relationship to firm and the circumstances.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Whether an undertaking (Undertaking) submitted that the bidder has not been blacklisted/debarred by any central/state Government department/organization	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Whether an undertaking submitted to the effect that there has been no litigation with any Government department/organization on account of similar services	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Whether the entity has undergone legal proceedings in the past three years. If yes, Submit details	<input type="checkbox"/> Yes <input type="checkbox"/> No

#### Technical part

I/We hereby tender for the \_\_\_\_\_ and provision of services during the 5 years warranty period, as per the specifications given in this Tender document within the time specified and in accordance with the specifications and instructions:

Yours Sincerely,

Authorized Signatory (ies) [In full and initials]: \_\_\_\_\_

Name and Title of Signatory (ies): \_\_\_\_\_

Name of Bidding Company/Firm: \_\_\_\_\_

Address: \_\_\_\_\_ *(Affix the Official Seal of the Bidding Company)*

## Format 2

## COMMERCIAL BID

L1 bidder will be discovered on Total bid value.
The bid found in any other currency shall be summarily rejected.
No upward revision shall be allowed in the case of any fluctuation in the foreign currency
1. Period of Delivery: We do hereby undertake that in the event of acceptance of our bid, the supply of mentioned items will be completed within stipulated delivery period as motioned in RFP from the date of issues of purchase order unless otherwise specified in the purchase order.
2. Terms of Delivery: The landed prices quoted are inclusive of current Excise Duty, Freight, Insurance, Sales Tax, etc.
3. We agree to abide by our offer for a period of 180 days from the date fixed for opening of the "commercial e-bids" and that we shall remain bound by a communication of acceptance within that time.
4. We hereby certify that we have read and understood the terms and conditions applicable to the bidder and we do hereby undertake to supply as per these terms and conditions.
5. <b>Validity of commercial bid: should be 180 days from the date of opening of commercial offers</b>
6. A company and the person signing the bid/offer is the constituted attorney.
<b>NOTE: Delete whatever is not applicable. All corrections/deletions should invariably be duly attested by the person authorized to sign the bid/offer document.</b>
We do hereby undertake that until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the Contract shall constitute a binding Contract between us.
Yours Sincerely,
Authorized Signatory (ies)[In full and initials]:
Name and Title of Signatory (ies):
Name of Bidding Company/Firm:
Address:
(Affix the Official Seal of the Bidding Company)

## Note:

1. The L1 will be discovered on total bid value.
2. The number of items may be increased/decreased at any time.
3. The CAMC of all active LAN components and UPSs will be as per State Govt's. approved CAMC Policy: <https://cdnbbsr.s3waas.gov.in/s35352696a9ca3397beb79f116f3a33991/uploads/2023/02/2023020883.pdf>

The bid found in any other currency shall be summarily rejected.

No upward revision shall be allowed in the case of any fluctuation in the foreign currency

1. Period of Delivery: We do hereby undertake that in the event of acceptance of our bid, the supply of mentioned items will be completed within stipulated delivery period as motioned in RFP from the date of issues of purchase order unless otherwise specified in the purchase order.
2. Terms of Delivery: The landed prices quoted are inclusive of current Excise Duty, Freight, Insurance, Sales Tax, etc.
3. We agree to abide by our offer for a period of 180 days from the date fixed for opening of the "commercial e-bids" and that we shall remain bound by a communication of acceptance within that time.
4. We hereby certify that we have read and understood the terms and conditions applicable to the bidder and we do hereby undertake to supply as per these terms and conditions.
5. **Validity of commercial bid: should be 180 days from the date of opening of commercial offers**
6. A company and the person signing the bid/offer is the constituted attorney.

**NOTE: Delete whatever is not applicable. All corrections/deletions should invariably be duly attested by the person authorized to sign the bid/offer document.**

**Annexure 1**

**Bidding Document Acknowledgement Form**  
(To be enclosed with technical bid)

To,  
**Secretary & Treasurer**  
**Society for IT initiative Funds For e-Governance**  
**Citizen Resources Information Department**  
**Chandigarh**

**Subject: e-Tender/CRID/TDS/2023-24/03**

I/We hereby acknowledge we have downloaded a complete set of Bidding Document enclosed to the "Invitation for Bid" pertaining to tender Notification dated \_\_\_\_\_ along with corrigendum, if any, for the selection of vendor for the supply of mentioned items

I/We have noted that the closing date for receipt of this tender document by CRID is \_\_\_\_\_ at 2:30 PM.

I/We guarantee that the contents of the above said Bidding Documents will be kept confidential within our organization and text of the said documents shall remain the property of CRID and that the said documents are to be used only for the purpose intended by CRID. **Duly signed and stamped copy of tender document is also enclosed.**

Authorized Signatory (ies)[In full and initials]: \_\_\_\_\_

Name and Title of Signatory (ies): \_\_\_\_\_

Name of Bidding Company/Firm: \_\_\_\_\_

Address: \_\_\_\_\_ *(Affix the Official Seal of the Bidding Company)*

**Annexure 2**

**Undertaking for not blacklisted  
(To be submitted on Letterhead by the bidder)**

Date: \_\_\_\_\_

From (Name of bidder)  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: e-Tender/CRID/TDS/2023-24/03.**

**The Managing Director,  
Haryana State Electronics Development Corporation  
SCO 111-113 Sector 17 B, Chandigarh. 160017**

I, \_\_\_\_\_ son of Sh. \_\_\_\_\_ resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under: -

That we M/s \_\_\_\_\_ hereby confirm that we M/s \_\_\_\_\_ has not been blacklisted by any State Government/ Central Government/ Public Sector Undertakings as on bid submission date and further confirm that our EMD/SD/Performance bank guarantee has not been forfeited by any State Government / Central Government / Public Sector Undertakings as on bid submission date due to our non-performance, non-compliance with the tender conditions etc.

That we M/s \_\_\_\_\_ hereby declare that all the particulars furnished by us in this Tender are true to the best of my/our knowledge and I/We understand and accept that if at any stage, the information furnished is found to be incorrect or false, I/We am/ are liable for disqualification from this tender and also are liable for any penal action that may arise due to the above.

That we M/s \_\_\_\_\_ certify that no refurbished components are used in the manufacturing and supply of Quoted Items and its related accessories / tendered items.

That in case of violation of any of the conditions above, We M/s \_\_\_\_\_ understand that We M/s \_\_\_\_\_ are liable to be blacklisted by CRID for a period of three years from participating any tender published by Haryana Government.

Authorized Signatory (ies)[In full and initials]: \_\_\_\_\_

Name and Title of Signatory (ies): \_\_\_\_\_

Name of Bidding Company/Firm: \_\_\_\_\_

Address: \_\_\_\_\_ (*Affix the Official Seal of the Bidding Company*)

**Annexure 3****Technical Compliance**  
(To be enclosed with Technical bid)

Dated: \_\_\_\_\_

**Secretary & Treasurer**  
**Society for IT initiative Funds For e-Governance**  
**Citizen Resources Information Department**  
**Chandigarh**

**Subject: e-Tender/\_\_\_\_/\_\_\_\_.**

I/We M/S----- having registered office at (Address of the registered office) and local office at (Address of the local office), hereby declare and confirm that the specifications of the items offered match/exceed the ones quantified as minimum requirements in the Tender document.  
 I/ We, M/S----- further undertake that following equipment to be supplied by us hereunder shall be brand new, free from all encumbrances, defects and faults in material, workmanship and manufacture shall be of the highest grade and quality and consistent with the established and generally accepted standards for materials of the type ordered shall be in full conformity with the specifications, drawings or samples, if any, and shall operate properly: -

**Minimum Technical Specification:**

S.No.	Item Description	Qty	Unit	Compliance (Yes / No)
1	Supply, installation, testing and commissioning of Flush-mounted Digital <b>Delegate</b> Unit Microphone. Immunity to mobile phone interference. Controls and Indicators. Microphone button. Color-coded LED indicator above microphone button for showing the following states: microphone on, request-to-speak, and possible-to-speak (shows if microphone can be activated). Mic and speaker shall be activated at the same time. Light-ring indicator in head of microphone. Concealed initialization button at base of device for reassigning the network address. Frequency response (-3 dB) (Hz) 30 Hz - 20,000 Hz. Total harmonic distortion + noise (%) < 1% Minimum signal-to-noise ratio (dBA) > 90 dBA. Nominal acoustic input level (dB SPL) (microphone) 85 dB SPL. Microphone stem length (mm) 480 mm.	12	Nos.	
2	Supply, installation, testing and commissioning of Flush-mounted Digital <b>Chairman</b> Unit Microphone. Immunity to mobile phone interference. Controls and Indicators. Microphone button and Priority. Color-coded LED indicator above microphone button for showing the following states: microphone on, request-to-speak, and possible-to-speak (shows if microphone can be activated). Mic and speaker shall be activated at the same time. Light-ring indicator in head of microphone. Concealed initialization button at base of device for reassigning the network address. Frequency response (-3 dB) (Hz) 30 Hz - 20,000 Hz. Total harmonic distortion + noise (%) < 1% Minimum signal-to-noise ratio (dBA) > 90 dBA. Nominal acoustic input level (dB SPL) (microphone) 85 dB SPL. Microphone stem length (mm) 480 mm.	1	Nos.	

3	Supply, installation, testing and commissioning of Control Unit with Plug-and-play functionality for quick and easy connection of Discussion Devices, touch-buttons on the front panel for easy configuration and operation purposes, Intuitive LED indicators for clear and immediate feedback on the system settings, Web browser control - it shall be possible to use a web browser application to view and manage system settings, System control for 75 or more Discussion Devices, Hot swap of Discussion Devices, without having to power down the system, Microphone-mode selection button and green LED indicators for selecting one of the following microphone operating modes: 'open mode', 'override mode', 'voice activation mode', and 'push to talk (PTT) mode', Number of Open Microphones (NOM) button and green LED indicators for selecting the number of microphones that can be activated at the same time. It shall be possible to select up to four open microphones at the Control Unit, Built-in digital recorder with internal memory and USB recording, Built-in loudspeaker and headphone socket for listening to recorded discussions before replaying them to the Floor, or listening to recordings, Built-in Digital Acoustic Feedback Suppression (DAFS).USB connector on front of unit for connecting a USB memory stick. Recorder. Recording/ Playback 64, 96,128, 256Kbit/sec. Recording/ Playback (sample frequency) 44.1kHz. Monitoring loudspeaker- Nominal output 72dB SPL. Frequency response 200Hz-12.5kHz.	1	Nos.	
4	Supply, installation, testing and commissioning of Cable Assembly for conference system 10 or more Mtrs	2	Nos.	
5	Supply, installation, testing and commissioning of 30 W, 6.5", 2 Way Ceiling Speaker, Co-axial full-range speaker with poly cone tweeter, full-range performance 70 Hz to 20 kHz. Max. Power - 45 W, Rated power- 30 W, Power taps at 100 V- 30 W - 15 W - 7.5 W, Sound pressure level 1 kHz oct, 1 W, @1 m- 90 dB (±3 dB). Effective frequency range (-10 dB)- 70 Hz to 20 kHz, Rated voltage- 100 V.	8	Nos.	
6	Supply, installation, testing and commissioning of 240 Watts Mixer amplifier, Inbuilt Bluetooth for audio streaming, Supports audio playback from USB pen drive, 4 microphone/line inputs, plus music source input, Insert feature to use as a pre/power amplifier, Optional 2 tone chime generation for input 1, Frequency response -80 Hz to 18 kHz (+1/ 3 dB @ 10 dB ref. rated output), Distortion- <1% @ rated output power, 1 kHz, Bass Control - Max. ± 8 dB , Treble Control - Max. ± 8 dB, Connector - Cinch, stereo converted to mono, Sensitivity - 200 mV to 300 mV, Impedance - 22 kohm, S/N (flat at max. volume) - ≥70 dB, Headroom ->25 dB.	1	Nos.	
7	Supply of Handheld Wireless Mic system that has a min of 14-hour battery life from two AA alkaline batteries. Cardioid polar pattern, Dynamic microphone ,frequency response 83Hz-18kHz,RF sensitivity < 1.0 Uv, Image rejection>55dB, Dynamic range > 95dB and receiver having 30 channels possible, S/N ratio >100dB A,dynamic range >95db B, distortion <1 %,frequency band:618-634 MHz, modulation: +/-40kHz	2	Nos.	
8	Supply, installation, testing and commissioning of Table AV Interface Box-- with Minimum 1X Universal unswitched Power Socket, 1X HDMI, 1X Audio, 1X USB TypeA, 1X LAN Port, Durable pneumatic movement and mechanical latching mechanism	3	Nos.	
9	Supply, Installation, testing and commissioning of 4K Ultra HD, 12X optical zoom camera, AI-based auto framing mode, Sensor: 1/2.5 inch or better, Backlight Compensation: Supported, SNR CMOS sensor combined with 2D and 3D noise reduction, Streams AV over IP using H.264 and H.265, Control the camera's functions via USB, Ethernet, RS-485, and RS-232, Supports USB 3.0 and 2.0 interfaces, power: PoE, camera: 4K, Signal to Noise Ratio ≥55dB, Number of Presets: 250 or more, preset Accuracy: 0.1° or better, 3.5mm Audio Interface, Line In, 3.5mm Audio Interface, Mic In, USB PTZ Control: yes, Video Stream: First Stream, Second Stream, Supporting Protocols: TCP/IP, HTTP, RTSP, RTMP, Onvif, DHCP, Multicast	1	Nos.	

10	Supply, Installation, Testing and Commissioning of Professional Audio DSP Mixer has 4 inputs with AEC, 8 outputs, built-in VoIP/Skype for Business interface, Telco, USB audio; GPIO, RS232, IP control interfaces; and expansion buses. 4 Mic/Line inputs with AEC. Built-in VoIP: 5 lines. Built-in Skype for Business Client. Built-in Telco processing. Separate ports for VoIP/Skype for Business and Ethernet. Built-in USB for PC-based conferencing. MIC/LINES INPUT and OUTPUTS :- Mic/Lines Inputs- 4, Mic/Lines output- 8, Frequency Response- 20Hz - 22kHz @ +4dBu, +/- 0.5dBu, Dynamic Range: 20Hz - 20kHz @ 0dB, >105dB, Crosstalk (Mic/Line): Channel to Channel, stimulus at 20dBu to receptor at -56dBu, 1kHz, < -98dB, Input Impedance: Balanced (line to ground), 2.2kΩ, 1%, Output Impedance: Balanced (line to ground), 95Ω, 1%, Phantom Power: 48V, Impedance 6.81kΩ, USB AUDIO:- Port Type- USB-B connector, Audio: Digital Audio, 2 x 2 bidirectional channels, Sample Rate: 48kHz, RJ-45, 10/100Mbps Ethernet Network, Auto Negotiation, IP address: IPv4 (IPv6 upgradeable through future s/w, f/w upgrade), AMPLIFIER OUTPUT:- Speaker Output Port: Dual binding posts, Audio: 2 Channels, Output Power: 10W Max, 8Ω load, Frequency Response: 20Hz - 22kHz @ +10dBu, +/- 0.5dBu, Dynamic Range: 20Hz - 22kHz @ 20dB, >102dB, with 20kHz digital low pass filter.	1	Nos.	
11	Supply, Installation, Testing and Commissioning of 8 x 8 HDMI 2.0 Matrix Switcher with Audio Matrix-- includes 8 HDMI inputs, 8 HDMI outputs and 8 SPDIF and 8 analog audio outputs for audio matrix, Supports 4K/60 4:4:4, HDR, Should be HDCP2.3 compliant, Individual volume adjustment on each L+R output, Supports 4K to 1080p down scaling up to 4 outputs, HDMI Audio Signal LPCM 7.1 audio, Frequency Response- 20 Hz to 20 kHz, ±1dB, SNR-80dB, 20Hz20 kHz bandwidth, SNR- <80 dB, 10 kHz sine at 0 dBFS level (or max level before clipping), Controllable by front panel, IR, RS232 and TCP/IP, HDMI Output should support up to 5V500mA for AOC cable, HDMI Out should provides 2.5W to power Active Optical Cable (AOC).	1	Nos.	
12	Supply, installation, Testing and Commissioning of 65" 4KUHD LED Display/TV with 2ch speaker system. The display shall support HDMI eARC, WiFi, Miracast, Chromecast, Airplay, Bluetooth, inbuilt google assistant and Alexa. It shall have 3 or more HDMI input ports, 2 or more USB ports. 1 Rj45 port. Display shall have WebOS/ Tizen/Android OS. Brightness 350nits or more.	2	Nos.	
13	Supply, installation, Testing and Commissioning of 43" 4KUHD LED Display/TV with 2ch speaker system. The display shall support HDMI eARC, WiFi, Miracast, Chromecast, Airplay, Bluetooth, inbuilt google assistant and Alexa. It shall have 3 or more HDMI input ports, 2 or more USB ports. 1 Rj45 port. Display shall have WebOS/ Tizen/Android OS. Brightness 350nits or more.	1	Nos.	
14	Supply, Installation, Testing and Commissioning of Ceiling Mount Kit for LED Display.	1	Nos.	
15	Supply, Installation, Testing and Commissioning of Wooden floor Mounted Stand for LED Display.	1	Nos.	
16	Supply, installation, testing and commissioning of 4K output Wireless Presentation & Video conferencing devices supports video resolution upto 4K, with 1 HDMI & 1 Display Port output, 1 Ethernet port, 4 USB port for connecting keyboard, mouse, USB camera, USB mics, etc, Supports iOS, Windows and Android operating systems, display minimum 6 users screen with 1 display & 12 users screen using 2 displays, Meeting participants can display or stream full, uninterrupted video (up to 4K@30Hz) from their device. Supports DHCP, Audio out, supports annotation & whiteboard feature, content can be watched on connected smartphones, iPhone, iPad, Laptops, MacBooks & at the same time users can zoom the content for clarity & do annotation from their devices. User can install any third party application on the device like MS Teams/Zoom/Any soft VC App. Device can be used for soft VC application, connect 252 participants simultaneously, Certification: CE, etc.	1	Nos.	
17	Supply, installation, testing and commissioning of 2x1 USB Switcher :-Host- 2x USB-B, Host Connector- USB-B- (2), Bandwidth- Up to 10Gbps, DEVICES- Devices 3x USB-A 1x USB-C, Device Connector- (3) USB-A (1) USB-C, Control Ports- (1) Button, (1) RS232, (1) GPIO, Bandwidth-10Gbps, USB Version- USB3.2 gen2,	1	Nos.	

18	Supply, installation, testing and commissioning of Point to Point Extender (Transmitter/Receiver) :- Supports HDMI 2.0, up to 4K @60Hz 4:4:4, HDR, 18G, HDCP 2.2, Extends 4K or 1080p HDMI signal up to 230 feet (70m) over a single CAT5e/6 cable. HDMI loop out on transmitter. Bi directional IR pass through. Supports video resolution down scaling, the 4K input can be automatically degraded to 1080p output on receiver for compatibility with legacy 1080p display device. Features visually lossless compression with no latency. EDID pass through. Input (1) SOURCE- Input Connector (1)- 19 pin type A female HDMI, Output (1) DISPLAY, (1) CATx OUT. Output Connector (1)-19 pin type A female HDMI, (1) RJ45.	6	Nos.	
19	Supply, Installation, Testing and Commissioning of Door Reader with PIN and biometric (finger or face).	1	Nos.	
20	Supply, Installation, Testing and Commissioning of Push Button	1	Nos.	
21	Supply, Installation, Testing and Commissioning of Electro-Magnetic Lock.	1	Nos.	
22	Supply, Installation, Testing and Commissioning of 8 Port POE Switch.	1	Nos.	
23	Supply, Installation, Testing and Commissioning of Desktop Computer: - 13th Gen i5- 13500, 16Gb RAM DDR4, 512 SSD NVMe integrated speaker, Win 11 Pro.	1	Nos.	
24	Supply, installation, testing and commissioning of 2 Core, 1.5sq mm Speaker Cable	100	P/M	
25	Supply, installation, testing and commissioning of 3Core Power cable 1.5 sqmm.	100	P/M	
26	Supply, installation, testing and commissioning of CAT 6 UTP Cable. Transmission frequency of 250 MHz (Minimum), cable Should be 4 pair and Cable should be jacket FR PVC Lbp 69% required with certification report.	150	P/M	
27	Supply and erection of PVC pipe25mm dia ISI marked ( Medium ) recessed in wall / ceiling etc. including the cost of PVC bends , inspection boxes , iron hooks and cement concrete etc. complete in all respect upto the entire satisfaction of Engineer-in-charge of work	80	P/M	
28	Supply, installation, testing and commissioning of 20 Mtr USB3.0 cable.	1	Nos.	
29	Supply, installation, testing and commissioning of 2 Mtr USB3.0 cable.	3	Nos.	
30	Supply, Installation, testing and Commissioning of 1.5Mtr HDMI Cable.	8	Nos.	
31	Supply, installation, testing and commissioning of HDMI Cable 2 Mtr.	1	Nos.	
32	Supply, installation, testing and commissioning of 10 Mtr HDMI cable Connectors at both ends	1	Nos.	
33	Supply, installation, testing and commissioning of 17U Equipment Rack with provision for housing all control equipment with front & rear door, Blower for cooling and proper locking arrangements.	1	Nos.	

**Note: The Compliance should be submitted as per Minimum Technical Specifications on OEM & Bidder letterhead along with products / items Data Sheet for offered make & model.**

**Annexure 4**  
**Checklist to be enclosed with Technical bid**

Dated:-

**Secretary & Treasurer**  
**Society for IT initiative Funds For e-Governance**  
**Citizen Resources Information Department**  
**Chandigarh**

**Subject: e-Tender/CRID/TDS/2023-24/03**

We M/s \_\_\_\_\_ has enclosed documentary evidence for fulfilling the Eligibility in the Technical Bid and other requirement laid in the tender document.

S#	Clause	Documents Required	Document Attached (Yes/No)	Bid. Pg. no.
15.	The processing fee for Tender should be submitted.	The Payment for Tender Document Fee ₹5,900/- (Rupees Five Thousand Nine Hundred Only) i.e. (₹5,000/- + 18% GST) and ₹1,180/- eService Fee i.e. (₹1,000+18% GST) can be made by eligible bidders through Online Mode at NIC Portal in favor of Haryana State Electronics Development Corporation Limited. Scanned copy of the Online Payment Receipt should be uploaded with the technical e-bid.		
16.	EMD should be submitted.	The EMD will be ₹90,000.00, can be made by eligible bidders through Online Mode at NIC Portal in favor of Society For IT initiative Funds for e-Governance  Scanned copy of Online Payment Receipt and Performance Bank Guarantee should be uploaded with technical e-bid. This PBG will be returned on award of tender to the L1 Bidder.  The Bank details for making EMD in the form of Bank Guarantee  Name of Organization: Citizen Resources Information Department- IT, In Favour of "Society For IT initiative Funds for e-Governance", Payable at Chandigarh		
17.	The Signatory signing the Bid on behalf of the Bidder should be duly authorized by the Board of Directors of the Bidding Company to sign the Bid on their behalf.	A Certificate from CS/ Proprietor certifying that the Bidder is authorized by the Board of Directors / Managing Director / CEO.		
18.	The bidder must be an OEM or their National Distributor. However, in case, OEM or their	The Bidder/OEM must be registered in India under the Indian Companies Act, 1956. (copy of the Registration		

S#	Clause	Documents Required	Document Attached (Yes/No)	Bid. Pg. no.
	<p>National distributors are not directly participating in the tender, then the OEM can authorize any Indian firm/dealer/SI to participate in the tender.</p> <p>Bidder can also be a startup as defined by the Govt. of Haryana, Industries &amp; Commerce Department vide policy circular no. 2/2/2016-4IB-II dated 03.01.2019. The said policy circular is available on the website of DGS&amp;D, Haryana, i.e. <a href="http://dsndharyana.gov.in/en-us/Purchase/Rules-instruction-and-procedure/Instructions">http://dsndharyana.gov.in/en-us/Purchase/Rules-instruction-and-procedure/Instructions</a></p>	<p>certificate must be submitted)</p> <p>Certificate / license of Manufacturing is required, in case bidder is an OEM. Certificate of dealership / authorization letter as per the Annexure-5 from OEM in case bidder is any National Distributor or Indian firm/dealer/SI etc.</p> <p>In the case of startups, the prior turnover and prior experience shall be applicable as defined by the Govt. of Haryana, Industries &amp; Commerce Department, vide policy circular no. 2/2/2016-4IB-II dated 03.01.2019. The clause of OEM/authorized distributor / Dealer/agent shall not apply for startups, as startups have to bid directly.</p>		
19.	<p>The bidder must be registered in India under the Indian Companies Act, 1956/ Partnership Act 1932/sole proprietorship (with VAT &amp; Service Tax registration) firm and should be in existence in India for at least the last 3 financial years, as on date of submission of bid.</p>	<p>The bidder shall provide the Certificate of Incorporation for Registered Companies, Partnership Deed for Partnership Firms / GST Registration Certificate for Sole Proprietorship Firms.</p>		
20.	<p><b>OEM/ Bidder Qualification Criteria</b></p> <p>The OEM should be in the manufacturing of offered products for at least last 3 financial years and as on bid submission date.</p> <p>Experience Criteria: In respect of the experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.</p>	<p>Copies of work orders and contracts specifying the same for 2021-22, 2022-23, 2023-24 and as on bid submission date.</p>		
21.	<p>The Bidder/ OEM {themselves or through reseller(s), should have</p>	<p>(i) Single order of at least 80% of</p>		

S#	Clause	Documents Required	Document Attached (Yes/No)	Bid. Pg. no.
	executed projects for the supply and installation/ commissioning of same or similar Category Products during the preceding 3 financial years (i.e., current year and three previous financial years) as on the opening of bid, as per the following criteria	<p>estimated bid value; or</p> <p>(ii) Two orders of at least 50% each of estimated bid value; or</p> <p>(iii) Three orders of at least 40% each of estimated bid value.</p> <p>The satisfactory performance certificate issued by the respective Purchaser organization for the above orders should be uploaded with the bid. In case of bunch bids, the Category related to the primary product having the highest bid values should meet this criterion.</p>		
22.	<p>The bidder's average turnover during the last 3 financial years should be at least 100% of the estimated tender value.</p> <p>The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution/incorporation of the bidder are less than 3 years old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criterion.</p>	Audited CA Certificate of the Bidder for each of the last 3 Audited financial years.		
23.	<p>Turnover Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be 1.80 Cr (i.e. 4 times the tender value) for</p> <ol style="list-style-type: none"> <li>1) Audio Conf Solution and</li> <li>2) TV</li> </ol> <p>Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of</p>	Audited CA/OEM's Certificate for each of the last 3 Audited financial years.		

S#	Clause	Documents Required	Document Attached (Yes/No)	Bid. Pg. no.
	constitution/incorporation of the OEM is less than 3 years old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criterion.			
24.	Product Data Sheet to be uploaded with the bid	The Data Sheet of the product(s) offered in the bid is to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.		
25.	Should not have been black listed as on date of submission of Bid.	An Undertaking as per the Annexure-2 to be submitted by the bidder on non-judicial stamp paper.		
26.	Service Center	There should be at least one OEM owned or authorized service center in Tri-city/Haryana.		
27.	Product certification	As mentioned in the Technical Specification.		
28.	ISO Certification	ISO 9001:2015/2018 or latest Certificate issued in the name of Bidder & OEM.		
29.	Certifications / Compliance	The Bidder should have all necessary certifications, permissions, consents, NOCs, approvals as required under law for carrying out its business. The Bidder should have currently valid GST No. and PAN No.		

Authorized Signatory (ies)[In full and initials]: \_\_\_\_\_

Name and Title of Signatory (ies): \_\_\_\_\_

Name of Bidding Company/Firm: \_\_\_\_\_

Address: \_\_\_\_\_ (*Affix the Official Seal of the Bidding Company*)

Annexure 8

**(To be Provided on letterhead along with Technical bid)**

Compliance regarding restrictions under Rule 144 (xi) of the  
General Financial Rules (GFRs), 2017

Dated:-

**Secretary & Treasurer**  
**Society for IT initiative Funds For e-Governance**  
**Citizen Resources Information Department**  
**Chandigarh**

**Subject: Tender No: - e-Tender/CRID/TDS/2023-24/03**

1. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the competent authority.
2. “Bidder” (including the term ‘tenderer’, ‘consultant’, or ‘service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firm or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
3. “Bidder from a country which shares a land border with India” for the purpose of this order means:-
  - i. Any entity incorporated, established or registered in such a country; or
  - ii. A subsidiary of an entity incorporated, established or registered in such a country; or
  - iii. An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - iv. An entity whose beneficial owner is situated in such a country; or
  - v. An Indian (or other) agent of such an entity; or
  - vi. A natural person who is citizen of such a country; or
  - vii. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
4. The beneficial owner for the purpose of (3) above will be as under:
  - a. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation -

    - i. “Controlling ownership interest” means ownership of or entitlement to more than twenty-five per cent. Of shares or capital or profits of the company;
    - ii. “Control” shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
  - b. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
  - c. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical

person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

- d. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
- e. In case of trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

5. An agent is a person employed to do any act for another, or to represent another in dealing with third person.

6. The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

- i. Model Certificate for Tenders: -

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that we or our company/firm is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that we or our company/firm fulfills all requirements in this regard and is eligible to be considered. (Evidence of valid registration by the Competent Authority shall be attached.)”
- ii. Tenders for Works involving possibility of sub-contracting:

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that we or our company/firm is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such a countries unless such contractor is registered with the Competent Authority. I hereby certify that we or our company/firm fulfills all requirements in this regard and is eligible to be considered. (Evidence of valid registration by the Competent Authority shall be attached.)”

Authorized Signatory (ies)[In full and initials]: \_\_\_\_\_

Name and Title of Signatory (ies): \_\_\_\_\_

Name of Bidding Company/Firm: \_\_\_\_\_

Address: \_\_\_\_\_ *(Affix the Official Seal of the Bidding Company)*