



Haryana Government
Secretariat of Information Technology

हरियाणा सरकार
सूचना प्रौद्योगिकी सचिवालय

No.: Admn/299/1SIT/17381

From

Additional Chief Secretary to Government, Haryana
Information Technology, Electronics & Communication Department,
Chandigarh.

To

1. All the Administrative Secretaries to Government of Haryana;
2. All the Heads of Departments in Haryana;
3. All the Divisional Commissioners in Haryana;
4. All the Managing Directors/ Chief Administrators/ Chief Executive Officers of Boards/ Corporations/ Public Sector Undertakings, etc;
5. All the Deputy Commissioners in Haryana;
6. The Registrars of all Universities in Haryana;
7. The Secretary, Haryana Public Service Commission;
8. The Secretary, Haryana Staff Selection Commission.
9. State Informatics Officer, HSU, Chandigarh.
10. General Manager, CSC—SPV, RO, Chandigarh

Chandigarh, dated: 28-04-2022

Subject: Haryana e—Seva Scheme for Common Service Centres /Atal Seva centre/Saral Kendra/Antyodaya Saral Kendra.

Sir/Madam,

I am directed to invite a reference to this office letter No. Admn/299/1SIT/15911 dated 4/5/2021, No 16955 dated 27-1-2022, No 17129 dated 2/3/2022 and 17202 dated 16-3-2022 on the subject cited above and to enclose the consolidated list (Annexure "A") for your kind information and necessary action.

Director (Admn.)

for Additional Chief Secretary to Government, Haryana
Information Technology, Electronics and Communication Department

9th Floor, Haryana Civil Secretariat, Sector-1, Chandigarh. 160001

Tel: PS(DITECH) 0172-2777302, Director(Admn.): 0172-2748142, Fax: 0172-2777302
E-mail: psit@hry.nic.in, Website: www.haryanait.gov.in

Annexure 'A'

Facilitation charges of CSC/Ask and Saral Kendra/Antyodaya Saral Kendra

Sr. No	Departments / Organisations	Service to be offered	Annexure A			Proposed Facilitation Charges, including all taxes if any at CSC/ASK (Rs.)	Proposed Facilitation Charges, including all taxes if any at Saral Kendra/Antyodaya Saral Kendra (Rs.)
			Point of Service	Service/ Scheme			
1	All Departments	Receipt of Applications under RTI	Both	Service	10	10	
2		Grievance Registration (HARSAMADHAN)	Both	Service	10	10	
3		Printing/Photo Copy(Black and White)	Both	Service	5 per page	5 per page	
4		Printing/Photo Copy(Colour)	Both	Service	10 per page	10 per page	
5		Issuance of ID card as per the requirement of the Department	Both	Service	30	30	
6		Scanning and uploading of documents	ASK	Service	5 per page	-	
7		Asset Mapping - building	ASK	Service	30	-	
8		Asest Mapping - electric lines/street light lines	ASK	Service	30	-	
9		Enriching existing databases - Desktop based	ASK	Service	2	-	
10		Enriching existing databases - Tablet Based based	ASK	Service	5	-	
11		New Database - Desktop based	ASK	Service	30	-	
12		New Database - Tabased based	ASK	Service	30	-	
13	Agriculture and Farmers' Welfare	Acknowledgement of receipts/authorization letter to fertilizer wholesale & retail dealer	Both	Service	30	30	
14		Addition of Authority in Fertilizer Acknowledgment	Both	Service	30	30	
15		Addition of Authority in Insecticides Licence for sale, stock or exhibit	Both	Service	30	30	
16		Cane Purchasing Agents (G2E)	Both	Service	30	30	
17		Cane Cursing License of Sugar Mills (G2B)	Both	Service	30	30	
18		Change in Acknowledgement of Receipt/Authorization	Both	Service	30	30	
19		Change in Licence for Insecticides Sale Stock or exhibits	Both	Service	30	30	
20		Change in Licence for Seed Dealership	Both	Service	30	30	
21		Duplicate Acknowledgement of receipts/authorization letter to fertilizer wholesale & retail dealer	Both	Service	30	30	
22		Duplicate license for sale, stock or exhibit insecticides	Both	Service	30	30	
23		Duplicate license to carry on the business of a dealer in seeds	Both	Service	30	30	
24		License for sale, stock or exhibit insecticides	Both	Service	30	30	
25		License to carry on the business of a dealer in seeds	Both	Service	30	30	
26		New Gur Licence	Both	Service	30	30	
27		New Khandsari Licence	Both	Service	30	30	
28		Renewal of acknowledgment receipts/authorization letter to fertilizer wholesale & retail dealer	Both	Service	30	30	
29		Renewal of Gur Licence	Both	Service	30	30	
30		Renewal of Khandsari Licence	Both	Service	30	30	
31		Renewal of license to carry on the business of a dealer in seeds	Both	Service	30	30	
32		Crop Demonstration - Agriculture Technology Management Agency (ATMA)	Both	Scheme	10	10	
33		Crop Demonstration - Crop Diversification Programme (CDP) - State Scheme	Both	Scheme	10	10	
34		Crop Demonstration - Crop Diversification Programme (CDP) under Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10	
35		Crop Demonstration - Direct Seeded Rice under Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10	
36		Crop Demonstration - National Food Security Mission (NFSM) - Coarse Cereals	Both	Scheme	10	10	
37		Crop Demonstration - National Food Security Mission (NFSM) - Commercial Crop (Cotton)	Both	Scheme	10	10	
38		Crop Demonstration - National Food Security Mission (NFSM) - Commercial Crop (Sugarcane)	Both	Scheme	10	10	
39		Crop Demonstration - National Food Security Mission (NFSM) - Pulses	Both	Scheme	10	10	

ASK

40		Crop Demonstration - National Food Security Mission (NFSM) - Wheat	Both	Scheme	10	10
41		Crop Demonstration - National Mission on Oilseeds and Oil Palm (NMOOP)	Both	Scheme	10	10
42		Crop Demonstration - Promotion of Sugarcane Cultivation under Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10
43		Crop Demonstration - Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10
44		Crop Demonstration - Technological Mission on Sugarcane - State Scheme	Both	Scheme	10	10
45		Farm Mechanization: National Mission on Oilseeds and Oil Palm (NMOOP)	Both	Scheme	10	10
46		Micro Irrigation / Water Management - Crop Diversification Programme (CDP) under Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10
47		Micro Irrigation / Water Management - National Food Security Mission (NFSM) - Pulses	Both	Scheme	10	10
48		Micro Irrigation / Water Management - National Food Security Mission (NFSM) - Wheat	Both	Scheme	10	10
49		Micro Irrigation / Water Management - National Mission on Oilseeds and Oil Palm (NMOOP)	Both	Scheme	10	10
50		Micro Irrigation / Water Management - Pradhan Mantri Krishi Sinchai Yojana (PMKSY)	Both	Scheme	10	10
51		Micro Nutrient Fertiliser - National Mission for Sustainable Agriculture (NMSA)	Both	Scheme	10	10
52		Pesticides / Weedicides Distribution - National Food Security Mission (NFSM) - Pulses	Both	Scheme	10	10
53		Pesticides / Weedicides Distribution - National Food Security Mission (NFSM) - Wheat	Both	Scheme	10	10
54		Pesticides / Weedicides Distribution - National Mission on Oilseeds and Oil Palm (NMOOP)	Both	Scheme	10	10
55		Seed Distribution - Certified Seed Distribution under Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10
56		Seed Distribution - Crop Diversification Programme (CDP) - State Scheme	Both	Scheme	10	10
57		Seed Distribution - Crop Diversification Programme (CDP) under Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10
58		Seed Distribution - Green Fodder Development Programme under Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10
59		Seed Distribution - National Food Security Mission (NFSM) - Coarse Cereals	Both	Scheme	10	10
60		Seed Distribution - National Food Security Mission (NFSM) - Commercial Crop (Sugarcane)	Both	Scheme	10	10
61		Seed Distribution - National Food Security Mission (NFSM) - Pulses	Both	Scheme	10	10
62		Seed Distribution - National Food Security Mission (NFSM) - Wheat	Both	Scheme	10	10
63		Seed Distribution - National Mission on Oilseeds and Oil Palm (NMOOP)	Both	Scheme	10	10
64		Soil Management - National Food Security Mission (NFSM) - Pulses	Both	Scheme	10	10
65		Soil Management - National Food Security Mission (NFSM) - Wheat	Both	Scheme	10	10
66		Soil Health Card	Ask	Scheme	10	-
67		Soil Management - Reclamation of Alkali Soils by applying Gypsum under Rashtriya Krishi Vikas Yojana (RKVY)	Both	Scheme	10	10
68		Licenses for Pesticides,	Ask	Service	10	-
69		Renewal of Licenses for Pesticides	Ask	Service	10	-
70		Duplicate Licenses for Pesticides	Ask	Service	10	-
71	Animal Husbandry and Dairying	Scheme for conservation and development of Indigenous Cattle (Gausamvardhan)	Both	Scheme	10	10

CPM

72		Scheme for establishment of Hi Tech Dairy Units	Both	Scheme	10	10
73		Scheme for Integrated Murrah Development	Both	Scheme	10	10
74		Scheme for providing employment opportunities for Scheduled Castes	Both	Scheme	10	10
75		Online application under development of Gushala & Gosadans	Both	Scheme	10	10
76		Application for Livestock Insurance under Pt. Deendayal Upadhyaya Samuhik Pashudhan Beema Yojana- National Live Stock Mission	Both	Scheme	10	10
77		Application for claim under Pt. Deendayal Upadhyaya Samuhik Pashudhan Beema Yojana-National Live Stock Mission	Both	Scheme	10	10
78		Provisional Registration for Veterinary Interns	Both	Service	10	10
79		New Registration for Veterinary Practitioner	Both	Service	10	10
80		New Registration transferred from other State	Both	Service	10	10
81		Renewal of Registration for Veterinary Practitioner	Both	Service	10	10
82		Restore of Registration (if NOC given but applicant that he has not applied in any other State)	Both	Service	10	10
83		Restore of Registration (who failed to renew their registration on time or registration deleted)	Both	Service	10	10
84		Transfer of Registration for Veterinary practitioner	Both	Service	10	10
85		Duplicate Reg. ID-Card/Certificate for Veterinary Practitioner	Both	Service	10	10
86		Good Prof. Standing Certificate for Veterinary Practitioner	Both	Service	10	10
87		Add qualification Entry fee for veterinary Practitioner	Both	Service	10	10
88	Bhagat Phool Singh Mahila Viswavidyalaya	Printing of Admit Card	ASK	Service	10	-
89		Applicant's status in Merit List	ASK	Service	10	-
90		Online Admission Application Status	ASK	Service	30	-
91		Application for Migration	ASK	Service	10	-
92		Application for reevaluation	ASK	Service	10	-
93		Application for verification	ASK	Service	10	-
94		Application for photocopy of Answer book	ASK	Service	10	-
95		Application for duplicate statement of marks	ASK	Service	10	-
96		Application for convocation	ASK	Service	10	-
97		BPS Mahila Viswavidyalaya Result	ASK	Service	10	-
98	Board of School Education	Duplicate Certificate Form	Both	Service	30	30
99		Migration Form	Both	Service	30	30
100		Photocopy of Answer Book	Both	Service	30	30
101	Building and Other Construction Workers (BOCW) Board	Maternity Benefit Scheme-HBOCWWB	Both	Scheme	10	10
102		Paternity Benefit Scheme-HBOCWWB	Both	Scheme	10	10
103		Financial Assistance for Education-HBOCWWB	Both	Scheme	10	10
104		Mukhya Mantri Mahila Nirman Shramik Sammaan Yojna-HBOCWWB	Both	Scheme	10	10
105		Grant for purchase of tools-HBOCWWB	Both	Scheme	10	10
106		Bicycle Scheme-HBOCWWB	Both	Scheme	10	10
107		Kanyadaan Scheme-HBOCWWB	Both	Scheme	10	10
108		Financial Assistance on Marriage of Children-HBOCWWB	Both	Scheme	10	10
109		Fare for visiting Home Town-HBOCWWB	Both	Scheme	10	10
110		Free Travelling Facility-HBOCWWB	Both	Scheme	10	10
111		Financial Assistance to disabled children-HBOCWWB	Both	Scheme	10	10
112		Disability Assistance-HBOCWWB	Both	Scheme	10	10
113	Disability Pension-HBOCWWB	Both	Scheme	10	10	
114	Medical Assistance / Wage compensation during illness-HBOCWWB	Both	Scheme	10	10	
115	Financial Assistance for treatment of Chronic Diseases-HBOCWWB	Both	Scheme	10	10	
116	Pension Scheme-HBOCWWB	Both	Scheme	10	10	
117	Family Pension-HBOCWWB	Both	Scheme	10	10	
118	Mukhya Mantri Samajik Suraksha Yojna-HBOCWWB	Both	Scheme	10	10	
119	Death Assistance-HBOCWWB	Both	Scheme	10	10	
120	Funeral Assistance-HBOCWWB	Both	Scheme	10	10	
121	Assistance on death of the un-registered worker-HBOCWWB	Both	Scheme	10	10	
122	Worker Registration-HBOCWWB	Both	Scheme	10	10	
123	CM Office	Financial assistance out of Haryana Chief Minister's Relief Fund	Both	Service	10/-	10/-
124	Charitable	National Worker Relief Fund	Both	Scheme	10	10

CPW

125	DHBVN	Application for Enhancement of Electricity Load	Both	Service	30	30
126		Application for New Electricity Connection	Both	Service	30	30
127		Application for reduction of Electricity Load	Both	Service	30	30
128		Application for transfer of Title & Conversion of Services	Both	Service	30	30
129		Grievance Redressal - Billing Complaints	Both	Service	0	0
130		Grievance Redressal - Meter Complaints	Both	Service	0	0
131		Grievance Redressal - Shifting of LT HT Lines	Both	Service	0	0
132		Grievance Redressal - Shifting of meter/service connection	Both	Service	0	0
133		Grievance Redressal - Shifting of Transformers	Both	Service	0	0
134		Application for Temporary Electricity Connection	Ask	Service	10	-
135		Printing of duplicate electricity Bill	Ask	Service	10	-
136		Bill Generation & Printing	Ask	Service	0 to Citizen, Discorn will	-
137		Bill Distribution	Ask	Service	0 to Citizen, Discorn will	-
138		Provisional Bill generation	Ask	Service	10	-
139		Electricity Bill Collection	Ask	Service	10	-
140	Election	Application for addition in Voter List	ASK	Service	10	-
141		Application for correction of name in Voter List	ASK	Service	10	-
142		Application for inclusion of name in voter list through transfer	ASK	Service	10	-
143		Application of objection/deletion in Voter List	ASK	Service	10	-
144		Facilities for online registration and disposal of complaints regarding electoral rolls, EPIC, elections etc. using the application developed by the ECI	ASK	Service	10	-
145		Issue of copy of electoral rolls	ASK	Service	5 per page	-
146	Employment	Application for Addition of Qualification, Experience and other related certificates	Both	Service	30	30
147		Application for providing of free travel vouchers for interviews to all eligible applicants	Both	Service	30	30
148		Application for registration of job seekers	Both	Service	30	30
149		Application for Registration, Renewal and Grace period of two months of Renewal	Both	Service	30	30
150		Application for Relaxation in Renewal after delay of two months	Both	Service	30	30
151		Employer registration in Employer Exchange	Both	Service	30	30
152		Candidate registration in Employer Exchange	ASK	Service	10	-
153		Overseas placement Candidate Registration	ASK	Service	10	-
154		Overseas placement Recruiter Registration	ASK	Service	10	-
155		Application for unemployment allowance	Both	Scheme	10	10
156		Application for Registration under one family one job scheme	ASK	Scheme	10	-
157		Registration for SAKSHAM Scheme	Both	Scheme	10	10
158	Finance	Issue of Non-judicial/Judicial stamps and stamp papers	ASK	Service	Nil	-
159		Jeevan Praman Certificate	ASK	Service	10	-
160		Collection of Govt. Receipt/Fee	ASK	Service	10 per transaction	-
161	Fisheries	Subsidy for Pradhan Mantri Matasya Sampada Yojana Scheme.	Both	Scheme	10	10/-
162		Subsidy for Establishment of New Freshwater Finfish Hatcheries	Both	Service	10	10/-
163						
164		Subsidy for Establishment of New Freshwater Scampi Hatcheries	Both	Service	10	10/-
166		Subsidy for Construction of New Rearing ponds (nurse/seed rearing ponds)	Both	Service	10/-	10/-
168		Subsidy for Construction of New Grow out Ponds	Both	Service	10/-	10/-
169		Subsidy for Inputs for fresh water Aquaculture including Composite fish culture, Scampi, Pangasius, Tilapia etc.	Both	Service	10/-	10/-
170		Subsidy for Construction of New ponds for Saline /Alkaline areas	Both	Service	10/-	10/-

SRM

171		Subsidy for Inputs for Saline /Alkaline Water Aquaculture	Both	Service	10/-	10/-
172		Subsidy for Promotion of Recreational Fisheries.	Both	Service	10/-	10/-
173		Subsidy for Establishment of large RAS (with 8 tanks of minimum 90 m ³ /tank capacity 40 ton/crop)/ Biofloc (50 tanks of 4m dia and 1.5 high) culture system.	Both	Service	10/-	10/-
174		Subsidy for Establishment of Medium RAS(with 6 tank of minimum 30m ³ /tank capacity 10ton/crop)/ Biofloc culture system(25 tanks of 4m dia and 1.m high)	Both	Service	10/-	10/-
175		Subsidy for Establishment of small RAS (with 1 tank of 100m ³ capacity/Biofloc (7 tanks of 4m dia and 1.5 high) culture system	Both	Service	10/-	10/-
176		Subsidy for Establishment of Backyard mini RAS units	Both	Service	10/-	10/-
177		Subsidy for Installation of Cages in Reservoirs	Both	Service	10/-	10/-
178		Subsidy for Plant/storage of minimum 10-ton capacity.	Both	Service	10/-	10/-
179		Subsidy for Plant/storage of minimum 20-ton capacity.	Both	Service	10/-	10/-
180		Subsidy for Plant/storage of minimum 30-ton capacity	Both	Service	10/-	10/-
181		Subsidy for Plant of minimum 50- ton capacity.	Both	Service	10/-	10/-
183		Subsidy for Refrigerated vehicles	Both	Service	10/-	10/-
184		Subsidy for Insulated vehicles	Both	Service	10/-	10/-
185		Subsidy for Motor cycle with Ice Box	Both	Service	10/-	10/-
186		Subsidy for Cycle with Ice boxes	Both	Service	10/-	10/-
187		Subsidy for Three wheeler with Ice Box including e-rickshaws for fish vending	Both	Service	10/-	10/-
188		Subsidy for Live fish vending Centres	Both	Service	10/-	10/-
189		Subsidy for Mini Fish Feed Mill of production Capacity of 2 ton /Day	Both	Service	10/-	10/-
190		Subsidy for Medium Fish Feed Mill of production Capacity of 8 ton /Day	Both	Service	10/-	10/-
191		Subsidy for Large Fish Feed mill of production Capacity of 20 ton /Day	Both	Service	10/-	10/-
192		Subsidy for Fish Feed Plants of production Capacity of at least 100 ton /Day.	Both	Service	10/-	10/-
193		Subsidy for Construction of fish retail markets including ornamental fish/aquarium markets.	Both	Service	10/-	10/-
194		Subsidy for Construction of fish kiosks including kiosks of aquarium/ornamental fish	Both	Service	10/-	10/-
195		Subsidy for Intensive Fisheries Development Programme	Both	Scheme	10/-	10/-
196		Subsidy on installation of Aerator	Both	Service	10/-	10/-
197		Subsidy on installation of Shallow Tube well.	Both	Service	10/-	10/-
198		Subsidy on installation of Deep Tube well.	Both	Service	10/-	10/-
199		Subsidy for the welfare of Scheduled Caste Families in Fisheries Sector	Both	Scheme	10/-	10/-
200		Financial assistance on the auction amount of Notified water	Both	Service	10/	10/
201		Assistance on lease amount of pond.	Both	Service	10/-	10/-
202		Subsidy on inputs (pelleted feed)	Both	Service	10/-	10/-
203		Subsidy for Training stipend to fish farmers	Both	Service	10/-	10/-
204		Subsidy on purchase of fishing nets	Both	Service	10/-	10/-
205		Subsidy on the Rent of Wholesale and Retail	Both	Service	10/-	10/-
206		Subsidy for the establishment of small scale and medium scale backyard ornamental fish hatchery.	Both	Service	10/-	10/-
207		Subsidy for Promotion of Prawn Culture in Saline Affected Areas under Rashtriya Krishi Vikas Yojana	Both	Scheme	10/-	10/-
208		Financial assistance for the creation of infrastructure of saline areas (Excavation of Pond).	Both	Service	10/-	10/-
209		Financial assistance for the inputs required for saline areas (Inputs)	Both	Service	10/-	10/-
210	Food and Supplies	Deletion of Member in Ration Card	Both	Service	30	30
211		House Hold Head Modifications	Both	Service	30	30
212		Issuance of Duplicate Ration Card	Both	Service	30	30
213		Issuance of new ration card on receipt of surrender Certificate/Issue of New Ration Card on receipt of D-I form i.e. Application Form for all Categories	Both	Service	30	30
214		Ration Card Member Addition	Both	Service	30	30
215		Ration card Transfer Application	Both	Service	30	30

SRM

216		Application for change of address including change of Fair Price Shop (FPS)	ASK	Service	10	-
217		Application for issue of Surrender Certificate	Both	Service	10	10
218		Application for change of address within the same jurisdiction	Both	Service	10	10
219		Surrender of Ration card Application Form and issuance of surrender certificate	Both	Service	30	30
220		Ration Card Member migration	Ask	Service	10	-
221	Forest	Application for purchase of Trees from Tree Growers	ASK	Service	10	-
222		Application for NOCs in respect of PLPA or Forest or Restricted lands and grant of NOC	Both	Service	100	100
223		Application for permissions for felling of trees in PLPA General Section 4 Areas	Both	Service	100	100
224	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	Agricultural Activities	Both	Scheme	10	10
225		Developing Business Premises	Both	Scheme	10	10
226		Disabled Young Professionals	Both	Scheme	10	10
227		Education Loan Scheme	Both	Scheme	10	10
228		Education Loan Scheme Credit Line 1	Both	Scheme	10	10
229		Education Loan Scheme Credit Line 2	Both	Scheme	10	10
230		Financial Assistive Devices	Both	Scheme	10	10
231		Mahila Samiriddhi Yojna	Both	Scheme	10	10
232		Micro Finance Schemes Credit Line 1	Both	Scheme	10	10
233		Micro Finance Schemes Credit Line 2	Both	Scheme	10	10
234		New Swarnima Scheme for Women	Both	Scheme	10	10
235		Purchase of Vehicle for Commercial Hiring Purpose	Both	Scheme	10	10
236		Saksham Scheme	Both	Scheme	10	10
237		Self-Employment mental Retardation and Autism	Both	Scheme	10	10
238		Shilp Sampada Term Loan Scheme	Both	Scheme	10	10
239		Small Business in Service/ Trading Sector	Both	Scheme	10	10
240	Small Industries Unit	Both	Scheme	10	10	
241	Term Loan Scheme	Both	Scheme	10	10	
242	Term Loan Scheme Credit Line 1	Both	Scheme	10	10	
243	Term Loan Scheme Credit Line 2	Both	Scheme	10	10	
244	Haryana Public Service Commission	Submission of Application for various posts	ASK	Service	30	-
245		Editing of application submitted	ASK	Service	10	-
246		Printing of Admit Card	ASK	Service	10	-
247	Haryana Staff Selection	Online application for various posts	ASK	Service	10	-
248		Printing of Admit Card	ASK	Service	10	-
249	Haryana State Industrial & Infrastructure Development Corporation Limited	Application for online empanelment of aggregators	ASK	Service	30	-
250		Application for online submission of offer of land for sale by the land owner	ASK	Service	100	-
251		Application for online submission of offer of land for sale by aggregators	ASK	Service	100	-
252	Higher Education	Printing of detailed mark sheet/Result/Provisional Certificate	ASK	Service	10	-
253		Issue of admit card/Duplicate admit card	ASK	Service	10	-
254		Online application for admission in colleges	ASK	Service	30	-
255	Haryana Scheduled Castes Finance and Development Corporation	Education Loan Scheme	Both	Scheme	10	10
256		Green Business Scheme (e-rickshaw, compressed air vehicle, Solor energy gadgets)	Both	Scheme	10	10
257		Laghu Vyavasay Yojana	Both	Scheme	10	10
258		Mahila Adhikarita Yojana	Both	Scheme	10	10
259		Mahila Kisan Yojana (for Self Employment Income Generating Schemes relating to Agriculture and Allied Sector) only for women beneficiaries	Both	Scheme	10	10
260		Mahila Samridhi Yojana (for Self Employment Income Generating Schemes only for women beneficiaries)	Both	Scheme	10	10
261		Micro Credit Finance (for Self Employment Income Generating Schemes)	Both	Scheme	10	10
262	Shilpi Samridhi Yojana (Loans are provided to Scheduled Castes Artisans possessing Artisan Identity Card issued by the Development Commissioner (Handicrafts), Ministry of Textile, Govt. of India or State Govt.)	Both	Scheme	10	10	
263	Term Loan (for Self Employment Income Generating Schemes)	Both	Scheme	10	10	
264	Health	Birth Certificate (For whom registration is done): Upto Previous Year	Both	Service	30	30
265		Birth Certificate (For whom registration is done):Current Year	Both	Service	30	30
266		Correction of Entry in Birth Certificate	Both	Service	30	30

267		Correction of Entry in Death Certificate	Both	Service	30	30
268		Death Certificate (For whom registration is done): Current Year	Both	Service	30	30
269		Death Certificate (For whom registration is done): Upto Previous Year	Both	Service	30	30
270		Delayed Birth Registration	Both	Service	30	30
271		Delayed Death Registration	Both	Service	30	30
272		Inclusion of name in birth record	Both	Service	30	30
273		Non-Availability Certificate for Birth Registration	Both	Service	30	30
274		Janani Suraksha Yojana for Scheduled Caste	Both	Scheme	10	10
275		Issue of Birth Certificate	Both	Service	10 per copy	10 per copy
276		Issue of Death Certificate	Both	Service	10 per copy	10 per copy
277		Application for issue of Disability/ Handicap Certificate	ASK	Service	10	-
278	Home	Marriage Registration - 1954 (Rural)	Both	Service	30	30
279		Marriage Registration - 1954 (Urban)	Both	Service	30	30
280		Marriage Registration: 1995 (Rural)	Both	Service	30	30
281		Marriage Registration: 1995 (Urban)	Both	Service	30	30
282		Marriage Registration: 2008 (Rural)	Both	Service	30	30
283		Marriage Registration: 2008 (Urban)	Both	Service	30	30
284		Issue of marriage certificate	ASK	Service	10	-
285		Application for verification for tenants/servants	ASK	Service	10	-
286		Verification of Clearance Certificate	ASK	Service	10	-
287		Application for 'permission/No objection certificates' for carrying out procession/holding public meetings	Ask	Service	30	-
288	Haryana Labour Welfare Board (HLWB)	Bicycle Scheme- Haryana Labour Welfare Board	Both	Scheme	10	10
289		Dental Care Scheme - Haryana Labour Welfare Board	Both	Scheme	10	10
290		LTC Scheme - Haryana Labour Welfare Board	Both	Scheme	10	10
291		Spectacle Scheme - Haryana Labour Welfare Board	Both	Scheme	10	10
292		Disability(due to Accident or other reason) Scheme - Haryana Labour Welfare Board	Both	Scheme	10	10
293		Sports Scheme - Haryana Labour Welfare Board	Both	Scheme	10	10
294		Sewing Machine Scheme - Haryana Labour Welfare Board	Both	Scheme	10	10
295		Financial Assistance for uniform, books and copies from class 1 to 8 for daughters of worker's-Haryana Labour Welfare Board	Both	Scheme	10	10
296		Scholarship Scheme for worker's children's - Haryana Labour Welfare Board	Both	Scheme	10	10
297		Financial Assistance for encouraging worker's children's participation in Sports activities-Haryana Labour Welfare Board	Both	Scheme	10	10
298		Financial Assistance for encouraging worker's children's participation in Cultural activities-Haryana Labour Welfare Board	Both	Scheme	10	10
299		Financial Assistance of artificial limbs to workers with disability due to accident or other reasons-Haryana Labour Welfare Board	Both	Scheme	10	10
300		Financial Assistance in marriage of women worker's or daughters of worker's-Haryana Labour Welfare Board	Both	Scheme	10	10
301		Financial Assistance for working women worker's or wives of male worker's for maternity-Haryana Labour Welfare Board	Both	Scheme	10	10
302		Financial Assistance to worker's with a visually, physically or mentally disabled child-Haryana Labour Welfare Board	Both	Scheme	10	10
303		Financial Assistance to spouse/dependents in case of death of a worker's-Haryana Labour Welfare Board	Both	Scheme	10	10
304		Financial Assistance for funeral and other activities in case of death of a worker's-Haryana Labour Welfare Board	Both	Scheme	10	10
305		Financial Assistance of Try Cycle to worker's and their dependent's-Haryana Labour Welfare Board	Both	Scheme	10	10

Handwritten signature

306		Financial Assistance of Hearing Machine/Hearing Aid to worker's and their dependent's -Haryana Labour Welfare Board	Both	Scheme	10	10
307		Mukhya Mantri Sharam Puruskar scheme - Haryana Labour Welfare Board	Both	Scheme	10	10
308	Horticulture	Fruit license- to grant fruit license	Both	Service	30	30
309		Seed license- to grant vegetable seed license	Both	Service	30	30
310		Central Plan Scheme (Sharing Basis) for Micro Irrigation (MINET)	Both	Scheme	10	10
311		Central Plan Scheme (Sharing Basis) for National Horticulture Mission	Both	Scheme	10	10
312		Integrated Horticulture Development (MINET)	Both	Scheme	10	10
313		Plan scheme for agricultural Human Resources Development (Ongoing Training in Horticulture)	Both	Scheme	10	10
314		Rashtriya Krishi Vikas Yojana (POLYNET)	Both	Scheme	10	10
315	Housing Board	Issue of Conveyance Deed	Both	Service	30	30
316		Issue of Conveyance Deed through GPA	Both	Service	30	30
317		Issue of NDC (No Due Certificate) to the Allottee	Both	Service	30	30
318		Issue of No Objection Certificate/Duplicate Allotment/Re- allotment Letter	Both	Service	30	30
319		Issue of permission to mortgage	Both	Service	30	30
320		Transfer of property in case of death (uncontested)	Both	Service	30	30
321		Transfer of property in case of sale deed	Both	Service	30	30
322	Haryana State Agricultural Marketing Board (HSAMB)	Issue of Conveyance Deed	Both	Service	30	30
323		Issue of No Dues certificate	Both	Service	30	30
324		Issue of NOC for Mortgage	Both	Service	30	30
325		Issue of NOC/Duplicate Allotment/Reallotment	Both	Service	30	30
326		Re-transfer of property in case of sale	Both	Service	30	30
327		Re-transfer of property in case of sale (Uncontested Death)	Both	Service	30	30
328		Mukhya Mantri Kishan Evam Khetihar Mazdoor Jiwan Suraksha Yojana (Providing financial aid (ex-gratia) to cultivators for any injury or death during farming operations)	Both	Scheme	10	10
329		Bhavantar Bharpayi Yojana	Both	Scheme	10	10
330	Haryana Shehri Vikas Pradhikaran (HSVP)	Cancellation of Transfer Permission	Both	Service	100	100
331		Change of Number of Membership	Both	Service	100	100
332		Change the Membership	Both	Service	100	100
333		Change the Size of Dwelling Units	Both	Service	100	100
334		Condonation of Delay	Both	Service	100	100
335		Conveyance Deed	Both	Service	100	100
336		De-Mortgage	Both	Service	100	100
337		DPC Certification	Both	Service	100	100
338		Duplicate Papers	Both	Service	100	100
339		Estimate	Both	Service	100	100
340		Floor-wise Registration	Both	Service	100	100
341		Fresh Building Plan	Both	Service	100	100
342		Independent Floor -Transfer Permission-Family	Both	Service	100	100
343		Independent Floor -Transfer Permission-Family(with Conveyance deed)	Both	Service	100	100
344		Independent Floor Re-Allotment letter	Both	Service	100	100
345		Independent Floor Transfer Permission Letter With GPA	Both	Service	100	100
346		Independent Floor-Transfer Letter	Both	Service	100	100
347		Independent Floor-Transfer Letter - Death	Both	Service	100	100
348		Independent Floor-Transfer Permission - Court decree	Both	Service	100	100
349		Independent Floor-Transfer Permission-Will	Both	Service	100	100
350		Inquiry Regarding Installment/Dues	Both	Service	100	100
351		Mortgage	Both	Service	100	100
352		No Dues Certificate	Both	Service	100	100
353		Non-Encumbrance Certificate	Both	Service	100	100
354		OC Certificate/Completion Certificate	Both	Service	100	100
355		Physical Possession (Possession Certificate)	Both	Service	100	100
356		POC Certificate	Both	Service	100	100
357		Re-Allotment Letter	Both	Service	100	100
358		Refund Application	Both	Service	100	100
359		Removal of Misuse	Both	Service	100	100
360		Revaldate Building Plan	Both	Service	100	100
361		Revised Building Plan	Both	Service	100	100
362		Sewerage Connection	Both	Service	100	100
363		Superceded Building Plan	Both	Service	100	100
364		Surrender of plot	Both	Service	100	100

87/2/2

365		Transfer Permission Letter - Through Allottee	Both	Service	100	100
366		Transfer Permission Letter - Death	Both	Service	100	100
367		Transfer Permission Letter - Death of allottee Court Decree	Both	Service	100	100
368		Transfer Permission Letter - INDUS - Death	Both	Service	100	100
369		Transfer Permission Letter - INDUS - Death of allottee - Court Decree	Both	Service	100	100
370		Transfer Permission Letter -Court Decree	Both	Service	100	100
371		Transfer Permission Letter -Family	Both	Service	100	100
372		Transfer Permission Letter -INDUS	Both	Service	100	100
373		Transfer Permission Letter -INDUS with GPA	Both	Service	100	100
374		Transfer Permission Letter -INDUS-Court Decree	Both	Service	100	100
375		Transfer Permission Letter -INDUS-Will	Both	Service	100	100
376		Transfer Permission Letter -Within Family under Mortgage	Both	Service	100	100
377		Transfer Permission Letter -with GPA	Both	Service	100	100
378		Transfer Permission Letter-Family(with Conveyance deed)	Both	Service	100	100
379		Water Connection	Both	Service	100	100
380		Water bill payment HSVP	ASK	Service	10	-
381		Sewer bill payment HSVP	ASK	Service	10	-
382		Duplicate bill printing	ASK	Service	10	-
383		Draw results	ASK	Service	10	-
384		Print of line challan	ASK	Service	10	-
385		Print allottee account information	ASK	Service	10	-
386		Plot status enquiry	ASK	Service	10	-
387		Print duplicate scheme receipt	ASK	Service	10	-
388		Password User Id unlocking	ASK	Service	10	-
389		Other Online Payment	ASK	Service	10	-
390		Application for New Schemes	ASK	Service	10	-
391		Application to track/status Grievance	ASK	Service	10	-
392		Application to Register Grievance	ASK	Service	10	-
393		Application for booking of community centre and open spaces.	ASK	Service	10	-
394	Industrial Training & Vocational Education	Admission of Students in ITI	ASK	Service	30	-
395	Industries and Commerce	Filling of Udyog Aadhaar Memorandum (UAM)	ASK	Service	30	-
396		Register for the Approval of Name of a Society	ASK	Service	100	-
397		Registration of Society Upon Approval of Name	ASK	Service	100	-
398		Apply for the Registration Number for an Existing Society	ASK	Service	100	-
399		Change in Name of the Society u/s 12(1)	ASK	Service	100	-
400		Change in Registered Office of a Society	ASK	Service	100	-
401		Filling of Mandatory Annual Returns u/s 50(1)	ASK	Service	100	-
402		Resolution of Governing Body / General Body Meetings (Amendments, Members inclusion/ Exclusion Other Major Decision)	ASK	Service	100	-
403		Apply for Amendment in the Memorandum and By-Laws	ASK	Service	100	-
404		Approval of Scheme of Collegium	ASK	Service	100	-
405		Submission of List of elected Collegium Members for Information u/s 30(3)	ASK	Service	100	-
406		Submission of List of elected Governing Body for Approval u/s 33 & rule 19	ASK	Service	100	-
407		Grant - in- Aid Management	ASK	Service	100	-
408		Enrollment of Members of Society Registered under Act 2012	ASK	Service	100	-
409		Apply for Registration of Firm	ASK	Service	100	-
410		Apply for Change in Partners of Firm	ASK	Service	100	-
411		Apply for Change in Name of Firm	ASK	Service	100	-
412		Apply for Change in Address of Firm	ASK	Service	100	-
413		Dissolution of Firm	ASK	Service	100	-
414		Submission of application for Design Clinic Scheme	ASK	Service	100	-
415		Submission of application for Energy Audit Scheme	ASK	Service	100	-
416		Submission of application for Assistance for Environment Compliance	ASK	Service	100	-
417		Submission of application for Credit Linked Interest subsidy	ASK	Service	100	-
418		Submission of application for Market Development Assistance	ASK	Service	100	-
419		Submission of application for State Export Award Scheme	ASK	Service	100	-
420		Submission of application for Testing Equipment Assistance	ASK	Service	100	-
421		Submission of application for Assistance for Technology Acquisition	ASK	Service	100	-
422		Submission of application for Water Audit	ASK	Service	100	-

Handwritten signature

423		Submission of application for Safety Audit	ASK	Service	100	-
424		Submission of application for Quality Certification	ASK	Service	100	-
425		Submission of application for Patent Registration	ASK	Service	100	-
426		Submission of application for Handicraft Award Scheme	ASK	Service	100	-
427		Submission of application for Investment Subsidy on VAT/SGST	ASK	Service	100	-
428		Submission of application for Freight Assistance Scheme	ASK	Service	100	-
429		Submission of application for Employment Generation Subsidy Scheme	ASK	Service	100	-
430		Submission of application for Credit Rating Scheme	ASK	Service	100	-
431		Submission of application for Grant of Electricity Duty	ASK	Service	100	-
432		Submission of application for Startups Scheme	ASK	Service	100	-
433		Submission of application for Stamp Duty Refund Scheme	ASK	Service	100	-
434		Submission of application for Interest Subsidy	ASK	Service	100	-
435		Submission of application for MSME State Award	ASK	Service	100	-
436		Submission of application for Setting up of Primary Processing Centre	ASK	Service	100	-
437		Submission of application for E-Commerce Portal for MSMEs	ASK	Service	100	-
438		Submission of application for Participation in exhibitions for Artisans	ASK	Service	100	-
439		Submission of application for Interest Subsidy Scheme for Artisans	ASK	Service	100	-
440		Downloading and printing of Approval Letter of any of the 26 incentive schemes	ASK	Service	10	-
441		Downloading and printing of Sanction Letter of any of the 26 incentive schemes	ASK	Service	10	-
442	Kurukshetra University	Online Admission Application Form Submission	ASK	Service	30	-
443		Admission Application Status Checking	ASK	Service	10	-
444		Printing of Admit Card	ASK	Service	10	-
445		Kurukshetra University Helpline Application filing	ASK	Service	10	-
446		Kurukshetra University Result	ASK	Service	10	-
447	Labour	Labour Grievance Redressal	Both	Service	0	0
448		Factory Act	ASK	Service	10	-
449		Shop Act	ASK	Service	10	-
450		HLWB - Registration (or edit of data) of workers as Beneficiary	ASK	Scheme	10	-
451		HLWB - Print Employee history	ASK	Service	10	-
452		HLWB - Edition/ Updation of family and / or nominee details	ASK	Service	10	-
453		BOCW - Registration (or edit of data) of workers as Beneficiary	ASK	Scheme	10	-
454		BOCW - Edition/ Updation of family and / or nominee details	ASK	Service	10	-
455		BOCW - Printing of status of applied scheme	ASK	Service	10	-
456		Add Compliant	ASK	Service	10	-
457	Track status of compliant	ASK	Service	10	-	
458	Miscellaneous	Citizen Registration (CIDR)	Both	Service	0	0
459		Search CIDR	Both	Service	0	0
460		Edit CIDR Profile	Both	Service	0	0
461	New and Renewable Energy	Scheme of Grid Connected Rooftop Solar Power Plant- Online Application (GCRT)	Both	Scheme	10	10
462		Scheme of Solar Home System (Manohar Jyoti) (SMS-MJ)	Both	Scheme	10	10
463		Scheme of Solar Inverter Charger (SIC)	Both	Scheme	10	10
464		Scheme of Solar Water Pumping System (SWPS)	Both	Scheme	10	10
465		Solar Water Heating System (Domestic Sector) (SWHS)	Both	Scheme	10	10
466	Police	Addition of Weapon	Both	Service	100	100
467		Cancellation of Arms License	Both	Service	100	100
468		Carry Permit of Weapon	Both	Service	100	100
469		Change of Address	Both	Service	30	30
470		Change of Mobile Number	Both	Service	30	30
471		Character Certificate	Both	Service	30	30
472		CLG(Community Liason Group)	Both	Service	30	30
473		Deletion of Retainer Entry	Both	Service	30	30
474		Domestic Help Verification	Both	Service	30	30
475		Duplicate Arms License	Both	Service	100	100

MP-2

476		Employee Verification	Both	Service	30	30
477		Event / Performance Request	Both	Service	30	30
478		Extension of Area Validity of the Arms License	Both	Service	30	30
479		Issuance of Fresh Arms License	Both	Service	100	100
480		Issuance of Retainer's Entry	Both	Service	30	30
481		Issuance of Sulphur License	Both	Service	100	100
482		NOC	Both	Service	30	30
483		NORI	Both	Service	30	30
484		Police Clearance Certificate	Both	Service	30	30
485		Private Security Agency Verification	Both	Service	30	30
486		Procession Request	Both	Service	30	30
487		Protest / Strike Request	Both	Service	30	30
488		Registration of Complaint	Both	Service	30	30
489		Registration of Cyber Café	Both	Service	30	30
490		Registration of Hotels and Customers	Both	Service	30	30
491		Registration of Lost Property	Both	Service	30	30
492		Registration of Outside License	Both	Service	30	30
493		Registration of RTI	Both	Service	30	30
494		Renewal of Arms License	Both	Service	100	100
495		Request for Cartridges	Both	Service	100	100
496		Sale/Transfer/Gift of Weapon	Both	Service	100	100
497		Tenant Verification	Both	Service	30	30
498		Threat Assessment Verification	Both	Service	30	30
499	Principal Accountant General (A&E), Haryana	Pensioner Intimation Slip	Both	Service	30	30
500	Printing and Stationery	Change of Name	Both	Service	30	30
501		Printing of eGazette	ASK	Service	10	-
502	Public Health Engineering (PHED)	Restoration of Water Supply due to major problems i.e. shortage of raw water, burning of transformer and fault in LT/HT lines etc.	Both	Service	0	0
503		Restoration of Water Supply due to major problems i.e. burning of transformer, other major electric fault etc. to rectified/repared by Public Health Engineering (PHED)	Both	Service	0	0
504		Restoration of Water Supply due to minor problems i.e. fault in pumping machinery, electric wiring, distribution systems etc.	Both	Service	0	0
505		Sanction of sewerage connection in Cities and MC Towns	Both	Service	30	30
506		Sanction of water supply connection in the Rural and Urban areas	Both	Service	30	30
507		Sewerage Blocked/Over flow of manholes	Both	Service	0	0
508		Water Leakage/ Over Flow Pipes	Both	Service	0	0
509		Printing of duplicate water/ sewerage bill	ASK	Service	10	-
510		e-billing and payment collection system	ASK	Service	10	-
511	Punjab and Haryana High Court	Case Status/ Order/ Judgement	ASK	Service	5 per case	-
512		Judgement copy print out	ASK	Service	2 per page	-
513	Revenue & Disaster Management	Appointment for Registration of Deeds	Both	Service	10	10
514		Registration of Deeds	Both	Service	100	100
515		Application for certified copy of Registered Deed	Both	Service	10	10
516		Certified copy of Registered Deed	Both	Service	30	30
517		Application for entering of Mutation	Both	Service	10	10
518		Certified copy of sanctioned Mutation	Both	Service	10 for 1st page + 5 per addl page	10 for 1st page + 5 per addl page
519		Certified Nakal of Jamabandi	Both	Service	10 for 1st page + 5 per addl page	10 for 1st page + 5 per addl page
520		Application for providing copy of Land Records	Both	Service	10	10
521		Caste Certificate (SC/ST/BC/OBC)	Both	Service	30	30
522		Tapriwas/ Vimukt Jaati Certificate	Both	Service	30	30
523		Residence Certificate	Both	Service	30	30
524		Rural Area Certificate	Both	Service	30	30
525		Composite Certificate (Caste, Residence & Birth)	Both	Service	30	30
526		Income Certificate	Both	Service	30	30
527		Case Status	Both	Service	10	10
528		Cause List	Both	Service	10	10
529		Judgment of court cases	Both	Service	30	30
530		Issue of Marriage Certificate	Both	Service	10	10
531		Deed writing - instrument like sale, conveyance, mortgages, lease/rent etc.	Both	Service	100	100
532		Deed writing - instrument like Power of attorney, will, authority to adopt, adoption deed, divorce deed, agreements etc.	Both	Service	30	30
533		Deed writing - instrument like Release, transfer deed, settlement deed, gift deed, partition and other documents	Both	Service	10	10

SRM

534		Second copy/per copy	Both	Service	5 per page	5 per page
535		Property Dealer License	Both	Service	100	100
536		Renewal of Property Dealer License	Both	Service	100	100
537		Hindu Dogra Community Certificate	Both	Service	30	30
538		Permission for Jalsa/Public Meeting/Jaloos/ShobhaYatra/Chhath Puja/Marriage	Both	Service	30	30
539		Permission for Funfair/Circus/Magic Show	Both	Service	30	30
540		Permission for Tournaments/Games	Both	Service	30	30
541		Loudspeaker/DJ permission for Jalsa/Public Meeting/Jaloos/ShobhaYatra/Chhath Puja/Marriage	Both	Service	30	30
542		Loudspeaker/DJ permission for Funfair/Circus/Magic Show	Both	Service	30	30
543		Loudspeaker/DJ permission for Tournaments/Games	Both	Service	30	30
544		Permission for Loudspeaker/DJ	Both	Service	30	30
545		Permit/ Permission for Vehicle during Parliamentary Election Campaign	Both	Service	30	30
546		Permit/ Permission for Vehicle during Assembly / State Election Campaign	Both	Service	30	30
547		Permission of Loudspeaker on Vehicle during Assembly / State Election Campaign	Both	Service	30	30
548		Permission of Loudspeaker on Vehicle during Parliamentary Election Campaign	Both	Service	30	30
549		मेरी फसल , मेरा बीरा ; Meri Fasal Mera Byora	ASK	Service	5	-
550		Ex-Gratia assistnace to next of kin of the deceased by Covid 19	Both	Service	10	10
551	Rural Development	Demand for Work under MGNREGA through ASK	ASK	Service	0	-
552		Application for Indira Awas yojna	ASK	Service	10	-
553		Application for BPL Scheme	Both	Service	10	0
554	Sainik and Ardhasainik Welfare	Additional Pension - Officers	Both	Scheme	10	10
555		Disabled Ex-Gratia grant of Defence Forces according to the % of disability	Both	Scheme	10	10
556		Disabled Ex-gratia grant of Para Military Forces according to the % of disability	Both	Scheme	10	10
557		Finance Assistance to ESM and widows of ESM of and above thee age of 60	Both	Scheme	10	10
558		Financial Assistance to Blind ESM	Both	Scheme	10	10
559		Financial Assistance to Disabled ESM	Both	Scheme	10	10
560		Financial Assistance to Orphan Children of ESM	Both	Scheme	10	10
561		Financial Assistance to Pera/Tetra Plegic ESM	Both	Scheme	10	10
562		Financial Assistance to war widows of	Both	Scheme	10	10
563		Financial Assistance to WWII veterans and widows of WWII veterans	Both	Scheme	10	10
564		Marriage Grant	Both	Scheme	10	10
565		Additional Pension - JCO	Both	Scheme	10	10
566		Additional Pension - Other Ranks	Both	Scheme	10	10
567		Additional Pension - Widows having no child	Both	Scheme	10	10
568		Additional Pension - Disabled person having no child	Both	Scheme	10	10
569		Addition Pension - Disabled person having children	Both	Scheme	10	10
570	School Education	Printing of detailed marks sheet/ Result/ Provisional Certificate	ASK	Service	10	-
571		Issue of admit card/ Duplicate admit Cards	ASK	Service	10	-
572		Online Admission	ASK	Service	30	-
573		Application for going abroad for Higher Studies	ASK	Service	10	-
574		Application for Medical leave/Earned leave	ASK	Service	10	-
575		Application for Extension services after attaining the age of 55 & 58 years	ASK	Service	10	-
576		Application for admission	ASK	Service	10	-
577	Science and Technology	Application form for HSCST Fellowship	Both	Scheme	10	10
578		Application form for POSE Fellowship	Both	Scheme	10	10
579	Social Justice and	Disability Pension	Both	Scheme	30	30

JKP 2

580	Empowerment	Dr. Syama Prasad Mookerjee Durghatna Sahyata Yojana	Both	Scheme	30	30
581		Dwarf Allowance	Both	Scheme	30	30
582		Eunuch Allowance	Both	Scheme	30	30
583		Financial Assistance to Kashmiri Migrants	Both	Scheme	30	30
584		Financial Assistance to Destitute Children (FADC)	Both	Scheme	30	30
585		Financial Assistance to Non School Going Disabled Children less than 18 yrs.	Both	Scheme	30	30
586		Issuance of identity card to senior citizen	Both	Scheme	30	30
587		Ladli Social Security Allowance	Both	Scheme	30	30
588		National Family Benefit Scheme for BPL Families	Both	Scheme	30	30
589		Old Age Samman Allowance	Both	Scheme	30	30
590		Widow & Destitute Women Pension	Both	Scheme	30	30
591		Application for Rajiv Gandhi Pariwan Bima Yojna	ASK	Scheme	10	-
592		Application for Scholarships to physically disabled students	ASK	Scheme	10	-
593		Application for unemployment allowance to physically Disabled persons	ASK	Scheme	10	-
594	Sports and Youth Affairs	Bhim Award	Both	Scheme	10	10
595		Cash Award to Medal Winners	Both	Scheme	10	10
596		Cash Award to State/District Level Best Youth	Both	Scheme	10	10
597		Cash Award to State/District Level Best Yuva Club/NGO	Both	Scheme	10	10
598		Honorarium to Arjuna Dhayana Chand and Dronacharya Awardee	Both	Scheme	10	10
599		Job for outstanding Sports Person	Both	Scheme	10	10
600		Pension for old players	Both	Scheme	10	10
601		Scholarship for SC Sports Person	Both	Scheme	10	10
602		Scholarship for School/College Sports Person	Both	Scheme	10	10
603		Sports Gradation certificate	Both	Scheme	10	10
604		Stipend for the Students	Both	Scheme	10	10
605		Best Association Award	Both	Scheme	10	10
606		Dr. Sarvepalli Award	Both	Scheme	10	10
607		Eklavya Award	Both	Scheme	10	10
608		Guru Vashishth Award	Both	Scheme	10	10
609		Maharan pratap Award	Both	Scheme	10	10
610		RaniLaxmi Bai Award	Both	Scheme	10	10
611	Vikramaditya Award	Both	Scheme	10	10	
612	Technical Education	Technical Education Haryana Result	ASK	Service	10	-
613	Tourism	Gurudarshan Yatra Scheme	Both	Scheme	10	10
614		Kailash Mansarovar Yatra Scheme	Both	Scheme	10	10
615		Sindhu Darshan Yatra Scheme	Both	Scheme	10	10
616	Town and Country Planning	Completion Certificate in License Colony	Both	Service	100	100
617		e-Compliance	Both	Service	100	100
618		e-Payment	Both	Service	100	100
619		Extension of CLU permission	Both	Service	100	100
620		Extension of time for construction of community sites	Both	Service	100	100
621		Grant Of CLU Permission (Except for Industry and Warehouses)	Both	Service	100	100
622		Licence for Brick-Kiln	Both	Service	100	100
623		New License Application	Both	Service	100	100
624		No Objection Certificate for CLU	Both	Service	100	100
625		Release of Bank Guarantee	Both	Service	30	30
626		Renewal of License	Both	Service	100	100
627		Revalidation of Building Plans in CLU	Both	Service	100	100
628		Revalidation of Building Plans in License Colony	Both	Service	100	100
629		Service Plan Estimate	Both	Service	100	100
630		Third party transfer of community sites	Both	Service	100	100
631	Transport	Issue of Learner Driving License	Both	Service	100	100
632		Issue of Permanent Driving License	Both	Service	100	100
633		Renewal of Permanent Driving License	Both	Service	100	100
634		Issue of Duplicate Permanent Driving License	Both	Service	100	100
635		Endorsement of new class in Driving License	Both	Service	100	100
636		Issue of Conductor License	Both	Service	100	100

SRM

637		Registration of new Vehicle	Both	Service	100	100
638		Transfer of Ownership of vehicles	Both	Service	100	100
639		HPA Entry/Cancellation	Both	Service	100	100
640		Issue of NOCs	Both	Service	100	100
641		Issue of Duplicate Registration	Both	Service	100	100
642		Application for Issue of Bus Passes	Both	Service	10	10
643		Online Long Route Bus booking	Both	Service	10	10
644		Application for Tax Clearance Certificate	Both	Service	30	30
645	UIDAI	Printing of E-Aadhar	ASK	Service	10	-
646	UHBVN	Application for Enhancement of Electricity Load	Both	Service	30	30
647		Application for New Electricity Connection	Both	Service	30	30
648		Application for reduction of Electricity Load	Both	Service	30	30
649		Application for transfer of Title & Conversion of Services	Both	Service	30	30
650		Grievance Redressal - Billing Complaints	Both	Service	0	0
651		Grievance Redressal - Meter Complaints	Both	Service	0	0
652		Grievance Redressal - Shifting of LT HT Lines	Both	Service	0	0
653		Grievance Redressal - Shifting of meter/service connection	Both	Service	0	0
654		Grievance Redressal - Shifting of Transformers	Both	Service	0	0
655	Urban Local Bodies	Application for approval of Building Plan	Both	Service	100	100
656		Application for approval of Fire Fighting Scheme	Both	Service	100	100
657		Application for booking of Community Centres	Both	Service	100	100
658		Application for issuance of Fire NOC	Both	Service	100	100
659		Application for issuance of Occupation Certificate	Both	Service	100	100
660		Application for renewal of Fire Fighting Scheme	Both	Service	100	100
661		Application for renewal of Fire NOC	Both	Service	100	100
662		Application for revision of Building Plan	Both	Service	100	100
663		Change of Land Use	Both	Service	100	100
664		Charging of composition fees for regularisation of unauthorised colonies	Both	Service	100	100
665		Water and Sewerage Connection and Billing: Gurgaon and Faridabad	Both	Service	100	100
666		House Tax Payment, Self Assessment	Both	Service	100	100
667		Rent and Lease	Both	Service	100	100
668		Advertisement	Both	Service	100	100
669		Issue of license of sale of betel	Both	Service	30	30
670		Issue of license for Hawkers	Both	Service	30	30
671		License for aerated water, ice and ice cream factories	Both	Service	100	100
672		License for sale of aerated water, ice and ice cream factories	Both	Service	100	100
673		License for job porter	Both	Service	30	30
674		License for running piggery	Both	Service	100	100
675		Permission for placing Takhats	Both	Service	100	100
676		Permission for construction, maintenance and running of Piaos	Both	Service	100	100
677		Permission for laying communication, cables and erection of dish antenna	Both	Service	100	100
678		License for cycle rickshaw	Both	Service	30	30
679		License for Municipal Dhobhi Ghats	Both	Service	30	30
680		License for sale of fruits, vegetables and sugarcane	Both	Service	30	30
681		Unique identification of properties	Ask	Service	10	-
682		Swachh Bharat Mission (HHL)	Ask	Scheme	10 (CSC will pay)	-
683		Application for Death Certificate	Ask	Service	10	-
684		Verification of application birth services	Ask	Service	10	-
685		Verification of Application of marriage registration	Ask	Service	10	-
686		Online status of Transaction	Ask	Service	10	-
687		Verification of Application for business license services	Ask	Service	10	-
688		Verification of application of building plan services	Ask	Service	10	-
689		Duplicate House Tax Bill	Ask	Service	10	-

CRIS

690		Application for Water Connection	Ask	Service	30	-
691		Application for Sewerage Connection	Ask	Service	30	-
692	Urban Local Bodies (Corporation)	Application for Business Licenses under section 330 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
693		Application for Business Licenses under section 331 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
694		Application for Business Licenses under section 335 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
695		Application for Business Licenses under section 336 of Haryana Municipal Corporation Act, 1994	Both	Service	200	200
696		Application for issue of license for plying carts and Rehris under section 87 of Haryana Municipal Corporation Act, 1994	Both	Service	30	30
697		Application for issue of license for running piggery under sections 320 and 326 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
698		Application for issue of license for sale of meat under sections 326, 329 and 338 of Haryana Municipal Corporation Act, 1994 and Haryana Municipal Corporation (Regulation of Sale of Meat) Bye-laws, 2008	Both	Service	100	100
699		Application for renewal of Business Licenses under section 330 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
700		Application for renewal of Business Licenses under section 331 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
701		Application for renewal of Business Licenses under section 335 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
702		Application for renewal of Business Licenses under section 336 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
703		Application for renewal of license for plying carts and Rehris under section 87 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
704		Application for renewal of license for running piggery under sections 320 and 326 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
705		Application for renewal of license for sale of meat under sections 326, 329 and 338 of Haryana Municipal Corporation Act, 1994 and Haryana Municipal Corporation (Regulation of Sale of Meat) Bye-laws, 2008	Both	Service	100	100
706		Application for seeking permission for encamping ground under section 337 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
707		Application for seeking permission for import of meat and sale of imported meat under sections 326 and 329 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
708		Application for seeking permission for import of meat under sections 326 and 329 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
709		Application for seeking permission for installation of temporary structure under section 336 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
710		Application of registration of dog brought for show purpose under section 311 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
711		Application of registration of dog under section 311 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
712		Application of renewal of dog registration under section 311 of Haryana Municipal Corporation Act, 1994	Both	Service	100	100
713	Urban Local Bodies (Council, Committees)	Application for approval of structural changes to existing Cow-house under Haryana Municipal (Cow-Houses) Bye-laws, 1987	Both	Service	100	100
714		Application for Business Licenses under section 128 of Haryana Municipal (Dangerous and offensive Trades) Bye-laws, 1982	Both	Service	100	100

Rtd

15

715	Application for issue of license for bakery under Haryana Municipal (Inspection and Regulation of Bakeries) Bye-laws, 1976	Both	Service	100	100
716	Application for issue of license for lodging houses under Haryana Municipal (Licensing and Regulation of Lodging Houses) Bye-laws, 1976	Both	Service	100	100
717	Application for issue of license for new Cow-house set-up under Haryana Municipal (Cow-Houses) Bye-laws, 1987	Both	Service	100	100
718	Application for issue of license for plying carts and Rehris under Haryana Municipal (Regulation of Plying Carts and Rehris Drawn or Propelled by Men) Bye-laws, 1976	Both	Service	100	100
719	Application for issue of license for running flour mill under Haryana Municipal (Regulation of Flour Mills) Bye-laws, 1976	Both	Service	100	100
720	Application for issue of license for running piggery under Haryana Municipal Piggery Bye-laws, 1976	Both	Service	100	100
721	Application for issue of license for running tent house under Haryana Municipal (Licensing of Tent Owners) Bye-laws, 1999	Both	Service	100	100
722	Application for issue of license for sale of meat under Haryana Municipal (Regulation of Sale of Meat) Bye-laws, 1976	Both	Service	100	100
723	Application for renewal of bakery license under Haryana Municipal (Inspection and Regulation of Bakeries) Bye-laws, 1976	Both	Service	100	100
724	Application for Renewal of Business Licenses under section 128 of Haryana Municipal (Dangerous and offensive Trades) Bye-laws, 1982	Both	Service	100	100
725	Application for renewal of cow-house license under Haryana Municipal (Cow-Houses) Bye-laws, 1987	Both	Service	100	100
726	Application for renewal of license for lodging house under Haryana Municipal (Licensing and Regulation of Lodging Houses) Bye-laws, 1976	Both	Service	100	100
727	Application for renewal of license for plying carts and Rehris under Haryana Municipal (Regulation of Plying Carts and Rehris Drawn or Propelled by Men) Bye-laws, 1976	Both	Service	100	100
728	Application for renewal of license for running flour mill under Haryana Municipal (Regulation of Flour Mills) Bye-laws, 1976	Both	Service	100	100
729	Application for renewal of license for running piggery under Haryana Municipal Piggery Bye-laws, 1976	Both	Service	100	100
730	Application for renewal of license for running tent house under Haryana Municipal (Licensing of Tent Owners) Bye-laws, 1999	Both	Service	100	100
731	Application for renewal of license for sale of meat under Haryana Municipal (Regulation of Sale of Meat) Bye-laws, 1976	Both	Service	100	100
732	Application for restoration of license for running tent house under Haryana Municipal (Licensing of Tent Owners) Bye-laws, 1999	Both	Service	100	100
733	Application for seeking permission for encamping ground under Haryana Municipal (Inspection and Proper Regulation of Encamping Grounds) Bye-laws, 1976	Both	Service	100	100
734	Application for seeking permission for import of meat and sale of imported meat under Haryana Municipal (Control on Import of Meat) Bye-laws, 1976	Both	Service	100	100
735	Application for seeking permission for import of meat under Haryana Municipal (Control on Import of Meat) Bye-laws, 1976	Both	Service	100	100
736	Application for seeking permission for installation of temporary structure under Haryana Municipal (Licensing of Tent Owners) Bye-laws, 1999	Both	Service	100	100
737	Application of registration of dog brought for show purpose under Haryana Municipal (Registration and Proper Control of Dogs) Bye-laws, 2005	Both	Service	100	100

738		Application of registration of dog under Haryana Municipal (Registration and Proper Control of Dogs) Bye-laws, 2005	Both	Service	100	100	
739		Application of renewal of dog registration under Haryana Municipal (Registration and Proper Control of Dogs) Bye-laws, 2005	Both	Service	100	100	
740	Welfare of SCs and BCs	Post Matric Scholarship (OBC)	Both	Scheme	10	10	
741		Post Matric Scholarship (SC)	Both	Scheme	10	10	
742		Dr Ambedkar Medhavi Chhattar Sansodhit Yojna	Both	Scheme	10	10	
743		Dr. B R Ambedkar Housing scheme for Scheduled Castes and Denotified Tribes	Both	Scheme	10	10	
744		Legal Aid To Scheduled Castes And Vimukat Jatis	Both	Scheme	10	10	
745		Monetary Relief to the Victim of Atrocities	Both	Scheme	10	10	
746		Mukhya Mantri Samajik Antarjayatia Samrasta Yojna	Both	Scheme	10	10	
747		Mukhya Mantri Viwah Shagun Yojna	Both	Scheme	10	10	
748		Tailoring Training to Scheduled Caste & Backward Classes Widows/Destitute Women/girls	Both	Scheme	10	10	
749		Application for Annuusuchit Jati Chhatra Uchch Siksha Prosahan Yojna	ASK	Scheme	10	-	
750		Application for Financial Assistance to Higher competitive Entrance Examination to SCs & BCs students	ASK	Scheme	10	-	
751		Application for Babu Jagjivan Ram Chhatrawas Yojna	ASK	Scheme	10	-	
752		Application for Pre-matric scholarship to Children whose parents are engaged in unclean occupations	ASK	Scheme	10	-	
753		Women and Child Development	Ladi (Aapki beti humari beti)	Both	Scheme	10	10
754			Financial assistance to Scheduled Castes families by Haryana Women Development Corporation	Both	Scheme	10	10
755			Pradhan Mantri Matru Vandana Yojana (PMWVY)	Both	Scheme	10	10
756	Relief & Rehabilitation of Women Acid Victim		Both	Scheme	10	10	
757	Protection Against Domestic Violence		Both	Scheme	10	10	
758	Indira Gandhi Mahila Shakti Award		Both	Scheme	10	10	
759	Kalpana Chawla Shaurya Award		Both	Scheme	10	10	
760	Bhain Shano Devi Panchayti Raj		Both	Scheme	10	10	
761	Women Outstanding Achiever's Award		Both	Scheme	10	10	
762	Life Time Achiever's Award		Both	Scheme	10	10	
763	Sports Meet.		Both	Scheme	10	10	
764	Working Women Hostel	Both	Scheme	10	10		
Point of service:- ASK: Atal Seva Kendra, Both: ASK and Saral Kender (SK)/Antyodaya Saral Kender ∴ Service not available. Note: Above mentioned are only Facilitation charges and Departmental charges shall be extra.							

ATK 2