

## DY. SYSTEM EXECUTIVE OFFICER – HARYANA IT – HARYANA

From 12 to 21 year(s) of experience

₹ Not Disclosed by Recruiter

Chandigarh

### Job Description

#### **Roles and Responsibilities**

Have dual reporting to the concerned Deputy Commissioner and to IT department

To handle the IT operations in a department as Head DeMT.

Job Roles & Responsibilities:

To assist Chief Information Technology Officer/ Officer nominated by CITO of IT department to initiate IT initiatives in respective District.

Readiness/ Commitment on the part of the client departments;

Clearly defining the objectives and deliverables i.e outcomes that would impact each identified stakeholder ( Internal or external);

Business Process Re-engineering in view of the targeted outcomes.;

Preparation of IT Plans, DPR, and based on the same, a Request for Proposal (RFP), which defines the Project and its deliverables and outcome.

Bid Process Management;

Conduct UAT

Engagement of the Services Provider who will develop and deploy the solution and help you deploy the pilot besides ramping up to full scale operations;

Any other responsibility that might be necessary to be taken up as part of this job role including those that are assigned by superior officers

- **a) Basic Qualification:**

- i) Master's Degree in Technology/ Engineering (M.Tech/ ME) in Electronics & Communication/ IT/ Computers/ Computer Science from a recognized University or institution with minimum 60% marks.
- ii) B.E/ B.Tech in Electronics and Communication/ IT/Computers/Computer Science or Master in Computer Application from a recognized University or institution with minimum 60% marks.

- **b) Experience:**

- Minimum 12 years' experience in case of Post Graduate Degree holders as indicated in (i) above/ 14 years' experience in case of Degree holders as indicated in (ii), in the field of e-Governance applications, Solution/ Technology Architect, IT Policy related matters, promotion of IT related Industry, Procurement of computers and

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and ICT experience, Information Security, experience in Cloud Infra, IOT, Mobile platform, direction and administration of IT related activities which includes:

- i. 6 years experience should be in software development/ Networking/ Security Management information storage and retrieval systems, cloud Infra, related matters of IT policy & promotion of IT related industries.
- ii. 1 Years working experience with Government/ PSU.
- iii. 1 Years experience as Head/ Executive role of an organization/ unit.
- c) **In addition to above, preference to :**
- i) M.B.A from a recognized University
- ii) e-Governance implementation experience in any organized sector with standards & proven practices.
- iii) Certifications in IT field.
- iv) International working experience.

v) Meritorious candidates with Distinction in their Basic qualification(s)

Role: Other  
Salary: Not Disclosed by Recruiter  
Industry: IT Services & Consulting  
Functional Area: Other  
Role Category: Other  
Employment Type: Full Time, Temporary/Contractual

Key Skills

Heading

DPR

RFP

IT Operations

Education

UG: B.Tech/B.E. in Any Specialization

PG: MBA/PGDM in Any Specialization, MCA in Any Specialization, M.Tech in Any Specialization

Company Profile

NISG (National Institute for Smart Government)

www.nisg.org

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