



**Department of Information Technology Electronics & Communication,  
Haryana**

**Request for Quotation for the Supply,  
Commissioning & Installation of Wi-Fi Access  
Points with nearest available Network facility  
(including the services for relocation &  
commissioning of existing equipment)**

**Office Address: -**

*Office of (Joint) Chief Information Technology Officer - SDC Branch,  
First Floor, SCO 109-110, Sector 17-B,  
Chandigarh-160017*

*Blunder* *Boyer* *Boyer*

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Submits / hope / Q

DITECH/ISIT/2021-22

Date: \_\_/10/2021

Invitation for Quotation (IFQ)

**A. Scope of Work:** Supply, Commissioning & Installation of Wi-Fi Access Points with nearest available Network facility (including the services for relocation & commissioning of existing equipment)

**B. Source of Funding:** Society for IT Initiative Fund for e-Governance

**C. Instructions to Bidders:**

1. You are invited to submit your priced bid for the supply of the following items:

**i) Supply, Installation and Commissioning of Miscellaneous items for: -**

a) The successful bidder has to supply all essential accessories required for the successful installation and commissioning LAN & Wi-Fi Access Point. Besides standard accessories as per normal industry practice, following accessories mentioned hereunder must be part of supply and cost should be included in bid price for Installation of UPS, Power sockets and Access Points etc.:-

Sr. No.	Product/Works	Quantity
1.	Cat 6 Cable	On the basis of Bidder's Survey of the premise, before participating in this bid.
2.	PVC pipe	
3.	UTP Connectors	
4.	Electrical Wire	
5.	Others items or hardware if any for successful installation and commissioning LAN & Wi-Fi Access Point.	
6.	LAN Sockets	39
7.	Power sockets	39

b) The bidder has to ensure compatibility of the supplied items or shall have to include in the supply the necessary hardware/ software to make them compatible at no extra cost to buyer.

c) Iron Cage with lock and key for UPS installation – quantity 16 Numbers.

*Subodh* *Agarwal* *Ravi*

- d) Installation, commissioning, testing and configuring the Local Area Network & Wi-Fi Access Points is to be carried out by Bidders technical resources in both the locations as referred hereunder:

- Haryana Civil Secretariat (HCS). Sector -1, Chandigarh and  
Table 1 (Details of Equipment/ Items to be provided by Purchaser)

Sr. No.	Product/Works	Quantity (to be provided by DITECH)
1.	Wi-Fi Access Controller Model – CISCO WLC 9800 (already installed in the premise)	
2.	Wi-Fi Access Points Preferably Cisco C9120AXI-D-5Y With AIR-DNA-A License	25 (Including 7 spare Access Points)
3.	UPS 1 KVA (Offline)	2
4.	UPS 2 KVA (Online)	9
5.	UPS 3 KVA	5

- Haryana New Secretariat (HNS). Sector -17F, Chandigarh  
Table 2 (Details of Equipment/ Items to be provided by Purchaser)

Sr. No.	Product/Works	Quantity (to be provided by DITECH)
1.	Wi-Fi Access Controller Model – CISCO WLC 9800 (already installed in the premise)	
2.	Wi-Fi Access Points Preferably Cisco C9120AXI-D – 5Y With AIR-DNA-A License	14 (Including 7 spare Access Points)
3.	UPS 10 KVA (online)	1

- Contract will be awarded to the firm offering the lowest price.
  - Bidders are advised to go through the tender documents carefully before quoting the rates. The tenderers are advised to visit the site, conduct survey of the existing conditions so as to familiarize themselves with the nature and scope of works to be carried out and get all clarifications as necessary from DITECH before quoting their rates.
  - The Bidders are required to take entrance pass or necessary permit to be provided by the purchaser organization for visiting the premises for the survey purpose.

*Prabir*  
*10/1/20*

*R*

- iii. The bidder(s) can submit original priced quotation sealed and signed through email at [rajeshpandey.ditech@hry.gov.in](mailto:rajeshpandey.ditech@hry.gov.in) or through registered post at the address indicated below under point no. iv. It is solely a bidder's responsibility to submit the schedule of items and Priced quotation (Bid form) with pass word encrypted/protected format.
- iv. The deadline for receipt of your quotation(s) at the below indicated address is on or before 10:30 am [ ] November 2021.

Office Address: -  
Office of (Joint) Chief Information Technology Officer - SDC Branch,  
First Floor, SCO 109-110, Sector 17-B,  
Chandigarh-160017  
Contact Number: +91-9868333192

- v. Bids must be accompanied by a bid securing declaration using form-1.
1. The Bid Securing Declaration shall be valid for 30 days beyond the bid validity period of 3 months. In exceptional circumstances, prior to the expiration of the Bid validity period, the Purchaser may the Bidder's solicit consent to an extension of the Bid validity period. The request and responses shall be made in writing. The validity of Bid Securing Declaration shall be suitably extended.
  2. The Bid-Securing Declaration shall be executed:
    - a) If the Bidder withdraws the Bid after Bid opening during the period of Bid validity.
    - b) If the Bidder does not accept the correction of the Bid price as Clause per vii (b) (iii);  
In the case of a successful bidder, if the bidder fails within the specified time limit to sign the Agreement; or furnish the required Performance Security.
  3. In case the bidder fails to comply, bidder shall be excluded from being eligible for Bidding or submitting Bid in any tender with the Purchaser for a period of two years.
- vi. Quotation by email, post, courier is acceptable and the envelope containing bid must be superscribed with subject in capital letter – "Bid for RFQ - Supply, Commissioning & Installation of Wi-Fi Access Points with nearest available Network facility (including the services for relocation & commissioning of existing equipment)".
- vii. The quotation should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply of services is an integral part of the Contract.
- a) PRICE: all prices shall be quoted in INR (Indian Rupee) only. The quoted price shall be inclusive of all related costs including taxes, duties and other levies to the final place of delivery. The final place of delivery of the services i.e.,
    - (1) Haryana Civil Secretariat (HCS), Sector -1, Chandigarh and
    - (2) Haryana New Secretariat (HNS), Sector -17F, Chandigarh
  - b) EVALUATION OF QUOTATION: offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their quoted prices. In evaluating the

Commented [MS1]: 21<sup>st</sup> day from the date of Publishing of Notice inviting Quotations for this RFQ at the Print Mer National Newspaper.

*Rajesh Pandey*  
*hry* *P*

quotations, the purchaser will determine for each quotation the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows;

- i. where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
- ii. where there is discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Purchaser there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted shall govern, and the unit rate shall be corrected.
- iii. if the Bidder refuses to accept the correction, this quotation will be rejected.

c) AWARD OF PURCHASE ORDER: the award will be made to the bidder who is offering the lowest evaluated price that meets the specifications. The successful bidder will sign a contract as per attached form-3 of contract and terms and conditions of supply of services.

d) VALIDITY OF THE OFFERS: your quotation(s) shall be valid for a period of three (3) month from the deadline for receipt of quotation(s).

viii. Further information can be obtained from: office address as indicated above under point no. iv.

ix. Depending on the final requirement, they may increase or decrease the quantities by fifteen percent (15%) of the purchase order.

x. The quotation(s) will be opened in the presence of bidders or their representatives who choose to attend electronically or in person.

xi. Purchaser is not bound to accept the lowest bid and reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.

xii. The bidder whose bid is accepted will be notified of the award of contract prior to expiration of the quotation validity period.

xiii. Normal commercial warranty/guarantee of 63 months <sup>from the date of supply of all goods or 60 months from the date of acceptance, whichever is later, shall be applicable to the supplied goods.</sup> ~~shall be applicable to the supplied goods.~~ Ninety percent (90%) of the Contract Price shall be paid to the Supplier within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the purchaser. The ten (10) percent performance security shall be retained as security deposit and paid at the end of the warranty period or after six (63) months whichever is later after adjustment of dues if any.

OR

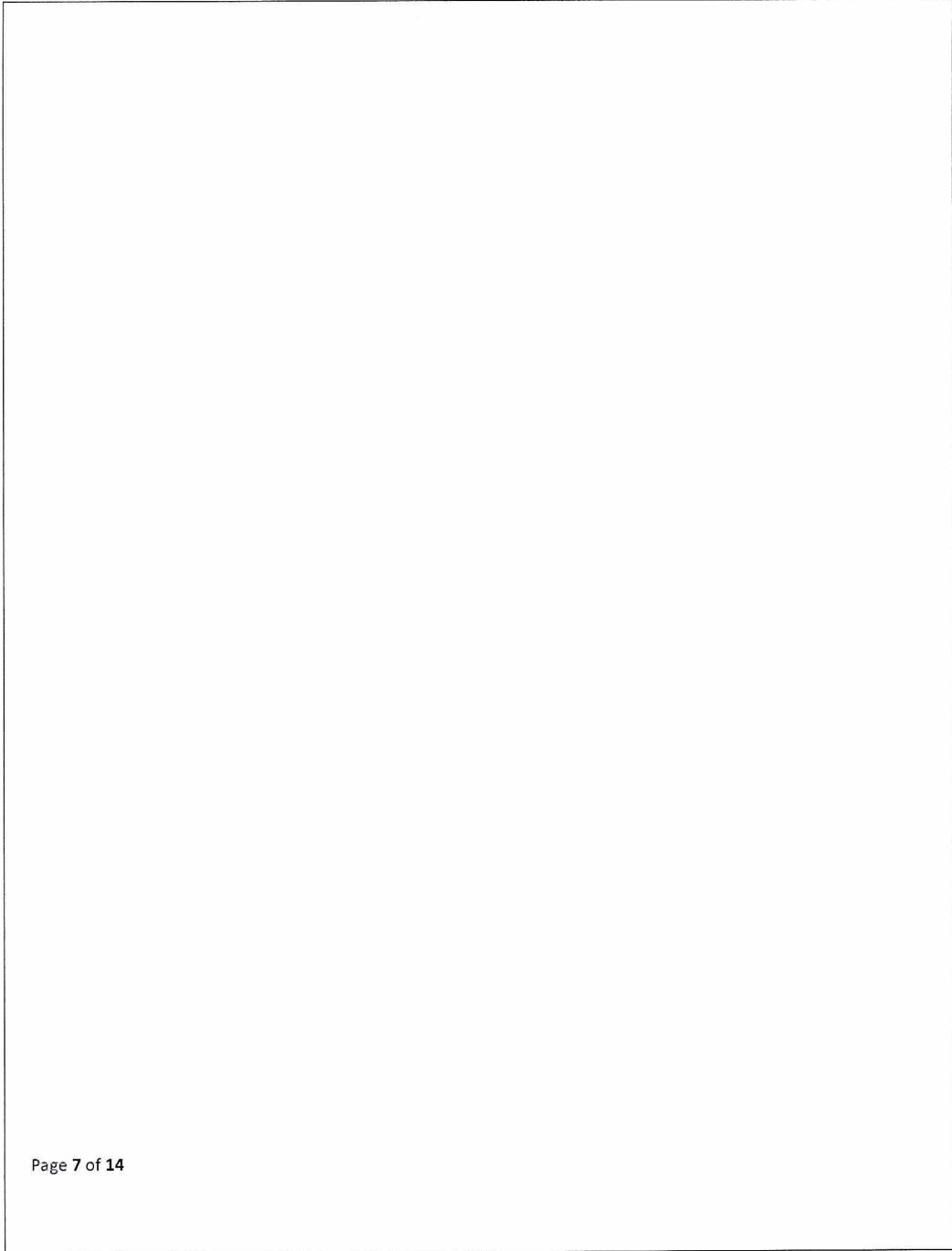
Performance security of 10% of the quoted price in the form of unconditional Bank Guarantee issued by a financial institution or any Nationalized Bank, which shall be furnished upon signing the contract. Performance security shall be valid till the end of warranty period and will be returned after 3 months of the end of warranty period.

xiv. DITECH shall receive the quotations pursuant to this RFQ document, in accordance with the terms set forth herein as modified, altered, amended and clarified from time to time by DITECH through corrigendum or addendum. Bidders shall submit bids in accordance with such terms on or before the bid submission end Date & time as per the given time schedule under this RFQ.

from the date of supply of all goods or 60 months from the date of acceptance, whichever is later, shall be applicable.

*Handwritten signature: Pulandey*




*Handwritten signatures: Pulandey, hpxw, [unclear]*



## D. Schedule of Items and Priced Quotation (bid form)

schedule of items and Priced quotation (Bid form)

Sl	Description & Details (minimum specifications of goods to be supplied)	Unit of Measurement	Unit Rate (INR)	Taxes	Quantity	Total Amount (INR)  G = (D+E) X F
A	B	C	D	E	F	G
1.	<b>Cat 6 Cable</b> (Should be of either of one OEM namely - D-Link, Molex, R&M, Systemax, Siemon, Digisol)	Meters				
2.	<b>PVC pipe</b> (must have ISI Mark)	Meters				
3.	<b>UTP Connectors</b> (Should be of either of one OEM namely - D-Link, Molex, R&M, Systemax, Digisol)	Nos.				
4.	<b>Electrical Wire</b> - 1 mm, 1.5 mm, 2.5 mm and 4mm) (Should be of either of one OEM namely - Polycab Wires, Havells, Finolex, KEI, RR Kabel, V-Guard)	Meters				
5.	<b>Others items or hardware</b> if any for successful installation and commissioning LAN & Wi-Fi Access Point.					
6.	<b>LAN Sockets</b> (Should be of either of one OEM namely - D-Link, Digisol, Molex, R&M, Systemax)	No.	39			
7.	<b>Power sockets</b> (Should be of either of one OEM namely - Anchor, schneider, legrand)	No.	39			
8.	<b>Manpower</b> for Installation, commissioning & Testing of LAN and Wi-Fi Access Point	No.				
9.	<b>Accessories</b> - Iron Cage with lock and key for UPS installation	No.	16			



10.	<b>Grand Total Amount in INR</b>	..... (Enter Amount in Words)	Enter Amount in Figures
	Total Amount in INR (in words)	<i>[Insert the Total Amount for Supply of Goods &amp; Services including all related costs].</i>	
	Delivery period	<i>30 days from the date of issue of the Purchase Order By the DITECH</i>	
	Warranty Provided	<i>from date of commissioning of the Goods.</i>	
	Signature of Supplier	Supplier's Official Stamp	
	Name of Supplier		
	Date		

*[The Supplier is required to submit copies of relevant brochures/catalogue or the model nos. for the goods to be supplied, which will give sufficient information to carry out effective evaluation]*

Signature of Supplier	Supplier's Stamp
Name of Supplier	
Date	

Abhinder      hgcw      hgcw

**E. Documents required to be submitted as part of the Quotation**

- I. The original and copy (ies) of quotation submitted by the supplier shall comprise the following:
- (a) A duly completed and signed priced quotation as per the Schedule of Items and the Priced Quotation.
  - (b) A valid Trade License;
  - (c) Bid- securing declaration
  - (d) Technical Specification of the Goods to be supplied; and
  - (e) Any other requirements specified in this document

II. Terms and Conditions for the Supply of Goods and Payment.

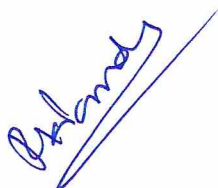
The Terms and Conditions hereinafter may only be varied with the written agreement of the and no terms and conditions put forward at any time by the Supplier shall form any part of the Contract.

1. The Supplier shall be required to submit a performance security of 10% of the quoted price in the form of cash warrant, demand draft or unconditional Bank Guarantee issued by a financial institution or any Nationalized Bank, which shall be furnished upon signing the contract. Performance security shall be valid till the end of warranty period and will be returned after the end of warranty period.  
Performance Security shall be on the name of "Society for IT Initiative Fund for e-Governance", Payable at Chandigarh
2. The supply of the goods shall be completed within [30] days from the date of issue of the Purchase Order, or the signing of the contract (if applicable);
3. Payment of the Invoice shall be arranged by the DITECH, within thirty (30) days upon submission of original Invoice and GSTN number, against the actual supplied quantities of goods & services as listed in the Purchase Order. The payment shall be made after applicable TDS deduction.
4. The quoted price shall include all taxes, duties, insurance and any other costs involved and nothing extra shall be paid.
5. Any goods found defective during the warranty period shall be replaced/ repaired by the supplier at his cost. If the supplier fails to rectify and or replace the defective goods, the Department (DITECH) shall do it at the cost of the supplier.
6. The supplier shall pay liquidated damages at the rate of 0.07% per day for each day of delay to a maximum of 10% of the quoted price.
7. The DITECH may, by written notice, terminate the Purchase Order (or Contract if applicable) in whole or in part at any time for its convenience:
  - a. if the Supplier fails to perform any other Terms and conditions specified with the Purchase Order, or exceeds the maximum amount of liquidated damages.
  - b. if the Supplier fails to perform any other obligation(s) under the Purchase Order, or
  - c. if the Supplier does not take any remedial action within a period of (7) seven calendar days after receipt of a notice of default from the specifying the nature of the default(s), or

*after receipt of acceptance certificate*

*Abhinav*  
*hoyko*  
*[Signature]*

- d. if the Supplier, in the judgment of the DITECH, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Purchase Order; and
8. The Supplier shall provide the warranty for a period of 5 Years, as stipulated in the Quotation document, for the goods to be supplied and confirm that if any faults are detected within the warranty period in the supplied/installed goods, the Supplier shall be bound to rectify the fault or replace the goods as the case may be. The security deposit shall be used to cover the cost of supplies not delivered or defective items not replaced or rectified.
  9. The Supplier should have its office in Tri-city near the consignee/purchaser location.
  10. The supplier shall also subsequently provide 2years AMC for the 6<sup>th</sup> & 7<sup>th</sup> year after end of 5year warranty period. The rates for AMC shall be exclusive from this bid and will be negotiable separately.
  11. DITECH may procure any of the items from the open market in case the supplier fails to supply the goods within the stipulated time and realize the difference amount between the quoted price & market price from the security deposit.
  12. The supplier shall submit the project plan with completion period of the scope of work of this bid.
  13. Time period for completion of entire scope of work will be 30 (Thirty) Days from the receipt of last supplied items/Goods.
  14. Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support
  15. Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 5 years residual market life i.e., the offered product shall not be declared end-of-life by the OEM before this period.
  16. Arbitration clause: In the eventually of any dispute the sole arbitrator shall be Principal Secretary to Govt. of Haryana, Deptt. of IT & Electronic and his decisions shall be binding on the concerned parties.



III. Bid-Securing Declaration

Date: \_\_\_\_\_

To:

President Governing Body,

Society for IT Initiative Fund for e-Governance

Chandigarh

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid-Securing Declaration. We accept that the 10% of the quoted total amount will be held towards bid security amount by the Purchaser as specified herein in the RFQ and failure to do so will automatically exclude us from being eligible for Bidding or submitting Bid in any contract with the Purchaser for the period of two years if we are in breach of our obligation(s) under the Bid conditions, because we:

- (a) have withdrawn our Bid during the period of Bid validity specified by the Bidder in the Form of Bid; or
- (b) having not accepted the correction of errors in accordance with the Instructions to Bidders; or
- (c) Having been notified of the acceptance of our Bid by the Purchaser during the period of Bid validity. (i) fail or refuse to furnish the performance security or (ii) fail or refuse to execute the Contract.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) three(3) months after the expiration of our Bid.

Signed: \_\_\_\_\_

In the capacity of \_\_\_\_\_

Name: \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of: \_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_ Corporate Seal (where appropriate)

Affix Legal Stamp

*Subodh*  
*12/10/20*  


## IV. Contract Agreement

*[The successful Bidder shall fill in this form in accordance with the instructions indicated]*

THIS CONTRACT AGREEMENT made the *[insert number]* day of *[insert month]*, *[insert year]*, BETWEEN

- (1) DITECH of the Ministry of Information Technology, of the Government of Haryana, and having its principal place of office operations at Chandigarh (hereinafter called "the purchaser"), and
- (2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[Address of Supplier]* and having its principal place of business at *[insert: address of Supplier]* (hereinafter called "the Supplier").

WHEREAS the invited Bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in the Contract currency/ies]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the DITECH and the Supplier, and each shall be read and construed as an integral part of the Contract, viz.:
  - (a) This Contract Agreement;
  - (b) Terms and Conditions;
  - (c) Technical Requirements (including Schedule of Supply and Technical Specifications);
  - (e) The Supplier's Bid and original Price Schedules;
  - (f) The 's Notification of Award of Contract;
  - (g) The form of Performance Security;
  - (h) *[insert here any other document(s) forming part of the Contract]*
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the DITECH to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
5. The hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws on the day, month and year indicated above.

*[Handwritten signatures]*

**For and on behalf of the DITECH Signed:**

*[insert signature]*

in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert signature]* *[insert identification of official witness]*

**For and on behalf of the Supplier**

Signed: *[insert signature of authorized representative(s) of the Supplier]*

in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert signature]* *[insert identification of official witness]*

*Palmer*      *Boyno*      *[Signature]*