



HARYANA GOVERNMENT/ हरियाणा सरकार
SECRETARIAT FOR INFORMATION TECHNOLOGY

सूचना प्रौद्योगिकी सचिवालय

No. Admn/254/1SIT/775

From

Principal Secretary to Government Haryana
Electronics and Information Technology Department.

To

- (i) All the Administrative Secretaries to Government of Haryana.
- (ii) All the Heads of Departments in Haryana.
- (iii) Registrar, Punjab & Haryana High Court,
- (iv) All the Divisional Commissioners in Haryana.
- (v) Managing Directors/ Chief Administrators/Chief Executive Officers of all the Boards/Corporations etc. in Haryana.
- (vi) All the Deputy Commissioners in Haryana
- (vii) Registrars of all the Universities in Haryana.

Chandigarh: Dated, the 18.09.2013

Subject: Clarifications regarding fixation of remuneration of the computer professionals engaged on job-work/ contract basis in various government departments/ organisations with reference to the Instructions issued by the Government vide letter no. Admn/254/1SIT/667 dated 12.08.2013.

Sir/Madam,

I am directed to address you on the subject cited above. As you are aware, the Government has revised the rates of Contract/ Job-work remuneration in respect of various categories of IT Professionals, effective from 01.06.2013, vide letter no. Admn/254/1SIT/667 dated 12.08.2013. A number of references have been received in the Electronics & IT Department seeking clarifications regarding the method of determination/ fixation of contract remuneration of computer professionals engaged on contract/ job work basis by various government department/ organisations in terms of above letter dated 12.08.2013. The said references have been examined.

2. I have been directed to inform you that the contract remuneration of computer professionals engaged on contract/ job work basis and whose contracts are renewed further beyond one year, would be determined under the revised rates based on the following formula:

“Revised Base Rate plus Annual Increase(s) drawn in the pre-revised base rate up to 31.05.2013. His/her next annual increase @ 5% under the revised base rate shall become due on the completion of one year of his/her existing contract agreement”.

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3. The manner of determination of contract remuneration in accordance with the above formula is further explained with the following illustrations:

Illustration 1:

- (i) Suppose "A" was engaged on job work/ contractual basis as a 'Data Entry Operator' at a contract remuneration @ Rs. 8000/- per month (referred to as the 'Base Rate') on 1.1.2010. Assuming that the employing department/ organisation has been renewing his contract year-on-year basis and accounting for an annual increase @ 5% on the base rate, his contract remuneration would be Rs. 8400/- per month as on 1.1.2011, Rs. 8800/- per month as on 1.1.2012 and Rs. 9200/- as on 1.1.2013.
- (ii) As on 1.6.2013, his contract remuneration in the revised 'Base Rate' of Rs.10,000/- per month would be determined as under:-

Nomenclature: Data Entry Operator		
Category	Remuneration as on 31.05.2013	Remuneration as on 01.06.2013
Category (i)	Rs. 8000+1200= Rs. 9200/-	Rs. 10000 + Rs. 1200 = Rs. 11200/-
Category (ii)	Rs. 9000 +1350= Rs. 10350/-	Rs. 11000 + Rs. 1350 = Rs. 12350/-
Category (iii)	Rs. 10000+1500= Rs. 11500/-	Rs. 12000 + Rs. 1500 = Rs. 13500/-

Illustration 2:

- (i) Suppose "B" was engaged on job work/ contractual basis as a 'Programmer/ Data Analyst/ Networking Engineer' at a contract remuneration @ Rs. 16,000/- per month (referred to as the 'Base Rate') on 1.1.2011. Assuming that the employing department/ organisation has been renewing his contract year-on-year basis and accounting for an annual increase @ 5% on the base rate, his contract remuneration would be Rs. 16,800/- per month as on 1.1.2012, and Rs. 17,600/- as on 1.1.2013.
- (ii) As on 1.6.2013, his/ her contract remuneration in the revised 'Base Rate' of Rs. 18,000/- per month would be determined as under:-

Nomenclature: Programmer/ Data Analyst/ Networking Engineer		
Category	Remuneration as on 31.05.2013	Fixation of remuneration as on 01.06.2013
Category (i)	Rs. 16000 + 1600= Rs. 17600/-	Rs. 18000 + Rs. 1600 = Rs. 19600/-
Category (ii)	Rs. 18,000+ 1800= 19800/-	Rs. 20,000 + Rs. 1800 = Rs. 21,800/-

4. All the concerned controlling officers are requested to determine the contract remuneration of the IT professionals engaged by them, subject to their meeting the eligibility conditions, in accordance with the manner explained/ clarified above.

Administrative Officer
for Principal Secretary to Government Haryana,
Electronics & Information Technology Department.