



Government of NCT of Delhi

Department of Training & Technical Education

Muni Maya Ram Marg, Pitampura, Delhi-110 088

PROSPECTUS-2017

For

ONLINE ADMISSION FOR FULL TIME CERTIFICATE COURSES

Under

NATIONAL COUNCIL FOR VOCATIONAL TRAINING (NCVT)

&

STATE COUNCIL FOR VOCATIONAL TRAINING (SCVT)

In

DELHI GOVERNMENT INDUSTRIAL TRAINING INSTITUTE'S

DATE OF START OF ONLINE REGISTRATION : 29-05-2017

LAST DATE OF REGISTRATION : 15-06-2017

GOVERNMENT OF NCT OF DELHI
Department of Training & Technical Education
Muni Maya Ram Marg, Pitampura, Delhi-110 088

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1. Introduction

Department of Training & Technical Education, Govt. of NCT of Delhi, in its endeavor to provide technical and skilled manpower suited to various needs of industry, is implementing Craftsmen Training Scheme to impart training in technical and industrial skills through Industrial Training Institutes spread all over Delhi.

There are **19** Government ITIs (including Hastal Extension Centre and Multi Sectorial Development Project for minority women only at ITI, Nandnagri) having **10323** seats for the session 2017-18 in **46** different trades affiliated with National Council for Vocational Training (NCVT) and State Council for Vocational Training (SCVT).

Salient Features of the **Craftsmen Training Scheme**:-

- ITIs are functioning under the administrative control of the respective State Govt./UTs.
- The period of training for various trades varies from one year to two years and the entry qualification varies from 8th to 12th class pass, depending on the requirements of admission in different trades.
- These institutes are required to conduct training courses as per the curriculum prescribed by National Council for Vocational Training (NCVT). The admission to the new courses is made in the month of July/August every year.
- The trainees, after completion of the training period are required to appear in the Final Trade Test conducted under the aegis of National Council for Vocational Training/State Council of Vocational Training. The successful trainees are awarded National Trade Certificate/State Trade Certificate which has been recognized by Govt. of India/State Govt. for the purpose of recruitment to subordinate posts and services under the Central Govt./State Govt./PSUs/Private Sectors.
- Training in Govt. ITIs is provided at nominal fee with library, sports and medical facilities etc.
- Syllabi of various trades are periodically revised to keep pace in tune with changes in technology.
- Seats are reserved for SC/ST, OBCs, Differently able and women candidates as per norms.

Department of Training & Technical Education has entered into Industrial collaborations with the following organizations/ institutions/ Companies :

1. **Daikin Air-conditioning India Pvt. Limited (DAIPL):** To impart training to the students of RAC trade. DAIPL is organizing Training of Trainers programme to the teachers.
2. **Indraprastha Gas Limited (IGL):** Set up a training centre at ITI, Arab-ki-Sarai, Nizamuddin, New Delhi to impart training of students from various Govt. ITIs. The theoretical and practical training includes technical aspects of City Gas Distribution. The training centre has started working.
3. **Maruti Suzuki India Limited (MSIL):-** MSIL has upgraded ITI, Pusa and ITI, Mangolpuri under PPP through IMC and provided tools equipments and machineries to the Institute. MSIL is organizing Training of Trainers programme to the teachers and training for students as well. The training centre set up at ITI Pusa started working.

4. **Samsung India Electronics Pvt. Ltd:** - Samsung will run Advanced Repair and Skill Enhancement Training Programme for students of ITI at ITI Dheerpur.
5. **Siemens Limited:** To spread the benefits of skill up-gradation, Skill development, Instructors Training and consistently services to bridge the gaps across the skilled man powers for industries.
6. **UNDP:** Actively promote the participation of women in the labour force through apprenticeship programme, Skill training, Employment and self employment.
7. **Wadhvani Foundation(Skill Development Network-SDN):-** Transforming ITIs and Ploytechnics into market driven high performing institutes producing highly skilled entry level mid skilled worker by advancing employability skill taught in ITIs & Polytechnics. Two training programs have already been made by the Wadhvani Foundation.
8. **Tata Strive & Siemens Ltd. :** To provide dual system training in the electrical sector in all Government ITIs & to provide traing on entrepreneurship skills. Also help for placement of students.
9. **TATA Motors:-** TATA Motors has upgraded ITIs under PPP through IMC and provided tools equipments and machineries to the Institute.
10. **Sheela Foam:** Sheela Foam is imparting training to the students of ITI to meet the current market demand.
11. **JJ Impex & Maruti Suzuki India Limited:-** A tripartite MoU was signed for ITI Arab Ki Sarai, GNCTD to provide advanced training facilities for the trainees of Automobile trade.
12. **JJ Impex, Axalta Paints& Maruti Suzuki India Limited:** - A quadripartite MoU was signed for ITI Arab Ki Sarai, GNCTD to provide advanced training facilities for the trainees of auto body paint and auto body repair trade.
13. **Oriental Insurance Co. Limited:-** To set a equipped and modern lab for the trainees of electronics trade at ITI Pusa.
14. **Hyundai Motors India Limited:-** MoU has been signed for ITI Jail Road and Pusa Institute of technology for providing infrastructural and technological support to establish a lab and on job training for the trainees of automobile trade.
15. **Hotel Crowne Plaza:-** MoU was signed for providing expertise to set up the labs and to provide on job training to the trainees of hospitality trade at ITI Mangol Puri.
16. **Jaquar foundation:-** MoU was signed to upgraded facilities in the Plumbing field at ITI Narela & Jahangir Puri through active participation of the industry.
17. **TATA POWER DDL:** MoU was signed for providing expertise to set up the labs and to provide on job training to the trainees of Electrician & Electronics trade at ITI Dheer Pur.

18. **TOYOTA KIRLOSKER:** MoU was signed for providing expertise to set up the labs and to provide on job training to the trainees of Automobile trade at ITI Dheer Pur.
19. **VOLTAS LIMITED:** MoU was signed for providing expertise to set up the labs and to provide on job training to the trainees of Ref. & A/c trade at ITI Dheer Pur.
20. **CISCO SYSTEM:** MoU was signed for providing expertise to set up the labs and to provide on job training to the trainees of COPA & Information Tech./ CHN trade at ITI Dheer Pur.
21. **SCIENTECH:** MoU was signed for providing expertise to set up the labs and to provide on job training to the trainees of Electronics & Instrumentation trade at ITI Dheer Pur..
22. **MAHINDRA & MAHINDRA:** MoU was signed for providing expertise to set up the labs and to provide on job training to the trainees of Automobile trade at ITI Dheer Pur..

The Craftsmen Training Scheme was introduced by the Government of India in 1950 to ensure a steady flow of skilled workers in different trades for the domestic industry, to raise quantitatively and qualitatively the industrial production through systematic training, to reduce unemployment among the educated youth by providing them employable training.

2. Location and Contact Details of Government Industrial Training Institutes/BTC

S. No	Name & Address	Principal / Vice Principal	Telephone No.	Institute Abbreviations	Email & ITI Website
1	ITI, Pusa, New Delhi - 110012 (Hostel facilities available) (Co-educational)	Sh. Lok Pal	25841477 25842833	PUSA	Email: itipusa@hotmail.com ; itipusa.delhi@gov.in Website: www.itipusa.delhi.gov.in
2.	ITI, Arab-Ki-Sarai, Nizamuddin, New Delhi-110013 (Co-educational)	Sh. Ajay Vashisht	24359531 24351667	AKS	Email: itiaks2011@gmail.com ; itiaks.delhi@gov.in Website: www.itiaks.delhi.gov.in
3.	ITI Shahdara, Delhi-110095 (Co-educational)	Ms. Kalpana Goyal	22150343 22168727	SH	Email: itishahdara.delhi@nic.in Website: www.itishahdara.delhi.gov.in
4.	Sir C.V. Raman ITI, DheerPur, Delhi - 110009 (Co-educational)	Sh. S. Augusthy	27608082 27608083	CVR	Email: iticvrman.delhi@gmail.com Website: www.scvriti.delhi.gov.in
5.	ITI, Malviya Nagar, New Delhi-110017 (Co-educational)	Dr. Vimal Dimri	26687375 26682049	MN	Email: itimvnagar@yahoo.co.in ; itimn.delhi@gov.in Website: www.mniti.delhi.gov.in
6.	ITI, Jail Road, (Opposite Tihar Jail), New Delhi-110064 (Co-educational)	Sh. R. S. Solanki / Sh. Suresh Kumar	28121086 28122402	JLR	Email: itijritijr@yahoo.co.in ; Itijr.delhi@gov.in Website: www.itijr.delhi.gov.in
7.	ITI, Jahangir Puri, K-Block, Jahangir Puri, Delhi-110033 (Co-educational)	Smt. Ratna Das/ Ms. Mini Sharma	27637928 27634888	JHP	Email: pplitijpuri@gmail.com Website: www.itijp.delhi.gov.in

S. No	Name & Address	Principal / Vice Principal	Telephone No.	Institute Abbreviations	Email & ITI Website
8.	ITI, Nand Nagri, (Near DTC Bus Depot), Delhi-110093 (Co-educational)	Smt. Ratna Das	22581299 22134850	NN	Email: itinandnagri@yahoo.co.in Website: www.itinn.delhi.gov.in
9.	Dr. H.J. Bhabha ITI, Khichripur, Mayur Vihar Phase I, Delhi-110091 (Co-educational)	Sh. B S Negi	22753998 22750621	HJB	Email: hjbhabhaiti.delhi@yahoo.co.in Website: www.hjbhabhaiti.delhi.gov.in
10.	Ch. Brahm Prakash ITI, Jaffarpur, Delhi-110048 (Co-educational)	Sh. Ram Gopal	25318190 25318035	JFR	Email: itijaffarpur2010@gmail.com ; Itijfr.delhi@gov.in Website: http://itijaffarpur.delhi.gov.in
11.	Lala Hans Raj Gupta ITI, DSIDC Industrial Complex, Narela, Delhi-110040 (Co-educational)	Md. Hussain B.	27781679 27782076	NR	Email: itinarela.delhi@gmail.com Website: www.lhrgiti.delhi.gov.in
12.	Veer Savarkar Basic Training Centre, Pusa, New Delhi- 110 012 (Co-educational)	Sh. Lok Pal/ Sh. K. K. Narwal	25842952 25842762	BTC	Email: btcpusa_2007@yahoo.com Website: www.vsbtcpusa.delhi.gov.in
13.	ITI Mangolpuri, S-Block, Industrial Area Mangolpuri, Delhi-110 083	Sh. S. Augusthy	27608082 27608083	MGP	Email: iticvraman.delhi@gmail.com Website: www.scvriti.delhi.gov.in
14.	Jija Bai ITI for Women Siri Fort (Near Siri Fort Auditorium) August Kranti Marg, New Delhi-110049	Sh. Vijay Kumar	26491842 26494358	SFW	Email: itisirifort@yahoo.com ; Itijjabaiw.delhi@gov.in Website: www.jbiti.delhi.gov.in

S. No	Name & Address	Principal / Vice Principal	Telephone No.	Institute Abbreviations	Email & ITI Website
15.	Savitri Bai Phule ITI for Women, Gokhale Road, Mori Gate, Delhi -110006	Sh. M.N. Sharma/Smt. Shashi Lopes	23967449 23929889	MGW	Email: itimg.delhi@gmail.com ; itimgw.delhi@gov.in Website: www.sbpiti.delhi.gov.in
16.	ITI for Women, Tilak Nagar (Near Tilak Nagar, Metro Station), New Delhi - 110 018	Sh. Rajiva Malik / Sh. A.K. Dhama	25997035 25995158	TNW	Email: itiwtn@rediff.com Website: www.itiwtn.delhi.gov.in
17.	ITI for Women, Vivek Vihar, Delhi - 110 095.	Sh. Ajay Vashisht	22165188	VVW	Email: itivivekvihar@gmail.com ; Itivvw.delhi@gov.in Website: www.vvwti.delhi.gov.in
18.	Extension Centre of ITI Jail Road, Old Employment Exchange Building, Hastal, New Delhi.- 110049 (Only for women)	Sh. R.S. Solanki	28121086 28122402	HSW	Email: itijritijr@yahoo.co.in Website: www.itijr.delhi.gov.in
19	Multi Sectorial Development Project (MSDP), ITI for Women Nand Nagri (Near DTC Bus Depot), Delhi-110093 (Minorities)	Smt. Ratna Das	22581299 22134850	NN	Email: itinandnagri@yahoo.co.in Website: www.itinn.delhi.gov.in

3. TRADES/COURSES OFFERED & INTAKE CAPACITY

For Academic session starting from August-2017, the Institutes and trades running with details in which admission are to be made are given in the following table.

3.1 TRADE WISE INTAKE CAPACITY

A course, Institutes & intake capacity includes super numeric for academic session-2017 to various trades in ITI's are given below:-

Govt. ITI DELHI Online Admissions 2017 ITI Seat Details																						
S.No.	ITI →		PUSA	AKS	SH	CVR	MN	JLR	JHP	NN	HJB	JFR	NR	BTC	MGP	SFW	MGW	TNW	VVW	HSW	MSDP	TOTAL
			Co-educational ITI's													Women ITI's						
1	Architectural Assistant	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	52	-	-	-	-	-	52
		SCVT	-	52	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26	-	-
2	Basic Cosmetology	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	52	52	26	-	-	-	130
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	52	-	-	26	-	52	26
3	Commercial Art	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
		SCVT	21	-	-	-	21	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4	Computer Hardware & Network Maintenance	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	52	-	-	-	-	-	52
		SCVT	52	52	-	26	-	-	-	-	-	-	52	52	52	52	-	-	-	52	-	-
5	Computer Operator and Programming Assistant	NCVT	52	52	-	26	52	104	-	52	52	52	52	26	-	52	-	52	-	-	-	624
		SCVT	-	52	-	78	-	52	52	-	-	-	-	26	52	-	-	52	-	130	52	26
6	Desk Top Publishing Operator	NCVT	-	-	-	-	-	-	-	-	-	-	-	26	-	52	-	-	-	-	-	78
		SCVT	-	-	-	-	-	-	-	-	-	-	-	26	-	-	-	-	-	52	-	-
7	Digital Photographer	NCVT	-	-	-	42	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	42
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8	Draughtsman (Civil)	NCVT	26	52	26	52	-	26	26	26	26	26	26	-	-	-	-	26	-	-	-	338
		SCVT	26	-	-	-	26	-	-	-	-	-	-	-	26	26	-	-	-	-	-	26
9	Draughtsman (Mechanical)	NCVT	42	42	-	42	-	-	21	-	-	21	-	-	-	-	-	-	-	-	-	168
		SCVT	-	-	21	-	-	-	-	-	-	-	21	-	21	-	21	-	-	-	-	-
10	Dress Making	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	42	-	-	-	-	42
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	42	-	-	-	-	-	-
11	Electrician	NCVT	84	63	42	-	42	21	21	21	21	-	-	-	-	-	-	-	-	-	-	315
		SCVT	-	-	-	-	-	-	-	21	21	21	21	42	42	-	-	-	-	-	-	-
12	Electronic Mechanic	NCVT	26	52	26	-	-	26	26	26	26	26	26	26	-	-	26	26	-	-	-	338
		SCVT	26	-	-	52	-	-	-	-	-	-	-	-	-	26	-	-	-	-	-	-
13	Fashion Design & Technology	NCVT	-	-	-	84	-	-	-	-	-	-	-	21	-	42	-	-	-	-	-	147
		SCVT	-	42	-	-	-	42	-	-	42	42	-	21	42	-	-	-	-	-	-	21
14	Fitter	NCVT	63	63	42	21	21	42	42	42	21	-	21	-	-	-	-	-	-	-	-	378
		SCVT	-	-	-	42	-	-	-	-	21	-	21	42	-	-	-	-	-	-	-	-
15	Food & Beverages Service Assistant	NCVT	-	-	-	-	-	-	-	-	-	-	-	42	-	-	-	-	-	-	-	42
		SCVT	-	-	-	-	-	21	-	-	-	-	-	-	42	-	-	-	-	-	-	-
16	Food Production (General)	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	52	-	-	-	-	-	52
		SCVT	-	-	-	-	-	26	-	-	-	-	-	52	52	-	-	-	-	-	-	-
17	General Carpenter	NCVT	-	-	-	-	-	-	-	26	-	-	-	-	-	-	-	-	-	-	-	26
		SCVT	-	-	-	-	-	26	-	-	-	-	-	-	-	-	-	-	-	-	-	-
18	Health Sanitary Inspector	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
		SCVT	-	52	-	-	-	26	-	-	-	-	-	-	-	-	-	-	-	-	-	-
19	Information Technology	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
		SCVT	-	-	-	-	-	26	-	-	-	-	-	-	-	-	-	-	-	-	-	-
20	Information & Comm. Tech. System Maintenance	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	52	-	-	-	-	-	52
		SCVT	-	26	-	-	-	-	-	-	26	-	-	-	-	-	-	-	-	-	-	-
21	Instrument Mechanic	NCVT	26	26	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
22	Interior Design & Decoration	NCVT	-	-	-	26	-	-	-	-	-	-	-	-	-	52	-	-	-	-	-	78
		SCVT	26	-	-	-	-	26	-	-	26	-	-	-	-	-	-	-	-	-	-	-

23	Machinist	NCVT	32	32	32	-	32	16	32	16	-	-	-	-	-	-	-	-	-	192		
		SCVT	-	-	-	-	-	-	-	-	-	-	-	32	-	-	-	-	-	-	32	
24	Machinist (Grinder)	NCVT	-	16	16	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32		
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
25	Mechanic Auto Body Painting	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		
		SCVT	42	42	-	42	-	-	-	-	-	-	-	-	42	-	-	-	-	-	168	
26	Mechanic Auto Body Repair	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		
		SCVT	42	42	-	42	-	-	-	-	-	-	-	-	42	-	-	-	-	-	168	
27	Mechanic Auto Electrical & Electronics	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		
		SCVT	-	42	-	42	-	21	42	42	-	-	-	-	-	-	-	-	-	-	189	
28	Mechanic Consumer Electronics Appliances	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		
		SCVT	-	-	-	21	-	-	-	-	-	-	-	-	-	-	-	-	-	-	21	
29	Mechanic Diesel	NCVT	42	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	42		
		SCVT	-	-	-	-	-	21	-	-	-	-	-	-	-	-	-	-	-	-	21	
30	Mechanic Medical Electronics	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	26	-	-	-	-	26	
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
31	Mechanic Motor Cycle	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		
		SCVT	-	-	-	-	21	42	-	42	-	42	-	-	-	-	-	-	-	-	147	
32	Mechanic Motor Vehicle	NCVT	42	63	63	63	-	21	21	21	21	-	21	-	-	-	-	-	-	336		
		SCVT	21	-	-	-	-	21	21	-	-	-	-	42	-	-	-	-	-	-	105	
33	Plumber	NCVT	-	52	-	-	-	-	26	26	-	26	26	26	-	-	-	-	-	156		
		SCVT	-	-	-	-	-	26	26	-	26	26	-	-	-	-	-	-	-	-	130	
34	Refrigeration and Air-Conditioning	NCVT	52	52	26	26	26	26	26	26	-	-	-	-	-	-	-	-	-	312		
		SCVT	26	-	-	78	-	-	-	-	-	26	-	52	52	-	-	-	-	-	234	
35	Sewing Technology	NCVT	21	-	-	42	-	42	42	42	-	-	42	21	-	42	42	21	-	-	357	
		SCVT	21	-	21	-	-	-	-	-	-	-	-	-	-	-	-	21	-	42	21	126
36	Stenographer & Secretarial Assistant (English)	NCVT	26	104	-	52	-	52	26	52	-	-	-	-	-	52	52	52	-	-	468	
		SCVT	26	-	-	-	-	-	26	-	52	-	-	-	-	-	-	-	-	-	26	130
37	Stenographer & Secretarial Assistant (Hindi)	NCVT	52	-	-	-	-	-	-	-	52	26	-	-	-	52	-	-	-	-	182	
		SCVT	-	-	-	-	-	-	-	-	-	26	-	-	-	-	-	-	-	-	-	26
38	Surface Ornamentation Techniques (Embroidery)	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	42	-	-	-	-	42	
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
39	Surveyor	NCVT	52	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52	
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
40	Technician Power Electronics System	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
		SCVT	-	-	-	21	-	-	-	-	-	-	-	-	21	-	-	-	-	-	-	42
41	Textile Designing	NCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	21	21	-	-	-	-	42
42	Tool & Die Maker (Dies & Moulds)	NCVT	-	-	42	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	42	
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
43	Tool & Die Maker (Press Tools, Jigs & Fixtures)	NCVT	21	21	-	42	-	-	-	21	-	-	-	-	-	-	-	-	-	-	105	
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
44	Turner	NCVT	32	32	32	-	16	16	16	16	-	16	-	-	-	-	-	-	-	-	192	
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
45	Welder	NCVT	42	84	-	42	42	42	42	21	-	-	21	-	-	-	-	-	-	-	336	
		SCVT	-	-	-	-	-	-	-	21	42	42	21	42	-	-	-	-	-	-	-	168
46	Wireman	NCVT	-	21	-	-	-	-	-	-	-	-	21	-	-	-	-	-	-	-	42	
		SCVT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Total			1062	1229	389	1004	299	810	534	534	543	454	460	617	606	761	271	198	260	146	146	10323

The details are also available at the websites: <http://www.itidelhiadmissions.nic.in> for Online Admission.

Note: Candidates are advised to confirm the status of affiliation i.e. NCVT/SCVT for the respective in an institute.

3.2 Admission Qualification

Admission eligibility qualification required for full time certificate courses (2 Sem. /4 Sem.) in Industrial Training Institutes (ITI's) under National Council for Vocational Training (NCVT) & State Council for Vocational Training (SCVT) are given in the following table.

S.No.	Name of the Trade	Duration	Current Entry Qualification	Streth / unit	Engg / Non Engg
1	General Carpenter	2 Sem.	8th class passed	20	Engg.
2	Welder	2 Sem.	8th class passed	16	Engg
3	Wireman	4 Sem.	8th class passed	16	Engg
4*	Painter General	4 Sem.	8th class passed	16	Engg
5*	Sheet Metal Worker	2 Sem.	8th class passed	16	Engg
6	Sewing Technology	2 Sem.	8th class passed	16	Non Engg.
7	Surface Ornamentation Techniques (Embroidery)	2 Sem.	8th class passed	16	Non Engg.
8	Basic Cosmetology	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Non Engg.
9	Commercial Art	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Non Engg.
10	Computer Operator and Programming Assistant	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Non Engg.
11	Desk Top Publishing Operator	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Non Engg.
12	Digital Photographer	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	16	Non Engg.
13	Draughtsman (Civil)	4 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Engg
14	Dress Making	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	16	Non Engg.
15	Electronic Mechanic	4 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Engg
16	Fashion Design & Technology	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	16	Non Engg.
17	Food & Beverages Service Assistant	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	16	Non Engg.
18	Craftsman Food Production (General)	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Non Engg.
19	Health Sanitary Inspector	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Non Engg.
20	Mechanic Consumer Electronic Appliances	4 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Engg
21	Plumber	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Engg

S.No.	Name of the Trade	Duration	Current Entry Qualification	Streth / unit	Engg / Non Engg
22	Refrigeration and Air-Conditioning	4 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Engg
23	Stenographer & Secretarial Assistant (English)	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Non Engg.
24	Stenographer & Secretarial Assistant (Hindi)	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Non Engg.
25	Surveyor	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Engg
26	Technician Power Electronics Systems	4 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	20	Engg
27	Textile Designing	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	16	Non Engg.
28*	Steel Fabricator	2 Sem.	Passed 10th class Under 10+2 System of examination or its equivalent	16	Engg
29	Computer Hardware & Network Maintenance	2 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	20	Engg
30	Draughtsman (Mechanical)	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
31	Electrician	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
32	Fitter	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
33	Information & Communication Technology System Maintenance	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	20	Engg
34	Information Technology	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	20	Engg
35	Instrument Mechanic	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	20	Engg
36	Machinist	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	12	Engg
37	Machinist (Grinder)	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	12	Engg
38	Mechanic Auto Body Painting	2 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
39	Mechanic Auto Body Repair	2 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg

S.No.	Name of the Trade	Duration	Current Entry Qualification	Strength / unit	Engg / Non Engg
40	Mechanic Auto Electrical & Electronics	2 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
41	Mechanic Diesel	2 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
42	Mechanic Motor Cycle	2 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
43	Mechanic Motor Vehicle	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
44	Tool & Die Maker (Dies & Moulds)	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
45	Tool & Die Maker (Press Tools, Jigs & Fixtures)	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	16	Engg
46	Turner	4 Sem.	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent.	12	Engg
47	Architectural Assistant	2 Sem.	Passed 10th class examination under 10+2 system of education with minimum of 40% independently in Science and Mathematics	20	Engg
48	Interior Decoration & Design	2 Sem.	Passed 10th class examination under 10+2 system of education with minimum of 40% independently in Science and Mathematics	20	Engg
49	Mechanic Medical Electronics	4 Sem.	Passed 10th class examination under 10+2 systems of education with Science (Physics, Chemistry) & Mathematics.	20	Engg

*There will be NO ADMISSION in current academic session 2017.

After passing all semester examinations of training the trainees will be awarded a certificate from NCVT/SCVT depending on the affiliation status of the said section/trade of that institute.

4. ABOUT THE TRADES / COURSES

4.1.1 SEMESTER SYSTEM

DGE&T has converted structure of examination pattern into semester system in place of annual examination pattern, w.e.f. August, 2013.

The courses have been designed to impart basic skills and knowledge in the trades so as to prepare trainee for employment as a semi-skilled worker or for self-employment.

As 70% of the training period is allotted to practical training and the rest of the subjects are Trade Theory, Workshop Calculation & Science, Engineering Drawing, and Employable Skills therefore, emphasis is on skill building.

4.1.2 EXAMS UNDER SEMESTER SYSTEM AND ELIGIBILITY TO APPEAR IN EXAMINATION

In semester system the course is divided into semesters of six months each. Only those candidates who have completed the semester with minimum essential attendance would be permitted to appear in examination. The candidate who has insufficient attendance may not be allowed to appear in the ensuing examination and would be treated as per DGE&T norms. However, candidate has to attain 80% cumulative attendance at the end of the course to appear in the last/final semester examination.

4.2 Four Semesters Engineering Trades

4.2.1 TOOL & DIE MAKER (DIES & MOULDS) - The course gives complete knowledge on preparation of Tools, Gauges, Fixtures required for Industries. It also covers Hydraulic and Pneumatic Exercises, CNC Programming and Work & Project Organization and Projects, U Bending Tool, Compound Tool, Progressive Tool, Draw Tool and Combination Tool. The trainee can be able to manufacture different components for dies & moulds by operating different machines like lathe, drilling, welding, milling grinding, EDM, Injection molding and CNC. One can take employment with leading Industries and be an entrepreneur as Tool & Die maker.

4.2.2 TOOL & DIE MAKER (PRESS TOOLS, JIGS & FIXTURES) - The course gives complete knowledge on preparation of Tools, Gauges, Fixtures required for Industries. It also covers Hydraulic and Pneumatic Exercises, CNC Programming and Work & Project Organization and Projects, U Bending Tool, Compound Tool, Progressive Tool, Draw Tool and Combination Tool. The trainee can be able to manufacture different components for jigs, fixtures and press tools by operating different machines like lathe, drilling, welding, milling grinding and CNC. The trainee can also perform simple repair on machinery. One can take employment with leading Industries and be an entrepreneur as Tool and Die maker (Press Tools, Jig and Fixtures).

4.2.3 DRAUGHTSMAN (CIVIL) - The course gives a wide knowledge on construction related manual and CAD drawings, Surveying, Materials, Concrete Technology, and Building Specialization in Construction. One can take gainful employment with construction Industry, Architectural firms / Designers / PWD etc.

- 4.2.4 DRAUGHTSMAN (MECHANICAL)** - The course gives a wide knowledge on machinery related manual and CAD drawings, Materials, Construction of machine & its materials. One can take gainful employment with manufacturing Industries of Govt. / Private Sectors.
- 4.2.5 ELECTRICIAN** - The course has been designed in order to give in-depth practical and theoretical knowledge of conventional and emerging areas related to electrical engineering with emphasis on electronics like Electrical Circuits, Basic Electronics, Wiring practice, Electrical machines, Measuring technique, Winding practice, Domestic Appliances & Lighting and Installation service & maintenance of electrical equipments. On successful completion, one can take employment with Govt. / Private sectors as well as self employment.
- 4.2.6 ELECTRONICS MECHANIC** - This Trade broadly covers the knowledge & repairs of Home appliances, Digital Electronics, Industrial Electronics, LCD/Plasma/LED Color Televisions, CD & DVD players, CC TV & Cable TV, Communication equipments, Measuring Instruments and Microprocessors & Computers. After successful completion one can take gainful employment with manufacturing and servicing industries of Electronic equipments.
- 4.2.7 INFORMATION & COMMUNICATION TECHNOLOGY SYSTEM MAINTENANCE** - The role of a Information & Communication Technology System Maintenance personnel is to support and maintain computer systems, desktops, and peripherals. This includes installing, diagnosing, repairing, maintaining, and upgrading all hardware and equipment while ensuring optimal workstation performance. The person will also troubleshoot problem areas in a timely and accurate fashion, and provide end user training and assistance where required. Install, maintain and setup network with computers, printers and other peripheral equipment as well as configure broadband equipment.
- 4.2.8 INSTRUMENT MECHANIC** - This course has been started with a view to train students in the vastly Emerging industries of India using new technologies like Petro-Chemical Engineering, Manufacturing Engineering, Aviation etc. To cope up with the modernization of Indian industry and quality control, the syllabus and objectives of teaching have been formulated to encompass the areas of computers, manufacturing engineering, robotics and industrial automation, which are now important areas of study. One takes employment with Govt./ Private Industries.
- 4.2.9 MACHINIST GRINDER** - Grinding experience will be in the field of "Tool" Grinding, Machinist (Grinder) setup and operates variety of machine tools, and fits and assembles parts to fabricate or repair machine tools and maintain industrial machines, applying knowledge of mechanics, shop mathematics, metal properties, layout, and machining procedures. The trainees, admitted after successful completion of their training, acquire the skills on various operations in different grinding machines Viz. Centre less grinder, Crankshaft Grinders, Internal & External Grinders, Tool & Cutter grinder apart from basic knowledge on machines. One can take Govt. / Private Employments.

4.2.10 MECHANIC MOTOR VEHICLE - The course broadly covers the complete functioning, overhauling of Petrol & Diesel Engines of vehicles of all categories being fuelled by Petrol, Diesel & Gases The course has a good demand in the Automobile industry thereby giving advantage for either employment or self employment.

4.2.11 REFRIGERATION AND AIR CONDITIONING -The course gives an in-depth knowledge on Repair & Maintenance of Refrigerators, Centrally Air-conditioning system & Air-conditioners available in the market. On Successful completion, trainees can be absorbed in Railways, Govt. / Public Sector under takings apart from self employment.

4.2.12 FITTER - Fitter is a person who uses machine tools to make or modify parts, primarily metal parts, and a process known as machining. This is accomplished by using machine tools to cut away excess material such as a woodcarver cuts away excess wood to produce his work. The demand of fittings of various nature, Plumbing, Welding, Black smithy, Knowledge on various Lathes, drilling Machines, Sheet Metal Works etc. The fitter Workshops are equipped with modern and sophisticated Machineries, Equipment & Tools. The precision works are mainly handled by fitters in the Industries.

4.2.13 MACHINIST - Machinists use machine tools, such as lathes, milling machines and grinders to produce precision metal parts. Although they may produce large quantities of one part, precision machinists often produce small batches or one-of-a-kind items. They use their knowledge of the working properties of metals and their skill with machine tools to plan and carry out the operations needed to make machined products that meet precise specifications. The parts that machinists make range from bolts to automobile pistons. Some machinists, often called production machinists, may produce large quantities of one part, especially parts requiring the use of complex operations and great precision. Many modern machine tools are computer numerically controlled (CNC) or CNC machines.

4.2.14 PAINTER GENERAL - This trade broadly covers oil painting using spray gun and brushes, stenciling, Painting of walls-Layout process, Pigment, Process of pre-treatment of metal, surfaces, silk screen painting, Spray painting, color codes & identification of pipe lines as per international & Indian standard, Airless & electrostatic spraying, Rustburg electrostatic, blade coater, Method and application processes of car body finishing various types of systems of spray painting and Staving , methods of heat transfer, time temperature relation in a staving oven. The trainees in Painter (General) may work as painter, Automobile, Railways, Aircrafts and Medium, small industry or in government organizations.

**There will be NO ADMISSION in current academic session 2017.*

4.2.15 TURNER - The trainees admitted, after successful completion of their training acquire the skills on various operation in different Lathe machines and acquire the skills of Facing, Plaining/flattening, Turning, Threading (Internal & External), Taper Turning etc. Apart from the conventional machines, they have exposure to acquire skills on CNC Machines, CAD & CAM.

- 4.2.16 WIREMAN** - This Trade broadly covers Basic electrical & workshop practice, Electrical Wire Materials Measuring Techniques, Wire Termination & Joints, Cable Gland, Termination Lug and Soldering, Wiring of P.V.C, MS, Concealed, Termination & Fault Finding in Construction M/C & Fittings, Repair of Domestic Appliances & Lighting, Simple Control Circuit, Making of Earth Pit, Testing of Circuits, Domestic Wiring & Estimation, and Electrical Machines. The trainees can gain employment with Govt. Electrical organizations, Railways etc.
- 4.2.17 MECHANIC MEDICAL ELECTRONICS** - This course has been designated to provide an in depth knowledge of Digital Electronics, Communication equipment and various precisions medical & dental equipment's viz. surgical diathermy, baby incubator, ventilator, pacemaker, ECG recorder. They also learn the operation of these electronics equipments and trouble shooting. After completion of training, one can take up job with the manufacturing and service industries of electronics equipments with advantages of being absorbed as biomedical technician by the medical equipment manufacturer.
- 4.2.18 TECHNICIAN POWER ELECTRONICS SYSTEMS**-The trade broadly covers the topics on different variety of This course is meant for the candidates who aspire to become a Technician to Maintain and Repair Power Electronic Equipment, trainee shall be able to handle different types of Electronic measuring Instruments, faults, computer hardware & networking, maintenance of SMPS, UPS, Inverter, solar power system and various analogue and digital circuits. Repair maintenance& installation of Electrical control of AC/DC machines. On successful completion of this course, the candidates shall be gain fully employed in leading industries or getting self-employed.
- 4.2.19 MECHANIC CONSUMER ELECTRONIC APPLIANCES**-This course is meant for the candidates who aspire to become a Technician to repair different Domestic and Consumer Appliances. The trainee shall be able to handle different types of Electronic measuring Instruments, faults, computer hardware & networking, maintenance of SMPS, UPS, Inverter, solar power system and various analogue and digital circuits. Installation & Repair maintenance of microcontroller based system, LED/ LCD TV, Cell phone (Mobile), Consumer electronics equipment's like Washing Machine, Dish Washer, Mixer Grinder, water purifiers, Vacuum cleaner, Microwave oven, Immersion heater, Induction cook top, printers, home theatre system & CCTV etc. The candidates shall be gain fully employed in leading various industries like consumer/domestic electronics appliance & manufacturing industry or getting self-employed.
- 4.2.20 INFORMATION TECHNOLOGY**-The role of INFORMATION TECHNOLOGY personnel is to support and maintain computer systems, desktops, and peripherals. This includes installing, diagnosing, repairing, maintaining, and upgrading all hardware and equipment while ensuring optimal workstation performance. The person will also troubleshoot problem areas, in a timely and accurate fashion, and provide end user training and assistance where required. Install, maintain and setup network with computers, printers and other peripheral equipment as well as configure broadband equipment.
- 4.2.21 SURVEYOR** - Surveying is a scientific method of making records of the "distances, directions and angles between two points," on the ground, using agreed-upon reference points, called benchmarks, as a starting pointers land surveying. These points are usually on the surface of the Earth and they are often used to establish land maps and boundaries for ownership or Governmental purposes surveying.

- 4.2.22 ARCHITECTURAL ASSISTANT** - The course gives a wide knowledge on construction related drawings, Surveying, materials, Concrete Technology, Building Specialization in Construction, Auto CAD. One can take gainful employment with construction Industry, Architectural firms / Designers / PWD etc.
- 4.2.23 MECHANIC AUTO ELECTRICAL & ELECTRONICS** - A course which covers all Electrical/Electronic related works in an automobile which broadly covers basic miscellaneous electrical equipment's & accessories of all type of vehicle Automobile, control system, power seats, power window system, heated windshield, electric door lock, lighting system, spark plug, ignition system cranking motor, alternator functioning system, sensor functioning, types of sensors, charging system, Alternator types, types of regulator, Alternator cooling, trouble diagnosis. The course has a good demand in the Automobile industry thereby giving advantage for either employ mentor self-employment.
- 4.2.24 MECHANIC AUTO BODY REPAIR** -The syllabus imparts training on basic body repair skills, thereby improving their knowledge of repair techniques and facilitating the adoption of latest technology in body repair.
- 4.2.25 MECHANIC AUTO BODY PAINTING**- The syllabus imparts training on basic body and paint repair skills in addition to dealer specific requirements to students, thereby improving their knowledge of repair techniques and facilitating the adoption of latest technology in body and paint repair.
- 4.2.26 CARPENTER**- The trade Carpenter is a two semester training course and part of Mechanical /Production Engineering under the National vocational training system in India. The trade broadly covers Basic Sizing of Timbers, Cutting Plywood, Timber Jointing, Make Conv. Shutter, Erecting & dismantling of conventional pipe staging, Residential Carpentry, Frame Carpentry, Exterior Finish, Interior Finish, and Commercial Carpentry.
- 4.2.27 COMPUTER HARDWARE & NETWORK MAINTANANCE** - The course provides the knowledge on repair of Computers and related peripherals of various brands and configurations, networking of computers through LAN, MAN, WAN etc. After completion one can join any of the Computer Industry as Networking Technician.
- 4.2.28 MECHANIC DIESEL**- The course broadly covers the complete functioning, overhauling of Diesel Engines of vehicles of all categories being fuelled by Diesel The course has a good demand in the Automobile industry thereby giving advantage for either employment or self-employment.
- 4.2.29 INTERIOR DECORATION & DESIGN** - The course covers the area of CAD training on computers using the latest software, workshop practices in carpentry, fitting, welding, painting and polishing followed by an industrial training of Six weeks duration. On successful completion, trainees can work with leading architects/builders / Interior Design / Decorators. On present days it has good potential in the market as regards employment & earning.

4.2.30 PLUMBER - The trade broadly covers Basic Galvanized pipes Fitting, Cast iron pipes Fitting, PVC Pipe Fitting, SW Pipes Fitting, Water test, Pressure test, Smoke test, Ball test, Taps & Valves Fitting, Cutting / Threading / Bending / GI Pipes, Alkathene flanging / Jointing, Making service connections, Connecting house sewer to main, Fixing Sanitary Fixtures, Installing Water Pump, connecting supply pipe. Thus the trainees are prepared for employment with sanitary organizations, construction Industry and self-employment in both India & abroad.

4.2.31 MECHANIC MOTORCYCLE-This Trade broadly covers basic repair & maintenance of all two wheeler and three wheeler vehicles with four strokes and two strokes Engine. Test performance of vehicle adjustment to remove defects. Thus the trainees on successful completion enter two wheeler manufacturers / Service stations or can even open their own workshop as self-employment.

4.2.32 SHEET METAL WORKER - The course covers basic knowledge of Sheet Metal works, Bending, Extruding, fitting, soldering, brazing, ducting, cabins & panels, aluminium frame worksetc. On successful completion trainees can take placements with construction Industry, DMRC, Infrastructure industries or they can start up their own works shop.

**There will be NO ADMISSION in current academic session 2017.*

4.2.33 STEEL FABRICATOR - The course covers basic knowledge of Sheet Metal works, Bending, Gate, Grills, Welding both Arc & Gas, fitting etc. On successful completion trainees can take placements with construction Industry, DMRC, Infrastructure industries or they can start up their own welding works shop.

**There will be NO ADMISSION in current academic session 2017.*

4.2.34 WELDER - The trade broadly covers Arc Welding, Gas Welding, Gas Cutting, Different types of similar and dissimilar ferrous & nonferrous metals welding, Pipe welding, MIG/MAG, TIG Welding, Plasma arc cutting. There is a huge demand in the market for welders both in India & abroad. Govt. organization like ONGC, NTPC, BHEL and ship building Industry has a good demand for welders.

Two Semesters / One Year Non-Engineering Trades

4.2.35 COMMERCIAL ART - The course aims at developing creative abilities, artistic skills and understanding of human psychology in respect of preparation of advertising designs and broadly covers basic design, letter inland typography, press layout, illustration, sketching, poster design and study of life, nature and objects. The trainees in Commercial Art can work as commercial artists/ visualizers in advertising agencies or in government organizations, as an Artist with a publishing/newspaper house and also as Art and Craft Teacher in teaching institutes. They can also work as Graphic Designer in TV and film industry and as an Artist in the computer field.

- 4.2.36 COMPUTER OPERATOR & PROGRAMMING ASSISTANT (COPA)** - This Trade broadly covers Fundamentals of Computers, Hardware and Software concepts, Unix, M.S. Office, SQL and VB .NET ,Turbo C, Network & HTML, Internet & IT Act . Can take employment as Assistant Programmer with Govt. / Public / Private Enterprises.
- 4.2.37 CRAFTSMAN FOOD PRODUCTION (GENERAL)** - This course covers the complete knowledge in cooking of different cuisines of Indian, Mughalai & Western dishes. On successful completion of this course the trainees have an advantage of taking employment with Hotel Industry, start their own Restaurant / Catering.
- 4.2.38 SEWING TECHNOLOGY** - This Trade broadly covers knowledge on stitching garments of male, Female & children both Indian & Western designs. Thus the trainees are prepared for both self-employment as well as wage employment with Garment Exporters. Or they can become upholsters.
- 4.2.39 DESKTOP PUBLISHING OPERATOR** - The course has been designed to provide the in-depth knowledge in Digital Printing, Graphic Reproduction, Graphic Designing, adobe Photoshop, Adobe Illustration & composing Process. Thus the trainees are prepared for self-employment as well as Printing / Publishers /Medias.
- 4.2.40 DIGITAL PHOTOGRAPHER** - Trade broadly covers Digitalized images using scanners, digital camera and on-screen image capturing techniques, Explore, critique, and evaluate basic composition and aesthetic elements of photographic images, Edit and manipulate digital images using the industry-standard image editing software, Convert and compress digital images into appropriate file formats and store or archive correctly, Output digital still images to on-screen and printed presentations, Comply with industry ethics and standards related to the use of photographic materials. The trainees of this trade can work as Commercial Artists/ Visualizers in advertising agencies or in government organizations, as an Artist with a publishing/newspaper house. They can also work as Graphic Designer in TV and film industry and as an Artist in the computer field.
- 4.2.41 FASHION DESIGN & TECHNOLOGY** - The trade broadly covers Basic Fabric count and balance of fabric, Weaving, Knitting, Finishing, Dyeing and Printing, Laundering and care of different types of textiles, Basic processes for garment making, Textural combinations & Fashion Illustration. Understanding the fashion business, sketching and its perspectives, the various traditional embroideries, learning appropriate surface design of fabric and practicing as designers etc. One can take employment as a fashion designer with garment Industry.
- 4.2.42 HEALTH SANITARY INSPECTOR** - The trade broadly covers Food & Nutrition, Water Sanitation, Air Sanitation, Noise, Refuse Disposal, Solid Waste Disposal, Night Soil Disposal, Liquid Waste Disposal, Sewage Disposal, Burial and Cremation Ground and Mass Casualty Disposal, Control Of Biological Environment, Sanitation Measures In Fairs, Festivals And Natural calamities –Mass casualty Disposal, Health Statistics, Public Health Acts, Public Health Administration and Personal Hygiene. One can take employment with Municipal corporations, Railways etc.

4.2.43 BASIC COSMETOLOGY-This course broadly covers the basic knowledge of anatomy, physiology and dietetics in relation to beauty, hair dressing and effects of cosmetics on human body. On successful completion trainees become capable to work as beautician, hair dresser, makeup artist, manicurist, pedicurist, hair stylist, slimming assistant, hair colorist and a yoga expert and can work at various beauty saloons and hotels. They can open their own beauty salons or practice as beauty consultants.

4.2.44 DRESS MAKING -This Trade broadly covers knowledge on stitching garments of male, Female & children both Indian & Western designs. Effectively work as a Designer to a Boutique, Stylist in Boutique, Consultant to a Boutique, Be-Spoke designer, Design Assistant in Export Units, Design services in e-tailing, Assistant Production Merchandiser. Thus the trainees are prepared for both self-employment as well as wage employment with Garment Exporters.

4.2.45 STENOGRAPHY & SECRETARIAL ASSISTANT (ENGLISH/HINDI) - The trade broadly covers and Emphasis on phonetic system, Explanation of consonants and vowels sounds. Short forms (Grammalogues), Note taking technique. Transcription technique and Vocabulary of new outlines on various, Daily transcription, weekly tests. Monthly assessment at the rate of 60, 80 to 100 wpm. After obtaining certificate the candidates are gainfully employed as a Stenographer/ Personal secretary in the various Private/ Public organization, News agencies & Government Department and Advertising Agencies.

4.2.46 FOOD & BEVERAGES SERVICE ASSISTANT- The course broadly covers the knowledge on mannerisms on how to serve Food & Beverages to the customers who visits Hotels / Guest Houses to attend Function or Stay in Hotels etc. Very good employment potential in Star rated Hotels in India & Abroad.

4.2.47 TEXTILE DESIGNING -The trade broadly covers the topics on different variety of fabrics and their structures, design, bleaching, dying, block printing, screen making & printing, traditional Indian designs and basic design of weaving etc. On successful completion, the trainees can be absorbed with leading garment manufactures, textile designers etc. in both India & abroad.

4.2.48 SURFACE ORNAMENTATION TECHNIQUES (EMBROIDERY) - A course which covers all types of design and embroidery related works like Motifs / patterns and Conceptualization developer , Aari (crewel embroidery) Embroider, Zig -zag (satin embroidery) Machine operator and Hand Embroider . On successful completion, the trainees can be absorbed with leading garment manufactures, Design Coordinator to Fashion Designer etc. in both India & abroad.

4.3 PROVISION OF LATERAL ENTRY SCHEME FOR ADMISSION IN INSTITUTE OF TECHNOLOGY(FORMALLY KNOWN AS POLYTECHNICS)AND B.VOC

LATERAL ENTRY SCHEME: According to the AICTE, provision of lateral entry in Institute of Technology (Formally known as Polytechnics) exists only for those Engineering Trades of ITI that have entry qualification of class 10th and are of two years (4 Sem.) duration, However, ITI pass outs of trades for which the entry level qualification for admission to ITI is 8th pass or the duration of ITI trade is less than Two Year shall not be considered for lateral entry.

As per guidelines of CET-2017 for admissions in Institute of Technology (Formally known as Polytechnics), the lateral entry of candidates passing out from Industrial Training Institutions located in Delhi & affiliated to NCVT / SCVT is available. These trainees will be eligible for admission in Second Year (Third Semester) of Full-Time Diploma Engineering courses in analogous disciplines against 10% supernumerary seats earmarked for them subject to regulations or guidelines issued by the AICTE or the Government of NCT of Delhi.

ELIGIBILITY for Lateral Entry to 2nd Year Diploma: 12th Science with Vocational / Technical subjects or 10th + (2 year ITI) with appropriate specialization.

Candidates passing 12th Science or 12th Science with Vocational or 12th Science with Technical or 10th + (2 year ITI) with appropriate specialization in that order shall be eligible for admission to second year(Third Semester) Diploma courses of appropriate disciplines.

ITI Trades which are eligible for Lateral entry admission in Analogous Diploma Course's as per CET Delhi 2016.	
TRADE	ANALOGOUS DIPLOMA COURSES
Mechanic Motor Vehicle	Automobile Engineering
Electrician, Instrument Mechanic, Refrigeration & Air-conditioning Mechanic	Electrical Engineering
Surveyor, Draughtsman (Civil)	Civil Engineering, Civil Engineering (Construction Technology), Architectural Assistantship, Civil Engineering (PHEE)
Instrument Mechanic, Mechanic Medical Electronics, Information Technology & Electronic Maintenance System, Electronics Mechanic.	Electronics & Communication Engineering. Electronics Engineering. (Digital Electronics), Electronics Engineering (Medical Electronics)
Instrument Mechanic, Ref. & Air-conditioning Mechanic, Draughtsman (Mechanical), Tool and die maker (Press Tools Jigs and Fixtures), Tool & Die Maker (Die &Moulds), Turner, Fitter, Machinist and Machinist Grinder.	Mechanical Engineering, Mechanical Engineering (Maintenance Engineering), Production Engineering.
Tool & Die Maker (Press Tools Jigs & Fixtures) Tool & Die Maker (Die &Moulds)	Tool & Die Making

BACHELOR OF VOCATION (B.VOC): ITI passed out of are also eligible for direct admission in **Bachelor of Vocation (B.Voc)** in their relevant discipline course conducted by Guru Govind Singh Indraprastha University (IPU). For equivalent status/eligibility candidates may refer to IPU website.

[< Bachelor of Vocation \(B.Voc\) >](#)

5. SEAT ALLOCATION

5.1 SEATS RESERVATIONS

A. Candidates passing qualifying examination from Delhi Schools.	90%
B. Candidates passing qualifying examination from other states Schools.	9%
C. Wards of J&K migrants, (has to be registered with D.C. Office Delhi).	1%

5.2 RESERVATION CATEGORY-WISE

- 1) Female Candidates (all Co-ed ITI's) 30%
 - 2) Scheduled Castes 15%
 - 3) Scheduled Tribes 7.5%
 - 4) Other Backward Classes 15%
 - 5) Physically disabled as defined under the Person with Disabilities Act, 1995 including Dyslexia will have to get their candidature fitness certificate by VRC in the Prescribed Pro-forma, given at Annexure VI 3%##
 - 6) **Defence Personnel:** reserved for widows / wards of Military / Para Military personnel (CRPF, ITBP, BSF, CISF, NSG & Assam Rifles) in the following order of preference: 5%
 - (a) Widows/wards of defence personnel killed in action.
 - (b) Wards of serving personnel & ex-servicemen disabled in action.
 - (c) Widows/wards of defence personnel who died in peacetime with death attributable to military service.
 - (d) Wards of defence personnel disabled in peacetime with disability attributable to military service.
 - (e) Wards of ex-servicemen and serving personnel who are in receipt of Gallantry Awards.
 - (f) Wards of ex-servicemen
 - (g) Wards of serving personnel.
- Note: -Candidates seeking admission under Defence Personnel quota will have to get their candidature certified by any of the following authorities in the prescribed Pro-forma given at Annexure VII:**
- (i) Secretary, Kendriya Sainik Board, Delhi.
 - (ii) Secretary, Rajya / Zila Sainik Board.
 - (iii) Officer-in-Charge, Record Office of concerned service for serving personnel.
- 7) **NCC Cadets:** These seats are reserved on the basis of inter-se merit among the National Cadet Corps certificate holders of a given certificate level. Candidates with 'C' Certificate will be given higher priority over those candidates having 'B' certificate, which in-turn, will be given a higher priority over those with 'A' Certificate. 1%**
 - 8) **Staff Wards** of non-transferrable staff of all institutions functioning under Department of Training and Technical Education. 1%*#
 - 9) Wards of Delhi Police and Govt. of NCT of Delhi employees. 2.5%\$
 - 10) Direct admission to inmates of Social Welfare valid licensed institutes including Bal Sahyog.

5.3 WEIGHTAGE

1. Rural Area candidate subject to condition that 5% of aggregate marks
Both the school and residence of the candidate should be
located in rural area of Delhi.
 2. Defence Personnel Quota. 5% of aggregate marks
- ** Subject to maximum one seat in each trade and each I.T.I.
- *# Subject to maximum one seat per unit per I.T.I. & under staff ward quota all the non-transferable staff working under this Directorate whether serving/retired or died during the service
- \$ Reservation of wards of Delhi Police and Delhi Govt. employees will be considered subject to completion of essential qualification from Delhi Only.
- ## Admission will be given only in courses for which the person certified to be able by the Vocational Rehabilitation Centre (VRC) of the Govt. of N.C.T. of Delhi

Note: - Candidates seeking admission under Rural Area will have to get their candidature certified by BDO in the prescribed Pro-forma given at Annexure IX.

NOTE: The above reservations are subject to change without notice, as per the policy of the Government of N.C.T. of Delhi.

5.4 ADDITIONAL INFORMATION REGARDING RESERVATION:

1. All Reservation shall be as per the Delhi Government policy at the time of counseling and would be subject to any change/amendment made by the Delhi Government.
2. Any unfilled seat reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice-versa. The seats will be de-reserved for General Category only after exhausting the complete list of SC/ST candidates.
3. Any seat (reserved or general) remaining unfilled in Outside Delhi category will be transferred to Delhi seat of the same category. The order of conversion shall be Outside Delhi (Reserved Category) to Delhi (Reserved Category) & Delhi Reserved category to Delhi (General).
4. Benefit of reservation shall be available only if the category to which a candidate belongs is mentioned in On Line registration form. If nothing is indicated by the candidate in On Line registration form, he/she may not be considered to reserved category.

NOTE 1:-

For admission to a seat reserved for Scheduled Castes/Scheduled Tribes/OBCs, the candidate should submit a certificate in original at the time of admission from the approved district authority, indicating the Scheduled Caste/Tribe/OBC to which the candidate belongs. A list of approved authorities is given below:-

- (a) District Magistrate / Additional District Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of First Class Stipendiary Magistrate), Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.

- (b) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (c) Revenue Officer not below the rank of Tehsildar.
- (d) Administrator/Secretary to Administrator/Development Officer (Lakshadweep & Minicoy Island)

NOTE 2:-

Original Caste certificate in the name of the applicant from competent authority will have to be produced at the time of verification failing which the candidate will be considered under general category. If the admitted candidate fails to submit the caste certificate at the time of counseling his/her admission will stand cancelled. The category of the candidate would be determined based on jurisdiction of his caste certificate and qualifying state.

1. A candidate would be considered a Delhi candidate if his qualifying state is Delhi.
2. A candidate having qualifying certificate from other state would be considered as Other state candidate.
3. A candidate would be considered a Delhi category candidate (SC/ST/OBC) only if both jurisdiction of his caste certificate and qualifying state is Delhi.
4. Candidates with qualifying state other than Delhi and possessing Delhi jurisdiction Caste certificate (SC/ST/OBC) would be considered other state category candidate.
5. Candidates having Delhi qualifying state and possessing Category certificate of other state jurisdiction would be considered as Delhi General Candidate.
6. SC/ST candidates with qualification from other state and jurisdiction of caste certificate from any state would be considered other state SC/ST candidate.
7. OBC candidates qualifying from other state and jurisdiction of caste certificate from same state as qualifying state would be considered other state OBC candidate.

NOTE 3:-

- (1) Seats of boys/girls are inter-transferable within ITI, if sufficient numbers of girls are not available in Co-Ed Sections.
- (2) Concerned certificate of candidate claiming reservation under Delhi category seats will be from the competent authority of Delhi jurisdiction. Certificate of candidates claiming reservation against seats allocated for outside Delhi candidates, will have to furnish the certificate from the competent authority, to establish their eligibility for reservation under the concerned reservation category.
- (3) Physically disabled candidates must produce a certificate of medical fitness from Vocational Rehabilitation Center, Plot No. 9, 10 & 11, Karkardooma, Vikas Marg, Delhi-110 092
- (4) Candidates seeking admission under Defence Personnel Quota should produce a certificate from Distt. Sainik Board in the standard format i.e. (i) Secretary, Kendriya Sainik Board, Delhi. (ii) Secretary, Rajya / Zila Sainik Board., (iii) Officer-in-Charge, Record Office of concerned service for serving personnel.

- (5) Candidates seeking admission under Staff Ward Quota must produce a certificate from Head of Office for proof of being staff ward.
- (6) Candidates seeking admission on the basis of 8th class pass should get a certificate attested by the principal of last attended school as per Annexure VIII.
- (7) Candidates seeking weight age under Rural Area will have to get their Rural area certified by BDO in the prescribed Pro-forma given at Annexure IX.
- (8) No request for change of category would be attended after verification of documents for whatsoever reason. Candidate shall not be entitled for the refund of registration fee/tuition fee after admission under any circumstances.
- (9) In case there is any clarification sought by the verifying Government ITIs regarding equivalency of the eligibility qualification certificate furnished by the candidate, the same must be produced by the candidates from the appropriate authority in the matter. In absence of the equivalency certificate, no confirmation of registration shall be given to the candidate and the responsibility of the same shall solely be of the candidate.
- (10) **Candidates seeking admission in BTC PUSA & ITI Mangolpuri are not provided Concessional D.T.C. Bus Pass facility as per the policy of the DTC authorities.**
- (11) Candidate who have been earlier expelled or rusticated from any of the institutes/ITIs due to any reason/s is not eligible for fresh admission.
- (12) Candidates to specifically note that if any incident of ragging comes to the notice of the authorities, the concerned trainee shall be given liberty to explain and if the explanation is not found satisfactory, the authority would expel them from the institution as directed by the Hon'ble Supreme Court of India SLP (c) nos. 24295 and 24296-99 of 2004 dated 10.12.2007.
- (13) Benefit of reservation shall be available only if the category to which a candidate belongs is mentioned in the original application form. If nothing is indicated by the candidate in the registration form, he/she may not be considered for reserved category.

6. AGE LIMIT

Minimum age limit is minimum **14 years for all the candidates as on 01-08-2017**. No Upper age limit is prescribed for the candidates seeking admission in Government ITIs/BTC.

7. PHYSICAL FITNESS

All the candidates shall be required to submit a Medical Fitness Certificate from a Registered Medical Practitioner as per Annexure- I at the time of admission.

NOTE: Admission of the candidate shall stand cancelled ab-initio, if any information supplied or document submitted is proved to be false/ fake at any stage even after admission.

8. PROCEDURE OF ONLINE ADMISSION

- The candidates can register for online admission from any of the internet access points through the Website <http://www.itidelhiadmissions.nic.in>.
- For registering the candidate would have to click the “**NEW REGISTRATION**” option available on the home page of the web site and then fill his correct details.
- The candidate should be extra careful while filling the following details as these details would be further used for calculating his rank and further allotment of seat. If any erroneous/incorrect information is later found, it could lead to cancellation of seat allotted to the candidate and other necessary actions may be taken against him/her as deemed fit by the ITI/CAO/DTTE.
- **Candidates qualifying Marks/Grade:** While registering the candidate would have to first click on the correct radio button according to whether his/her certificates are in grades or marks. Under no circumstances the candidate should fill marks in grades column or vice a versa.
- While filling in his/her marks or grades the candidate should enter all subject marks. If a candidate is absent in an exam then he/she must enter it also and show him/her as fail. In case of CBSE, if grades E1 OR E2 are given then their corresponding grade points will be deemed as 3 for E1 grade and 2 for E2. If a candidate is absent in a subject then his/her grade points would be deemed as 0. **The candidate has to compulsorily select E1, E2 and A in relevant subject if he/she has received these grades in the qualifying examination applicable.**
- **State of Candidate:** As per I.T.I admission policy the state of the candidate is one from which he/she has acquired the qualification. Like if a candidate stays in Delhi but has passed his qualifying examination from any place other than Delhi then he/she would be considered outside Delhi candidate and if a candidate passes his qualifying examination from Delhi and stays outside Delhi even then he/she would be considered Delhi candidates. A candidate could be Delhi candidate in one qualification (8th or 10th) and outside Delhi from other qualification.
- Candidate should enter his/her name, father’s name, mother’s name and date of birth exactly as mentioned in his qualifying certificate.
- Select the mode of payment from the window of On Line Portal, and then pay the amount by Credit Card, Debit Card, Debit+ ATM Card or Internet Banking.
- After successful registration & submitting on line fee, candidate received a SMS of their ID No. on their registered mobile number.
- **30% seats are reserved for women in co-ed institutes** so gender column should be correctly filled by the candidate. If a male fills him as female then he/she may be allotted a seat as a woman and on detection his admission would get cancelled. Similarly female filling herself as male will stand to lose her 30% reservation in male institutes and admission in all women courses and institutes.
- For claiming the benefit of reservation the candidate should have passed from school located in rural school of Delhi and also his residence should be in rural area.
- The candidate should take the printout of the filled Registration Form. The candidate has to remember registration number allotted and password during registration.

- Candidate can correct his/her particulars in Registration Form by logging in the form, using the Registration Number and Password already allotted by clicking at "**Already registered users**" and using the option "**EDIT REGISTRATION MODULE**".
- Thereafter, candidate shall have to visit the nearest Govt. ITI for the verification. Candidate should carry his original documents for verification along with a copy of all the relevant documents (self-attested) by the candidate to be submitted at the time of verification to the Government ITI.
- The registration is one time process and it will be valid for all round of counseling. Therefore candidate must fill his/her choices very carefully. However, you may only be allowed to change your trade/ITI choice before each round of counseling. Total four round of counseling will conducted.
- Thereafter, tentative rank list would be prepared on the basis of Marks / Grades obtained by the Candidate in the qualifying examination. The candidate must thoroughly check his details in the list and if he finds anything incorrect then he must come in person at Help-Desk of the ITI wherever he has verified & submitted his/her documents. Corrections / Objection if any, to be submit within stipulated time as per schedule provided in the website.
- Final rank list would be displayed after incorporating the valid correction. Candidates are advised to thoroughly check their details in the tentative merit list and after that candidate won't get any chance to correct his data.
- Thereafter candidate have to login and now the candidate can fill the various trade/ITI choices available as per his/her eligibility in order of preference (i.e. preferred trade/ITI choice to be given as 1st preference and followed by least preferred choices. There is no restriction in number of choices and a candidate can fill as many choices as she/he likes from the available choices.
- After filling the choices, the candidate must save the filled choices by **Save Choice or Save & Exit button**.
- Thereafter, in the First Round of Counseling, seat would be allotted to the candidates by considering their rank, category, sub-category as per choice filled where seat is available. The Candidates can generate and get printout of his/her own Allotment Letter by login on the website within stipulated time.
- The selected candidate of counseling **MUST** report with printout of downloaded "Allotment Letter" and deposit full fee in cash to the allotted ITI for accepting the admission (up gradation or freezing trade); otherwise his/her registration would not be considered for subsequent Rounds of Counseling for admission.
- If the candidate is satisfied with the seat allotted, he/she has to freeze his allotted seat by visiting the allotted ITI with all original certificates, photocopy of all relevant documents and depositing full course fee as per table no:11 of prospectus.
- If the candidate does not want to freeze the allotted seat, then he would have to visit the allotted ITI with copy of allotment and filling the up-gradation/hold form. Then would be considered for next higher preference in the second round of counseling subject to availability of seats.
- In the next subsequent round of counseling, If he/she get new seat as per his/her re-choice, then he/she will have no claim over his/her previously allotted seat.

- In case, seat as per his/her new choice is not allotted, the candidate will remain on previously allotted hold trade/ITI.
- In case NO SEAT is allotted, then the candidate will automatically participate in the next Round of Counseling.
- If there is mistake in personal details of candidate then it will be his/her own responsibility and DTTE/ITI cannot be held responsible for the same. However he/she is advised to report the same at our email id caoscvr2016@gmail.com at the earliest.
- If due to some unforeseen reason wrong allotments are made then DTTE/ITI reserve the right to take suitable corrective measures including cancelling and reallocation of wrongly allotted seats in the same or subsequent counseling rounds. In this case the decision of DTTE/ITI will be final and binding to all parties.
- If something goes wrong with the admission process due to any reason, then DTTE/ITI reserves the right to correct it by taking suitable remedial actions as deemed fit by them. DTTE/ITI will not be responsible for any loss to candidates in such a situation.
- All disputes will be subject to Delhi jurisdiction only.
- 50% of admissions in Multi Sectorial Development Project (MSDP) (For Minority Women Only) at ITI Nand Nagari campus will be done Off Line; candidates(form minorities) seeking admission in this institute may contact Principal ITI Nand Nagari.

9. CHECK LIST

THE CANDIDATE MUST ENSURE THE FOLLOWING WHILE FILLING-UP THE ONLINE APPLICATION FORM:-

- (1) The Registration form should be filled-up carefully in ENGLISH language only.
- (2) Single Registration form is to be filled to apply in different trades/ITIs.
- (3) Print out of registration detail should be carried by the candidates to the nearest Government ITI for verification with all original documents and a set of photocopies of documents.
- (4) The Registration form should be filled-up as per example(s) given in User Manual.
- (5) Complete postal address along with PIN code number, Aadhar Number and mobile number, bank detail must be given.
- (6) Name of candidate, father's name, Mother's Name and date of birth must be written as given in the Secondary School Certificate (10th class certificate) of the Board or the University.
- (7) Date of Birth should be filled-up as per example given in User Manual.
- (8) **"Region"** in the Registration form must be filled-up. **Select "Delhi" if you have passed your qualifying examination (8th/10th) from a school located in Delhi.** Select "Outside Delhi" if you have passed your qualifying examination from a school located outside Delhi. For NIOS candidates Select "Delhi" if the location of examination center is in Delhi, otherwise select "Other State"
- (9) Candidates are advised to take a print and keep a copy of the filled up registration form for their reference and future use.
- (10) Candidate can re-shuffle their choices after each round of counseling, if required.

10. CRITERIA FOR CALCULATION OF MARKS PERCENTAGE

The following criteria to be followed while entering marks /grades for registration of various boards:-

1. If both marks and grades are given on the marks sheet for same subject then only marks are to be considered.
2. Only grades of CBSE mark sheets are to be filled in grades section of the online line admission software. For other board's marks sheet (except CBSE), the grades/grade points are to be converted to corresponding marks by using the conversion factors given in the mark sheet and filled in marks column.
3. If a candidate is absent in a subject then that subject is also to be considered for admission. In place of marks obtained the candidate should enter "A".
4. If a candidate is fail in a subject then its marks are also to be entered.
5. The following points must be considered while filling grade/grade points into marks by the candidate:-

FOR MARKS SHEETS OTHER THAN CBSE BOARDS FOR 8TH & 10TH :

Marks sheet (except CBSE) the grades/grade points are to be converted to corresponding marks and filled in marks column.

1. **FOR MARKS SHEETS CONTAINING GRADE POINTS:** The aggregate percentage of marks of all subjects including optional subjects after conversion from grade points according to respective conversion calculator shall be taken into account if possible, in consideration to the single conversion factor for a given mark sheet and vice versa. For conversion candidate should consider the conversion calculator of that respective board and if range of marks are given then take the average of marks as to consider as marks obtained.
2. **FOR MARKS SHEETS CONTAINING GRADES:** The aggregate percentage of marks of all subjects for a given marks sheet after converting grades to marks according to respective conversion calculator shall be taken into account, If possible in consideration to the single conversion. if range of marks are given then take the average of marks as to consider as marks obtained.
3. **FOR MARKS SHEETS CONTAINING MARKS:** The aggregate percentage of marks of all subjects including optional subjects for which marks are given If possible , in consideration to the single conversion factor for a given marks sheet and vice a versa.

In case no calculators are available or any confusion help desk of any Govt. ITI may be contacted for guidance.

For CBSE marks sheets the following factors should be considered:-

1. Enter grade points (GP) in the grades option of online admission software.
2. All the marks or grades of the candidate should enter.
3. If a candidate is absent in an exam then he/she must enter it as "A". In case of CBSE, if grades E1 OR E2 are given then their corresponding grade points will be deemed as 3 for E1 grade and 2 for E2. If a candidate is absent in a subject then his grade points would be deemed as 0.

10.1 Generation of Unique Rank for ITI Counseling

The rank of the candidate would be generated by calculating percentage of marks/grades secured by the candidate in qualifying examination and arranged in decreasing order. If two or more candidates are having same percentage/grade then, the **following tie** breaker criteria would be used in sequence to allot them distinctive ranks:-

1. **Date of Birth:** The candidate higher in age would be allotted the higher rank.
2. **Science marks** in descending order: If tie is still not broken then the candidate scoring higher marks in science would be allotted the higher rank.
3. **Social Science:** If tie is still not broken then the candidate scoring higher marks in social science would be allotted the higher rank.
4. **Alphabetic order of Candidate Name:** If tie is still not broken then the candidates name letters would be considered alphabetically in ascending order.
5. **Father's Name:** If tie is still not broken then the candidates father's names letters would be considered alphabetically in ascending order.
6. **Mother's Name:** If tie is still not broken then the candidates mothers' names letters would be considered alphabetically in ascending order.

However, if still the tie does not break then CAO reserves the right to develop and implement further suitable criteria for distinguishing the rank of tied candidates.

CONVERSION SCHEDULE

The seats that will be lying vacant after exhausting all applicants of the respective category would be converted to other categories as per Delhi Govt. norms.

11. REGISTRATION FEE, CAUTION MONEY & TUITION FEE (Govt. Component & Non-Govt. Component):

- (1) Registration fee Rs. 200/- must be deposited online by all candidates including girls at the time of registration.
- (2) After admission the Girls admitted in women and co-ed. ITI/BTC are exempted from Government fee component.
- (3) The following dues are payable by the candidates i.e. Caution Money & Tuition Fees

FEE STRUCTURE OF GOVERNMENT ITI's/BTC.

Category	Government Component		Non-Govt. Component (Per Annum)	Caution Money	Fee to be Deposited	
	Tuition Fee	Non-tuition Fee	Pupil's Fund		At the time of admission in August/Sep	Half Yearly payment in Jan/Feb
A. For all ITIs/BTC Engineering Trades						
SC/ST (Boys)*	NIL	Rs.100/- per month	Rs. 200/-	Rs. 500/-**	Rs. 1300/-	Rs. 600/-
All Category (Girls), Divyang (PH) and Orphans (Sponsored by Social Welfare Deptt.)***	NIL	NIL	Rs. 200/-	Rs. 500/-**	Rs. 700/-	NIL
All other Category (Boys)	Rs.100/- per month	Rs.100/- per month	Rs. 200/-	Rs. 500/-**	Rs. 1900/-	Rs. 1200/-
B. For all ITIs/BTC Non-Engineering Trades						
SC/ST(Boys)*	NIL	Rs.75/- per month	Rs. 200/-	Rs. 500/-**	Rs.1150/-	Rs.450/-
All Category (Girls), Divyang (PH) and Orphans (Sponsored by Social Welfare Deptt.)***	NIL	NIL	Rs. 200/-	Rs. 500/-**	Rs. 700/-	NIL
All other Categories (Boys)	Rs.75/- per month	Rs.75/- per month	Rs. 200/-	Rs. 500/-**	Rs. 1600/-	Rs. 900/-

* The exemption from payment of **Tuition Fee component** under Government Account in ITIs/BTC for the SC/ST as mentioned above.

** Caution Money is refundable only after **successful completion of the Training.**

*** The exemption from payment of **Government component of fee** in ITIs/BTC for the Girls and Physically Handicapped & Orphans (Inmates from the Institutes licensed by Social Welfare Deptt. including Bal Sahyog of Govt. Of N.C.T. of Delhi)" as mentioned above.

12. GENERAL RULES & INFORMATION FOR STUDENTS

I. A) Working Days – Monday to Friday

B) Working hours: -ITI trainees are required to observe 42 Hrs. of training per week as per DGET guidelines.

II Uniform: - Trainee shall get two sets of prescribed uniform as approved by D.T.T.E. (HQ) stitched within 7 days from the date of admission and shall wear the same daily right from his residence till reaching back to the residence.

III *Holidays / Leave admissible to trainees*

Trainees are allowed the same Gazette holidays as decided by Delhi Government for its employees. If the trainee is a scholarship holder, he/she will be paid stipend at full rate during holidays. There will be no summer/winter holidays.

Casual Leave: In addition to usual holidays, trainees are admissible to avail casual leave @ 8 days per year, 6 days at any one time subject to the sanctioning of leave by competent authority. Casual leave can't be combined with another kind of leave. *Scholarship holders will be allowed to draw scholarship at full rate during the period of Casual Leave (C.L).*

Medical Leave: Medical Leave up to 15 days subject to production of Medical Certificate from a Medical Officer may be granted. *Scholarship holders will be allowed to draw scholarship at full rate during the period of Medical Leave.*

Leave for a further period of not exceeding 3 weeks for Two Semester/ One Year course and 6 weeks for Four Semester / Two Year trades course can be granted in case of serious illness. This leave can be granted only once in the training period on recommendations of medical officer acceptable to competent authority.

Special Leave: Special leave up to 10 days on private affairs may be allowed only in extraordinary cases where Head of Institute is satisfied that the requirement is genuine. *No scholarship/stipend will be admissible during the period of special leave.*

Unauthorized Absence: For unauthorized absence up to 10 consecutive days at a time, trainee will be issued a written warning for first occasion. If the offence is repeated, trainee will be discharged from rolls. Proportionate deduction of scholarship is made from such trainees who are scholarship holders.

Absonders: A trainee who absents himself/herself from training institute for 10 consecutive days without permission and without informing the reasons of his absence is treated as an absconder and trainee will be discharged from rolls.

VI. **SUSPENSIONS, DISCHARGE:**

- (a) Trainees are liable for discharge on account of unsatisfactory progress in training.
- (b) For acts of indiscipline and misconduct.
- (c) If attendance percentage falls below 50%.
- (d) The pending investigation of allegations against him/her.

V MINIMUM COMPULSORY ATTENDENCE FOR TRAINEE:

In semester system the course is divided into semesters of six months each. Only those candidates who have completed the semester with minimum essential attendance would be permitted to appear in examination. The candidate who has insufficient attendance may not be allowed to appear in the ensuing examination and would be treated as per DGE&T norms

VI SCHOLARSHIP TO TRAINEES:

The following scholarships are available to eligible Trainees of ITI's:

- (a) **Merit scholarship:** Merit scholarship of Rs.125/- p.m. is awarded to 4% of the total number of trainees on rolls on the basis of trainee's who stood first in the Semester-1st /3rd examination. Applicable to government ITI's only.
- (b) **Meritorious & Merit-Cum-Means Scholarship :** Department has introduced Meritorious & Merit-cum-Means Scholarship to the weaker Sections of the Society on the basis of the marks obtained by a trainee in the qualifying examination required for admissions.
- i) **The Meritorious Scholarship @ Rs. 825/- per month** for 1% of the total intake of the institute for the trainees secured 80% and above marks in the qualifying examination with no ceiling of parental income. Applicable to government ITI's only.
- ii) **Merit-cum-Means Scholarship for Economically Weaker Sections:** Merit-cum-Means scholarship @ Rs. 575/- per month for day scholars & @ Rs. 825/- per month for Hostellers for 2% of the total intake of the institute for the trainees secured 75% marks in the qualifying examination subject to the ceiling of the parental income up to Rs. 1,00,000/- per annum. Applicable to government ITI's only.
- (a) **Post Metric Scholarship Scheme** for SC & OBC trainees: Only those SC/OBC trainees who possess caste certificate issued by Govt. of NCT of Delhi are eligible under this scheme. Scholarship is available to all SC trainees whose parents/guardians income from all sources does not exceed Rs. 2.5 lakh per annum and all OBC trainees whose parents/guardians income from all sources does not exceed Rs. 1 lakh per annum. In case of OBC parents not more than two children will be entitled for receiving the above said scholarship. The restriction however is not applicable to girl trainees. There is also no such restriction in respect of SC parents. However, the candidate should not be receiving any other scholarship.
- (d) **Dr. Ambedkar & Vocational Technical Scholarship to SC/ST/OBC & Minority trainees:** The scholarship is to be disbursed @ Rs. 210 per month for day scholars and Rs. 360 per month for hostellers subject to the condition that their family income is not exceeding Rs. 2 Lac per annum for OBC/Minority trainees. There is no family income ceiling for SC/ST trainees. This scholarship is to be paid to only those trainees who are SC, ST & OBC certificates are issued by Govt. of NCT of Delhi and are not receiving any other scholarship.
- (e) **State Level Skill Competitions:** In order to foster a spirit of healthy competition among trainees of the institutes, with a view to raise the standard of skill. All India Skill Competition are held every year, the trainees under the regular Craftsmen Training Scheme only are eligible to compete in the State Level Competition. At present it covers 15 engineering and Non-Engineering Trades. Trainees securing 1st position at State Level Competition are eligible to compete in All India Skill Competition.

13. DISCIPLINE

All the trainees admitted to an institution will be under the complete disciplinary control of the Principal of the institute or any other officer(s) appointed by the competent authority for the purpose and must conduct themselves in accordance with the disciplinary rules of institution as framed and notified by the Principal.

UNDER THE RULES, FOLLOWING ARE THE FORBIDDEN PRACTICES:

- a) RAGGING IN ANY FORM IS STRICTLY PROHIBITED. If any incident of ragging comes to the notice of the authorities, the concerned trainee may be given the opportunity to explain and if his/her explanation is not found satisfactory, the authority would expel him from the institution.
- b) Disfiguring or otherwise damaging institutional property;
- c) Smoking in the class room, workshop and laboratory or during field training;
- d) Use of drugs or intoxicants except for those prescribed by a registered medical practitioner and under the knowledge of Principal of the institution;
- e) Any form of gambling;
- f) Rowdism and rude behavior;
- g) Use of violence in any form;
- h) Offences of cognizable nature;
- i) Castism, communalism or practice of un-touchability; or
- j) Any other conduct unbecoming of a trainee of the Institution. Any trainee indulging.

In any of the forbidden practice may attract any or more of the following disciplinary Measures: -

- i) Cancellation of the scholarship/stipend (in part or in whole, temporarily or permanently) in accordance with the rules prescribed in this regard.
- ii) Fine;
- iii) Suspension;
- iv) Expulsion; or
- v) Rustication.

The candidates for admission have to give an undertaking that they will abide by the rules and regulations prescribed by the DTTE/ Principal and any action taken in this regard on the trainee by the Principal shall be final.

14. GENERAL INFORMATION (FOR GOVERNMENT I.T.Is/B.T.C. ONLY)

- **Student Amenities**

Common room, steel lockers, water coolers and canteen facilities are provided for the convenience of trainees, wherever possible.

- **Medical Facilities**

First Aid and emergency facilities are available in each institute.

- **Hostel Facility**

Limited hostel facilities only for boys are available in ITI Pusa. At their full capacity, the hostels can accommodate approximately 100 Trainees belonging to other states on priority.

Hostel Fee

S.No.	Detail	Charges (In Rs.)
1.	Hostel Room rent (For Six Months)	1500/-
2.	Electricity and Water Charges (For Six Months)	300/-
3.	Hostel/Mess Establishment/Services and Maintenance Fee (For Six Months)	200/-
	Total (For Six Months)	2000/-
4.	Medical Fee (One Time)	100/-
5.	Mess Advance (For Two Months), if applicable	1500/-
6.	Mess Security Deposit (Refundable)	As decided by ITI
7.	Hostel Security (Refundable)	1000/-
8.	Furniture Security (Refundable)	400/-
9.	Mess Charge	On Actual Basis

- **Library Facilities**

All the institutes have been provided with good libraries and the trainees are advised to make full use of them. The books in the libraries are, however, not meant to be substitutes for textbooks, which should be acquired by each trainee.

- **Placement**

Facilities of training during their course of study and placement after completion of the course are arranged to the extent possible by the Training & Placement Cell. Most of the Trainees passing out are assisted by this Cell to secure suitable and satisfactory jobs within a short time after the final Semester/Annual trade test and even before the trade test through campus interviews/Job Fair.

- **Industrial Training and Field Visits**

Trainees are exposed to the world of work by arranging industrial Training and field visits. Presence of trainees during the visits is obligatory.

- **Examination**

A trainee admitted in NCVT designated trade/course will have to undergo a regular training of the trade concerned as per the syllabus laid down by the Directorate General of Employment & Training (DGET), Government of India and shall be eligible to get the N.C.V.T. or S.C.V.T certificate on passing all semesters examinations as per affiliation status of the institute/

CERTIFICATION ON SUCESSFUL COMPLETION OF TRAINING

- A trainee admitted in SCVT designated trade/course will have to undergo a training of the trade concerned as per the syllabus laid down by the Board of Technical Education, Delhi and shall be eligible to get the S.C.V.T. Certificate on passing all semesters/annual examinations.
- All the SCVT designated trades and many NCVT designated trades are currently running under SCVT affiliation (For details contact respective ITI's). A trainee on successful completion of these trades would receive a SCVT certificate.
- A trainee completing NCVT designated trades and having affiliation with NCVT would receive the Trade certificate from NCVT. (Details given in trade wise intake capacity section).

FORM OF MEDICAL CERTIFICATE

(To be signed by Registered Medical Practitioner)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Sh./Smt./Km.Son/daughter/Wife of Shri whose signature is given below. As a result of his/her examination I certify that nothing adverse has been found which may disqualify him/her from admission to a technical institution under the Government of Delhi. I have to further add that:

- 1. His/her eyes appear to be
- 2. His/her heart & lungs are clear
- 3. His/her weight is
- 4. His/her height is
- 5. He/she does not wear glass/wear glass with vision.
- 6. He/she has not have any disease, mental and bodily infirmity, which will make him/her, unfit in the near future for an active life and training.

Mark of identification

Signature of the candidate

.....

Name & Signature of the
Medical Officer with seal
& Registration no.....

CHARACTER CERTIFICATE

(To be submitted at the Time of Admission)

Certified that I know Mr./Ms./..... Son/daughter of
 Shri..... Resident of
 from the lastyears
months. He/she bears a good moral character and is of
nationality. He/ She is not related to me.

Place:

Signature

Date :

 Name (in Capital Letters)

Designation & Address with Stamp

This certificate should be from any one of the following:

1. Principal/Head Master of the recognized School/ College/ Institution where the candidate studied last;
2. Gazetted Officer of Central or State Government;
3. Members of Parliament or State Legislature belonging to the constituency where the candidate or his parent/ guardian is ordinarily resident;
4. Sub-Divisional Magistrates/ Officers;
5. Tehsildars or Naib/ Deputy Tehsildars authorized to exercise magisterial powers;
6. Block Development Officer;

AFFIDAVIT ON PROHIBITION OF RAGGING

(On a Stamp Paper of Rs.10/-)

(To be submitted at the time of admission)

I, _____ son / daughter of Sh. _____ resident of _____ hereby declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished appropriately

Place: Signature of the Candidate

Date:

Name of the candidate:

I, _____ Father/Guardian of Mr. /Ms _____ resident of _____

_____ hereby declare that I am aware of the law regarding prohibition of ragging and I agree to abide by the punishment meted out to my ward in case the latter is found guilty of ragging.

Signature of Parent/Guardian

Name of Parent/Guardian

UNDERTAKING

(To be submitted at the Time of Admission)

1. I am liable to be struck off from the roll of Institution without notice in case I remain absent for 10 consecutive days without information / sanction of leave, unsatisfactory progress in the training, short of attendance below 50 %, failing in the aptitude test, Committing breach of discipline in the Institution.
2. I shall get two sets of prescribed uniform stitched within seven days from the day of reporting at admitted institute positively and shall wear the same daily right from my residence & till reaching back to the residence.
3. I shall have no objection in attending Institution as per the existing or changed timing by the institute as per shift timing.
4. I shall maintain at least 80% attendance in each subject for making me eligible for appearing in the each examination.
5. In case the trade in which I have got admission is not affiliated with National Council of Vocational Training or de-affiliated by National Council of Vocational Training, DGE&T, Ministry of Labour at any stage/reason, I have no objection to appear in the examination conducted and certified by State Council of Vocational Training.
6. **If I got admission in any trade running at BTC PUSA or ITI Mangolpuri, I will not claim for the concessional DTC Bus Pass facility.**
7. I have no objection if I will be transferred to any other Institute due to any administrative reason whatsoever.
8. I will not carry/use mobile phone in the ITI campus.
9. I hereby declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished as per guideline issued by the Honorable Supreme Court of India .
10. I will attend the Industrial visit / On-Job Training during the training period at various Industries at my own risk. In case of any accident, mis-happening or riots. I/We will not held the Institute/Industry responsible for the same.

In case, I/We fail to abide myself as stated above, the Principal/Head of the Institute is empowered to take disciplinary action against me as per rules.

Yours faithfully

.....
(Full Signature of Parent/Guardian)

.....
(Full Signature)

Name:.....(Block Letters)

Name:.....(Block Letters)

Relation

Trade Roll No.

CERTIFICATE FOR AVAILING ADMISSION AGAINST J&K MIGRANT QUOTA

(To be submitted at the Time of Verification/Admission)

Certified that Shri/Km/Smt. Son/Daughter/Wife of Shri/Smt..... Resident ofis registered as migrant from Jammu & Kashmir.

The Registration number is.....dated..... It is also certified that Shri/Km/Smt..... is registered in Delhi as J&K Migration

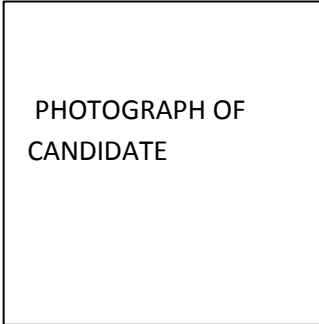
Name & Signature of Deputy Commissioner/
Competent Authority (Office Stamp)

PLACE:

DATE:

CERTIFICATE FOR AVAILING ADMISSION AGAINST PERSON WITH DISABILITIES QUOTA

(TO BE SUBMITTED AT THE TIME OF VERIFICATION/ADMISSION)



This is to certify that I have examined Sh/Ms.....
Son/Daughter/Wife of Shri.....Sh/Ms.....is Person
with Disabilities due to and the
percentage of disorder isHe / she is fit for
undergoing all the course(s) Trade(s)
.....
.....only, at Industrial Training Institutes of Delhi without any special concessions and
exemptions.

Signature of the Candidate

Name & Signature of the Officer In-charge,
Vocational Rehabilitation Centre for Handicapped,
Karkardooma, New Delhi.

**CERTIFICATE FOR AVAILING ADMISSION AGAINST DEFENCE QUOTA
OFFICE OF THE ZILA/RAJYA SAINIK BOARD**

This is to certify that Sh/Ms.....Son/daughter of
Shri.....resident of..... the above named
officer/ JCO/ OR pertains to the category marked below:-(Select one from below)

- (a) Killed in Action on.....during
- (b) Disabled in Action on.....during.....
- (c) Died in peace time on.....with death attribute able to military service.
- (d) Disabled in peace time with disability attributable military service.
- (e) Gallantry Award Winner (.....)
- (f) Ex-Serviceman.
- (g) Serving Soldier

(Category____above)

His/her Ex-Serviceman/Widow Identity Card No. is.....

NO./RSB
(Round stamp of Office)

SECRETARY
(Zila / Rajya Sainik Board)

CERTIFICATE OF 8th CLASS MARK-SHEET

(Must be submitted at the time of verification/admission in case seeking admission on the basis of 8th class mark-sheet only)

CERTIFICATE

Certified that Sh./Ms..... Son/Daughter/Wife of Sh..... was a bonafide student of this school and has passed 8th class from this school in the year and obtaining Marks out of marks.

Signature.....

Principal/Head Master
(Rubber stamp of school)

Date:

CERTIFICATE FROM B.D.O

(Must be submitted at the time of verification/admission
in case seeking admission on the basis Rural Area.)

CERTIFICATE

It is certified that Shri/Smt _____
 Son /Daughter /wife of Shri _____
 Resident of Village _____, P.O. _____
 Tehsil _____ District _____ is a bonafied
 resident of Rural Area of Delhi.

He/She has passed his/her 8th / 10th class examination from the School _____
 _____ which is also situated in rural area of Delhi.

This certificate is being issued on the basis of _____.

Dated _____

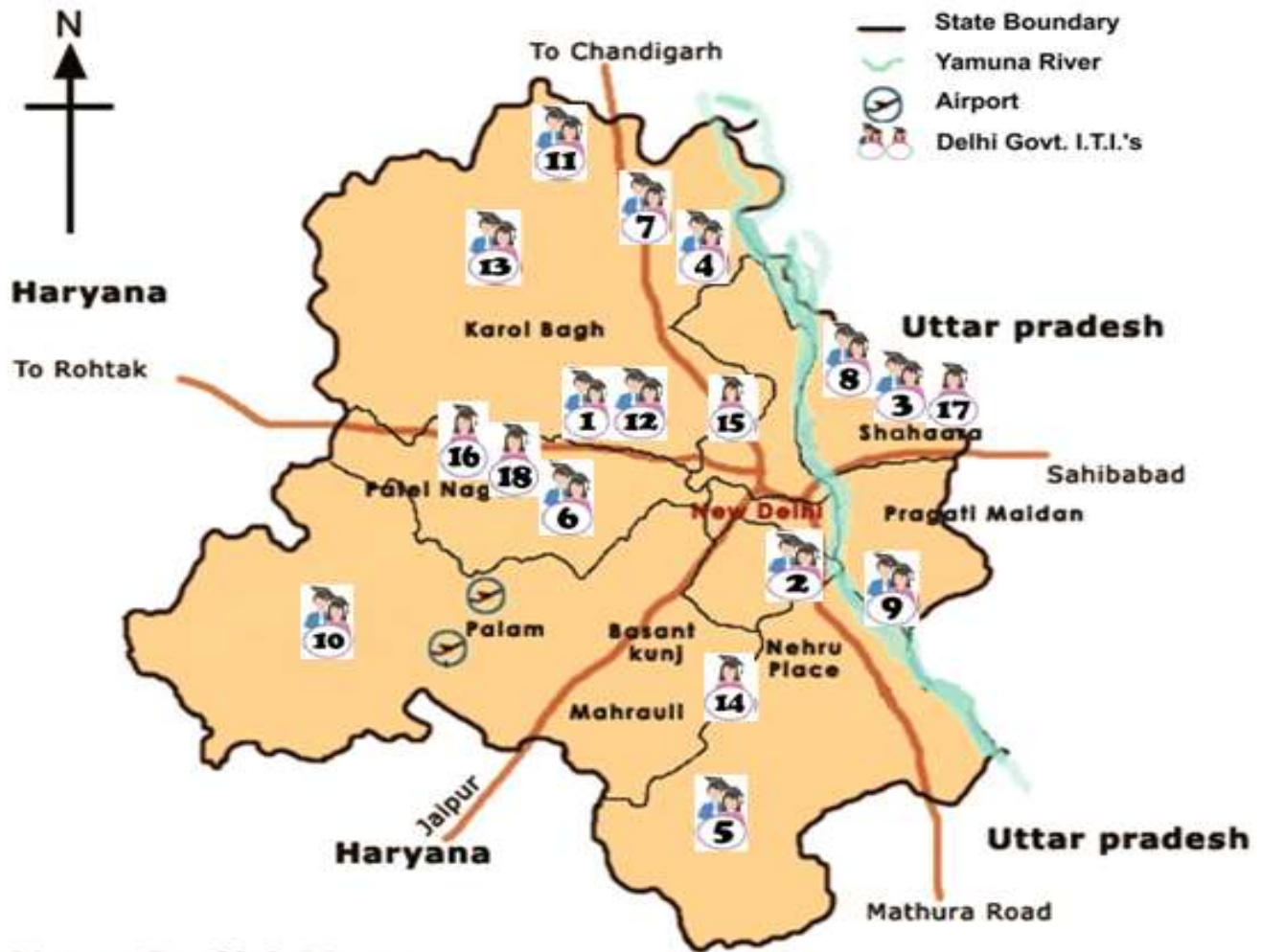
(Signature & Stamp of BDO/Tehsildar)

PRE-ONLINE CHOICE FILLING PRO FORMA

(May be filled before submission of online admission form to ease the online choice filling option)

Choice Priority No.	Name of Trade	Name of ITI	SCVT/NCVT
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

I.T.I. Location Map



New Delhi Map

Map not to Scale

Department of Training & Technical Education			
List of Industrial Training Institute's in Delhi			
S. No	Name of Government ITI's	S. No	Name of Government ITI's
1	ITI, Pusa	11	Lala Hans Raj Gupta ITI, Narela
2	ITI, Arab-Ki-Sarai	12	Veer Savarkar Basic Training Centre, Pusa
3	ITI, Shahdara	13	ITI Mangolpuri
4	Sir C.V. Raman ITI, Dheer Pur	14	Jija Bai ITI for Women Siri Fort
5	ITI, Malviya Nagar	15	Savitri Bai Phule ITI for Women, Mori Gate
6	ITI, Jail Road	16	ITI for Women, Tilak Nagar
7	ITI, Jahangir Puri	17	ITI for Women, VivekVihar
8	ITI, Nand Nagri	18	Extension Centre of ITI Jail Road, Hastal
9	Dr. H.J. Bhabha ITI, Mayur Vihar	19	Multi Sectorial Development Project (MSDP) for Minority Women, ITI, Nand Nagri, Delhi
10	Ch. Brahm Prakash ITI, Jaffarpur		

In addition to Govt. ITIs , there are 63 Private ITIs registered with the Department having affiliation of NCVT/SCVT. Details of the same are given below. However, prospective students are advised to verify the affiliation status before admission.

**LOCATION OF PRIVATE INDUSTRIAL TRAINING INSTITUTES/CENTRES AFFILIATED WITH
N.C.V.T./S.C.V.T. UNDER DEPARTMENT OF TRAINING & TECHNICAL EDUCATION-DELHI**

S. No.	NAME OF INSTITUTE & ADDRESS	TRADES	INTAKE	Duration of Course
A. PRIVATE ITI MANAGED by Social Welfare Department				
1	W.C.W., DDA Community Centre Hastal, Pankha Road, New Delhi (Ph. 25632580)	1. Cutting and Sewing	16	2 Sem.
2	W.C.W., E-Block, Sakur Pur, New Dispensary, Delhi	1. Cutting and Sewing	16	2 Sem.
3	W.C.W., E-Block, Shani Bazar Road, Sultan Puri, Delhi	1. Cutting and Sewing	16	2 Sem.
4	W.C.W., Jahangir Puri, Near Super Bazar A-Block, (Scooter wali Gali), Delhi-110033 (Ph. 27225952)	1. Cutting and Sewing	16	2 Sem.
B. Private ITI Managed by other Government Departments				
5	C.R.P.F. Pvt ITI, C.R.P.F. Campus Wazirabad, Delhi-94 Ph. 22560150	1. Mech. R & TV 2. Welder 3. Mech. (Motor Vehicle) 4. Electronics Mech.	16 12 16 16	4 Sem. 2 Sem. 4 Sem. 4 Sem.
6	N.D.M.C. Pvt. Women ITI Netaji Nagar, New Delhi-23 Ph. 26881084, 24105206	1. Cutting and Sewing 2. Emb & Needle Work 3. Stenography (Eng) 4. Stenography (Hindi) 5. Textile Designing 6. Beautician 7. Dress Designing 8. COPA 9. Cookary Catering & H.M.	64 32 16 16 16 16 32 40 16	2 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem.
7	NSIC Tech. Services Centre Pvt. ITI, Okhla Ind. Estate, Ph-III Okhla, New Delhi-110020 (Ph. 26826801,26826796)	1. Turner 2. Fitter 3. Machanist 4. D/Man (Mech.) 5. COPA 6. Desk Top Publishing Operator	12 16 12 16 40 40	4 Sem.s 4 Sem.s 4 Sem.s 4 Sem.s 2 Sem. 1 Sem.
Privately Managed Pvt. ITI				
8	Aakashline Pvt. ITI, 1449/21, Main 100 feet Road Durga Puri, Shahdra, Delhi-93 Ph. 22311603	1. COPA 2. Health Sanitary Inspector 3. Draughtman Civil 4. Electrician	60 40 48 32	2 Sem. 2 Sem. 4 Sem.s 4 Sem.s
9	AIM's Pvt. ITI, R-Block, Community Hall (MCD), Jwala Puri (Sunder Vihar), Delhi-87. Ph. 9210068529, 9868072300, 011-25261167, 011-20477808	1. COPA	60	2 Sem.
10	Anurag Pvt. ITI, F-156/2 Lado Sarai, Mehrauli, Delhi-30 Ph. 29523441, 29521156	1. COPA	60	2 Sem.
11	Asha Sadan C & T Center, Najatgam, New Delhi (Ph. 25011101, 25018543)	1. Cutting and Sewing 2. Dress Designing	16 16	2 Sem. 2 Sem.

12	Baba Saheb Ambedker Pvt. ITI, BSAITM Building, Plot NO 13B, Bodhela, Vikas Puri, New Delhi-18 Ph. 28532901, 28532959	1. Electrician 2. Ref. & A/C 3. Electronics 4. Fitter 5. D/Man (Mechanical) 6. Dental Technician 7. COPA 8. Health Sanitary Inspector 9. Computer Hardware & Networking 10. Refrigeration & AC Repair & Maintenance Mechanic 11. Mechanic Plumbing & Sanitary Fittings 12. Scooter & Auto Cycle Mech. 13. House Wiring & Electrical Appliances Repairing	16 32 16 32 32 40 40 60 48 48 48 48 48	4 Sem. 4 Sem. 4 Sem. 4 Sem. 4 Sem. 4 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem. 2 Sem.
13	DAV Pvt. ITI, 5A/15, Tilak Nagar, New Delhi-110018 Ph. 47005568, 9871249149 (Opp Police & Metro Pillar No. 486)	1. COPA 2. IT & ESM 3. Health & Sanitary Inspector	40 16 40	2 Sem. 4 Sem. 2 Sem.
14	Delhi Institute of Fire Engineering, RZ-579, Sir Chhotu Ram Marg, Raj Nagar, Opp Sector-7, Dwarka, New Delhi. Ph. 39474700, 55724298	1. Fire Fighting 2. Fire Technology & Industrial Safety Management	48 72	1 Sem 2 Sem.
15	Don Bosco Pvt ITI, Okhla Road, Okhla New Delhi-110020 (Ph. 26830596, 26838121)	1. D/Man Mechanical 2. Mechanic Grinder 3. Turner 4. COPA 5. Mechanic	16 12 12 40 12	4 Sem. 4 Sem. 4 Sem. 2 Sem. 4 Sem.
16	Indian Institute of Computer Education Pvt. ITI, C-574, Saraswati Vihar, Pitam Pura, Delhi-34 (Ph. 27032404, 65378863)	1. COPA	40	2 Sem.
17	International Computer Institute, Pataudi House 3830, Lal Kothi, Darya Ganj, Delhi-110002 (Ph. 27032404, 65378863)	1. COPA	40	2 Sem.
18	Merit Pvt ITI, A-9, Outab International Area, U.S.O. Road, New Delhi-67 Ph. 28560456, 26581524	1. COPA	60	2 Sem.
19	Multipurpose Training Center for Deaf, Pvt. ITI, 12&13 Spl. Institution Area, Shaheed Jeet Singh Marg, Near J. N. University, Delhi-67	1. Cutting and Sewing 2. Photographer	32 16	2 Sem. 2 Sem.
20	National Pvt. ITI, Sawan Park, Uttam Nagar, Najafgarh Road, New Delhi-59. Ph. 25343737, 55473376	1. Health & Sanitary Inspector 2. Library & Information Services 3. Dental Lab Technician 4. Radiology Technician 5. Physiotherapy Technician	120 40 20 32 32	2 Sem. 1 Sem 4 Sem. 4 Sem. 2 Sem.
21	Raj Singh Pvt. ITI, A-Block, Gali No. 11-12, Khajuri Colony, Delhi-110094 9968880020, 9868364868, 22962364, 9555235784	1. D/Man Civil 2. Electronics Mech. 3. D/Man Mech. 4. Electrician	48 48 48 32	4 Sem. 4 Sem. 4 Sem. 4 Sem.

22	Shahid Rao Tula Ram Pvt. ITI, Yadav Bhawan, Rao Laxmi Chand Marg, Khaira More., Najafgarh, New Delhi-43. Ph. 28011111	1. Cutting and Sewing 2. D/Man Civil	32 16	2 Sem. 4 Sem.
23	Sampurna Pvt. ITI, Basti Vikas Kendra, Amar Jyoti Colony, Bawana Road, Delhi-85. Ph. 27871188	1. Hair & Skin Care	32	2 Sem.
24	Saraswati Mahila Ship Kala Kendra, 230/E, Railway Colony, Mandawali, Delhi-110092. Ph. 22477685	1. Cutting and Sewing	16	2 Sem.
25	Sarvodya Pvt. ITI, 1449/21A, Main 100 Ft.Road, Durgapuri, Delhi-93. Ph. 22130322, 65940586, 22800322, 9911028611	1. COPA 2. Health Sanitary Inspector 3. Electrician	60 40 32	2 Sem. 4 Sem. 4 Sem.
26	Satyam International Institute of Vocational Training, G.D. Block, Pitampura, Delhi-88 Ph. 27313042, 27317069	1. Commercial Art 2. Fashion Designing	16 16	2 Sem. 2 Sem.
27	Satyam Institute of Computer Technology Pvt. ITI, 1449/13, Nandan Building, 100 Feet Road, Durga Puri, Delhi-93	1. COPA	60	2 Sem.
28	Sri Guru Harikishan Pvt. ITI, 20 Block, Tilak Vihar, Tilak Nagar, New Delhi-110018. Phone: 25991249, 25990988 Fax: 25999906	1. COPA 2. Electronics Mech. 3. Ref. & A/C Mech. 4. Mech. Motor Vehicles 5. Electrician	40 16 16 16 16	2 Sem. 4 Sem. 4 Sem. 4 Sem. 4 Sem.
29	St. Johns Pvt. ITI, 119, Anand gram Tahir Pur, Shahdra, Delhi Ph. 22573974	1. Electronics Mech.	16	4 Sem.
30	Sulabh Pvt. ITI, RZ-83, Sulabh Bhawan, Mahavir Enclave, Delhi-45. Ph. 25038093, 25032043	1. Cutting and Sewing 2. Steno (Eng)	16 16	2 Sem. 2 Sem.
31	Gauri Food Craft Insitiute, Plot No 456, Sec-24, Dwarka, VII Bhartal, New Delhi-70	1. Food Production (General)	32	2 Sem.
32	Gauri Food Craft Institue, WZ-54, Near Metro Piller No. 219, West Patel Nagar, New Delhi-12 (9871666843, 8826103456, 64643111)	1. Food Production (General) 2. D/Man Civil Baker & Confection	32 32 32	2 Sem. 4 Sem. 2 Sem.
33	Cradle Pvt. ITI, 988/2, Mansa Enclave, Near Oberoi Farm, Kapashera, Delhi-110037. Ph. 25066027	1. Food Production (General) 2. Steward 3. Baker & Confection	48 48 32	2 Sem. 2 Sem. 2 Sem.
34	DN Lal Sharda Pvt. ITI, 189, Main Road, Kalkora Village, Near Barat Ghar, Dwarka Main, Sec-16 New Delhi-78. Ph. 011-65945835, 8130333517	1. Electrician 2. D/Man Civil 3. D/Man Mechanical 4. Fitter	32+32+32 32+32+32 16+16+16 16+16+16	4 Sem. 4 Sem. 4 Sem. 4 Sem.
35	Sarvodya Pvt. ITI, 1449/21A, Main 100 Ft.Road, Durgapuri, Delhi-93. Ph. 22130322, 65940586, 22800322, 9911028611	1. Electrician 2. D/Man Civil 3. D/Man Mech. 4. Radiology Technician	32 64 64 32	2 Sem. 4 Sem. 4 Sem. 4 Sem.
36	Vision Pvt Iti, khasra no.32/12/1,2nd,3rd floor,punjabi basti village, nangloi, Delhi-41 Ph 64643617	1. Health & Sanitary Inspector	126	2 Sem.
37	Shikshaitan Private Iti, Plot No- 683, Gali No -3, Near Shani Vihar, D-41 Ph. 9015621006, 8587912904	1. Electrician 2. Fitter	105 63	4 Sem. 4 Sem.
38	Saraswati Private Iti, B-12, M.B.R. ENCLAVE, POCHANPUR, DELHI -75 Ph. 9910570606 , 64643617	1. Electrician 2. Health & Sanitary Inspector	63 126	4 Sem. 2 Sem.
39	Nivs Private Industrial Training Institute,Janta Vihar, Mukand Pur, Delhi-42 Ph. 9910846010, 69222237	1. Electrician	126	4 Sem.

40	Delhi College of Fire Safety Engineering Plot No. 975, Near Hanuman Mandir, VPO-Mundka, New Delhi-110041, Ph. 28344240/41, admin@dcfse.com	1. Fire Fighting	72	1 Sem.
		2. Fire Technology & Industrial Safety	72	2 Sem.
		3. Health Safety & Environment	28	3 Sem.
41	ACMT PRIVATE ITI DELHI, FLAT NO. :- 178 , DHARAM KUNJ GROUP HOUSING SOCIETY, Rithala	1.Fitter 2. Electrician	64 64	4 Sem. 4 Sem.
42	Sri Guru Harkrishan Private ITI, Khasara No.33/20, Opposite Tughlakabad Metro Station, Mathura Road, Badarpur, New Delhi-110044 (Code-PU07000056)	1. Finance executive 2. Human Resource executive	42 42	2 Sem. 2 Sem.
43	Brilliant private ITI,Ggali No -13, Shiv Mandir Road, Om Nagar, Mitha Pur Extn. Near Badarpur, New Delhi- 110044,	1. Electrician 2.Fitter 3. Health & Sanitary Inspector	63 63 63	4 Sem. 4 Sem. 2 Sem.
44	Sri Guru Harkrishan Private ITI, Panchyatti Gurdwara, N- Block, Mangolpuri, New Delhi-110038 (Code- PU07000058)	1. Copa 2. Human resource executive	42	2 Sem. 2 Sem.

Note:-

- i) The Exact No. of seats for admissions may be confirmed from the respective Principal of the Institute/Centre.
- ii) The correct status of no. of seats affiliated with NCVT/SCVT may also be got verified from respective Principal of the institute/Centre.

**Online Admission 2017
Counseling Schedule
Will be displayed on the website**

Candidates are advised to visit the below Website
frequently for updates

<http://www.itidelhiadmissions.nic.in>

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