

# ONLINE ADMISSION 2023 NEW CANDIDATE REGISTRATION

For new registration candidate needs to visit Online Admission Portal “itdelhi.admissions.nic.in” and click on “New Candidate Registration” as below

Candidates who have already generated “Application Number” can log into the portal by using “Application number, password and Security Pin”

Candidate must read the important instructions given on the page.

Registered Candidates Sign-In

Counseling: Delhi ITI Counseling 2022 (JAT Mode)

Application Number: [ ]

Password: [ ]

Security Pin: [ ]

Security Pin: A11T84

Sign In | Forgot Password?

Fresh Candidate Registration

Forgot Application Number

Important Instructions

- Confidentiality of Password is sole responsibility of the candidate and a care must be taken to protect the password.
- For security reasons, after finishing your work, kindly click the LOGOUT button and close all the windows related to your session.
- Candidates are advised to keep changing the Password at frequent intervals.
- Never share your password and do not respond to any mail which asks you for your Login ID/Password.

Caution: Your IP address: 10.2.14.68 is being monitored for security purpose.

After clicking on “New Candidate Registration” button the following “Candidate Consent” will appear on the screen. Candidate must click on “I agree” to proceed forward.

Please read carefully

I hereby agree to the following terms and conditions governing the admission process of Counseling Board:

- I have gone through and understood the content of Terms and Conditions prescribed therein. I shall abide by rules and admission process at least. Allotment is dependent by the Department of Training and Technical Education.
- I know the digital verification of documents as the mode of reporting. If any discrepancy is found in original documents, including category, sub-category, date of birth etc, then my candidature will be cancelled.
- I know that the personal information provided by me is genuine and true.
- I declare that I will not disclose or share the password with anybody. I understand that I am solely responsible for safeguarding my password and neither Department of Training and Technical Education nor NICL is responsible for misuse of my password.

I Agree | I Don't Agree

After accepting the “Candidate Consent” the following page will appear.

Registration Form

**Personal Details:**

Name of Candidate:

Father's Name:

Mother's Name:

Date of Birth:

Gender:

**Contact Details:**

ID Code:

Mobile No:

Email:

**Choose Your Primary Password:**

Primary password:

Primary confirm password:

**Choose Your Secondary Password:**

Please read the instructions carefully

Secondary Password:

Confirm Secondary Password:

Security Question:

Security Answer:

**Security Pin Verification:**

Security Pin (case sensitive):

Security Pin:

[Terms and Conditions](#) / [Hyperlink Policy](#) / [Privacy Policy](#) / [Copyright Policy](#) / [Disclaimer](#)

Candidate needs to fill all the details and create the password.

**TO CREATE A PASSWORD:** Password should be at least minimum 8 characters long and should contain at least one Uppercase character(s) (A-Z), at least one Lowercase character(s) (a-z) and at least one special character(s) (i.e.! \$ % ^ \* @ # & etc.). The candidate is advised to keep his/her Online Registration Password secure and not to share as it can be misused by others. Maintaining the secrecy of the password will be the sole responsibility of the candidate himself/herself.

Candidate should note down “Application Number” and “Password” for future reference and press “Submit” Button.

The following page will appear on Submitting.

### Review Page - Registration Form

Review the following particulars carefully. If you would like to change any particulars entered, you may do so by pressing 'EDIT' button or press 'SUBMIT' button for final submission.

#### Personal Details

Candidate Name	Priya	Father Name	Priyadarshan
Mother Name	Priyadarshini	Date of Birth	01-01-1998
Gender	Female		

#### Contact Details

Mobile Number	9013524354	E Mail ID	bhbjoh@cb.com
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#### Account Details

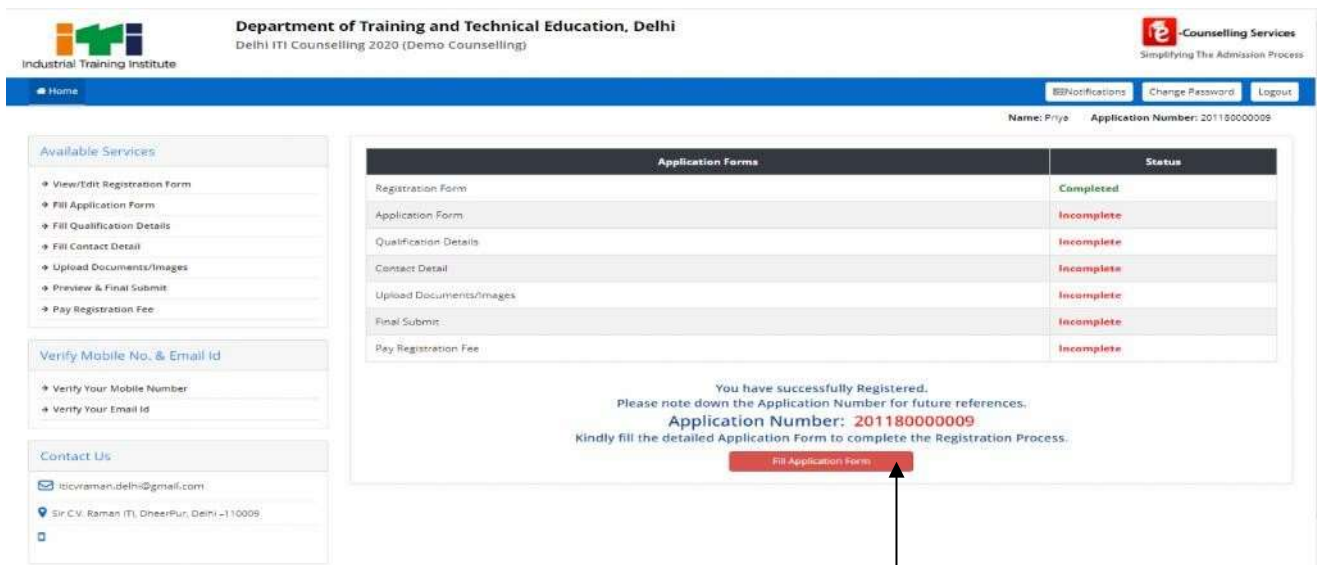
Your Password (Not shown due to security reasons)

[Edit](#) [Final Submit](#)

#### Disclaimer:

Disclaimer: This site is designed and hosted by NIC eCounselling Division and the contents are provided by Admission Cell. For any further information, please contact Admission Cell.

A candidate needs to check his /her details and if all details are correct then click “**Final Submit**”. On “Submitting” the following page will appear.



Department of Training and Technical Education, Delhi  
Delhi ITI Counselling 2020 (Demo Counselling)

Industrial Training Institute

e-Counselling Services  
Simplifying The Admission Process

Home [Notifications](#) [Change Password](#) [Logout](#)

Name: Priya Application Number: 20118000009

Application Forms	Status
Registration Form	Completed
Application Form	Incomplete
Qualification Details	Incomplete
Contact Detail	Incomplete
Upload Documents/Images	Incomplete
Final Submit	Incomplete
Pay Registration Fee	Incomplete

You have successfully Registered.  
Please note down the Application Number for future references.  
**Application Number: 20118000009**  
Kindly fill the detailed Application Form to complete the Registration Process.

[Fill Application Form](#)

Available Services

- View/Edit Registration Form
- Fill Application Form
- Fill Qualification Details
- Fill Contact Detail
- Upload Documents/Images
- Preview & Final Submit
- Pay Registration Fee

Verify Mobile No. & Email Id

- Verify Your Mobile Number
- Verify Your Email Id

Contact Us

ibcvrman@delhi@gmail.com  
Sir C.V. Raman ITI, DheerPur, Delhi-110009

Now the candidate needs to fill all the details by Clicking on “**Fill Application Form**” button. After clicking the following form will appear on the screen.

Candidates need to fill all the details as asked in the form.

**CATEGORY DETAILS:** A candidate have to select one of the following categories:-

1. General
2. Scheduled Caste
3. Scheduled Tribe
4. Other Backward Class Non Creamy Layer: NCL issued on or after 1<sup>ST</sup> April 2023.
5. Economically Weaker Section: Income and Asset certificate issued on or after 1<sup>ST</sup> April 2023.

**Economically Weaker Section**

A general candidate whose family has gross annual income is **below 8 Lakh rupees and fulfills other terms and conditions of Economically Weaker Section (EWSs)** are eligible **for 10 percent reservation in ITI Admission.** For availing reservation candidates needs to **produce a certificate as per Annexure XIV of prospectus from competent authority as given in the prospectus.**

**SUB CATEGORY DETAILS**

Multiple subcategories are allowed. If candidate belongs to a subcategory then select “Yes” else select “no”. For more details please see “**Additional Details of Reservation**” section of Prospectus.

**Other Information**

If the Candidate is “**Inmate of an orphanage, registered with Delhi Government**” then select “**Yes**” otherwise select “**NO**”

If both the candidate’s **qualifying school and residence**

both are located in rural area of Delhi then click “**YES**” other-wise select “**NO**”.

Then “**PRESS**” **SAVE AND NEXT**” Button.

The following page will appear.

The candidate needs to fill his/her **qualifying Details**.

The screenshot shows a web browser window titled "Online Counselling System" with the URL "https://democounselling.nic.in/CommonCouns/Registration/QualificationDetails.aspx". The user's name is "Priya" and the application number is "20118000009".

On the left sidebar, under "Available Services", the "Fill Qualification Details" option is highlighted. Other options include "View/Edit Registration Form", "View/Edit Application Form", "Fill Contact Detail", "Upload Documents/Images", "Preview & Final Submit", and "Pay Registration Fee".

The main content area is titled "Qualification Details" and contains two sections for entering marks:

- Class 8th or Equivalent Marks Details:** This section includes fields for Exam Status, Passing Year, Qualifying State, Passing Board, Result Mode, Maximum Marks, Obtained Marks, and Percentage Marks. A note states: "Available choices will be vary based on your subject selection, please refer brochure for details and fill subject details carefully. You have to fill at least five and maximum eight subject details. In case you do not have enough subjects you can choose 'Not Applicable' option."
- Class 10th or Equivalent Marks Details:** This section has the same layout and instructions as the Class 8th section.

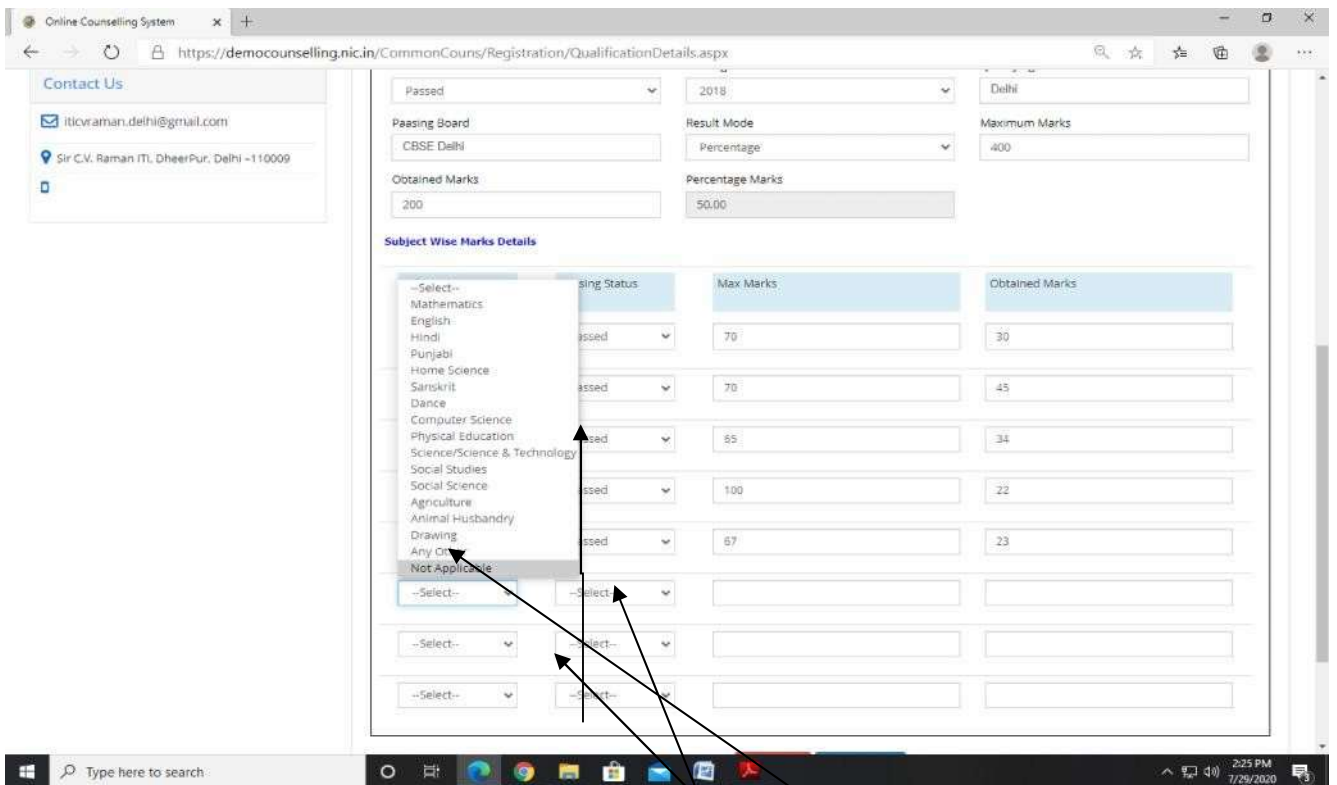
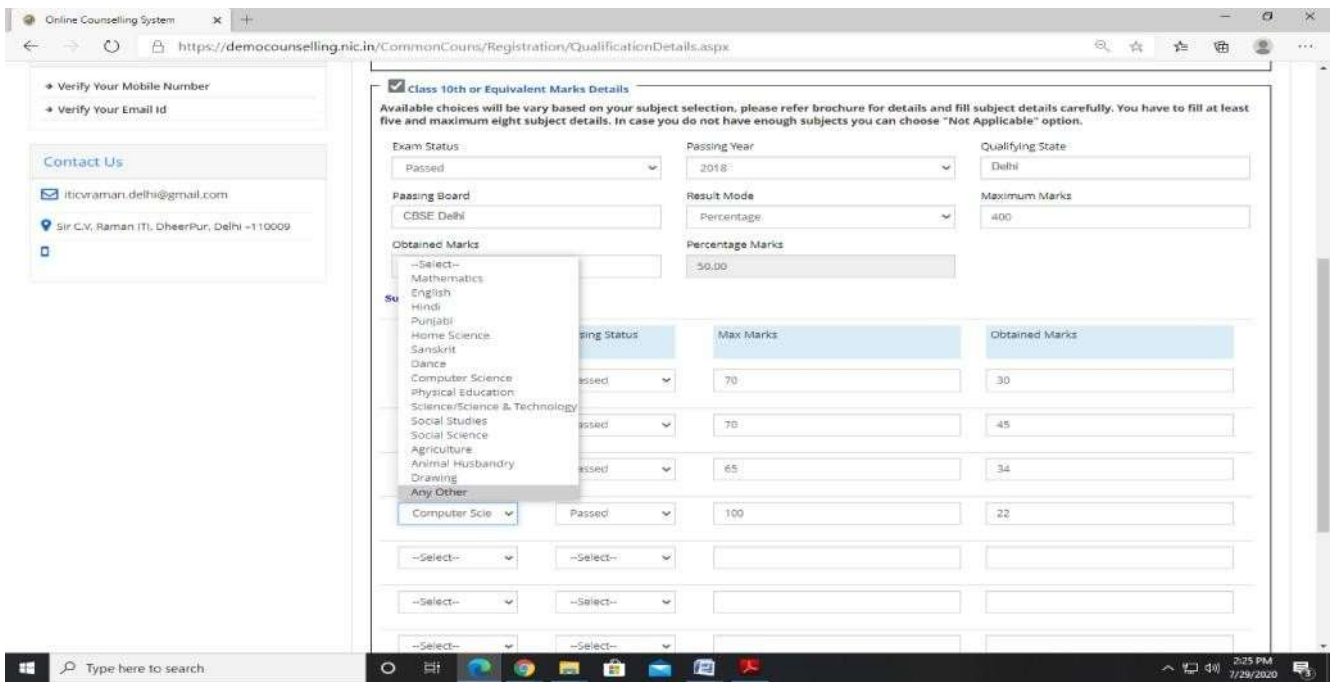
At the bottom of the form, there are "PREVIOUS" and "SAVE & NEXT" buttons. The Windows taskbar at the bottom shows the time as 2:22 PM on 7/29/2020.

The candidate select the Qualification option on basis of which he/she want to seek admission and fill his /her marks as per instructions given in prospectus. If candidate has not filled his/her 8<sup>th</sup> marksthen his/her 8<sup>th</sup> rank would be created using 10<sup>th</sup> marks..

If candidates result is in Grades /grade points then they should be converted to marks and thenfilled in the above table.

Marks of all subjects including subjects in which candidate has failed or is absent, needs to be filled for calculation of merit for online admission.

For further details please see section "CRITERIA FOR CALCULATION OF MARKS PERCENTAGE" in the prospectus at page no 62.

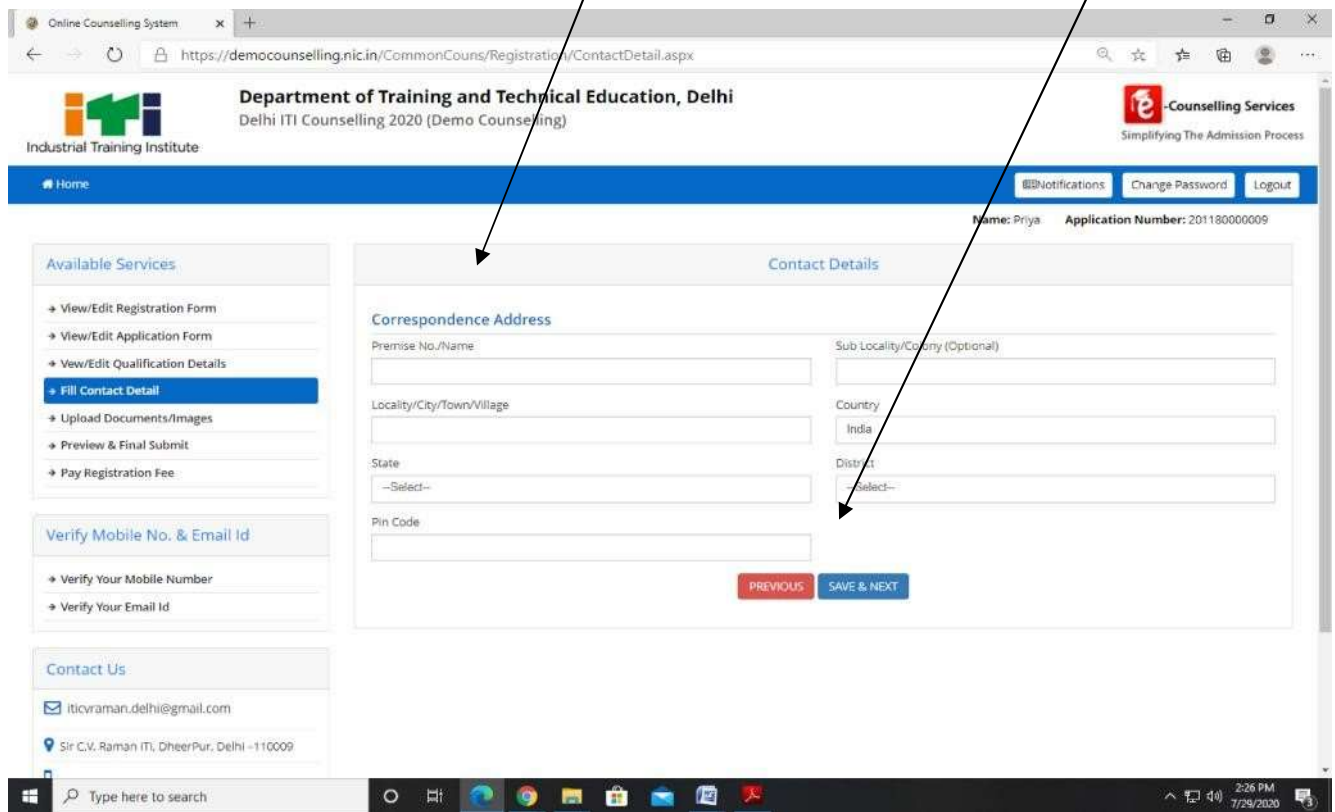


When candidate has filled details of all the subjects and **extra rows** for input of marks are left then candidate needs to select "**Not Applicable**" option in the extra rows.

If subject of candidate is not available in the drop down menu then select "**Other Subject**" and fill marks as applicable.



There after candidate needs to fill his **“Correspondence Address”** correctly and press **“Save and Next”**

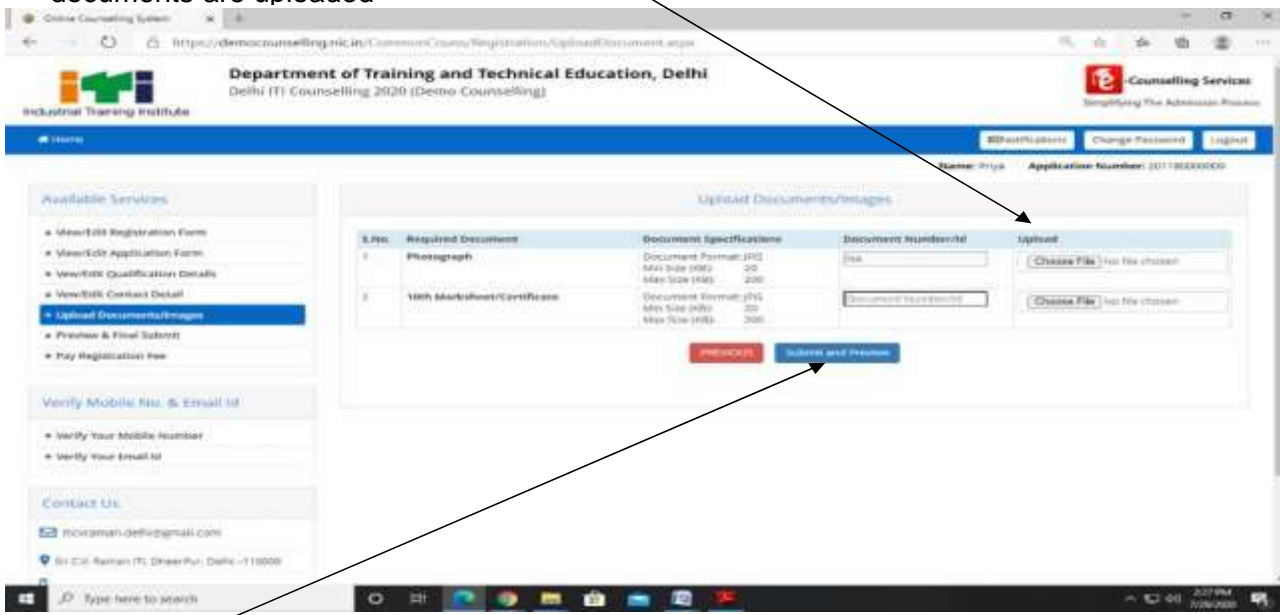


The following Page will appear.

The candidate needs to upload the documents as required in support of his claim made in the application form.

The candidate needs to upload the document in format and size as given in Document specifications as shown on table in the online admission portal.

The candidate needs to click on **Choose file** and select the document to be uploaded and upload the document. Document number needs to be filled in the column provided and when all documents are uploaded



### “Submit and Preview”

Candidate needs to upload all the documents as asked to upload in the portal. If portal asks for uploading some document which is not relevant to the candidate then the candidate should write “NOT APPLICABLE” on a white sheet and upload its PDF.

If candidate does not have a certificate then candidate should give an undertaking stating “his/her correct information, reason for not uploading the certificate that “Candidate would submit his/her certificate at the time of admission and non-submission of certificate at the time of admission would lead to cancellation of admission and removal of candidate from further counselling” and upload his/her (signed copy) of this information in PDF format.

The following screen will appear.



Online Counselling System x +  
 https://democounselling.nic.in/CommonCouns/Registration/UploadDocument.aspx



- View/Edit Registration Form
- View/Edit Application Form
- View/Edit Qualification Details
- View/Edit Contact Detail
- Upload Documents/Images**
- Preview & Final Submit
- Pay Registration Fee

Verify Mobile No. & Email Id

- Verify Your Mobile Number
- Verify Your Email Id

Contact Us

ITicvraman.delhi@gmail.com  
 Sir C.V. Raman ITI, DheerPur, Delhi -110009

S.No.	Required Document	Preview	Check & Verify
1	Photograph	File Name: OBC.jpg Document Number/Id: NA 	<input type="checkbox"/> Self Verified
2	10th Marksheets/Certificate	File Name: OBC.jpg Document Number/Id: 12121212 	<input type="checkbox"/> Self Verified


Click Here For Large View

SAVE FINALLY & NEXT

Online Counselling System x +  
 https://democounselling.nic.in/CommonCouns/Registration/CandidateProfile.aspx

State	Delhi (NCT)
District	NEW DELHI
Pin Code	110087
Mobile Number	901****354
Email Id	bhb*****com

Uploaded Documents

S.No.	Document Type	Document Number	View
1	10th Marksheets/Certificate	12121212	 Click Here For Large View

Declaration

I hereby declare that all the particulars given by me in this form are true to the best of my knowledge and belief. Any mistake / misinformation, detected at the time of admission or at any stage in future, will result in the cancellation of admission. I have read the information bulletin and understood all the procedures.

PREVIOUS SAVE & FINAL SUBMIT

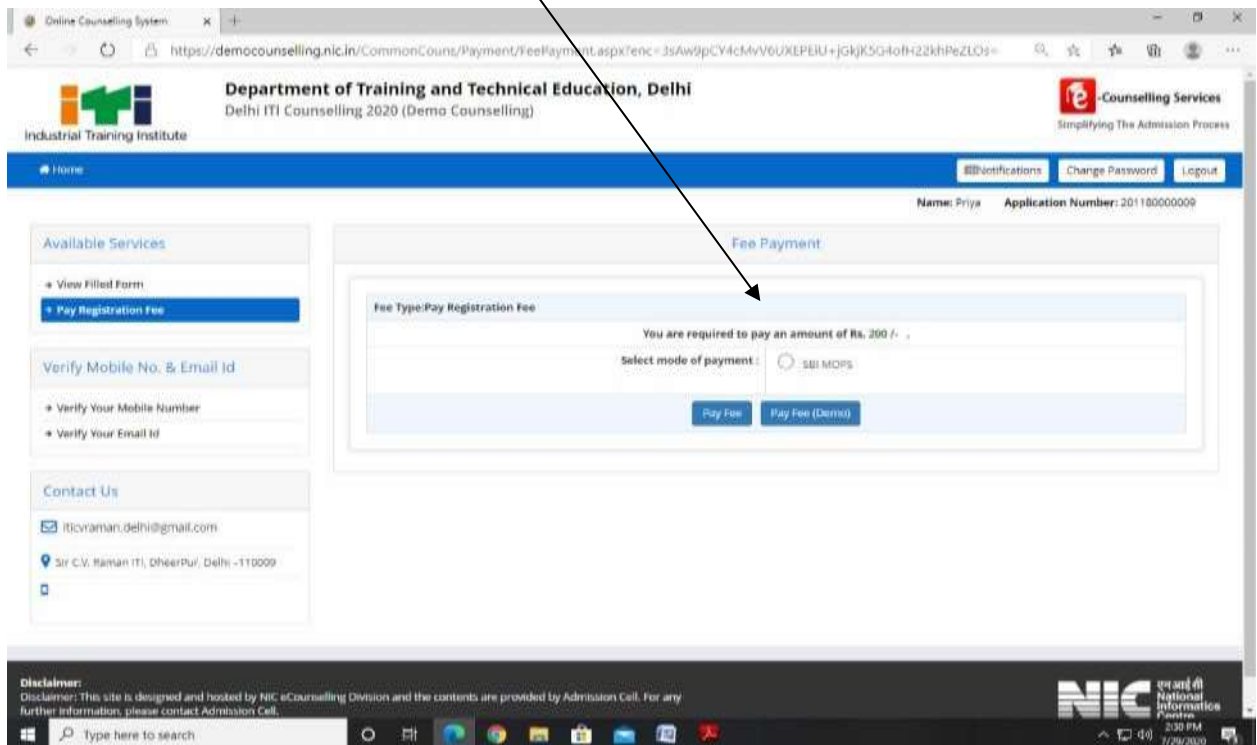
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NIC National Informatics Centre

Click on check & verify column (self-verified check box)

There after the candidate needs to press **“Save and Final Submit”** button

Then the candidate needs to **“Pay the online Registration Fee”** of Rs 200 through internet banking, debit card, credit card and UPI etc.



After payment of registration fee, there would be preliminary Verification of candidate's uploaded documents. During this process the documents uploaded by the candidate would be compared with the details filled by the candidate by ITI officials. This process would normally take around 2 working days after filing of application by the candidate.

If some discrepancy is detected in the candidate's details then the same would be informed to the candidate. The candidate can view the same after logging in to online admission portal. The candidates need to get the discrepancy removed within stipulated time i.e. Last date of verification and get his application verified for being eligible to participate in admission. For removal of discrepancy candidate needs to upload the requisite document in support of his/her claim or correct his/her information on the online admission portal. Candidate can contact helpline numbers or visit facilitating centers.

Verification is one time process and would be carried out within the stipulated time as given in the prospectus. No verification would be done after the stipulated time of verification so it is in the interest of candidate to get the objection/ discrepancy removed (if any) as soon as possible so that his application gets verified and he/she would be able to participate in admission process.

Non verified candidates would not be able to participate in admission process.

In some deserving objection/discrepancy cases the candidate may verified subject to submission of undertaking by the candidate that he/she would get

the discrepancy removed at the time of admission otherwise his/her allotted seat may be withdrawn and he/she would be out of further counselling's.