

Online Admission 2022

Second Counseling Guidelines For Candidates

Second Counseling seat allotment result would be displayed on the online admission portal on **16.September.2022 (Tentative)**. Candidate can get their allotment status by logging into the Online Admission portal (itidelhi.admissions.nic.in) using his/her User ID and password.

If **no seat is allotted** to the candidate then he/she would **automatically participate in next counseling** so they need to wait for next counseling result. However they can reshuffle /fill new/delete trade choices on stipulated dates i.e. **23.9.2022 TO 25.9.2022 (Tentative)**.

(Only for seat allotted candidates)

1. Online Freezing of allotted seat: Candidates who are allotted a seat in second counseling need compulsorily freeze the allotted seat. Freezing of allotted seat for second Counseling would be available from 19/9/2022 to 22/9/2022 on the online admission portal.

Up gradation option is not available during second counseling.

Freezing means If the candidate is satisfied with the seat allotted to him/her and wants to take provisional admission then he/she should freeze his/her allotted seat.

(Only for Freeze Preference candidates)

Candidates who opt for **freezing preference** need to follow the following process for completing the admission process:-

2. Physical Reporting: After freezing of seat candidate the candidate must visit allotted ITI with original documents and a copy of self-attested photocopies of documents (19/9/2022 to 22/9/2022 (9:00 Am to 4:30pm) as per list given below.

The details (helpline nos/ address etc) of ITI's are available on the online admission portal and prospectus. The candidate should call (Preferable)/visit the allotted ITI and take the appointment (time slot) for physical verification beforehand so as to avoid un-necessary rush. However directly reporting candidates may also be physically verified if work load is less else they would be given time slot (date and time) by admitting ITI for physical verification.

3. Online Fee Submission: After physical reporting the candidate needs to pay Online Admission Fee from 19/09/2022 to 22/9/2022 11:59 pm.

The following documents would be required at the time of Physical reporting at allotted ITI:-

Sno	Name Of Document	Remarks
1	Copy of Allotment letter.	Download from Online Admission Portal
2	All his original certificates	1. Qualifying Mark sheet & certificate. 2. Category certificates (SC/ST/OBC/EWS as/if applicable). 3. Sub Category certificates (PwD /Defense Personnel/ NCC/SW/ DG/DP/ MINORITY/ ORPHAN) If applicable. 4. Weight age Certificates (Rural/ Defense Personnel).
3	Set of self attested photocopies of documents at the allotted ITI	As above
4	Medical fitness certificate	Annexure I of prospectus
5	Self Attested Prohibition of Ragging undertaking	Annexure III of prospectus
6	Undertaking	Annexure 1V of prospectus
7	Self attested Character certificate	Annexure II of prospectus
8	Aadhar card of candidate	For MIS Portal updation
9	Three Pics of candidate	Recent Pics

Important Points

If a allotted candidate does not physically report to allotted ITI and pay fee within stipulated time then his/ her allotted seat would be cancelled and he/she would be out of admission process.

Helpdesks would be working in all admitting ITI's and in case of any query or if candidate needs any help then he /she may visit them.

Seat Vacancy Display (23.9.2022) and Choice Filling After Second Counseling will be done on online admission website from 23.9.2022 TO 25.9.2022 (Tentative)

Non allotted, upgraded and verified candidates who have not filled any trade choice may add, delete *and/or reshuffle their Trade/ITI choice after Second counseling. Choice filling guidelines are provided separately on the portal.

Note: Verified candidates who have gone out of admission process due to non-reporting can opt for participation in counseling filling fresh Trade /ITI choices after accepting consent during the choice filling phase. (Tentative dates 23.9.2022 TO 25.9.2022)

FORM OF MEDICAL CERTIFICATE

(To be signed by Registered Medical Practitioner)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Sh./Smt./Km.
Son/daughter/Wife of Shri.....whose
signature is given below. As a result of his/her examination I certify that nothing
adverse has been found which may disqualify him/her from admission to a technical
institution under the Government of Delhi. I have to further add that:

1. His/her eyes appear to be
2. His/her heart & lungs are clear
3. His/her weight is
4. His/her height is
5. He/she does not wear glass/wear glass with vision.
6. He/she has not have any disease, mental and bodily infirmity,
which will make him/her, unfit in the near future for an active life
and training.

Mark of identification

Signature of the candidate

.....
...

Name & Signature of the
Medical Officer with seal
& Registration no.....

CHARACTER CERTIFICATE

(Declaration To be submitted at the Time of Admission)

Certified that I know Mr./Ms./.....
 Son/daughter of Shri..... Resident of
from the lastyears
months. He/she bears a good moral character and is ofnationality.
 He/ She is not related to me.

Place:

Date :

Signature:_____

Name (in Capital Letters)
 Designation & Address with Stamp

This certificate should be from any one of the following:

1. Principal/Head Master of the recognized School/ College/ Institution where the candidate studied last;
2. Gazette Officer of Central or State Government;
3. Members of Parliament or State Legislature belonging to the constituency where the candidate or his parent/ guardian is ordinarily resident;
4. Sub-Divisional Magistrates/ Officers;
5. Tehsildars or Naib/ Deputy Tehsildars authorized to exercise magisterial powers;
6. Block Development Officer;
7. Self-attested certificate by the candidate is also valid.

PROHIBITION OF RAGGING

(Self-declaration to be submitted at the time of admission)

I, _____ son/ daughter of Sh. _____ Resident of _____ hereby declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished appropriately

Place: Signature of the Candidate

Date:

Name of the candidate:

I, _____ Father/Guardian of Mr. /Ms _____ resident of _____ hereby declare that I am aware of the law regarding prohibition of ragging and I agree to abide by the punishment meted out to my ward in case the latter is found guilty of ragging.

Signature of Parent/Guardian

Name of Parent/Guardian

UNDERTAKING

ANNEXURE – IV

(To be submitted at the Time of Admission)

1. I am liable to be struck off from the roll of Institution without notice in case I remain absent for 10 consecutive days without information / sanction of leave, unsatisfactory progress in the training, short of attendance below 50 %, failing in the aptitude test, Committing breach of discipline in the Institution.
2. I shall get two sets of prescribed uniform stitched within seven days from the day of reporting at admitted institute positively and shall wear the same daily right from my residence & till reaching back to the residence.
3. I shall have no objection in attending Institution as per the existing or changed timing by the institute as per shift timing.
4. I shall maintain at least 80% attendance in each subject for making me eligible for appearing in the each examination.
5. In case the trade in which I have got admission is not affiliated with National Council of Vocational Training or de-affiliated by National Council of Vocational Training, DGT, Ministry of Labor at any stage/reason, I have no objection to appear in the examination conducted and certified by State Council of Vocational Training.
6. I have no objection if I will be transferred to any other Institute due to any administrative reason whatsoever.
7. I will not carry/use mobile phone in the ITI campus.
8. I hereby declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished as per guideline issued by the Honorable Supreme Court of India .
9. I will attend the Industrial visit / On-Job Training during the training period at various Industries at my own risk. In case of any accident, mis-happening or riots, I/We will not hold the Institute/Industry responsible for the same.

In case, I/We fail to abide myself as stated above, the Principal/Head of the Institute is empowered to take disciplinary action against me as per rules.

Yours faithfully

.....
(Full Signature of Parent/Guardian)

.....
(Full Signature)

Name :.....(Block Letters)

Name:(Block Letters)

Relation

Trade Roll No.