

## CERTIFICATE FOR ADMISSION IN ITI'S UNDER DG/DP CATEGORY

### (A) Employee Details:-

1. Full Name of the Employee (BLOCK letters)\_\_\_\_\_
2. Place of Posting\_\_\_\_\_
3. Designation and Department/Section\_\_\_\_\_
4. Date of Birth \_\_\_\_\_ Date of Superannuation\_\_\_\_\_
5. Nature of Employment: Permanent / Probation/Retired/Deceased/Other (Pl. specify):  
\_\_\_\_\_

### (B) Particulars of the candidate in respect of whom certificate is required:-

1. Full Name of Son/Daughter (Block Letter)\_\_\_\_\_
2. Date of Birth of Son/Daughter \_\_\_\_\_
3. Whether the name of the Son/Daughter has been declared in Official family records? Yes/No
4. Candidate Registration No. \_\_\_\_\_

It is certified that the information furnished by me is correct. In case any information is proved false subsequently, the admission of my son/daughter shall be cancelled. In addition an administrative action as per rules action may be initiated against me for providing any false information or any information is concealed by me in this respect.

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Full Name of the Employee \_\_\_\_\_

### (C) Certification by Head of Office:-

This certificate is issued for the purpose of his/her son/daughter's admission in Delhi Govt. Industrial Training Institute in one of the various course(s) running under DTTE.

It is further certified that the above Officer/Official is an employee of this office/department working under the post of .....

Date: \_\_\_\_\_

Name & Signature of HOO  
with Seal & Date

Place: New Delhi

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NOTE:- This application form should be submitted at the time of Candidate Verification