

HSVP

	Sr. No.	Name of the Department	Name of Service	Given Time Limit	Designated Officer	First Grievances Redressed Authority	Second Grievances Redressed Authority
	1	2	3	4	5	6	7
263	129	HSVP	Sanction of Building Plans/Revised Building Plans	30 days	Estate Officer	Concerned Zonal Administrator, HSVP	Administrator HSVP HQs.
264	130	HSVP	Issue of Completion/ Occupation Certificates for buildings	30 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
265	131	HSVP	Issue of No objection Certificate(Transfer permission)/ duplicate allotment letter/ re-allotment letter	30 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
266	132	HSVP	Issue of Conveyance deed	20 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
267	133	HSVP	Issue of No due Certificate	10 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
268	134	HSVP	Transfer of property in case of sale	30 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
269	135	HSVP	Transfer of property in case of death (Uncontested)	45 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
270	136	HSVP	Issue of permission for mortgage	07 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
271	137	HSVP	Attested copy of any documents	05 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
272	138	HSVP	Change of ownership (other than death cases)	15 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
273	139	HSVP	Demarcation of plots	05 days	Estate Officer	Concerned Zonal Administrator	Administrator HSVP HQs.

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274	140	HSVP	Issue of Plinth (DPC) Certificate	05 days	Estate Officer	Concerned Zonal Administrator HSVP	Administrator HSVP HQs.
275	141	HSVP	Water Supply and Sewerage Connection	10 days	Concerned Executive Engineer, HSVP/ SDE HUDA.	Concerned Superintended Engineer	Superintendent Engineer Headquarters.
276	142	HSVP	Sanction of Water supply and Sewage Connection (industrial)	10 days	Concerned Executive Engineer, HSVP/ SDE HUDA.	Concerned Superintended Engineer	Superintendent Engineer Headquarters.
277	143	HSVP	Mortgage 1 set Charge (Industrial)	15 days	Estate Officer	Concerned Zonal Administrator, HSVP	Administrator HSVP HQs.
278	143 A	HSVP	Water Connection	5 days Residential 7 days Commercial/ Industrial	1. Junior Engineer, 2. Sub Divisional Engineer & 3. Executive Engineer	Superintending Engineer	Administrator”