RAJASTHAN STATE LEGAL SERVICES AUTHORITY
RAJASTHAN HIGH COURT PREMISES, JAIPUR BENCH
VIDHIK SEVA SADAN, VIDHIK SEVA MARG, C-SCHEME, JAIPUR
Phone: 0141-2227481, FAX: 2227602, Toll Free Help Line 15100/9928900900
Email: rslsajp@gmail.com, rj-slsa@nic.in, Website: https://rajasthan.nalsa.gov.in

No.:F-16(28)/RSLSA/JS/Legal Researcher /2026/33706 Date: 14-10-26

ADVERTISEMENT

Applications are invited from eligible candidates having requisite qualifications for Contractual engagement as Legal Researcher in Rajasthan State Legal Services Authority for a term up to 2 years under **the Scheme for Engaging Legal Researcher by RSLSA**. The Scheme for engaging Legal Researcher in Rajasthan State Legal Services Authority and Application Form are available on the official website of Rajasthan State Legal Services Authority (RSLSA) (rajasthan.nalsa.gov.in/).

1. Total Number of Vacancies: **03 (Three) as described below**

   02 for Rajasthan State Legal Services Authority, Jodhpur and 01 for Rajasthan State Legal Services Authority, Jaipur.

2. Any Candidate appearing for final semester may also apply but before final process of selection, he or she will have to submit final pass out result.

3. Maximum age of the candidate as on 1st January of year 2027 must not be more than 33 years.

4. **Last date for submitting Application form:** Application forms dully filled and complete in all aspects, must reach to the office of Member Secretary, Rajasthan State Legal Services Authority, Jaipur Vidhik Seva Sadan, Rajasthan High Court Campus, C-Scheme, Jaipur – 302005 on or before 31/10/2026

By Order

Member Secretary
Rajasthan State Legal Services Authority
Jaipur

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No.:F-16(28)/RSLSA/JS/Legal Researcher /2026/33705 Date: 14-10-2026

Instruction Note

1. Candidates should affix a latest taken (Not later than Six Months) colored photograph in passport size with his/her own signature thereon.
2. The envelope containing application should be marked **"APPLICATION FOR THE LEGAL RESEARCHER"**.
3. Every Envelop shall contain only one application form. An envelope containing more than one application form shall stand rejected.
4. Candidate must attach self-attested copies of all documents in support of his/her age and educational qualifications, extracurricular activities and experience etc.
5. Applications may be sent either by Speed Post, Registered Post, or through Courier, or can be deposited by hand during office hours.
6. Application will be rejected, if photo is not pasted or self-attested copies of material documents are not attached with it, or if it is not signed by the applicant or if it is not received within stipulated time.
7. Applications received after last date shall not be entertained ***and RSLSA will not be responsible for any postal delay***. All defective and incomplete applications will be rejected out-rightly.
8. Candidate have to submit an undertaking on the prescribed proforma that during the engagement as Legal Researcher, neither he/she shall practice in any court of law nor engage himself/herself in any other professional pursuit.
9. The candidates are required to furnish a checklist along with application form mentioning therein details about the certificates and the testimonials enclosed with the form.
10. Format of application and other information are available on the website of the Rajasthan State Legal Services Authority at rajasthan.nalsa.gov.in which must be read carefully before filling up application.

Date: 14-10-2026

Member Secretary
Rajasthan State Legal Services Authority
Jaipur

APPLICATION FORM FOR LEGAL RESEARCHER
(Please enclose self-attested copies of documents)

Passport size PHOTO (Not later than 6 months)

Advertisement No. F-16 (28)RSLSA/JS/ Legal Researcher/2026/ **Date:**

Please Read instructions and scheme carefully before filling up the application form. It is neither an employment offer nor a continuous engagement scheme.

1.	Name of Applicant (Mr./Ms./Mrs)		
2.	Father's Name		
3.	Mother's Name		
4.	Spouse's Name (If any)		
5.	Date of Birth		
6.	Permanent Address:		
	Present Address:		
7.	Contact Details:	Landline Number	
		Mobile Number	
		E-Mail Address In BLOCK letters	
8.	If enrolled as an Advocate, then mention the Enrolment Number with year and Name of Bar Council		

9.	Educational and Professional Qualification					
		Year of Passing	Board/University/ Institute	Subject	Grade/Percent/ Marks/ Obtained	Any other special achievement
	Secondary					
	Senior Secondary					
	Law Graduation					
	Post-Graduation in Law					
	Doctorate in Law					
	Other Professional Qualification, if any					

10.	Publications of Papers in Law or other legal research/academic work		
11.	Computer Proficiency	Working knowledge of Computer	Yes/No
		Name of Institute (Certificate/ Diploma/Degree)	

		Typing Skills in Hindi and/or English (Speed in W.P.M.)		
12.	Marital Status		If married, do you have, more than one spouse living, or have married a person having a spouse living?	
13.	Whether any Criminal case has been registered against You, if so, details and current status thereof.			
14.	Whether party to any civil, criminal or other litigation (whether pending or decided) if so give nature and details of involvement?			
16.	Have you ever been debarred from any exam/rusticated by any authority/Institute/ PSC? If yes, give details thereof.			
17.	Are you medically fit? State your general health condition			
18.	Aadhar No.			
	PAN No. (if any)			
19.	Any other previous relevant experience or other information? Please specify			
20.	Name and details of two responsible persons with mobile numbers, who may certify you to be a person of Integrity, Honesty and Good Moral Character (Shall Not be in blood relations)	(i)	(ii)	

DECLARATION

I.....

do hereby declare and verify that I have read the general instructions before filling this application and all information furnished hereinabove are true and correct to the best of my knowledge and belief, as nothing has been concealed or suppressed therefrom. I understand that furnishing false information or suppression of any factual information would render my candidature liable to be rejected and may also attract necessary legal action.

Date: (Signature of Applicant)

Place:

Rajasthan State Legal Services Authority, Jaipur

SCHEME FOR ENGAGING LEGAL RESEARCHER BY RSLSA (AMENDMENT, 2021)

1. **Title:**
   The guidelines provided herein after shall be called "**Scheme for engaging Legal Researcher in Rajasthan State Legal Services Authority.**"
2. **Definitions:**
   The words and expressions used herein have same meaning as that of contained in the Legal Services Authority Act, 1987 and the RSLSA Regulation 1999 (as amended), unless there is anything repugnant in the subject or context –
   a) Legal Researcher means Legal Researcher or Law clerk engaged under this Scheme.
   b) Website means official website of Rajasthan State Legal Services Authority and Rajasthan High Court, as may be updated from time to time. (At present it is www.rlsa.gov.in)
   c) Recognized University/ College/ Institution shall mean Universities Colleges/ Institutions established by law in India.
3. **Terms and nature of engagement:**
   a) Legal Researcher shall be engaged on purely temporary and contractual basis for a term of two years but initial engagement will be made for six months, subject to his/her performance to the satisfaction of Rajasthan State Legal Services Authority, the term may be extended. After successful completion of two year term, a further extension for a period of one year may be given to deserving cases.
   b) The engagement as above, shall not entail person concerned to claim any kind of benefit including regular appointment.
   c) Premature discharge of the engagement given to Legal Researcher without any notice shall be lawful, provided that the Member Secretary, RSLSA, makes such recommendation in writing to the Hon'ble Executive Chairman, RSLSA.
   d) A Legal Researcher intending to leave engagement at premature stage shall be required to give prior notice of two months, or residuary term of engagement, whichever is less.

e) Legal Researcher shall not leave headquarter unauthorizedly and shall not remain absent from work, without prior approval; such unauthorized absence may entail premature termination of engagement without notice.

4. **Duties of Legal Researcher:**

Without adversely affecting generality of the work i.e. preparation of notes, schemes & reports, evaluation and compilation of study material inculcating latest Case Laws, Enactments, Bills, Articles, Research Papers, Factsheets, assisting & overseeing training & outreach activities etc. for the RSLSA; the Legal Researcher shall perform following duties, under direct control of the Member Secretary of/and other Officer(s) of RSLSA, subject to overall supervision of Hon'ble Executive Chairman, RSLSA including its establishments:

a) To prepare various reports, schemes and monitor progress of ongoing activities.

b) To analyze, evaluate and research on various subjects of daily use, preparation of study material for seminars/ workshops, conferences and trainings etc.,

c) To carry out research work on law and legal issues including various judgments of Hon'ble Supreme Court, Hon'ble High Courts and other forums,

d) To assist in outreach & awareness activities,

e) To assist in drafting agenda, meeting notes, concept notes and reports on schemes and Programmes,

f) To supervise and conduct on field surveys and prepare analytical report with analysis of data,

g) To work with the office of Hon'ble Executive Chairman, RSLSA and providing day to day activities as per directions,

h) To do such academic, administrative, research and other work as may be directed by the Rajasthan State Legal Services Authority.

5. **Selection Process:**

a) Legal Researcher shall be selected by notifying requirement as and when the vacancy would arise. The proforma of abridged advertisement shall be as prescribed in **ANNX.-I.**

b) The abridged advertisement shall be published on the websites of Rajasthan State Legal Services Authority and Rajasthan High Court, as well as in newspaper(s) having wide circulation. Simultaneous to this process, the Registrars of Universities/Colleges/Institutions may also be intimated about the requirement, requesting to persuade and forward applications of willing candidate along with their recommendation.

c) Applications will be invited from the willing candidates in prescribed proforma as contained in Application format with General Instructions for filling application **ANNX.-2.**

d) Application Format, notice indicating last date of submission of application forms and intimation for appearing in screening or/and interview or any other process shall be published on the official website of Rajasthan State Legal Services Authority and Rajasthan High Court.

e) Applications for engagement of Legal Researcher will be scrutinized by Rajasthan State Legal Services Authority, under directions of the Member Secretary, RSLSA.

f) The selection of Legal Researcher shall be made by Selection Committee constituted by the Hon'ble Executive Chairman, Rajasthan State Legal Services Authority.

g) If required by the Selection Committee, shortlisting of the applications may also be done on the basis of research achievements, academic career and computer skills of incumbents or any other criteria, as per approval by Hon'ble Executive Chairman, RSLSA.

h) The Selection Committee shall assess the suitability of applicants after screening or/and interviewing the candidates or by any other process, considering their research/ academic record as well as language communication and computer skills.

i) Selected candidates shall be intimated personally and the list shall be published on the official website of Rajasthan State Legal Services Authority and Rajasthan High court.

j) The selected candidate shall be given a 'Letter of Offer' before commencement of his/her engagement as Legal Researcher in prescribed format **ANNX.-3.**

6. **Age and Nationality:**
   a) A candidate must not have attained the age of 33 years on 1st January preceding the last date fixed for submission of the application.
   b) Candidate must be a citizen of India.
7. **Qualifications:**
   a) ***A candidate must be a fresh law graduate or post graduate in law from University/ College/ Institution established by law in India.***
   b) Any candidate appearing for final semester may also apply but he/she have to submit final result before the process of final selection including scrutiny or interview.
   c) The candidate must have research aptitude with good knowledge of research tools.
   d) The candidate must have working knowledge of computer with typing skills.
8. **Disqualification:**
   a) A candidate must not have more than one wedded spouse, nor should be married to such a person, who already had a living spouse at that time.
   b) A candidate should not be involved in any criminal case, either convicted or against whom criminal trial is pending.
   c) A candidate must not be debarred from exam or rusticated from any institute, authority or public service commission.
   d) A candidate must not be medically unfit.
9. **Character:**
   A candidate must be a person of integrity, honesty and good moral character, for which he will submit certificate of two responsible persons (as mentioned in the application format), at the time of interview.
10. **Honorarium:**
   a) A fixed honorarium of **₹ 50,000/-** per month without any dearness or other allowance/ perquisite, shall be payable to the Legal Researcher.
   b) Proportionate reduction of honorarium shall be made for unauthorized absence, so also for absence beyond permissible period of leave.

11. Duty Hours, Attendance and Leave:

Legal Researcher is a full time work, with following conditions regarding duty hours, attendance and leave:

a) The daily working hours shall be as per the calendar of Authority. However, as per work necessity He/ She may also be required to attend the office including residential office even on holidays.

b) On the days of Seminars, Workshops, Conferences etc. the duty hours of Legal Researcher shall be as directed by the Rajasthan State Legal Services Authority.

c) A Legal Researcher shall be entitled to one casual leave on completion of one calendar month, and un-availed casual leave will accumulate, up till calendar year. There will be no other leave of any nature whatsoever.

d) The Member Secretary, Rajasthan State Legal Services Authority shall be competent authority to sanction his/ her leave.

e) Rajasthan State Legal Services Authority shall maintain account of attendance and casual leave of the Legal Researcher, and will send its intimation on last working day of each calendar month to the Bill Section, for preparing bill of honorarium.

12. Conduct during and after term of engagement:

a) Legal Researcher shall maintain devotion to duty, and high standard of moral during the term of engagement.

b) He/ She will not disclose any fact which comes to his/her knowledge on account of such official attachment, during or after completion of term of engagement, unless such disclosure is legally required in discharge of lawful duties.

c) The Legal Researcher will not accept any other engagement of any nature during term of engagement as Legal Researcher.

d) He will not leave headquarter without seeking permission from the Member Secretary, Rajasthan State Legal Services Authority.

e) He will not avail leave without getting it sanctioned; In case of emergency, he or she will immediately contact and convey to the Member Secretary or the Director, Rajasthan State Legal Services

Authority, of his inability to attend office through mobile and WhatsApp message.

13. **Undertaking:**

Before taking over engagement, Legal Researcher shall submit an undertaking in format, as prescribed, before Member Secretary, Rajasthan State Legal Services Authority in **ANNX.-4.**

14. **Certificate:**

a) On successful completion of term of engagement, a certificate by the Member Secretary, Rajasthan State Legal Services Authority, shall be issued, in form prescribed in **ANNX.-5.**

b) If the engagement is terminated due to pre-mature discharge by the Authority, of due to voluntarily giving up engagement by Legal Researcher concerned, no such certificate shall be issued.

15. **Publication of the Scheme**

a) The Scheme shall be uploaded on website.

b) Intimation of inviting applications for engagement of Legal Researcher may be sent to the Registrars of all NLUs and other institutions/ Universities/ Colleges through Emails.

c) The Scheme is approved by the Government of Rajasthan vide F.D. ID No. 332000302 dated 08.06.2020.

By Order

23/12/2021

MEMBER SECRETARY
RSLSA, Jaipur
www.rlsa.gov.in