

No. ABV-TCDS/Admin./2025-26/ 34

Date : 19.05.2025

## **Notice**

This is to formally declare that the **Recruitment Rules (RRs) for the 05 regular posts of Atal Bihari Vajpayee Training Centre for Disability Sports, Gwalior, created with the approval of the Department of expenditure (Ministry of Finance)**, are now publicly accessible on the official website of the Centre is : <https://cdsgwalior.nic.in/> for reference by all stakeholders and the general public.

These Recruitment Rules define the structure, eligibility criteria, method of recruitment, and service conditions for the respective posts, and aim to facilitate a fair, transparent, and merit-based selection process.

This is issued with the approval of the competent authority for the purpose of transparency and administrative compliance.



(Pallavi Rai)

Deputy Director (Sport)

Atal Bihari Vajpayee Training Centre for Disability Sports  
Gwalior, Madhya Pradesh

**Enclosure:** Copy of Recruitment Rules

12/04/2022/12/04/2022

**1. RECRUITMENT RULES FOR THE POST OF DIRECTOR  
CENTRE FOR DISABILITY SPORTS, GWALIOR, MADHYA PRADESH**

1.	Name of the post	Director, CDS, Gwalior
2.	Number of post	01 (One)
3.	Classification	Group "A"
4.	Level in the Pay Matrix	Level 12 in the Pay Matrix (Rs. 78800-209200)
5.	Whether, Selection post or non selection post	Selection
6.	Age limit for direct recruits	Post is to be filled up on Deputation Basis. Hence, Not Applicable
7.	Educational and other qualifications required for direct recruits	Not applicable as above
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not Applicable
9.	Period of probation if any	Not applicable
10.	Method of recruitment, whether by direct recruitment or by deputation or by absorption and percentage of the vacancies to be filled by various methods	<b>On Deputation</b> (i) On deputation initially for a period of 3 years and thereafter extendable on yearly basis as per rules of Government of India governing deputation from time to time. <b>Age Limit: - Maximum age limit will be 56 years (Age shall be reckoned as on closing date of receipt of application)</b>
11.	In case of recruitment by promotion/deputation, Level in the pay matrix from which promotion/deputation to be made	<b>For Deputation:-</b> (A) Officers under Central / State Government / Universities / Recognized Research Institutes / Public Sector Undertaking/Semi Government / Autonomous / Statutory Organization, (i) Holding Analogous posts on regular basis in the field of Sports Administration <b>OR</b>



18/04/2022/Under Secretaries

		<p>(ii) Holding posts in Level 11 in the Pay Matrix with three years regular service in the field of sports administration</p> <p style="text-align: center;"><b>OR</b></p> <p>(iii) Holding posts in Level 10 in the Pay Matrix with eight years regular service in the field of sports administration</p> <p style="text-align: center;">and,</p> <p>Possessing following essential &amp; desirable qualifications / requirements :-</p> <p><b>(B) Essential qualifications and requirements :-</b></p> <p>(i) Graduation from recognized university.</p> <p><b>(C) Desirable Qualifications/requirements:-</b></p> <p>(i) Degree/Diploma in Sports Management or Sports Coaching.</p> <p>(ii) Experience of handling Disability sports activities.</p>
12.	If a D.P.C. exists what is its composition	<p>No DPC exists. However, composition of the Selection Committee would be as under: -</p> <ol style="list-style-type: none"> <li>1. Joint Secretary, DEPwD- Chairperson</li> <li>2. Joint Secretary &amp; Financial Advisor, DEPwD -Member</li> <li>3. Director of one of the National Institutes under DEPwD to be nominated by the Chairperson- Member</li> <li>4. Two experts to be nominated by the Chairperson -Members</li> </ol>
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable



18640/2022/Recruitment

**2. RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR (SPORTS)  
CENTRE FOR DISABILITY SPORTS, GWALIOR, MADHYA PRADESH**

1.	Name of the post	Deputy Director (Sports), CDS, Gwalior
2.	Number of post	01 (One)
3.	Classification	Group "A"
4.	Level in the Pay Matrix	Level 11 in the Pay Matrix (Rs. 67700-208700)
5.	Whether, Selection post or non selection post	Selection
6.	Age limit for direct recruits	Post is to be filled up on Deputation Basis. Hence, Not Applicable
7.	Educational and other qualifications required for direct recruits	Not applicable as above
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not Applicable
9.	Period of probation if any	Not applicable
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation or by absorption and percentage of the vacancies to be filled by various methods	<b>On Deputation</b> (i) On deputation initially for a period of 3 years and thereafter extendable on yearly basis as per rules of Government of India governing deputation from time to time. <b>Age Limit: - Maximum age limit will be 56 years (Age shall be reckoned as on closing date of receipt of application)</b>
11.	In case of recruitment by promotion/deputation, Level in the pay matrix from which promotion/deputation to be made	<b>For Deputation:-</b> (A) Officers under Central / State Government / Universities / Recognized Research Institutes / Public Sector Undertaking/Semi Government / Autonomous / Statutory Organization, (i) Holding Analogous posts on regular basis in the field of Sports Administration <b>OR</b>

		<p>(ii) Holding posts in Level 10 in the Pay Matrix with five years regular service in the field of sports administration</p> <p style="text-align: center;"><b>OR</b></p> <p>(iii) Holding posts in Level 8 in the Pay Matrix with ten years regular service in the field of sports administration</p> <p style="text-align: center;"><b>AND</b></p> <p>Possessing following essential &amp; desirable qualifications : -</p> <p><b>(B) Essential qualifications and requirements :-</b></p> <p>(i) Graduation from recognized university.</p> <p><b>(C) Desirable Qualifications/requirements:-</b></p> <p>(i) Degree/Diploma in Sports Management or Sports Coaching.</p> <p>(ii) Experience of handling Disability sports activities.</p>
12.	If a D.P.C. exists what is its composition	<p>No DPC exists. However, composition of the Selection Committee would be as under: -</p> <ol style="list-style-type: none"> <li>1. Joint Secretary, DEPwD- Chairperson</li> <li>2. Director of one of the National Institutes under DEPwD to be nominated by the Chairperson-Member</li> <li>3. Two experts to be nominated by the Chairperson -Members</li> <li>4. Director, CDS, Gwalior - Member Secretary</li> </ol>
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable



186460/2022/EtaSelectPresses

### **3. RECRUITMENT RULES TO THE POST OF ADMINISTRATION & ACCOUNT OFFICER, CENTRE FOR DISABILITY SPORTS (CDS), GWALIOR**

1.	Name of the post	Administration & Account Officer
2.	Number of post	01
3.	Classification	Group 'A'
4.	Level in the Pay Matrix	Level 10 (Rs. 56100-177500)
5.	Whether, Selection post or non selection post	Not applicable
6.	Age limit for direct recruits	40 years (For SC/ST - 45 years, for OBC - 43 years)  Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates) in upper age limit shall be allowed to Person with Disabilities (PwD) suffering from (a) blindness or low vision, (b) hearing impairment and (c) locomotor disability or cerebral palsy subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.
7.	Educational and other qualifications required for direct recruits	<b>(A) Essential</b> i. Bachelor's Degree from a recognized University.  AND ii. Working experience of 10 years in accounts or administration under Central/State Government/Universities/Recognized Research Institutes/Public Sector Undertaking/Autonomous/Statutory Organization out of which minimum 5 years should be in Level 8 or above of pay matrix.  <b>(B) Desirable</b> i. Professional Degree/MBA/2 years PG Diploma in accounts/administration or related

		fields from recognized Institute.
		ii. Experience in dealing with matters relating to disabled sports persons.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not Applicable
9.	Period of probation if any	2 years for direct recruits.
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation or by absorption and percentage of the vacancies to be filled by various methods	<p><b>Deputation failing which by Direct Recruitment</b></p> <p>In case of deputation, it will be initially for a period of 3 years and thereafter extendable, after review of performance on yearly basis, as per rules of Government of India governing deputation from time to time.</p> <p><b>Age Limit:- Maximum age limit will be 56 years for deputation (Age shall be reckoned as on the closing date of receipt of application)</b></p>
11.	In case of recruitment by promotion/deputation, Level in the pay matrix from which promotion/deputation to be made	<p><b>For Deputation: -</b></p> <p>(A) Officers under Central/ State Government/ Universities/ Recognized Research Institutes/ Public Sector Undertaking/ Autonomous/ Statutory Organization</p> <p>(i) Holding Analogous posts on regular basis dealing with accounts, administration, establishment, finance, purchase and store etc.</p> <p><b>OR</b></p> <p>(ii) 5 years regular service dealing with accounts, administration, establishment, finance, purchase and store etc. in the</p>

		<p>Pay Level 8 or above</p> <p><b>OR</b></p> <p>(iii) 8 years regular service dealing with accounts, administration, establishment, finance, purchase and store etc. in the Pay Level 7 or above</p> <p><b>AND</b></p> <p><b>(B)</b> Possessing the following qualifications: -</p> <p>(i) Bachelor's Degree in Commerce/ Economics/ Business Administration or other related subject dealing with financial management or administration from a recognized University.</p> <p>(ii) Having working knowledge of computer.</p>
12.	If a D.P.C. exists what is its composition	<p>No DPC exists. However, composition of the Selection Committee would be as under: -</p> <ol style="list-style-type: none"> <li>1. Joint Secretary, DEPwD- Chairperson</li> <li>2. Director of one of the National Institutes under DEPwD to be nominated by the Chairperson- Member</li> <li>3. Two experts to be nominated by the Chairperson-Members</li> <li>4. Director, CDS, Gwalior- Member Secretary</li> </ol>
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable



**4. RECRUITMENT RULES TO THE POST OF ADMINISTRATIVE ASSISTANT, CENTRE FOR DISABILITY SPORTS, GWALIOR**

1.	Name of the post	Administrative Assistant
2.	Number of post	01
3.	Classification	Group 'B'
4.	Level in the Pay Matrix	Level 6 (Rs. 35400-112400)
5.	Whether, Selection post or non selection post	Not applicable
6.	Age limit for direct recruits	40 years (for SC/ST – 45 years, for OBC – 43 years)  Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates) in upper age limit shall be allowed to Person with Disabilities (PwD) suffering from (a) blindness or low vision, (b) hearing impairment and (c) locomotor disability or cerebral palsy subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.
7.	Educational and other qualifications required for direct recruits	<p><b>(A) Essential</b></p> <ol style="list-style-type: none"> <li>Bachelor's degree from recognized University/Institution.</li> <li>Having 2 years working experience in the matters relating to sports administration/ assistance in sports coaching/ establishment of sports center/ finance/ purchase and store etc. in a reputed public/private organization.</li> <li>Working knowledge of computer.</li> </ol> <p><b>(B) Desirable</b></p> <ol style="list-style-type: none"> <li>Degree/Diploma in computer application/ sports management/sports coaching.</li> </ol>



		ii. Experience in dealing with matters relating to disabled sports persons.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not Applicable
9.	Period of probation if any	2 years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation or by absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment
11.	In case of recruitment by promotion/deputation, Level in the pay matrix from which promotion/deputation to be made	Not applicable
12.	If a D.P.C. exists what is its composition	DPC/ Selection Committee/ Confirmation Committee, whichever is necessary, to be decided/constituted by the Director, CDS, Gwalior.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable



**5. RECRUITMENT RULES TO THE POST OF ACCOUNTANT  
CENTRE FOR DISABILITY SPORTS, GWALIOR**

1.	Name of the post	Accountant
2.	Number of post	01
3.	Classification	Group 'B'
4.	Level in the Pay Matrix	Level 6 (Rs. 35400-112400)
5.	Whether, Selection post or non selection post	Not applicable
6.	Age limit for direct recruits	40 years (for SC/ST - 45 years, for OBC - 43 years)  Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates) in upper age limit shall be allowed to Person with Disabilities (PwD) suffering from (a) blindness or low vision, (b) hearing impairment and (c) locomotor disability or cerebral palsy subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.
7.	Educational and other qualifications required for direct recruits	<b>(A) Essential</b> <ol style="list-style-type: none"> <li>Bachelor's Degree in Commerce/ Economics/ other related subject dealing with financial management from a recognized University.</li> <li>Having 2 years working experience in a public/ reputed private organization/sector dealing with Accounts/Cash/ Budget/other related field in financial management.</li> <li>Working knowledge of computer.</li> </ol> <b>(B) Desirable</b> <ol style="list-style-type: none"> <li>Professional Degree/ Diploma in cost accounts from Institute of Cost Accountants of India (ICAI).</li> <li>Experience in dealing with matters relating to disabled sports persons.</li> </ol>



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