



सत्यमेव जयते



भारतीय पुनर्वास परिषद्

ASSESSMENT REPORT FORMAT

D.I.S.L.I. and D.T.I.S.L.

17-7814

REHABILITATION COUNCIL OF INDIA

A Statutory Body of Department of Empowerment of Persons with Disabilities,
Ministry of Social Justice and Empowerment, Govt. of India
B-22, Qutab Institutional Area, New Delhi-110016

2025



Assessment Information

Part-A

A1. Academic Infrastructure: Building (Please refer norms as prescribed in the respective Curriculum/Manual)											
A1.E Essential											
S. No.	Items	Norms	Available (Mention size)	If less than norms, give remarks.							
A1.1	Land area	1000 Sq. Mt.	4500 sqm								
A1.2	Built up area	500 Sq. Mt.									
Classrooms*: (No. of Rooms required as per norms prescribed in the Curriculum/Manual/Guidelines of the respective program)											
A1.3		Norms	Available (Mention size)	Points for Matching with the Norm					Raw Score (A)	Weightage (B)	Score (AxB)
				(4)	(3)	(2)	(1)	(0)			
				100%	80% or above	60% or above	40% or above	Less than 40%			
	Classroom	30 sqm	30 sqm	✓					4		
	Classroom										
*Calculate average of the above between 0-4 and put under raw score (A)											
									4	8	32
A1.4	Office/Room for Administrative Staff	Yes		✓					4	2	8
A1.5	Room for Teaching Staff	Yes		✓					4	2	8
A1.6	Toilet for Boys	Yes		✓					4	4	16
	Toilet for Girls	Yes		✓					4		
*Calculate the average of the above between 0-4 and put under raw score (A)											
									4		
A1.7	Multipurpose/Seminar hall	✓ Yes							4	4	16
A1.7	Barrier Free Environment (classroom, toilet, drinking water facility)	✓ Yes		(4) Excellent ✓	(3) Good	(2) Average	(1) Poor	(0) Absent	4	3	12
A1.8	Overall impression of the Building with respect to Space, Furniture, Fixtures, Lighting, Ventilation (as mentioned in the syllabus)			(4) Excellent	(3) Good	(2) Average	(1) Poor	(0) Unacceptable	3	2	6
										Total A1.E	98
Note: Classrooms/rooms include adequate furniture, fixtures, lighting facility and ventilation as per prescribed in the Curriculum/Manual/Guidelines of the respective program. If any inadequacy vt. Experts must give remark(s) below:											
A1.D Desirable											
S.No.	Items	Actual Size/No. of rooms/Quarters	Points based on the Facility supporting the Course					Raw Score (A)	Weightage (B)	Score (AxB)	
			(4) More than Requirement	(3) As per Requirement	(2) Less than Requirement	(1) Negligible	(0) Not Available				
A1.9	Space for Recreation and sports	Yes	✓					4	2	8	
A1.10	Hostel for trainees (No. of rooms)	No		✓				3	2	6	
A1.11	Staff quarters (No. of quarters)	No		✓				3	1	3	
										Total A1.D	17
Remarks (specify S. No. for which the remark is made)											
A1.10, A.11 - DCLL course does not mention hostel and staff quarters, hence they are not required as per norms. Therefore, rating given is 3.											
During offline/on-site inspection photographs with Latitude & Longitude coordinate related to Point no. A1.3 & A1.7 to be fetched from application/Self-appraisal report and during online inspection these parameters should be shown and recorded:											

(Signature of Visiting Expert 1)

(Signature of Visiting Expert 2)



A 2. Library Resources & Services

(Please refer to the prescribed Curriculum/Manual/Guidelines for number of books/journals/other resources and their copies)

A2.E Essential										
S. No.	Items	Available as per Norm (Numbers)	Points for Matching with the Norm					Raw Score (A)	Weightage (B)	Score (AxB)
			(4) 100% or above	(3) 80% or above	(2) 60% or above	(1) 40% or above	(0) Less than 40%			
A2.1	Reference Books	Approx 40		✓				3	12	36
A.2.2	Journal	45		✓				3	4	12
A2.3	News Letters, Manuals & Magazines	45	✓					4	4	16
A2.4	Computer with Internet, Audiobooks, braille materials, accessible e-learning platforms	(4) Available and ✓ Used	(2) Available but Less Used	(1) Available but not Used	(0) Not Available			4	4	16
A2.5	Professional Management of Library Services/ Regular cataloguing, maintenance, and accessibility-related documentation	(4) Available and ✓ Used	(2) Available but Less Used	(1) Available but not Used	(0) Not Available			4	2	8
A2.6	Maintenance of Records Related to Use of Library Services	(4) Available and ✓ Used	(2) Available but Less Used	(1) Available but not Used	(0) Not Available			4	2	8
A2.7	Accessibility	(4) Available and ✓ Used	(2) Available but Less Used	(1) Available but not Used	(0) Not Available			4	2	8
Total A2.E										104

Remarks:

A2.D Desirable										
S. No.	Items	Points based on the Facility supporting the Library					Raw Score (A)	Weightage (B)	Score (AxB)	
		(4) As per Requirement	(3) Less than Requirement	(2) Few	(1) Negligible	(0) Not Available				
A2.8	e-books, Open Educational Resources	(4) Available and ✓ Used	(2) Available but Least Used	(1) Available	(0) Not Available			4	2	8
A2.9	Reading Room Facility	(4) Available and ✓ Used	(2) Available but Least Used	(1) Available	(0) Not Available			4	3	12
Total A2.D										20

Remarks (specify S./No for which the remark is made):

During offline/on-site inspection photographs with Latitude & Longitude coordinates related to the library resources room showing the facilities to be fetched from application/Self-appraisal report and during online inspection these parameters should be shown and recorded.

Adane
Signature of Visiting Expert 1)

(Signature of Visiting Expert 2)



A 3. Inclusive Community Development Programs
(Must be verified with documentary proof such as Reports, Photographs, News Clippings)

A3.E Essential		Points for Matching with the Norm					Raw Score (A)	Weightage (B)	Score (AxB)
S. No.	Items	(4) 100%	(3) 80%	(2) 50%	(1) 40%	(0) No Activity			
A3.1	Sensitization / Awareness program (04 Per Year)	✓					4	8	32
A3.2	Early Identification program / Promotion of Inclusion (02 per Year)	✓	X		X		4	4	16
A3.3	Development of Audio-Visual/ Resource Material for Public Education / Parent Empowerment (02 per Year)	✓	X		X		4	4	16
A3.4	Overall Impression on Quality of Activities as in A3.1 to A3.3	✓(4) Excellent	(3) Good	(2) Average	(1) Poor	X	4	2	8
A3.5	Feedback from students and faculty on their participation and impact of Activities as in A3.1 to A3.3	(4) Excellent	(3) Good	(2) Average	(1) Poor	X	3	2	6
Total A3.E									78
A3.D Desirable		Items (Must be verified with documentary proof such as Reports, Photographs, News Clippings)					Raw Score (A)	Weightage (B)	Score (AxB)
		(4) Having Own	(2) In Collaboration	(1) Participated when other organize	(0) No Activities				
A3.4	Community Based Services as a long period outreach activities/CBR	✓				4	5	20	
A3.5	Exhibition, Participation in Disability Inclusion Projects, Partnerships with NGOs & Government Bodies	✓				4	5	20	
Total A3.D									40
Remarks A 3.4 Outreach services at nursing colleges, Govt. medical colleges, schools, etc. A 3.5 Club Foot India, Seesham, Korva foundation, etc.									

Andale
(Signature of Visiting Expert 1)

(Signature of Visiting Expert 2)

A 4. Institutional achievement & Credentials (Desirable)

(Documentary evidence of all credentials shall be fetched from application/Self Appraisal report.)

S.No.		Yes	No	Weightage	Score Obtained
A4.1	Experience of the Institute in the area of Disability Rehabilitation more than ten years	4	0	2	
A4.2	Experience of the Institute conducting RCI approved courses more than ten years	4	0	2	
A4.3	Number of permanent approval (05 years) from RCI more than two consecutive times for a course	4	0	2	
A4.4	Achievement of the Institute – State level recognition by Govt.	4	0	2	
A4.5	Achievement of the Institute – National Level recognition by Govt.	4	0	2	
A4.6	State Level Govt. recognition to any of the Employee working not less than 05 years	4	0	2	
A4.7	National Level Govt. recognition to any of the Employee working not less than 05 years	4	0	2	
A4.8	International Collaboration - UNICEF	✓ 4	0	2	8
A4.9	NAAC Accredited (B+ and above)	4	0	2	
A4.10	NIRF Ranking (100 or Less)	4	0	2	
				Total ASD	8
No score to be given if documentary proof not available.					
Remarks:					

Ande
(Signature of Visiting Expert 1)

(Signature of Visiting Expert 2)

Part B

B1. Human Resources (Please refer to the prescribed Curriculum/Manual of the respective programme for minimum number of faculty required and their qualifications & experience)									
B1.E Essential									
S.No.	RCI CRR No. & validity	Designation in the training institute	Additional qualification other than mentioned with CRR	Post qualification Experience in years	Scores		Raw Score (A)	Weightage (B)	Score (AxB)
					(4) (Eligible as per Norm)	(0) (Not Eligible)			
B1.1 Full Time Core Faculty (DISLI & DTISL Area)									
	B79881	Master Trainer	B.Ed(HI)	5 yrs	✓		4	28	112
	B P 1014	Interpreter	MA Sociology	6 yrs	✓		4		
	B125878	Instructor (Def.)	BA Sociology	1 yr	✓		4		
*Calculate average of the above between 0-4 and put under raw score (A)							4		
Regarding the Guest faculty the guidelines refer to the curriculum/syllabus and manual on assessment.									
B1.2 Non-Teaching Staff*									
B1.2 Administrative/Technical/Support Staff: as prescribed in the Curriculum/Manual/Guidelines.									
	Name	Designation	(4) Engaged	(0) Not Engaged					
	Manish Roy	Clark	✓		4				
	Santosh	Accountant	✓		4				
	Satnam	MTC	✓		4				
*Calculate average of the above between 0-4 and put under raw score (A)							4	8	32
B1.3	Overall Impression of Faculty & Staff through Group Interaction and observation.		(4) Excellent ✓	(3) Good	(2) Average	(1) Poor	4	4	16
								Total B1.E	150
Remarks (specify Sl. No for which the remark is made):									
B1.D Desirable									
S.No.	Items	(4) All Faculty	(3) 75% of Faculty	(2) 50% of Faculty	(1) 25% of Faculty	(0) None	Raw Score (A)	Weightage (B)	Score (AxB)
B1.5	Experience of the Core Faculty more than Prescribed years	✓					4	9	36
B1.6	Additional Rehabilitation Qualification / Research Qualification of the Core Faculty (M.Phil/Ph.D.)	✓					4	6	24
								Total B1 D	60

(Signature of Visiting Expert 1)

(Signature of Visiting Expert 2)

B2: Infrastructure for lab

(Please refer norms as prescribed in the respective Curriculum/Manual/Guidelines).									
B2 E Essential									
S. No.	Items	Actual Status	Points for Matching with the Norm				Raw Score (A)	Weightage (B)	Score (AxB)
			(4) 100% or above	(3) 80% or above	(2) 60% or above	(1) 40% or above			
B2.1	Full HD- Video camera	✓	(4)*	(3)*	(2)*	(1)*	4	06	24
B2.2	Handy camera	✓	(4)*	(3)*	(2)*	(1)*	4	07	28
B2.3	Office furniture & equipment	✓	(4)*	(3)*	(2)*	(1)*	4	06	24
B2.4	Computer for graphics and editing with webcam and internet	✓	(4)*	(3)*	(2)*	(1)*	4	07	28
B2.5	Accessibility		(4)*	(3)*	(2)*	(1)*	4	04	16
* Score 4- As per Requirement, 3- Less then Requirement, 2- Few, 1- Negligible, 0- Not Available									
								Total B2 E	120
Remarks (specify Sl. No for which the remark is made):									
B1.D Desirable									
S.No.	Items	(4) Available & Used	(2) Available but less used	(1) Available but not used	(0) Not available	Raw Score (A)	Weightage (B)	Score (AxB)	
B2.6	Equipment available for laboratory	✓				4	9	36	
B2.7	Equipment available for office & classroom	✓				4	6	24	
								Total B1 D	60

Ande

(Signature of Visiting Expert 1)

(Signature of Visiting Expert 2)



B3. Curricular Transaction (Only for Extension Proposal)

(Please refer to the prescribed Curriculum/Manual for number of books/journals/other resources and their copies)										
B3.E Essential										
Sl.no.	Items (To be assessed based on observation and interaction with students and faculty members as well as verification of records)	Actual Status	Points as per Observation & interaction					Raw Score (A)	Weight age (B)	Score (AxB)
			(4) Good	(3) Satisfactory	(2) Poor	(1) Very poor	(0) Not Available			
B3.1	Academic calendar and time table	Yes	✓					4	04	16
B3.2	Attendance of Students and Faculties based on Biometry <i>with class</i>	will start		✓				3	04	12
B3.3	Use of ICT in classroom teaching	Yes	✓					4	04	16
B3.4	Supervision of practical components, Practical Records	Yes	✓					4	08	32
B3.5	Field visits & its report	Yes	✓					4	05	20
B3.6	Assignments / projects / seminar/case conference	Yes	✓					4	05	20
B3.7	Students Progression: Continuous Assessment, Results (University/NBER) of students	Yes	✓					4	05	20
B3.8	Overall impression of Curricular Transaction through interaction with students and faculty		(4) Excellent ✓	(3) Good	(2) Average	(1) Poor		4	05	20
Total B3.E										156
B. Desirable										
B3.9	Mentoring, Tutorial and Coaching Facilities*			(4) Yes ✓		(0) No		4	05	20
B3.10	Development of A-V/Accessible lessons by the faculty			(4) Yes ✓		(0) No		4	05	20
Total B3.D										40
*The training institute is also expected to organize tutorials, additional support to poor performers through coaching as per needs of the students										
Remarks (specify sl. No for which the remark is made) :										

Andole
(Signature of Visiting Expert 1)

(Signature of Visiting Expert 2)

Part C

Summary of Scores (New Proposal)							
Sl.no.	Parameters	Essential			Desirable		Remark
		Max. Score	Obtained Score	%	Max. Score	Obtained Score	
Part A							
1	Academic Infrastructure (Building)	A1E=100			A1D=20		
2	Library Resources & Services	A2E=120			A2D=20		
3	Inclusive Community Development Programs	A3E=80			A3D=40		
4	Institutional Achievements & Credentials	00			A4D=80		
Part B							
5	Human Resources	B1E=160			B1D=60		
6	Infrastructure for Lab	B2E=120			B2D=60		
Total		580			280		

✓ Summary of Scores (Extension Proposal)							
Sl.no.	Parameters	Essential			Desirable		Remark
		Max. Score	Obtained Score	%	Max. Score	Obtained Score	
Part A							
1	Academic Infrastructure (Building)	A1E=100	98	98	A1D=20	17	
2	Library Resources & Services	A2E=120	104	87	A2D=20	20	
3	Inclusive Community Development Programs	A3E=80	78	97.5	A3D=40	40	
4	Institutional Achievements & Credentials	00			A4D=80	8	
Part B							
5	Human Resources	B1E=160	160	100	B1D=60	60	
6	Infrastructure for Lab	B2E=120	120	100	B2D=60	60	
7	Curricular Transactions	B3E=160	156	97.5	B3D=40	40	
Total		740	716	96.75	320	245	

✓ ✓ ✓

Anjali
(Signature of Visiting Expert 1)

(Signature of Visiting Expert 2)

Summary of Assessment

Summarize your observation by mentioning 2 strengths and 2 weaknesses (if has) of the Training Institution.
(Max 250 words)

Strengths: Good faculty and infrastructure.

Weakness: Need to start biometric attendance immediately.

Declaration

1. I/We hereby declare that the assessment/inspection undertaken by us/me is as per the guidelines and the format. The format is duly filled and complete in all respects.
2. I/We have followed the code and conduct as mentioned by the Council.
3. I/We undertake that if anything is found incomplete or incorrectly filled, then I/we may be removed from the panel of visiting experts or debarred.

Name	Designation & Full Address with Email ID & Contact Numbers	Signature with date
ANDESHA MANJULA	Assistant professor, DMRTC Appt. - 1st flr - depot @ for with 9818648347 C-601, Hamilton Heights, Lachar 37, Tandrad - mumbai	Andella 29.10.25

Calculations
done
TYPE
done