



भारतीय पुनर्वास परिषद्

सामाजिक न्याय और अधिकारिता मंत्रालय का एक सांविधिक निकाय
दिव्यांगजन सशक्तिकरण विभाग
भारत सरकार

REHABILITATION COUNCIL OF INDIA
A Statutory Body of Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)
Government of India



F. No.7-16 (210)/2024-RCI-8781

13 Nov., 2024

To

Dr. Himanshu Singh
Composite Regional Rehabilitation Centre for Persons with Disability
(Min. of S.J. & E. Govt. of India) Mohaan Road,
Near G. B. Pant Polytechnic, Lucknow,
Uttar Pradesh – 226017
Email: diriph@nic.in ; dircrc.lkw-mosje@gov.in; rcclko@rediffmail.com

Sub: Permission for Offline Residential Faculty Development Programme to conduct with financial assistance during Financial Year 2024-25:-reg.

Sir,

Please refer to your proposal ref. No CRCL/09/39/CRE Programme/2022-23/4063 e-mail dated 23.10.2024 on the subject cited above, it is to inform you that the Council has examined the FDP proposal as per existing norms of the Council and pleased to sanction the FDP with financial assistance of **Rs. 11,01,750/-** (Rupees eleven Lakh one thousand seven hundred and fifty only) to conduct the Offline Residential Faculty Development Programme as per the following details:

Topic	Proposed Date & Duration	Intake
Offline Residential Faculty Development Programme	25.11.2024 to 29.11.2024	Maximum 100

An amount of **Rs.9,90,000/-** (Rupees Nine Lakh ninty Thousand only) is being released by retaining 10% of the total sanctioned amount. Remaining 10% amount will be considered for release on receipt of certified Utilization Certificate by CA, receipt & payment Accounts, Income & Expenditure Accounts, Attendance sheet alongwith RCI registration number of resource persons and participants.

The sanction is further subject to the following conditions:

- I. That the amount will be utilized for the purpose as mentioned in the budget submitted for which it is sanctioned and no assets will be created out of this fund.
- II. That the vouchers/records pertaining to the programme shall be retained & preserved for audit purpose & will be subject to test checked by the Council/Audit authorities or their representatives.
- III. That the consolidated Receipt and payment A/c and Income & Expenditure A/c including Utilization Certificate duly audited & certified by Chartered Accountant/Government audits. The Audited Statement and Utilization Certificate should be submitted within 48 hours of completion of Programme.
- IV. That the unutilized portion of financial assistance, if any, shall be refunded in favour of Rehabilitation Council of India by NEFT within 48 hours of completion of programme. Details of bank account are as below:

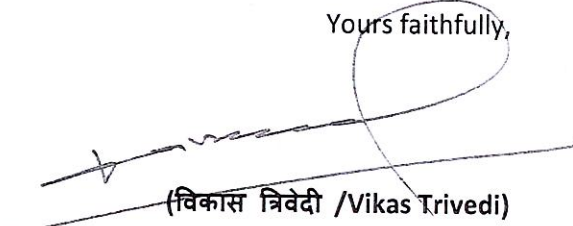
Name: Rehabilitation Council of India
Bank: Canara Bank
Branch-Jit Singh Marg, New Delhi-110016
Account No.- 1484101026701
Type of Account- Saving
IFSC Code- CNRB0001484.

Contd...2/.

- V. That the excess expenditure over and above may be met out by the organizer.
- VI. (a) The list of participants with CRR number incorporating the attendance should be provided.
(b) Group photograph (4"X6") of the participants.
(c) Photographs for each day each lecture with Google map location with time and date are essential and to be submitted along with report.
(d) List of resource persons to be provided in soft copy as well as hard copy.
(e) Feedback from participants to be submitted.
(f) Resource material to be provided in Pen Drive as well as hard copy.
(g) That the expenditure is to be debited under the sub-head seminar/workshop.
- VII. If souvenir is being brought out on this occasion, then an advertisement and an Article on the 'Role of RCI' may be published within the sanctioned funds.
- VIII. That name of Rehabilitation Council of India with its logo may be printed prominently on the kitbags, banners, posters etc. as sponsors of the programme.
- IX. The proposed dates to conduct this programme should not be changed in any case.
- X. 100% Attendance is essential.
- XI. Please provide the bank details on letter head for financial assistance immediately.
(a) Name of the Account
(b) Account Number
(c) Name of the Bank
(d) Name of the Branch
(e) Type of Account
(f) IFSC Code.
- XII. ISL interpreter details must be mentioned along with CRR number in the report.
- XIII. Kindly follow the terms and conditions as sent earlier. Attached for reference.

The report of the said Programme may please be submitted within 48 hours after its completion along with **list of participants with CRR number incorporating the attendance list in the list itself** in soft copy in Excel Worksheet and hard copy.

Yours faithfully,


(विकास त्रिवेदी /Vikas Trivedi)
सदस्य सचिव/Member Secretary

Enclosed: Terms and Conditions

Copy to:

1. Computer Section, RCI- To update on the website.
2. Deputy Director (A), RCI -To release the funds.



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Logo of
Institute

Certificate of Participation

This is to certify that Ms./Mrs./Shri/Dr.....CRR No.....has participated in the CRE Programme/Workshop/Seminar/Conference (online/offline) on the topic "....." approved by the Rehabilitation Council of India, a Statutory Body of the Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Govt. of India wide approval CRE Proposal Id.No.CRE-.....dated.....conducted from.....to.....at.....as Chairperson/Resource persons/ Keynote Speaker/ Paper Presentation/ Poster Presentation/Instructor/Coordinator/Participants with.....CRE Points per day.

Name & Signature of the
Head of the Institution with rubber stamp

Place:
Date: