

F.No. 8-A/Policy(Recog)/2019/RCI
Rehabilitation Council of India
(Department of Empowerment of Persons with Disabilities (Divyangjan)
(A Statutory Body of Ministry of Social Justice & Empowerment)
Govt. of India

B-22, Qutab Institutional Area

New Delhi – 110016

Date: 03 June, 2025

Public Notice

Sub: Invitation of proposals for Fresh and Extension for grant of approval to conduct RCI approved training programmes (as available on website) in the field of Special Education and Disability Rehabilitation for the “academic session 2026-27”.

General Guidelines

1. No rehabilitation professional course of RCI shall be started by any Institute / Organization / University / National Institute / State Institute without prior approval of the Council.
2. Before applying for approval of the course/s, prospective institution may go through the Norms, General Guidelines and syllabus of the proposed course carefully available on RCI website. Institutions must ensure that they fulfil the minimum criteria laid down for the specific course before applying.
3. For the academic session 2026-27, the latest NOC from the State Government is essential for fresh proposal. The NOC is required to be submitted for each course separately on prescribed format as per Council's Circular No. 8-A/Policy(Recog.)/2009/RCI dated 17/10/2017 & 07/03/2018, available on the website of RCI.
4. Valid Registration Certificate (minimum three years before last date of proposal) issued by Commissioner (Disabilities) of respective States as per the provision of PwD Act / RPwD Act is essential.
5. A maximum of two fresh proposals from any institution/ organization/ society, except National Institutes, CRCs, Universities, Central / State level Government institutions/organizations only will be considered (relaxation to Universities/NIs/GOs/etc. as per the policy.)
6. Institutions already running 10 (ten) or more courses of RCI need not to apply for any fresh course (relaxation to Universities/NIs/GOs/etc. as per the policy).
7. The management of the Institute shall adopt the standards of staff, space and equipment as prescribed by the Council and give an undertaking for their phased implementation within the stipulated period. Model Recruitment Rules of RCI to be followed for recruitment of rehabilitation professionals.
8. The management of the Institute must ensure that they possess required training facilities to undertake the proposed course/s.
9. The institution desirous in teacher education training program needs to have minimum three year old own Special School/Inclusive School and other than teacher education training program needs to have minimum three year old own clinic / therapeutic services.

Norms for starting rehabilitation professional course

- I. A separate proposal for each course through online portal and followed by hard copy along with requisite enclosures to be submitted on or before the last date as per schedule mentioned below:

Start date of inviting online Proposals	10/06/2025
End date of receiving online proposals	10/07/2025
Last date of receiving Hard copy of online proposal along with final Proposal ID along with all requisite documents (self attested)	15/07/2025

II. Institution desirous for seeking approval of the Council for any of its approved courses must ensure that they have requisite minimum three years experience in disability in addition to the fulfilment of the following requirements:

- The institution must have its own three year old functional special school / inclusive school for teacher training programmes and laboratory/rehabilitation centre/clinical services for other training programmes such as Prosthetic & Orthotics, Speech & Hearing, Clinical Psychology, Rehabilitation Psychology etc. as prescribed in the respective syllabi.
 - In case of inclusive school the institute should have minimum 50 students with disabilities with UDID number / UDID enrolment number including 40 students with specific disability at primary and/or secondary level required as per the norms of the training programme. This will substitute to the requirement of own special school and will strengthen the inclusive schooling within the campus of RCI approved institutes. This will also eliminate the need to have an MoU with an inclusive school outside the campus.
 - The special school must have minimum 50 children with special needs (CSWN) with UDID number / UDID enrolment number in the respective area of disability as per the proposed course.
- The special/inclusive school should be within campus of the institute. UDID numbers or UDID enrolment number with disability certificate of all CWSN is mandatory.
- UDISE number for all Special schools & Inclusive schools is essential.
- The laboratory/rehabilitation centre/clinical services for other than teacher education training programmes should have clinical case load and human resource as mentioned in the prescribed syllabus.
- All National Institutes / CRCs/ University Departments / Govt. organizations will be permitted to continue/ conduct the teacher training programme on provisional basis by signing MoU with local special school/inclusive school provided that special school/inclusive school is available within a radius of 5kms and a copy of the same to be submitted to the Council along with proposal. Henceforth, these institutes need to set up their own special school for the respective disability area or an inclusive school within a period of 02 years, failing which no further extension will be granted (ref. Circular dt. 9/3/2023 & 11/4/2023). More than one MoU by the special school/inclusive school is not allowed. The Central/ State Universities/ Govt. organization that may not have mandate for establishing schools, they may develop/ start Centre for Disability Studies within a period of three years and which will be an alternative for practice teaching. On submission of details of such Centre/Centres to the Council they will be permitted to continue/conduct the programme.
- The institution must ensure availability of minimum infrastructure and human resources viz: qualified & experienced full time Core faculty, provision to invite guest faculty, adequate space, library, equipment, furniture etc., to conduct the professional training programme in accordance with the Council's norms as prescribed in the respective syllabus.

g. University affiliation is mandatory to conduct the Undergraduate/Post Graduate Diploma / Degree and above level training programmes.

III. The proposal must be submitted through online along with the attachment of the following documents and as mentioned in the checklist (copy enclosed):

- a. Separate Course wise NOC from respective State Govt. (in prescribed format) for the respective course applied for the academic session 2026-27.
- b. Valid Registration Certificate under issued by Commissioner (Disabilities) of respective States as per the provision of PwD Act / RPwD Act minimum three years old before last date of proposal.
- c. Documents / Paper related to evidence of having minimum three year old own functional special school / laboratory/rehabilitation centre/clinical services and list of students with concerned disability, their age, disability percentage and disability certificate number / date of issuance in the prescribed format as follows:

Sl.No.	Name of the child with special needs	Age and Gender	Disability Certificate Number, date of issuance and Percentage of disability	UDID number or UDID enrolment number
1	2	3	4	5

- d. The institute applying Fresh are also required to submit non-refundable processing fee as prescribed through online portal during applying.
- e. In case of extension proposal, the institute is also required to submit non-refundable processing fee and inspection fee as prescribed through online portal during applying.
- f. In case of late submission of proposal the non-refundable penalty fees to be submitted as prescribed through online portal during applying
- g. An original undertaking on the non-judicial stamp paper valued Rs.50/- as prescribed in the application format for each course.
- h. In case of fresh proposal, copies of consent and appointment letters of the faculty with valid and active RCI registration number and other requisite staff with photograph
- i. In case of extension of approval, details of faculty with valid and active RCI registration number and other requisite staff with photograph
- j. The clinical case load and follow up details in case of laboratory/rehabilitation centre/clinical services for other than teacher education training programmes with clinical infrastructure and staff with photographs mentioned in the prescribed syllabus to be submitted
- k. Other enclosures as prescribed in the application form.

IV. Financial Requirement

- a. Endowment Fund: The institution under private management should have endowment fund of rupees three lakhs deposited in the bank for each course and rupees one lakh for subsequent courses or an amount decided by the Council from time to time depending upon the level of the training course. Copy of deposit receipt of the reserve fund to be submitted along with proposal. A *Pledge Certificate issued by the respective Bank as per the prescribed format on the letter head of the respective Bank shall be submitted only after approval of the proposed course.* The University Deptt. / Govt. institutions are exempted from this stipulation.



- b. Salary Structure: The institution should adopt the salary structure prescribed by the State Govt. / UGC for its teaching and non-teaching staff appointed for the training course. It should have a sufficient fund to meet at least three months advance salary of the staff and other miscellaneous expenditure. Details of the same to be submitted.
- c. Salary of the faculties / teachers shall be paid only in the bank account of the respective teacher.

V. Fee Structure

Tuition and other fee structure followed by the institution should correspond to the norms prescribed by the Central/State Government/ University/RCI from time to time. It is mandatory to enrol on National Scholarship Portal to benefit scholarship for meritorious poor, socially and economically backward students and students with disabilities.



(Vikas Trivedi)
Member Secretary

Note:

1. In addition to the norms mentioned above, Course Structure, Duration, Eligibility Criteria, Scheme of Examination etc. shall be determined as per the respective syllabus and shall be followed by the applicant institution.
2. The instructions of the Council, with regard to processing and granting approval / regretting, shall be binding to the applicant institution.
3. The Council reserves the rights to withdraw/cancel this advertise/notification/circular at any stage.
4. Any dispute arising out of the above instructions / guidelines and also in the process of award / regret of recognition, shall be dealt with in the judicature of Hon'ble High Court of Delhi.
5. For any other information, please visit www.rehabcouncil.nic.in

The following documents are hereby submitted by the Institution as prescribed in the application format

Checklist

Proposals for Academic Session 2026-27

SL.No.	Documents	Yes	No
1.	NOC for the proposed course from the respective State Government		
2.	Copy of Society Registration / Trust Registration etc.		
3.	Certificate of registration under PwD Act/RPwD Act (minimum three years old)		
4.	Details of own Special School / Clinical facilities		
5.	UDID numbers or UDID enrolment number with disability certificate of all CWSN		
6.	Details of faculty (Core and Guest) with valid and active registration number		
7.	Submission of processing and inspection fee during filing the online application form through portal		
8.	Original Undertaking on Non-Judicial Stamp paper of Rs.50/-		
9.	Undertaking on official letter head ensuring that institute is having its own special school / inclusive school in respective disability area for special education course(s) and clinical infrastructure including clinical cases for therapeutics course(s).		
10.	E-mail ID of Institute		
11.	Website of Institute		

I undertake that the information provided above are true & correct to the best of my knowledge.

Date:

Name & Signature of Head of the Institution

(with Seal)

Place: