


WOMEN AND CHILD DEVELOPMENT DEPARTMENT HARYANA

(Mission Vatsalya)

Applications are invited for the Grant in Aid for 2024-25 under Mission Vatsalya from Govt./Voluntary/Non Government Organizations running Child Care Institutions in Haryana

1. Govt./Voluntary/Non Government Organization should be registered under Juvenile Justice (Care & Protection of Children) Act, 2015, clause 41(1) & Amendment Act, 2021 and working in the field of Child Welfare in Haryana State for at least 3 years.
2. Memorandum of Association of Govt./Voluntary/Non Government Organization should specify that the Organization will work without any discrimination on the basis on caste, creed, color, Sex and religion.
3. It should be nonprofit organization.

Organizations willing to apply may visit www.wcdhry.gov.in for application form and detailed guidelines for Grant in aid willing NGOs will abide to utilize the Grant in aid as per the guidelines and to work as per the Juvenile Justice (Care & Protection of Children) Act, 2015 and Amendment Act, 2021 Juvenile Justice (Care & Protection of Children) Model rules, 2016 and Amendment Model rules, 2022 made their under. The application forms are to be submitted in the office of concerned District Programme Officer, Women and Child Development up to 19-03-2024 till 5.00 P.M. & District Programme Officer, WCD sent proposal of Grant In Aid with the recommendation of the concerned Deputy Commissioner to the Head Quarter of WCD Haryana Panchkula. No form will be entertained after due date/time.


Director- cum -Member Secretary,
(Mission Vatsalya)

Women and child development department, Haryana.

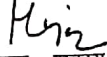
WOMEN AND CHILD DEVELOPMENT DEPARTMENT HARYANA
Bays No 15-20, Sector -4, pocket- II, Sector-4, Panchkula
Phone No. 0172-2560349

महिला एवं बाल विकास विभाग, हरियाणा
(मिशन वात्सल्य)

हरियाणा राज्य में मिशन वात्सल्य के अन्तर्गत बाल देखरेख गृहों को संचालित कर रही सरकारी/गैर/अर्ध-सरकारी संस्थाओं को वर्ष 2024-25 में सहायक अनुदान देने हेतु आवेदन आमन्त्रित किए जाते हैं।

1. सरकारी/गैर/अर्ध-सरकारी संस्थाये किशोर न्याय (बालकों की देखरेख एवं संरक्षण) अधिनियम, 2015 की धारा 41(1) एवं संशोधित अधिनियम, 2021 के अंतर्गत पंजीकृत होनी चाहिए तथा हरियाणा राज्य में पिछले 3 वर्षों से बाल कल्याण के क्षेत्र में कार्य कर रही हो।
2. सरकारी/गैर/अर्ध-सरकारी संस्थायें के ज्ञापन में स्पष्ट तौर पर विवरण होना चाहिए कि संस्था बिना किसी जाति, सिद्धांत, रंग, लिंग भेद एवं धर्म के भेदभाव के बिना कार्य करेगी।
3. संस्था बिना किसी लाभ के उद्देश्य से कार्यरत होनी चाहिए।

इच्छुक संस्थायें आवेदन पत्र तथा सहायक अनुदान प्राप्त करने हेतु विस्तृत दिशानिर्देश प्राप्त करने हेतु विभाग की वेबसाइट www.wcdhry.gov.in पर देख सकते हैं। इच्छुक आवेदकों को सहायक अनुदान हेतु मिशन वात्सल्य की दिशानिर्देश स्वीकार करने होंगे तथा वह किशोर न्याय (बालकों की देखरेख एवं संरक्षण) अधिनियम, 2015 एवं संशोधित अधिनियम, 2021 तथा किशोर न्याय (बालकों की देखरेख एवं संरक्षण) आदर्श नियम, 2016 एवं संशोधित आदर्श नियम, 2022 के अंतर्गत कार्य करेंगे। इच्छुक संस्थायें अपना सहायक अनुदान का आवेदन सभी सम्बन्धित दस्तावेज सहित अपने जिले के जिला कार्यक्रम अधिकारी, महिला एवं बाल विकास के कार्यालय में दिनांक 19-03-2024 की सांय 5.00 तक जमा करवायें। जिला कार्यक्रम अधिकारी सहायक अनुदान का प्रस्ताव उपायुक्त की सिफारिश सहित निदेशालय को भेजेगी। अंतिम तिथि के पश्चात् किसी भी आवेदनों पर कोई विचार नहीं किया जायेगा।


निदेशक -कम- सदस्य सचिव
(मिशन वात्सल्य)
महिला एवं बाल विकास विभाग, हरियाणा,

महिला एवं बाल विकास विभाग, हरियाणा,
बेज न० 15-20, पाकेट न०-II, सेक्टर-4, पंचकूला।
दूरभाष न. 0172- 2560349

Application form for CCIs/NGO Seeking Grant In Aid

A. INSTITUTIONAL DETAILS/GENERAL INFORMATION

1. Name of the Institution:

2. Name of the Society

3. Details of CCI :

- Name and Designation of CCI In- Charge

- Complete Address _____
- Mobile/ landline No _____
- Email _____
- PAN No _____
- Bank Account No _____
- Name and Branch of the Bank _____
- IFSC Code _____

4. Registration Details (Attached Registration Certificate (If any)

- Whether registered under Societies Act 1860/2012 Yes /No
 - Whether registered under JJ ACT 2015/2000 Yes /No
- Registration No ----- Dated -----

5. Total Number of children present (Attached detail of each children as per format at (Annexure A)

- Male
- Female
- Age breakup of children

| Sr No | Age | Number of Children | | Total |
|-------|-------------|--------------------|------|-------|
| | | Girls | Boys | |
| 1. | 0-6 years | | | |
| 2. | 7-14 years | | | |
| 3. | 15-18 years | | | |
| | Total | | | |
| 4. | 18-21 years | | | |

B. Status of Children:**Segregation of children**

| Sr. No | Age group | Yes/ No | Remarks |
|--------|--|---------|---------|
| 1 | Children of both sexes below 10 years to be kept in same home, | | |
| 2 | Separate bathing & sleeping facilities for boys & girls in age group of 5-10 yrs | | |
| 3 | Separate children home for boys & girls in the age group of 7-11 and 12-18 yrs. | | |
| 4 | Separate facilities for children in the age group of 0-5 yrs with appropriate facilities for infants | | |
| 5. | Are there children above 18 years staying there, Give number | | |

- (i) Sanction capacity of the Home.....
- (ii) No. of new admissions in the current month.....
- (iii) No. of children who have moved out/released.....
- (iv) No. of children referred by CWC/JJB during the month.....
- (v) No. of children produced before CWC/JJB during the month.....
- (vi) No. of children as on last day of the previous month
- (vii). No. of children with special needs, if yes, give details.....
- (viii) Interventions made for their rehabilitation:
-
-
-

(ix) Are the Individual care plans prepared for every child? Yes No

C. Infrastructure:

| | | |
|----|---|--------------|
| 1. | Building detail | Rented/Owned |
| 2. | Are CCTV cameras installed at the entrance | Yes/No |
| 3. | Security Adequate Inadequate | |
| 4. | Sufficient space to accommodate the children: | Yes/No |

Space available:

| No. of rooms / dormitories | Details | |
|--|----------------------------------|----|
| Provision of sick room / medical unit | | |
| Counseling room | | |
| Recreational / activity room for Children | | |
| <ul style="list-style-type: none"> Is there a TV set available with Cable network | Yes | No |
| | In the evening or any time | |
| <ul style="list-style-type: none"> How often are children allowed to view TV | Yes | No |
| <ul style="list-style-type: none"> Are children playing games indoors | Age appropriate games or not | |
| <ul style="list-style-type: none"> What games are available to them | Yes | No |
| <ul style="list-style-type: none"> Are children playing games outdoors | Yes | No |
| <ul style="list-style-type: none"> Do they have equipments/ accessories to play | Yes | No |
| <ul style="list-style-type: none"> Do children go for picnics/excursions | | |
| <ul style="list-style-type: none"> Do they have interactions with eminent personalities | Yes | No |
| <ul style="list-style-type: none"> Is there a recreation room available to children | | |
| Kitchen / Dining Room | | |
| <ul style="list-style-type: none"> Is the cooking area and pantry separate | Yes | No |
| <ul style="list-style-type: none"> Do children get individual thalis, mugs glasses | Yes | No |
| <ul style="list-style-type: none"> Are cooking utensils adequate and clean | Yes | No |
| <ul style="list-style-type: none"> Is there a fridge available for children | Yes | No |
| <ul style="list-style-type: none"> Is there a Oven available for children | Yes | No |
| <ul style="list-style-type: none"> Is there a Gas stove available in kitchen | Yes | No |
| <ul style="list-style-type: none"> Is there a chimney available | Yes | No |
| <ul style="list-style-type: none"> What is the arrangement to keep the gas cylinders | safe / away from children or not | |
| <ul style="list-style-type: none"> Adequate water supply for washing, cooking | Yes | No |
| <ul style="list-style-type: none"> Adequate drinking water available (RO) | Yes | No |

| | | |
|---|-----------------------|----|
| • Is cooking done by machines or by cook | | |
| Number of toilets & bathrooms for Children | | |
| • Flush is working | Yes | No |
| • Taps in the wash basin are functioning | Yes | No |
| • Is the floor slippery | Yes | No |
| • Drains clean | Yes | No |
| • Drains are clogged | Once or more in a day | |
| • Fittings for hanging clothes/ towels in place | Yes | No |
| • Cob webs are removed | Yes | No |
| • Door has a latch | Yes | No |
| • Door has peep holes | Yes | No |
| • Frequency of bath a child is allowed | Yes | No |
| • Water is adequately available | Yes | No |
| • Adequate numbers of buckets and mugs | Yes | No |
| • Personal toiletries are provided | Yes | No |
| • Is washing powder or soap given | Yes | No |
| • Do children wash their own clothes | Yes | No |
| • Is there a washer man available | Yes | No |
| • Is the washing machine functional | Yes | No |
| Open space for outdoor activities | | |
| Class rooms | | |
| Space for vocational training | | |

Premises

- Does the home have a child friendly indoors? Yes No
- How often is the sweeping, swabbing done ? Twice a day or more
- Are the children involved in cleaning exercise during class hours? Yes No
- Are the facilities of coolers/ heaters available for children? Yes No
- Are the doors and windows maintained properly? Yes No
- Are the rooms and dormitories well ventilated? Yes No
- Is there an alternate provision for lights and fans when there is no electricity available? Yes No
- Are the outdoors clean, pleasant and child friendly? Yes No

Clothing/ Bedding/ Lockers/Toiletries provided to the children:

- Are the clothes provided as per size and season Yes No
- Frequency of changing undergarments Yes No
- New clothes are stitched or bought stitched or
- Are the mattresses given individually Yes No
- Are pillows given individually Yes No
- Are the mattress and pillows clean Yes No
- Do children have separate cupboards Yes No
- Are bed sheets and Khes available Yes No
- Are blankets available in winters Yes No
- Number of sets provided on arrival one/two/three/four
- Frequency of providing new clothes quarterly Monthly/
- Are these sets of same color or different colors? Same/different
- Are children provided with individual lockers to keep their personal items Yes /No

Other articles provided to the children:

.....

.....

.....

D. Services provided to the children:

- Medical facilities/ Maintenance of Health Cards:

.....

.....

.....

.....

.....

.....

.....

.....

- Nutrition / Special Diet:

.....

.....

.....

.....

.....

- Provision of safe drinking water:

- Daily Routine of Children:

| Time | Activities / Schedule |
|------------------------|-----------------------|
| Morning | |
| Day Time | |
| Afternoon | |
| Evening | |
| Late evening/ Night | |

- Education (Formal Education / NFE & Life Skill Training Programme) :

- Computer/ Internet/ Phone
 - Is the facility of Computer with internet available? Yes No
 - Is the facility functional? Yes No
 - Are the children allowed to use the facility? Yes No
 - Is the telephone for official purposes only Yes No
 - Are the children allowed to use telephone fixed timing/as and when required
 - Is the number of Childline (1098) displayed near the phone Yes No
 - Counseling/ Guidance services/special educator/physiotherapist, etc. provided :

- Vocational training:

Staffing pattern of an Institute with 50 children

| Sr. No | Staff | Sanctioned strength as per Mission Vatsalya norms | Salary as per Mission Vatsalya norms per month | Educational qualification | Drawing Salary | On regular /contract or outsourcing |
|--------|--|---|--|---------------------------|----------------|-------------------------------------|
| 1 | One Office In-charge (Superintendent) | | 33,100/- | | | |
| 2 | One Counsellor | | 23,170/- | | | |
| 3 | One Probation Officer/Child Welfare officer/ Case worker | | 23,170/- | | | |
| 4 | Two House Mother or House Father | | 14,564/- | | | |
| 5 | One Paramedical staff | | 11,916/- | | | |
| 6 | One Store - keeper cum Accountant | | 18,536/- | | | |
| 7 | One Educator | | 10,000/- | | | |
| 8 | One Art & Craft cum Music Teacher | | 10,000/- | | | |
| 9 | One PT Instructor Cum Yoga Trainer | | 10,000/- | | | |
| 10 | Two Cook | | 99,30/- | | | |

NAME OF INSTITUTION/CCI-----

| Sr No | Name of the child | Age (D.O.B) | Sex | Educational status | Orphan Singal Parent MR phy Challenged HIV | Haryana | Other State |
|-------|-------------------|-------------|-----|--------------------|--|---------|-------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 1 | | | | | | -- | |

- TOTAL NO. OF CHILDREN:
- TOTAL MALE
- TOTAL FEMALE
-

INSTRUCTIONS FOR TABLE II

1. List of children to be prepared starting from children in the age group 0-6, 7-10, 11-14, 15-18 and above i8 Years'.
2. Age is to be calculated from age calculator (available on internet)'Also mention date of birth in the age column'
3. In column no.5,mention the class in which the child is studying .'If the child is not going to school and availing vocational training then it should be mentioned.
4. In column no. 6 if a child is for example orphan as well as MR' Physically challenged or HIV, mention both the categories as represented.
5. In Column no. 8, mention the name of other State as represented.
6. Both the table lists should be signed in the following hierarchy: office in charge of institution) Protection officer (Institutional care), If Specialized Adoption Agency (SAA) then Protection Officer (Non Institutional Care),)Verified by DCPO/WCDPO cum DCPO. Both the table lists should have forwarding with signatures of District Programme Officer of the concerned district.
7. Separate data is to be prepared for each CCI.
8. All pages of the application form are to be signed by the In charge of the CCI

Signature _____
StampName (Capital letter) _____
Personal Aadhar No _____
Personal PAN no _____
Residential Address _____

| | | | | | | |
|----|--|--|--------|--|--|--|
| 11 | Two Helper cum Night Watchman preferably Women in Girl child CCI | | 7944/- | | | |
| 12 | One Housekeeper | | 7944/- | | | |

F. Children's Committee/ Management Committee

- Formation of Children's Committee:

| | |
|-----|----|
| YES | NO |
|-----|----|
- Age wise formation of Children's Committee :

| | | |
|--|--|--|
| | | |
|--|--|--|
- Frequency of Children's Committee Meeting:

| | | |
|--|--|--|
| | | |
|--|--|--|
-

| | |
|-----|----|
| YES | NO |
|-----|----|
-

| | |
|-----|----|
| YES | NO |
|-----|----|
- Formation of Management Committee:
- Date of constitution of Management Committee and frequency of meetings held :
.....

G. Record Maintenance:

| | |
|--|--|
| Staff attendance register | |
| Children attendance register | |
| Central admission register | |
| Individual case file with individual care plan | |
| Communication with CWC/JJB | |
| Children's suggestion book | |
| Children's suggestion box | |
| Medical file / medical cards | |
| Personal belongings register | |
| Management Committee - minutes register | |
| Children's Committee - minutes register | |
| Nutrition / Diet File | |
| Any other record maintained | |

DETAILS OF CHILDREN RESIDING IN CCIS

The Tribune

23 Feb 2024

WOMEN AND CHILD DEVELOPMENT DEPARTMENT HARYANA
(Mission Vatsalya)

Applications are invited for the Grant in Aid for 2024-25 under Mission Vatsalya from Govt. Voluntary/Non Government Organizations running Child Care Institutions in Haryana

1. Govt. Voluntary/Non Government Organization should be registered under Juvenile Justice (Care & Protection of Children) Act, 2015, Clause 41(1) & Amendment Act, 2021 and working in the field of Child Welfare in Haryana State for at least 3 years.
2. Memorandum of Association of Govt. Voluntary/Non Government Organization should specify that the Organization will work without any discrimination on the basis on Caste, Creed, Color, Sex and religion.
3. It should be nonprofit organization.

Organizations willing to apply may visit www.wcdhry.gov.in for application form and detailed guidelines for Grant in aid willing NGOs will abide to utilize the Grant in aid as per the guidelines and to work as per the Juvenile Justice (Care & Protection of Children) Act, 2015 and Amendment Act, 2021 Juvenile Justice (Care & Protection of Children) Model Rules, 2016 and Amendment Model Rules, 2022 made their under. The application forms are to be submitted in the office of concerned District Programme Officer, Women and Child Development up to 19.03.2024 till 5:00 p.m. & District Programme Officer, WCD sent proposal of Grant in Aid with the recommendation of the concerned Deputy Commissioner to the Headquarters of WCD Haryana Panchkula. No form will be entertained after due date/time.

Sd/- Director-cum-Member Secretary,
(Mission Vatsalya)
Women and Child Development Department, Haryana.

WOMEN AND CHILD DEVELOPMENT DEPARTMENT HARYANA
Bays No. 15-20, Sector-4, Pocket-II, Sector-4, Panchkula
Phone No. 0172-2560349

PRDH/1128/11/363/2024/25216/31/4

