

**REGISTERED**

From

The Director,  
Women & Child Development Department,  
Haryana, Panchkula.

To

1. Sh. Deepak S/o Sh. Shyam Lal  
Vill. Jant PO Lawan, City Mahendergarh  
Tehsil and District Mahendergarh, Pin:- 123029
2. Sh. Lakhbir Singh S/o Sh. Amar Singh  
Village Satari, P.O. Jagdholi,  
Tehsil Mustfabad, District Yamunanagar.  
Pin :- 133103.

Memo No 48727-28 /EA-8/WCD/2019,  
Panchkula, dated the: 27-02-2019

**Subject:- Recruitment to the post of Group D against Advertisement No. 4/2018 Category No.1 Recommendation thereof - Provisional Appointment.**

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On the recommendations made by the Haryana Staff Selection Commission, Panchkula, vide their Memo.No.HSSC (Confd.)/ Recomm./2019/ 1152 dated 21.01.2019, you are hereby offered a temporary appointment on the post of Group-D in this department, in the scale of IS, 4440-7440+1650(GP 1300 and 1400 merged with GP 1650) Pre-revised DL per month plus usual allowances admissible to them under the State Government Rules as notified from time to time, w.e.f. the date you join your duty & posted in the offices mentioned below against your names, on the following terms and conditions:-

**TERMS AND CONDITIONS:-**

1. That the appointment to the post of Group-D is purely on temporary basis/provisional basis. This post is liable to be abolished at any time and carried no promise of subsequent permanent employment. No offer on permanent vacancy can be made to you at present and in this respect the candidate will have to take his/her chance like others who have been similarly recruited.
2. That you will remain on probation for a period of two years which may be extended upto three years. During the period of probation, leave as per Haryana Govt. Rules will be permissible. However, in case of illness, your case of leave will be considered on production of a Medical Certificate issued by an authorized Medical Attendant. If, during or at the end of this period of probation your work and conduct is not found satisfactory, your services will be liable to be dispensed with/without any notice or assigning any reason.
3. That your appointment is subject to the condition that your documents pertaining to your Qualification, Experience, Age and Caste/Category, as claimed by you in the application form will be got verified from the concerned issuing authorities. Therefore, you shall have to submit an undertaking at the time of joining that in case your documents as claimed by you in application form is found fake, your services will be terminated without assigning any reason and without giving any prior

notice. Besides, criminal action will be taken against the defaulter. Further, you shall have to produce the above original certificates to concerned Head of office at the time of joining.

4. That you will be covered under New Pension Scheme of Haryana Govt. which is in force w.e.f. 01.01.2006.
5. That in case, at any stage, while you remain in temporary capacity & desire to resign your post in the Women and Child Development Department you will be required to give one month's notice or forfeit in lieu thereof, salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice can also be given to you by Government in case it is proposed to terminate your services for reasons other than mentioned in para (I) above. Government will also be liable to pay salary including allowances for one month or for the period by which the notice falls short of one month. In case of misconduct, you will be given a reasonable opportunity to show cause as to why your services should not be terminated, in that case the condition of one month's notices shall not apply. Your services will be governed by the 'Haryana Group D employees (Recruitment and Conditions of Service) Act, 2013' and 'Haryana Civil Services (P&A) Rules, 2016', Departmental Service Rules and any other instructions issued by the Haryana Government from time to time.
6. That you will not undertake higher studies of any kind without obtaining prior permission of the competent authority. Consequently, no leave except examination date of any kind will be granted to them for the purpose of higher studies.
7. That you will be required to take the prescribed oath of allegiance to the constitution of India.
8. That in case, you are married, you will have to give a declaration that you are not having more than one living spouse & you are not married to a person having a living spouse.
9. That no T.A/DA/joining time will be granted for joining this post.
10. That as your character and antecedents have not been got verified in terms of Government instructions issued vide **Memo No. 52/03/2005-6S(1)** dated **18<sup>th</sup> November, 2005**, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice.
11. That you shall have to furnish the Medical Certificate fitness from the Civil Surgeon of the concerned district as required under Haryana Civil Services Rules 2016 Chapter III of rule 9 within 15 days from the date of appointment failing which this appointment will stand cancelled.
12. That during the period of probation, no transfer will be effected.
13. That you shall abide by all the rules, instructions and conditions issued by the government from time to time with regard to his/her appointment.
14. That your seniority inter-se with other candidates will be considered as per the merit received from the Haryana Staff Selection Commission.
15. That the appointment is subject to the final outcome of CWP No. 37683/2018, 30376/2018, 23769/2018, 31085/2018, 32246/2018, 24327/2018, 26801/2018, 26478/2018, 37683/ 2018, 22969/2018 and 331/2019 etc. and any other writ petitions pending in the Hon'ble Punjab and Haryana High Court and other CWP pending in any other Court of law.

**THAT YOU MUST SUBMIT:**

- i. A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law of no case is pending against you in any Court of Law.
- ii. In case you are married, you will have to file a declaration about non acceptance/ giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance/giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2GS-I dated 21.02.2006.

If the above terms and conditions are acceptable, you should report for duty immediately on receipt of this communication in the office as per the detail given below failing which, the offer of appointment will be treated as cancelled:-

Sr. No.	Name	Category	Place of posting
1.	Sh. Deepak S/o Sh. Shyam Lal	General	WCDPO, Badhra
2.	Sh. Lakhbir Singh S/o Sh. Amar Singh	ESM Gen.	WCDPO, Mustafabad (Y.Nagar)

*G.P.*  
Director

Women & Child Development Deptt.  
Haryana, Panchkula.

Endst. No. 48729 /EA4/WCD/2019, Panchkula dated: 27-02-2019

A copy of above is forwarded to the Secretary, H.S.S.C. Panchkula with reference to their Memo. No. HSSC (Conf.)/ Recomm./ 2019/ 1152 dated 21.01.2019 for further necessary action.

*G.P.*  
Director

Women & Child Development Deptt.  
Haryana, Panchkula.

Endst.No. 48730-39 /EA-8/WCD/2019, Panchkula Dated 27-02-2019

A copy of above is forwarded to the following for information and necessary action to the following:-

- 1- Additional Director (Admn.) headquarter.
- 2- Civil Surgeon, Bhiwani, Narnaul and Yamunanagar.
- 3- Accounts Officer (Budget) at headquarter.
- 4- District Programme Officers-WCD, Bhiwani and Yamunanagar.
- 5- Women & Child Project officer, Badhra, Mustafabad.
- 6- Concerned official.
- 7- Office order/Personal file.

*G.P.*  
Director

Women & Child Development Deptt.  
Haryana, Panchkula.