

REGISTERED

From

The Director,
Women & Child Development Department,
Haryana, Panchkula.

To

- Ms/Mr.
1. Additya Jha S/o Madan Kumar Jha
Ward. No. 1, Kath Mandi Samalkha,
Dist. Panipat, Haryana.
 2. Rekha D/o Ravinder
Barsi Gujran, Bawani Khera,
Dist. Bhiwani Haryana.
 3. Mahesh Kumar S/o Udmi Ram
V.P.O Katoti Kalan, Hamidpur,
Narnaul, Haryana.
 4. Vinod Kumar S/o Ramphal,
V.P.O Naguran Khatkar PATTI,
Naguran, alewa Dist. Jind, Haryana.
 5. Ramesh Kumar S/o Lal Chand
VPO. Bhurewala Teh. Naraingarh,
Dist. Ambala, Haryana.
 6. Hoshiar Singh S/o Ami Lal
VPO. Kani Khaeri, Tehsil Tohana,
Fatehabad, Haryana.
 7. Meenu D/o Balwan Singh
H.No 141. Ward. No. 21 Bhatia Nagar City Tohana,
Dist. Fatehabad.
 8. Anjali Mor D/o Ramautar
VPO. Niwada, Tehsil Matanhel,
Dist. Jhajjar, Haryana.
 9. Ajit Singh S/o Birender Singh
VPO, Salimpur City Ateli,
Dist. Mahendergarh, Haryana.
 10. Manju D/o Naresh Kumar
VPO. Budhanpur Khalsa Teshil Indri,
Dist. Karnal, Haryana.
 11. Gaurav Kumar S/o Santosh Kumar
VPO. Duliana, Teshil Mullana,
Dist- Ambala, Haryana.
 12. Nasib Singh S/o Umed Singh
H.No. 1837 Choudhary Coloony TCP 02 Hisar CANTT,
Dist. Hisar, Haryana.

13. Kartar Singh S/o Dalip Singh
VPO Dhandlan, Pana Lalyan, Tehsil Beri,
Dist. Jhajjar, Haryana.

14. Kadam Pal S/o Suba Singh
VPO Koharar, Tehsil Kosil,
Dist Rewari, Haryana.

Subject:- Appointment to the post of Temporary Group-D (Cook, Labourer, Lady Attendant, Peon).

On the recommendation by the Haryana Staff Selction Commission, Panchkula vide their Memo No. HSSC/Confd/Recomm/2020/255, dated 20.06.2020, you are hereby offered a temporary appointment of Group-D in the department, in the scale of IS, 4440-7440+1650 (GP 1300 and 1400 merged with GP 1650) Pre-revised DL per month plus usual allowances admissible to them under the State Government Rules as notified from time to time w.e.f the date you join your duty & posted in the offices mentioned below against your names, on the following terms and conditions:-

Sr. No.	Name of Candidate Ms./Mr/	Name of Post	Name of office where posted	Remarks
1.	Aaditya Jha S/o Madan Kumar Jha	Cook	State After Care Home, Sonipat	Against Vacancy
2.	Rekha D/o Ravinder	Cook	Observation Home, Hisar	Against Vacancy
3.	Mahesh Kumar S/o Udmi Ram	Cook	Observation Home, Hisar	Against Vacancy
4.	Vinod Kumar S/o Ramphal	Cook	Observation Home, Karnal	Against Vacancy
5.	Ramesh Kumar S/o Lal Chand	Labourer	Panjri Plant, Gharonda	Against Vacancy Adjusted at HQ and Salary will be drawn form Panjri Plant, Gharonda.
6.	Hoshiar Singh S/o Ami Lal	Labourer	Panjri Plant, Gharonda	Against Vacancy
7.	Meenu D/o Balwan Singh	Lady Attendant	Observation Home, Karnal	Against Vacancy
8.	Anjali Mor D/o Ramautar	Peon	WCDPO, Rothak (R)	Against Vacancy
9.	Ajit Singh S/o Birender Singh	Peon	WCDPO, Kanina (Mohindergarh)	Against Vacancy
10.	Manju D/o Naresh Kumar	Peon	WCDPO, Indri	Against Vacancy
11.	Gaurav Kumar S/o Santosh Kumar	Peon	WCDPO, Saha (Ambala)	Against Vacancy
12.	Nasib Singh S/o Umed Singh	Peon	DPO, Hisar	Against Vacancy
13.	Kartar Singh S/o Dalip Singh	Peon	WCDPO, Dighal(Jhajjar)	Against Vacancy
14.	Kadam Pal S/o Suba Singh	Peon	WCDPO, Bawal(Rewari)	Against Vacancy

TERMA AND CONDITIONS:-

1. That the appointment to the post of Group-D is purely on temporary basis/provisional basis. This post is liable to be abolished at any time and carries no promise of subsequent permanent employment. No offer on permanent vacancy can be made to you at present and in this respect the candidate will have to take his/her chance like others who have been similarly recruited.
2. That you will remain on probation for a period of two years which may be extended up to three years. During the period of probation, leave as per Haryana Govt. Rules will be permissible. However, in case of illness, your case of leave will be considered on production of a Medical Certificate issued by an authorized Medical Attendant. If, during or at the end of this period of probation your work and conduct is not found satisfactory, your services will be liable to be dispensed with/without any notice or assigning any reason.
3. That your appointment is subject to the condition that your document pertaining to your Qualification, Experience, Age and Caste/Category, as claimed by you in the application form will be got verified from the concerned issuing authorities. Therefore, you shall have to submit an undertaking at the time of joining that in case your documents as claimed by you in application form is found fake, your services will be terminated without assigning any reason and without giving any prior notice. Besides, criminal action will be taken against the defaulter. Further, you shall have to produce the above original certificates to concerned Head of office at the time of joining.
4. That you will be covered under New Pension Scheme of Haryana Govt. which is in force w.e.f.01.01.2006.
5. That in case, at any stage, while you remain in temporary capacity & desire to resign your post in the Women and Child Development Department you will be required to give one month's notice or forfeit in lieu thereof, salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice can also be given to you by Government in case it is proposed to terminate your services for reason other than mentioned in para(1) above. Government will also be liable to pay salary including allowances for one month or for the period by which the notice falls short of one month. In case of misconduct, you will be given a reasonable opportunity to show cause as to why your services should not be terminated, in that case the condition of one month's notices shall not apply. Your services will be governed by the 'Haryana Group -D employed (Recruited and conditions of service) Act, 2018 and 'Haryana Civil Services (P&A) Rules 2016' Departmental service Rules and any other instructions issued by the Haryana Government from time to time.
6. That you will not undertake higher studies of any kind without obtaining prior permission of the competent authority. Consequently, no leave except examination date of any kind will be granted to them for the purpose of higher studies.
7. That you will be required to take the prescribed oath of allegiance to the constitution of India.
8. That in case, you are married, you will have to give a declaration that you are not having more than one living spouse & you are not married to a person having a living spouse.
9. That no T.A./DA/ joining time will be granted for joining this post.
10. That as your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No.52/03/2005-6S(1) dated 18th November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice.
11. You are required to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under rule 9 of Haryana Civil Services (General) Rule, 2016. You should appear for medical examination in the office of concerned Civil Surgeon.
12. That during the period of probation, no transfer will be effected.
13. That you shall abide by all the rules, instructions and conditions issued by the government from time to time with regard to his/her appointment.


14. That your seniority inter-se with other candidates will be considered as per the merit received from the Haryana Staff Selection Commission.
15. You will be not entitled to any travelling allowance for the journey to be performed by you, for his/her medical examination and for joining first appointment.
16. In case you have already appeared, before the medical Board in Haryana during the past 6 months and declared medically fit, you need not to appear for the same.

THAT YOU MUST SUBMIT:

- I. A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law of no case is pending against you in any Court of Law.
- II. In case you are married, you will have to file a declaration about non acceptance/giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding no acceptance/giving of dowry by you to the officer as per declaration in Annexure A and B in terms of Government instruction issued vide No. 18/1/2004-2GS-I dated 21.02.2006.

If you are willing to accept this offer of appointment on the condition mentioned above, you should report for duty within 15 days in the office mentioned above. If you fail to join your duty within stipulated period, the offer of appointment shall stand cancelled.


Note:- The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.


Director
Women & Child Development Deptt.
Haryana, Panchkula.

Endst. No. 24697

EA8/WCD/2019, Panchkula dated 04/08/2020


A copy of above is forwarded to the Secretary, HSSC Panchkula with reference to their Memo No. HSSC/Confd/Recomm/2020/255, dated 20.06.2020 for further necessary action.


Director
Women & Child Development Deptt.
Haryana, Panchkula.

Endst. No. 24698-24740 EA8/WCD/2019, Panchkula dated 04/08/2020.

A copy of above is forwarded to the following for information and necessary action to the following:-

1. Deputy Director -I, III, HQ.
2. All Civil Surgeon in the Haryana State.
3. Chief Account Officer/Account Officer (DDO) HQ.
4. All Branch Officer at HQ.
5. District Programme Officer Concerned.
6. Child Development Projecto Officer concerned.
7. Manager, Panjiri Plant, Gurgaon/Gharaunda.
8. All Superintendent, Observation Homes in Haryana State.
9. Concerned Official.
10. Office order/Personal file.


Director
Women & Child Development Deptt.
Haryana, Panchkula.