

From

The Director  
Women & Child Development Department,  
Haryana, Panchkula.

To

Sr. No.	Address	Place of posting O/o WCDPO	Remarks
1	Monika D/o Mukesh Rana, Gadi Patti, VPO: Rajound, Tehsil: Kaithal, Distt. Kaithal, Pin: 136044	Kalyat	Against vacancy
2	Shabnam D/o Vijay Pal, VPO: Batsana, Tehsil: Dharuhera, Distt.: Rewari	Tauru	Against vacancy

Memo No. 47903-04/EA5/WCD/2019

Dated: 21-02-2019

**Subject :- Appointment for the post of Supervisor – Group C.**

On the recommendations made by the Haryana Staff Selection Commission, Panchkula vide their M No. HSSC/Conf./Recomm./2018/927 dated 10.12.2018, you are hereby offered a temporary appointment of Female Supervisor on purely temporary basis in this department in FPL-6 plus usual allowances as sanctioned by the Haryana Government from time to time in the office mentioned in enclosed Annexure 'A' against your name subject to the condition that this offer of appointment is subject to the final outcome of the Civil Writ Petition No. 27616/2018, 27195/2018, 24335/2018, 27271/2018, 24610/2018, 27528/2018, 27349/2018, 24306/2018, 27510/2018, 23086/2018, 27249/2018, 27460/2018, 27205/2018, 27319/2018, 24306/2018, 27407/2018, 27450/2018, 24473/2018, 27426/2018, 27414/2018, 27196/2018, 24590/2018, 27470/2018, 27271/2018, 27612/2018, 27412/2018, 24306/2018, 23978/2018, 27447/2018, 27449/2018, 23211/2018, 27824/2018, 27458/2018 and 24306/2018 as the result of Roll Nos. 7161703446, 7161711688, 7161720629, 7161721535, 7161728499, 7161729498, 7161739662, 7161742579, 7161744093, 7161744917, 7161748282, 7161749105, 7161749174, 7161749660, 7161760960, 7161763012, 7161763649, 7161773500, 7161778206, 7161780428, 7161781206, 7161786644, 7161791746, 7161801443, 7161803449, 7161807624, 7161808251, 7161809626, 7161823598, 7161829674, 7161831363, 7161832091, 7161832428 & 7161833173 have been kept in sealed cover on the following terms and conditions:-

**Terms & Conditions:-**

1. Your appointment is subject to the condition that your documents pertaining to your Qualification, Age and Caste/Category, as claimed by you in the application form will be got verified from the concerned issuing authorities. Therefore, you shall have submit an affidavit on judicial paper of Rs.10/- at the time of joining that in case your documents as claimed by you in application form, is found fake, your services will be terminated without assigning any reason and without giving any prior notice. Besides, criminal action will also be taken against the defaulter. Further, you shall have to produce the same original certificates to concerned Head of office at the time of joining.
2. You will be covered under New Pension Scheme of Haryana Govt. which is in force w.e.f. 01.01.2006.
3. You will remain on probation for a period of two years which may be extended up-to three years. If during or at the end of this period of probation your work or conduct is not found satisfactory, your services will be liable to be dispensed with, without any notice or assigning any reason.
4. Your appointment is against a purely temporary post which is liable to be abolished at any time and carries no promise of subsequent permanent employment. No offer of permanent vacancy can be made to you at present and in this respect, you will have to take your chance like others who have been recruited similarly. Consequently, your services can be terminated without any notice whenever there is no vacancy against which you can be retained.
5. If at any stage, you desire to resign from the post of supervisor. you will be required to give one month clear notice or forfeit in lieu thereof, your salary including allowances for one month, or for the period by which the notice falls short of one month. Such a notice

will be given to you by the Govt. also in case, it is proposed to terminate your services for reasons other than that mentioned in para 3 above and Govt. will also be liable to pay your salary including allowances for one month or for the period by which the notice falls short of one month. In case of misconduct, however, you will be given a reasonable opportunity to show cause why your services should not be terminated in which case, the condition of one month's notice will not apply.

6. You will not undertake higher studies of any kind without prior permission of the competent authority. Consequently, no leave of any kind will be granted to you for the pursuance of higher studies.
7. You will be required to take the prescribed oath of allegiance to the Constitution of India.
8. In case you are married, a certificate to the effect that you have not more than one living spouse is to be submitted.
9. No TA/DA or joining time will be allowed for joining this post.
10. You will also have to maintain your circle/block headquarter in the field otherwise you will be liable for strict disciplinary action.
11. You will have to submit a surety bond as per proforma enclosed on non-judicial paper of Rs.10/- immediately after joining to this office that you will have to serve this department atleast for a period of 2 years after the completion of job training course otherwise you will have to refund the amount spent on your training i.e. Rs. 9500/- or the amount equal to one month's pay with allowance and rate of interest @ eight and half percent per annum which is on higher side.
12. Your services will also be governed under the provisions of Civil Services Rules, Conduct Rules and Punishment & Appeal Rules as applicable or amended from time to time.
13. You shall have to furnish the medical certificate of fitness from the Civil Surgeon of your district at the time of joining your duty, as required under Rule 9 of Haryana Civil Service (General) Rule 2016.
14. You will have to undergo a job training course for a period of one month likely to be organized in near future. The date of commencement of job training course will be intimated separately.
15. Since, your appointment is being made without verification of character and antecedent, and in case, subsequently if any adverse facts come to the notice of the State Government regarding your character and antecedent, your services are liable to be terminated without any notice.
16. Your performance will be reviewed after three years.
17. During the period of probation, no transfer will be effected.

If you are willing to accept this offer of appointment on the conditions mentioned above, you should report for duty within 15 days in the office mentioned above. If you fail to join your duty within stipulated period, the offer of appointment shall stand cancelled.

*GDY*

**Director**  
**Women & Child Development Deptt.**  
**Haryana, Panchkula.**

Endst. No. /EA5/WCD/2019, Panchkula dated the

A copy of above is forwarded to the Secretary, HSSC, Panchkula with reference to their Memo No. HSSC/Confid./Recomm./2018/927 dated 10.12.2018 for information and necessary action.

**Director**  
**Women & Child Development Deptt.**  
**Haryana, Panchkula.**

Endst. No. /EA5/WCD/2019, Panchkula dated the

A copy of above is forwarded to the following for information and necessary action:-

1. Additional Director (Admn.).
2. Civil Surgeons, Kaithal/Mewat.
3. District Programme Officers, Kaithal/Mewat.
4. Women & Child Development Project Officer, Kalyat/Tauru.
5. Office order/Personal file.

**Director**  
**Women & Child Development Deptt.**  
**Haryana, Panchkula.**