

From

The Director
Women & Child Development Department,
Haryana, Panchkula

To

All District Programme Officers, Haryana
All Child Protection Officers , Haryana.

Memo No : SPL-3/DDIII

Dated 5-04-2020

Subject: Weekly Inspection in CCIs for COVID 19 Precautions and reporting format

In reference to subject cited above, all CCIs are required to be inspected to check welfare and Covid precautions for which reporting format has been devised and enclosed herewith for compliance.

Sd/-

Deputy Director
For Director Women and Child Development Department
Haryana

Reporting Format for Inspection of Child Care Institutions in Haryana for Welfare And COVID-19 Precautions

1 Name of District:

2 Name of the Child Care Institution:

3 Number Of Children: Boys (....) & Girls (...)

4 Inspection Report by District Child Protection Officer & Counsellor

5 Duration of Inspection: Once in a week

6 Contact Name and Number of DCPO AND Counsellor

<u>S.No</u>	<u>Parameters</u>	<u>Yes</u>	<u>No</u>	<u>If , No then why</u>
1.	Hygiene & Sanitization 1 Availability of running water for Hand Wash in washrooms. 2 Liquid wash and soap in each room. 3 Daily cleaning of the room 4 Clean Beds and Bed Sheets for each child. 5 Clean doors, floors and other contact points. 6 Availability of handkerchief tissue for each child. 7 Availability of Closed Bins in every room. 8 Frequency of bathing of every child. 9 Frequency of Changing Clothes. 10 Availability of staff in CCIs with maintaining proper health and hygiene conditions.			
2	<u>Treatment and Precautions:</u> 1 Availability of Doctors 2 Treatment for the common cold to severe disease			

	<p>3 List of Emergency Numbers like hospitals, Ambulance etc</p> <p>4 Temporary Isolated room in CCI</p> <p>5 Distribution of Mask and Sanitizer to each child.</p>			
3	<p><u>Social Distancing :</u></p> <p>1 Playing in grounds/ Open space collectively</p> <p>2 Proper arrangement for Maintaining Distance while eating food.</p> <p>3 Separate Bedding for each child in each room</p>			
4	<p>Awareness about COVID -19</p> <p>1 Display of IEC Material in CCIS like Do's and Don'ts regarding COVID -19 as advised by Health Department.</p> <p>2 Counseling Sessions on daily basis by Counselors (No of sessions)</p> <p>3 Yoga and Meditation session</p>			
5	<p>Others</p> <p>1 Fiber and Protein Rich Diet to each child.</p> <p>2 Restriction on the Entry of visitors in CCIs</p>			
6	<u>Any Other Remarks</u>			