

उत्तराखण्ड राज्य आपदा प्रबन्धन प्राधिकरण  
सचिवालय परिसर, देहरादून  
संख्या - 145 /USDMA-792(2020)  
देहरादून: दिनांक 11 मई, 2020

आदेश

भारत सरकार, गृह मंत्रालय के पत्र संख्या-40-3/2020-DM-I (A) दिनांक 01 मई, 2020 से प्राप्त दिशा निर्देशों के क्रम में कोरोना वायरस से संक्रमण के दृष्टिगत विभिन्न राज्यों में Stranded persons को उत्तराखण्ड राज्य में विशेष संचालित ट्रेनों की सहायता से राज्य में लाने के लिये एस.ओ.पी. (मानक प्रचालन विधि) तैयार की गयी है (संलग्नक)।

उक्त के क्रम में विभिन्न राज्यों में Stranded persons को उत्तराखण्ड राज्य में विशेष संचालित ट्रेनों के माध्यम से वापस लाने हेतु एस.ओ.पी. (मानक प्रचालन विधि) के अनुसार यथोचित कार्यवाही किया जाना सुनिश्चित करें।

संलग्नक उपरोक्तानुसार

(उत्पल कुमार सिंह)  
मुख्य सचिव

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु:-

1. सचिव, मा0 मुख्यमंत्री को मा0 मुख्यमंत्री महोदय के संज्ञानार्थ।
2. पुलिस महानिदेशक, उत्तराखण्ड।
3. महाप्रबन्धक, पूर्वात्तर रेलवे, गोरखपुर, उत्तर प्रदेश।
4. महाप्रबन्धक, उत्तर रेलवे, दिल्ली।
5. समस्त अपर मुख्य सचिव/प्रमुख सचिव/सचिव/सचिव (प्रभारी), उत्तराखण्ड शासन।
6. स्थानीक आयुक्त, उत्तराखण्ड।
7. मण्डल आयुक्त, कुमाँऊ एवं गढ़वाल।
8. समस्त जिलाधिकारी/वरिष्ठ पुलिस अधीक्षक, उत्तराखण्ड।
9. आयुक्त, सूचना एवं लोकसंपर्क विभाग, उत्तराखण्ड।

(उत्पल कुमार सिंह)  
मुख्य सचिव



# **STANDARD OPERATING PROCEDURES FOR INTER-STATE MOVEMENT OF STRANDED PERSONS BY TRAINS**

Uttarakhand State Disaster Management Authority  
Government of Uttarakhand



## SOPs for Nodal Officers for Inter-State Movement by Trains

1. Sh. Shailesh Bagauli, Secretary, Transport & Sh. Sanjay Gunjyal, IG, SDRF have been designated as the State Nodal Officers for inter-state movement of stranded persons by trains.

1.1. District Magistrates shall be designated as the Additional Nodal Officers for transportation and logistics and effective coordination.

2. The State Nodal Officers along with the Nodal Officer deputed by RPF shall coordinate with the Nodal Officer (Sh. Tarun Prakash, Phone: 0591-2411519, email: [drm@mbrailnet.gov.in](mailto:drm@mbrailnet.gov.in)) designated by the Ministry of Railways (MoR), for the state of Uttarakhand and prepare a comprehensive transportation plan.
3. The stranded people of Uttarakhand in other states who are willing to come back/ people of other states stranded in Uttarakhand desirous of going back to their native states shall mandatorily get themselves registered on the web portal (<https://dsclservices.in/uttarakhand-migrant-registration.php>)
4. A list of outbound passengers shall be prepared by the concerned Nodal Officers of the originating States in consultation with the Additional Nodal Officers. It shall comprise of the names with destination address and contact details of stranded passengers proposed to be travelling to various districts and railway stations (enclosed at Annexure-1).
5. On the basis of this list, the State Nodal Officers (in consultation with the Additional Nodal Officers) shall assess the requirement of trains and communicate this requirement to the Ministry of Railways and Nodal Officers of the concerned States.
6. The State Nodal Officers of the originating and receiving states shall coordinate with each other and mutually agree to the movement as per the schedule prepared by the Ministry of Railways.
  - 6.1. State Nodal Officers, in coordination with the nodal officer designated by the MoR, shall ensure that the schedule of inbound trains is in a manner such that the time of their arrivals is staggered so as to avoid huge influx at any one point of time.
7. The originating states shall ensure that the stranded people who are desirous of moving back to their native states shall be properly screened and only those who do not show Covid-19 symptoms shall be allowed to proceed. A certificate to this effect shall be given by the originating state to the State Nodal Officers of the receiving states. This health certificate may be collected from the district by the State Nodal Officers.
  - 7.1. Also, there shall be no movement from the containment zones.
  - 7.2. Annexure-1 shall be filled up by the inbound people and handed over to the Liaison Officers.

8. The Additional Nodal Officers in coordination with District Police Officers shall ensure inspection of the railway stations and all necessary arrangements within their respective districts.
  - 8.1.COVID-19 helpdesk shall be established at all railway stations for inter-district, inter department and inter-state coordination.
  - 8.2.The Additional Nodal Officers, in coordination with GRP and Officers of Urban Development shall ensure regular announcements regarding train schedules and Dos and Don'ts related to Covid-19, in and around the railway station.
  - 8.3.Proper sanitization of platforms and railway station premises, on a regular basis shall be ensured. Also, clean drinking water and toilets shall be ensured by the sanitation workers.
  - 8.4.Adequate provision of wheelchairs shall be ensured for physically disabled or senior citizens. Such wheelchairs shall be properly sanitized every time before its use.
  - 8.5.Additional Nodal Officers shall ensure deployment of one ambulance and medical team fully equipped with PPE kit and necessary equipment for immediate medical response at all railway stations. They shall also identify one hospital nearest to the railway station to be put on alert in case of emergency.
9. The State Nodal Officers in coordination with Nodal officer of MoR shall ensure the adoption of following methodology for sale of ticket (as per the MoR guidelines):
  - 9.1.The originating state will indicate the exact number of passengers travelling in train which should be around 1200 (or at least 90 %) considering the capacity of the special trains.
  - 9.2.Railway shall print train tickets to the specified destination, as per number of passengers indicated by originating state and hand them over the tickets to the State Nodal Officers/ Additional Nodal Officers.
  - 9.3.Collection of fare shall depend on the SOPs of the receiving states & MoR.
  - 9.4.State Nodal Officers shall devise a mechanism to reimburse the originating states, as per the guidelines of Government of Uttarakhand.
10. The Additional Nodal Officers shall identify separate boarding/ alighting areas for the nearest railway station and ensure handing over the ticket to the outbound passengers.

11. The Additional Nodal Officers shall ensure preparation of transportation plan of passengers stranded in their respective districts of Uttarakhand to the nearest railway station of Uttarakhand.
  - 11.1. Proper thermal screening of such outbound people shall be ensured before boarding the buses and only those who do not show Covid-19 symptoms shall be allowed to proceed.
  - 11.2. Arrangements may be made for sending them in batches, to the designated railway stations in sanitized buses.
  - 11.3. Compliance of MHA & MoHFW guidelines on social distancing norms and safety (use of face masks and regular sanitization of hands) related to Covid-19 is to be ensured.
  - 11.4. The drivers shall be properly briefed prior to movement of buses/ vehicles.
  - 11.5. Also, all passengers shall be encouraged to download and use the Arogya Setu App.
12. The Additional Nodal Officers may identify separate platforms for inbound and outbound passengers at the railway stations, in consultation with the MoR.
13. The Additional Nodal Officers of the originating States shall ensure that of all stranded people who have registered for outbound movement from state, only those with a health certificate and valid train ticket to travel can proceed.
  - 13.1. Adequate police personnel shall be deployed at the entry gates of all the railway stations to ensure this.
  - 13.2. This shall be achieved in coordination with District Police/GRP, Nodal Officers of MoR, local health authorities and RPF.
14. The Additional Nodal Officers shall ensure food, drinking water and clean toilet facilities for the passengers at the boarding/ alighting areas.
15. The Additional Nodal Officers shall ensure joint patrolling on and near the rail tracks by GRP/ local police, RPF on a regular basis for safety of the passengers.
16. The Additional Nodal Officers in coordination with RPF shall ensure that security personnel (RPF) deployed on trains for safety of passengers are nominated as the Liaison Officers. A list of such Liaison Officers shall be prepared and shared with the respective state governments/ MoR for effective coordination.
17. The Nodal Officers of RPF and Railways shall ensure strict compliance of the MHA and MoHFW guidelines related to social distancing & safety (use of face masks and regular sanitization of hands) during inter-state travel by train.

18. The State Nodal Officers in coordination with Nodal officers of other States/UTs shall ensure that the transit States shall provide adequate security on stations and vulnerable locations along the route to avoid any gathering of people and ensure the safe passage of all incoming and outgoing trains.
19. The State Nodal Officer in coordination with Nodal Officers of the MoR shall ensure that for trains with long journey beyond 12 hours, one meal will be provided to passengers by the railways (as per the MoR guidelines).
20. The Additional Nodal Officers in coordination with Nodal Officer designated by the MoR/ RPF Nodal shall ensure that the entire staff deployed in the train is well-trained regarding DOs and Don'ts for prevention of Covid-19 infection.
21. The Additional Nodal Officers, in coordination with RPF and GRP shall ensure quick disembarkment of inbound passengers from the train so that empty rake is pulled back for maintenance, sanitization and onward journey.
22. The State Nodal Officers in-coordination with Additional Nodal Officers shall ensure that permits for inter-district movements are issued to all the earmarked vehicles, without any delay.
23. The Additional Nodal Officers shall make arrangements for food, drinking water, toilets and additional vehicles at the identified alighting areas prior to movement of inbound people for the final destinations.
24. The Additional Nodal Officers shall coordinate with State Nodal Officers and MD, Uttarakhand Transportation Corporation, in case of deployment of UTC buses for movement of stranded people to/ from other states.
25. On arrival of passengers at the final destinations, the Additional Nodal Officers shall ensure that the passengers shall be screened by the health authorities and kept in home quarantine for a minimum period of 14 days. Health conditions of people in quarantine shall be monitored on a daily basis through BRTs/ CRTs/ *Gram Pradhans* and such information may be shared with the State Nodal Officer.
  - 24.1. If any of these people show symptoms of Covid-19 they shall be institutionally quarantined. The Additional Nodal Officers shall ensure 14 days' institutional quarantine at a centre closest to the concerned village /block.
  - 24.2. People coming back to Uttarakhand but belonging to areas which have been identified as containment zones in the districts, shall be given the option of staying at a place which is not in the containment zone or shall have to be institutionally quarantined till such time as the restrictions in those containment zones apply.
26. The Additional Nodal Officers shall ensure that the entire staff in the identified quarantine centres is well-trained regarding DOs and Don'ts for prevention of COVID-19 infection.

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## **SOPs for Inter-District Movement**

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27. Similar protocols for inter-district movement of persons within the state of Uttarakhand shall be observed as mentioned in the SOPs for Inter-state & Intra-State Movement issued by the Govt of Uttarakhand dated 6<sup>th</sup> May, 2020.

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# Annexure -1

| Name & Mobile Number | Whether registered on the web link | Age | Occupation | Current residential address | Destination address | Details of Quarantine         |    |                      |    |                             |    | Date & details of last medical check-up done |
|----------------------|------------------------------------|-----|------------|-----------------------------|---------------------|-------------------------------|----|----------------------|----|-----------------------------|----|----------------------------------------------|
|                      |                                    |     |            |                             |                     | Institutional (mention dates) |    | Home (mention dates) |    | Relief camp (mention dates) |    |                                              |
|                      | Yes                                | No  |            |                             |                     | From                          | To | From                 | To | From                        | To |                                              |
|                      |                                    |     |            |                             |                     |                               |    |                      |    |                             |    |                                              |

I, hereby declare, that I have not resided in a containment zone over a period of last 30 days. I am aware that in case the information furnished by me is found to be false, legal action under relevant sections of IPC, Disaster Management Act and Epidemics Act can be initiated against me.

Signature