



महाराष्ट्र शासन

दिव्यांग कल्याण विभाग,

३१, ३२, ३५ए, मित्तल टॉवर, ए-विंग, तिसरा मजला,
बॅरीस्टर रजनी पटेल मार्ग, नरीमन पॉईंट, मुंबई-०२१.

दूरध्वनी क्र.- ०२२-४०१४५१७६

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क्रमांक : खरेदी २०२५ / प्र. क्र. १. / दि.क.-७

दिनांक : ७ ऑगस्ट, २०२५

दरपत्रक सूचना

विषय:- दिव्यांग कल्याण विभागाच्या कार्यालयातील
कर्मचाऱ्यांसाठी संगणक तसेच प्रिंटर्स खरेदी
करण्याबाबत.

१. खरेदीची व्याप्ती :-

दिव्यांग कल्याण विभागाच्या कार्यालयातील कर्मचाऱ्यांसाठी ७ संगणक तसेच ४ प्रिंटर्स खरेदी करण्याकरिता मोहोरबंद लिफाफ्यामध्ये इच्छुक पुरवठादार / प्राधिकृत वितरक / विक्रेते यांच्याकडून सोबत जोडलेल्या Scope of Work & Requirement अनुसार दरपत्रके मागविण्यात येत आहेत.

२. दरपत्रक सादर करावयाचा दिनांक

मोहोरबंद लिफाफ्यातील दरपत्रके अवर सचिव (दि.क.-७), दिव्यांग कल्याण विभाग, ३१, ३२, ३५ए, मित्तल टॉवर, ए-विंग, तिसरा मजला, बॅरीस्टर रजनी पटेल मार्ग, नरीमन पॉईंट, मुंबई-०२१. यांच्या नावे दरपत्रक सूचनेच्या दिनांकापासून ७ दिवसांच्या मुदतीत पाठवावेत अथवा प्रत्यक्ष सादर करावेत. मोहोरबंद लिफाफ्यावर ठळक शब्दात “दिव्यांग कल्याण विभागाच्या कार्यालयासाठी संगणक / प्रिंटर्स खरेदी करण्याबाबत ” असे नमूद करावे.

सहपत्र : Scope of Work & Requirement

आपला,
RAJESH
BHASKAR
GAIKWAD
(रा.भा. गायकवाड)

अवर सचिव, महाराष्ट्र शासन

प्रत :

१. उप सचिव (संगणक कक्ष) दिव्यांग कल्याण विभाग, मंत्रालय, मुंबई

२. निवडनस्ती/दि.क.-७.

Scope of Work (SoW) & Requirements

Technical Specifications

1. All-in-One PC

Qty: 7 PC

Sr. No.	Features	Specifications for 23.8" All-in-One PC
1	Processor	Intel latest generation core i5 /AMD Ryzen 5
2	Storage	1 TB 7200 rpm SATA
3	RAM	Min 8GB RAM DDR4-2.6MHz to 3.2 MHz
4	Display	Min 24 IPS, Anti-glare with resolution of 1920X1080
5	Camera	1080p FHD Camera Auto Focus or equivalent
6	Audio	2x2W Stereo Speaker HD Audio
7	Ports	2 USB 3.1 GEN2, 2 USB 2.0, HEADPHONE/MIC COMBO JACK(3.5MM), ETHERNAT(RJ45), HDMI OUT MEDIA CARD READER(optional)
8	Operating System	Pre-Loaded Windows 11 Professional with OEM recovery DVD
9	MS Office	Microsoft Home and Business with lifetime license
10	Box Should Include	Wireless Keyboard, Wireless Mouse, Power Adapter and User Manual
11	Onsite OEM Warranty	5 Years
12	Additional Requirements	Malicious Code certificate duly submitted by all signed by OEM to be bidders. Bidders should submit declaration regarding genuine Operating system of Windows 11 professional on OEM letter head. Escalation matrix to be submitted by all bidders All the Hardware should be new and branded. OEM for desktop should be from top 5 OEMs in IDC latest report or Gartner report. Back-to-back warranty support from OEM on their letter head.

2. Multi-Function Mono Laser Printer

Qty:4

Sr. No.	Features	Multi-Function Mono Laser Printer
1	Print, Scan, Copy	Yes
2	Print Resolution	Minimum 400X400 dpi
3	Optical Scan Resolution	Minimum 400X400 dpi
4	Printing Technology	Laser/Inkjet
5	Type of Printing	Mono
6	Paper Size	A4
7	Print Speed Per Minute	Minimum 25-30 ppm for A4
8	Memory (MB)	Minimum 256
9	Duplexing Feature	Yes (DADF)
10	Network Interface	Ethernet 10/100/1000, WIFI (802.11 b/g/n)
11	Wireless Connectivity	Yes
12	Yield of the Cartridge	3100
13	Duty Cycle (No of Print/Month)	Minimum 20000
14	Operating System Support	Android, Windows, Mac OS/OSX, Linux, Chrome OS
15	Onsite OEM Warranty (Years)	5

Terms and Conditions

- **Pricing Validity:** Prices quoted by the vendor will remain valid for a period of 60 days from the date of proposal submission.
- The successful bidder shall submit a **Performance Bank Guarantee (PBG)** of 5% of the total contract value, valid for a period covering the entire contract duration including the warranty period plus 60 days buffer, within 15 days of award of work.
- **Payment Terms:** Payment will be made within 30 days after successful delivery, installation, and acceptance of all items as per the specifications.
- **Warranty:** The vendor must provide manufacturer warranties for all hardware and software supplied.
- **Delivery Timeline:** All items must be delivered and fully installed within 15 working days from the date of purchase order.
- **Penalty Clause:** Any delay in delivery or installation beyond the agreed timeline will attract a penalty of 1% of the total order value per week, subject to a maximum of 5%.

- **Service and Support:** The vendor must provide post-installation support for a minimum of one year, including troubleshooting and configuration assistance.
- **Substitution:** No substitution of quoted items is allowed without prior written approval from the department.
- **Confidentiality:** Vendor must maintain strict confidentiality of all information and data accessed during the course of work.
- **Termination:** The agreement can be terminated by either party with a 30-day written notice if terms and conditions are not adhered to.

Vendor Responsibilities

- Supply all items as per specifications mentioned in the proposal.
- Ensure timely delivery, installation, and commissioning of all hardware and software.
- Perform full system configuration, network setup, and testing.
- Provide user training and detailed documentation on product usage and maintenance.
- Handle all warranty and after-sales service obligations, including coordination with OEM.
- Provide timely replacement of any malfunctioning hardware as per the warranty conditions.
- Maintain quality and compliance with relevant IT and security standards during the installation process.
- Provide regular updates to the department on installation progress and address any issues promptly.