

No. CRC-B/IV-5/Pur. & Displ/2025/425

Date 26.10.2025

OFFICE ORDER

As per the approval of competent authority, Committee for Purchases, Stock Verification and Disposal of obsolete items is constituted as below i.r.o CRC, Bhopal till further orders: -

1.	Dr. Narendra Kumar, Director	Chairperson
2.	Mr. Mahipal, Assistant (Admin. & Accounts)	Member
3.	Mr. Ravishankar Sonkusre, Workshop Supervisor & Storekeeper	Member
4.	HoD user Department	Member
5.	Administrative Officer	Member Secretary

Committee shall meet at least in a month to discuss and finalize the requirement, initiate and complete the purchase procedure and for the certification of the purchase made

This is as approval of 19th EC of NIMHR, Sehore held on 03.10.2025.


Dr. Narendra Kumar
Director, CRC, Bhopal

All Concerned.

Copy to:

1. The Director, NIMHR, Sehore
2. All HoDs, CRC, Bhopal
3. Admin. Section
4. Academic Section
5. Accounts Section
6. Guard File