

File No:- G-79/A.II
Govt. of India
Ministry of Housing and Urban Affairs
Directorate of Printing

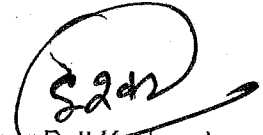
Minto Road, New Delhi
Date: 20th August, 2025

OFFICE MEMORANDUM


Subject: Assignment of Additional Charge of GIP Kolkata during the leave of Sh. S.N. Garai, Deputy Manager-reg.

The undersigned is directed to refer the GIP Rashtrapati Bhawan's letter No. Temp charge/Misc/Kolkata/2025/365 dated 20.08.2025 and to direct Shri Manoj Kumar, Deputy Manager, GIP Minto Road to join the duties of Deputy Manager in GIP, Kolkata immediately in place of Shri S.N. Garai who is on medical leave from 21.08.2025, to look after day to day work till further orders.

2. This issues with the approval of the competent authority.


(Ishwar Dutt Kashyap)
Deputy Director (A-I)

To,
Manoj Kumar, Deputy Manager,
Govt. of India Press, Minto Road.


21.08.25

Copy to:- Manager, GIP, Rashtrapati Bhawan