

7th State Finance Commission, Haryana

| I. Position Information | | |
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| Post Title | : | Senior Research Associates (Taxation & Law) |
| No. of Posts | : | Two Nos. (One Each) |
| Organization | : | 7th State Finance Commission, Haryana |
| Supervisor | : | Member Secretary, 7th SFC, Haryana |
| Duty Station | : | Panchkula |
| Type of Contract | : | Direct Contract |
| Remuneration | : | ₹ 1,75,000/-per month in addition, ₹25,000/-p.m as perquisites) |
| Duration | : | Period of the Commission or as decided by the Chairman, whichever is shorter. |

II. Context of the Project / Study

In pursuance of the provisions of Articles 243-I and 243-Y of the Constitution of India and Section 213 of the Haryana Panchayati Raj Act, 1994 (Act 11 of 1994) and Rule 3 of the Haryana Finance Commission Rules, 1994, the State Government of Haryana has constituted the 7th State Finance Commission (SFC). As per the mandate of the Constitution, each Commission should be established to give recommendations for five years and then the body of subsequent Commission will be constituted. The main objective of this exercise is that the SFC makes suitable recommendations to the State Government with regard to (one) distribution from the State to the panchayats/ ULBs of the net proceeds of taxes, duties, tolls and fee; (two) determination of taxes, duties, tolls and fee to be assigned to the PRIs/ ULBs; (three) grants-in-aid to be given to the PRIs/ ULBs; and (four) measures required to mend and improve the fiscal position of the PRIs/ ULBs. The State Finance Commission plays a crucial role in the efficient fiscal decentralisation scheme which aims to diminish the adhocism and arbitrariness in the intergovernmental fiscal transfers system at the state and local levels. In addition, the recommendations of State Finance Commission, followed by their acceptance or non-acceptance, would serve as the predominant input to the award of Union Finance Commission.

In this context, based on the aforementioned broad objectives, the SFC has to specifically focus on the following matters:

- I. Improving the fiscal autonomy of all the three tiers (Gram Panchayats at Village level), Panchayat Samitis at Block level, and Zilla Parishads at District level) of Panchayati Raj Institutions (PRIs) and the ULBs**

In order to pursue this objective, the specific recommendations will have to be made on:

- i. The distribution (formula-based and discretionary) of the net proceeds of State taxes (tax devolution, which is a formula-based untied intergovernmental transfers) from the State to its PRIs & ULBs.
- ii. Determination of the sources and rates of taxes, duties, fee and tolls that could be assigned to, or appropriated by the PRIs & ULBs.
- iii. Grants-in-aid from the Centrally Sponsored Schemes and the Consolidated Fund of the State to the PRIs & ULBs.

II. Take into consideration-

- i. Balancing the receipts and expenditure of the State and need for generating surplus for capital investment.
- ii. Resources of the State Government and demands thereon, particularly in respect of expenditure on civil administration, maintenance and upkeep of capital assets, maintenance expenditure on schemes and other committed expenditure or liabilities of the State; and
- iii. Requirements of the PRIs and ULBs, their potential for raising resources and for reducing expenditure.

III. Roles and Responsibilities

Under the guidance and direct supervision of the Chairman and Member Secretary, 7th Haryana State Finance Commission, the Senior Research Associates will provide legal, advocacy and technical support to the SFC and coordinate between line department and various stakeholders in their respective field. The Senior Research Associates will be responsible to coordinate in all technical deliverables of the various studies for the SFC and for ensuring quality control, along with the Institutional Coordination (lead support in meetings between State Government Officials, officials of the local bodies, and other stakeholders), and discussion with public representatives and frontline service providers, whenever required.

The Senior Research Associates will have the following specific tasks:

- Help establish process and coordinate in their time line and Action Plan for road to preparation of Report;
- Develop and administer evaluation reports of the previous State Finance Commissions and Commissions of other States and the Union Finance Commissions.
- Establish effective coordination with the institutions (Central Ministries, State Government; and PRIs and ULBs), and various other stakeholders involved in the process.
- Research and preparation of detailed concept notes for legal activities and policies that would tend to improve the legal provisions with regard to revenue mobilization from own sources. Physical and financial progress of the Centrally sponsored and State schemes of the local bodies;
- Coordinate between line departments to collect and collate qualitative and quantitative information on PRIs and ULBs, and prepare draft report using the information.

- Contribute in designing & organising meetings with the stakeholders at HQ level as well as local level.
- Actively provide substantial inputs to develop work plans, research questions, key informant questions and interim concept notes.
- Undertake review of all legal knowledge products such as studies, policy briefs and toolkits, developed under the project. Ensure quality and relevance with overall objectives as well as adequate dissemination.

IV. Competencies

Core Values:

- Respect for Diversity
- Integrity
- Professionalism (Constitutional/Legal)

Core Competencies:

- Awareness and sensitivity regarding constitutional/Legal provisions in particular urban and rural local governments.
- Accountability
- Effective Communication
- Stakeholder Engagement
- Inclusive Collaboration/Coordination

Functional Competencies:

- Scrupulously familiar regarding constitutional/Legal provisions particularly state laws of Rural and Urban Local Bodies
- Issues and challenges in key sectoral and developmental aspects in the State
- Strong coordination, implementation, monitoring and evaluation skills
- Strong knowledge of Thematic Area
- Proficiency in MS Office package, and any statistical software (STATA / SPSS) for statistical and econometric analyses.

V. Qualification and Experience

Education:

- Post Graduation in relevant area and expertise in the field of strengthening of Local bodies, or related fields.

Experience:

- Minimum 25 years of experience working in the Central/State Government with regard to Local bodies capacity building and empowerment issues particularly in PRIs/ULBs.
- Wider sectoral expertise for dealing with tax and non-tax issues of decentralised governance, and experience of government capacity building is desirable.
- Must have worked in a State or National level Institution at a higher level or at the Director or above level.
- Weightage will be given to those who worked earlier in any SFC or Union Finance Commission, at appropriate levels.

Language:

- The incumbent should possess working knowledge and fluency in English and Hindi with the ability to read, write and speak these languages effectively.

Mode/Process of Selection:

| Particulars | Weightage |
|-------------|-----------|
| Experience | 60% |
| Interview | 40% |

VI. Application Information

Interested applicants should apply to this announcement through email on memsec-7sfc@hry.gov.in

- All applicants must submit the detailed curriculum vitae with a covering letter in a single PDF document. The covering letter should highlight what makes the applicant a good fit for the position.
- Only shortlisted candidates will be contacted through e-mail and phone.
