

F No.3-2/2020-NCMEI  
Government of India  
National Commission for Minority Educational Institutions

Jeevan Tara Building, Parliament Street,  
New Delhi, dated the 2<sup>nd</sup> September, 2025.

**CIRCULAR**

**Subject:**            **Submission of Compliance and Collection of Minority Status Certificate (MSC)-reg**

In pursuance of the orders pronounced by the Hon'ble Court of the Commission, the following instructions are hereby issued for strict compliance by all petitioner institutions:

**i.        Submission of Compliance:**

The petitioner institution shall submit the compliance report within 60 (sixty) days from the date of pronouncement of the order by the Commission.

**ii.       Collection of Minority Status Certificate (MSC):**

The Minority Status Certificate shall be collected by an authorized member of the Governing Body of the institution within 90 (ninety) days from the date of pronouncement of the order.

a. The certificates will be issued every Thursday at 03:00 PM from the office of the Commission.

**iii.      Intimation of Collection:**

The concerned institution shall intimate the Commission regarding the collection of the certificate at least one week in advance.

2. All petitioner institutions are requested to adhere strictly to the above timelines. Failure to comply with the above directions shall result in deemed cancellation of the Minority Status Certificate (MSC) without any further notice.



(R S Tarar)

Under Secretary (NCMEI)

To,  
All Concerned.

Copy to : for information.

1. PA to Hon'ble Member.
2. PA to Deputy Secretary.
3. Office order/Guard file.