184160

No. 3/1/2007-MC

Dated, Chandigarh, the 2nd August, 2007

A copy is forwarded to the following for information and necessary action:

- 1. The Director General of Police, Haryana.
- 2. The ADG of Police (CID), Haryana
- 3. The Director-cum-Special Secretary, Public Relations, Haryana.
- 4. The Director-cum Special Secretary, Development & Panchayats and Rural Development, Haryana.
- 5. The Director, Sports & Youth Welfare, Haryana.
- 6. The Transport Commissioner, Haryana.
- 7. The Director-cum-Special Secretary, Urban Development, Haryana
- 8. The Director-cum Special Secretary, Higher Education, Haryana
- 9. The Director-cum Special Secretary, Secondary Education, Haryana.
- 10. The Director-cum Special Food & Supplies, Haryana.
- 11. The Joint Secretary Revenue-cum- Director, Land Records & Consolidation, Haryana.
- 12. The Director General, Animal Husbandry, Haryana.
- 13. The Director General, Health Services, Haryana.
- 14. The Engineer-in-Chief, Irrigation, Haryana.
- 15. The Engineer-in-Chief, PWD (B&R), Haryana.

16. The Engineer-in-Chief, PWD (Water Supply & Sanitation), Haryana.

Under Secretary, Monitoring Cell; for Chief Secretary to Government Haryana

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3/1/2007-MC

Dated, Chandigarh, the 2<sup>nd</sup> August, 2007

A copy is forwarded to the following for information and necessary

action:

1. The Chief Administrator, HSAMB.

- 2. The Managing Director, HVPN.
- 3. The Chief Administrator, HUDA, Haryana.

Under Secretary, Monitoring Cell, for Chief Secretary to Government Harvana

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Urgent

No. 3/1/2007-MC

From

The Chief Secretary to Government, Haryana.

To

All the Divisional Commissioners in Haryana.
All the IGs of Police of Ranges in Haryana.

Dated, Chandigarh, the 2<sup>nd</sup> August, 2007.

Subject:

Minutes of the Conference of Deputy Commissioner/Superintendents of Police held under the Chairmanship of Hon'ble Chief Minister, Haryana on 28.4.2007 at Haryana Niwas; Sector-3, Chandigarh.

Sir,

I am directed to invite a reference to this office Memo. No. 3/1/2007-MC, dated 24.4.2007 on the subject cited above and to enclose the minutes of the Conference of Deputy Commissioners and Superintendents of Police held under the Chairmanship of Hon'ble Chief Minister, Haryana on 28.4.2007 at 11.00 A.M. and 2.15 P.M. at Haryana Niwas, Sector-3, Chandigarh for information and immediate necessary action. I am further directed to say that the follow up action on all the decisions taken in the Conference be closely monitored by Commissioners of the Divisions and they may convene a meeting of the Deputy Commissioners under their control and review the Action Taken Report parawise/point wise and direct the Deputy Commissioners to send it in annotated form to the Chief Secretary to Government, Haryana (in Monitoring Cell) by 31.8.2007 positively.

- 2. Divisional Commissioner and Inspector General of Police are requested to send a copy of Minutes to the Deputy Commissioners/ Superintendents of Police under their control.
- 3. The minutes are also sent through e-mail to the Divisional Commissioners/
  Deputy Commissioners. The receipt of the minutes may please be ensured.

Yours faithfully,

Rajenh Mh Under Secretary, Monitoring Cell, PROCEEDING OF THE CONFERENCE OF DEPUTY COMMISSIONERS (PHASE-II) HELD ON 28<sup>TH</sup> APRIL, 2007 AT 2.15 PM UNDER THE CHAIRMANSHIP OF HON'BLE CHIEF MINISTER OF HARYANA AT HARYANA NIWAS, SECTOR-3, CHANDIGARH.

#### Attendance sheet of phase-II is at annexure-'A'.

Chief Secretary welcomed the Chief Minister, Haryana and all the officers who attended the conference. He stated that sufficient funds have been released by the State Govt. for various development schemes to the districts in the state. The Departments are expected to utilize the funds for development works and create physical assets on the ground. Though the performance is observed good but the speed of development is to be accelerated. After this the remaining agenda items were discussed one by one.

### 2. Review of Implementation of Chief Minister's Announcements

It was observed that 2069 announcements have been made by him till date and out of these 691 have been commissioned and work was in progress on 784, 488 of these announcements were under the active consideration of the government. Department Wise status is as follows:

#### Harvana State Agriculture Marketing Board

-CA HSAMB informs that progress of the following items relating to the HSAMB were discussed. The progress of implementation of Chief Minister's announcements were found satisfactory.

#### Animal Husbandry and Dairying Department.

total of 39 announcements, 5 stand commissioned, 10 are in progress and 3 are not feasible. Out of the remaining 21 announcements, 11 will be taken care of immediately after the restructuring process is completed, for which the file stands submitted for approval. In case of 3 announcements, the progress will take place on receipt of funds from HRDF, for which a request stands submitted to the concerned quarters. In respect of 5 announcements, the process is on and shall be pursued further for early finalization. However, two announcements are not within the purview of this department, for which file has already been submitted for transferring the same to the concerned offices.

No. 3/1/2007-MC

Dated, Chandigarh, the

2<sup>nd</sup> August, 2007

A copy is forwarded to the following for information:

1. PSCM

2. APSCM-I

3. APSCM-II

4. OSD/CM-I

5. OSD/CM-II 6. OSD/CM Residence.

Under Secretary, Monitoring Cell, for Chief Secretary to Government Haryana

No. 3/1/2007-MC

Dated, Chandigarh, the

August, 2007

A copy is forwarded to Sr. Secretary to Chief Minister, Haryana and Private Secretary to Chief Secretary to Government, Haryana for information of Hon'ble Chief Minister and Chief Secretary, Haryana.

Under Secretary, Monitoring Cell, for Chief Secretary to Government Haryana

CC:

Sr. Secy., to commissioner Coordination

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PROCEEDING OF THE CONFERENCE OF DEPUTY COMMISSIONERS(PHASE I) NEWD ON 28<sup>TH</sup> APRIL, 2007 AT 11.00 A.M. UNDER THE CHAIRMANSHIP OF HON'BLE CHIEF MINISTER OF HARYANA AT HARYANA NIWAS, SECTOR-3, CHANDIGARH.

### Attendance sheet of phase-I is at annexure-'A'.

The Chief Secretary welcomed the Chief Minister, Haryana and all the officers who attended the Conference and stated that in phase-I situation of law and order is to be reviewed. Rest of the Agenda Items will be taken up in Phase II after Lunch.

### Review of Law and Order Situation

The Director General of Police, Haryana initiated the discussions and briefed the Hon'ble Chief Minister, Haryana regarding crime, law and order situation through out the State. Following information was given:-

- The Director General of Police, Haryana informed that there is significant decrease in cases of extortion and abduction for ransom during the last one year. There has not been any extortion/kidnapping for ransom throughout the State. There is sense of security amongst the citizens throughout the State. A gang of extortionist belonging to Kaithal has been traced out in South Africa and got arrested. Extradition proceedings are in progress.
- The sustained hardwork and perseverance shown by IG/Gurgaon and his staff in unearthing international gang of truck-lifters was lauded by DGP.
- Haryana Police also took firm action against 'Betting-syndicates' and smashed their hideouts and activities.
- There is decrease in the number of incidents in connection with atrocities on weaker sections in the State. The local district administration has efficiently maintained communal harmony by taking prompt preventive action and timely intervention in cases of such communal disputes.
- The Haryana Police has given special emphasis towards cases registered relating to women. There is almost 100% detection in cases of rapes and molestation on women/female children. Special police unit including lady police is deployed near schools/colleges and other educational institutions to keep control over eve-teasing of female children/women through out the State.
- Haryana Police is sincerely keeping vigil over activities of Maosist elements in the State/. Recently arrests have been made in districts of Yamuna Nagar and Jind. Intelligence is being collected about such outfits and individuals.

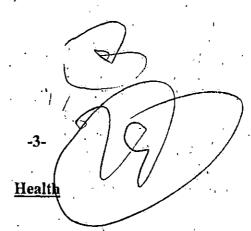
No. 3/1/2007-MC

Dated Chandigarh the 2nd August, 2007

A copy along with copy of minutes is forwarded to the following Administrative Secretaries for information and necessary action:-

- I. The Financial Commissioner & Principal Secretary to Government, Haryana, Revenue Department.
- 2. The Financial Commissioner & Principal Secretary to Government Haryana, Water Supply & Sanitation Department.
- 3. The Financial Commissioner & Principal Secretary to Government, Haryana, **Health** Department.
- 1. The Financial Commissioner & Principal Secretary to Government, Haryana, Home Department.
- 5. The Financial Commissioner & Principal Secretary to Government, Haryana, Development & Panchayats Department.
- 6. The Financial Commissioner & Principal Secretary to Government, Haryana, Irrigation Department.
- 7. The Financial Commissioner & Principal Secretary to Government Haryana, Transport & Civil Aviation Departments.
- 8. The Financial Commissioner & Principal Secretary to Government, Haryana, Finance & Planning Department
- 9. The Financial Commissioner & Principal Secretary to Government Haryana, Forests Departments
- 10. The Financial Commissioner & Principal Secretary to Government, Haryana, Labour & Employment Department.
- 11. The Financial Commissioner & Principal Secretary to Government, Haryana, Food & Supplies Department
- 12. The Financial Commissioner & Principal Secretary to Government, Haryana, Agriculture Departments.
- 13. The Financial Commissioner & Principal Secretary to Government, Haryana, Industries & Commerce, Information Technology, Mines & Geology Departments.
- 4. The Financial Commissioner & Principal Secretary to Government, Haryana, Excise & Taxation Departments.
- 15. The Financial Commissioner & Principal Secretary to Government, Haryana, Power Department.
- 6. The Financial Commissioner & Principal Secretary to Government, Haryana, Public Relations and Cultural Affairs Department
- 7. The Commissioner & Secretary to Government, Haryana, Urbar Local Bodies Development Department.
- 8. The Commissioner & Secretary to Government, Haryana, Town & Country Planning & Urban Estates Department.
- 19. The Commissioner & Secretary to Government Haryana, PW (B&R) and Architecture Department
- 20. The Commissioner & Secretary to Government, Haryana, Animal Husbandry & Dairying Department.
- 21. The Commissioner & Secretary to Government Haryana, Education & Languages Department.

Under Secretary, Monitoring Cell,
for Chief Secretary to Government Haryana



FC Health conveyed to the DCs that wherever the construction/upgradation of CHCs and PHCs has to be done under DM's announcements, the resolution of the Gram panchayat regarding transfer of land be obtained. The Deputy Commissioners were requested to process the transfer of land for construction of health facility on a priority to implement CM's announcements for setting up of new Sub Centre/Primary Health Centre/Community Centres. To provide the health facilities to population at the earliest, as per CM's announcements, a suitable building should be made available in the first instance.

#### **Education**

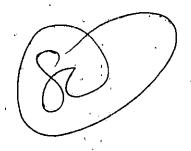
FC Education informs that following action points emerged related to the Department of Higher Education:

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- In some cases, where the announcement is indicated as 'not feasible' the same does not appear to have been got approved by CM in file for treating the said announcement as 'not feasible'. All such cases are to be approved by CM on file.
- Action needs to be expedited in respect of all pending announcements;
  particularly, where construction works are to be initiated and budgetary
  funds are available in the current financial year, the same should be released
  immediately, so that the announcement is implemented.

#### Power

FC Power informs that DCs would also monitor the execution/implementation of works being carried out in their respective Districts to extend help in resolving the bottlenecks. A list of such works would be supplied to the DC's of works in their respective districts.



-2-

### Transport

FC Transport informs that the matter pertaining to CM's announcements was discussed in detail. It has been informed that jobs are being offered to the dependents of the people killed in police firing in Mandiali and Kadma. In addition, it has also been explained that transport department as a matted of policy constructs new bus stands only if land is made available by the village Panchayats free of cost. After the announcement of the CM, the procedural clearances concerned with obtaining the resolution of the gram panchayat which thereafter has to be approved by the Panchayat Department is a time consuming process. So implementing the CM's announcements immediately would not be possible in such cases where now bus stand construction has been announced till the time land is transferred to Transport department. Other announcements made by the CM would not take time and are immediately attended to by the department.

#### **Irrigation**

FC Irrigation informs that out of total 129 assurances, 30 has been completed, work on 66 has been initiated, 20 are pending on account of administrative approval/availability of funds, 9 are not feasible, yet to be approved by Govt., 2 are non-feasible approved by the Govt., 1 relate to other department and one is repeated code no. 1507 and 1296 are same. 43 in progress. Schemes are likely to be completed by 31.12.2007

### Town and Country Planning

FC TCP informs that during the conference of Deputy Commissioners and Superintendent of Police on 28<sup>th</sup> April, 2007, the only item pertaining to this Department was Review of implementation of Chief Minister's announcement. In this regard it is intimated that as on 29<sup>th</sup> April, 2007 the status of CM's announcement pertaining to this department was as follows:

| Total announcements                               |   | 50  |
|---|---|-----|
| Announcements completed                           | ; | 10  |
| Announcements on which action has been initiated. | : | 30. |
| Pending Announcements                             | : | 10  |

-4-

### Review of Development Works specially the following

Status of (a) HRDF Works

3.

(b) LADT Works

FC DP informs about the progress of HRDF works, LADT works and Model village works. FCDP requested all the Deputy Commissioners to take necessary action in accelerating the pace of work and at the same time ensuring quality. He further invited, suggestions for any policy changes that may be required in this regard. Hon'ble CM expressed dis-satisfaction about the slow progress of work and directed all the DCs to personally monitor the progress of all rural works. He further desired that a monthly progress status/progress report of all rural works be sent to his office by all the DCs.

interested to PWD B&R which had been sanctioned during 2005-2006 will be completed by It was clarified that Palwal-Rewari Railway line is not a CM announcement.

# (c) Status of Model Villages and LADT Schemes.

CA HSAMB informs that the works of Development of model villages and LADT schemes have recently been allocated to the Board and the tenders for the works will be received on 2.5.2007.

To over come all above bottlenecks, Hon'ble C.M. directed that in future such matters be directly reported to the respective Deputy Commissioner and concerned department for immediate solutions. It was also desired that the physical and financial progress of each scheme be directly reported to C.M's office in the Ist week of every month.

### (d) Status of Const. of Rural Stadiums.

CA HSAMB informs regarding the construction of sports Stadium and apprised that a total of 148 Sports Stadiums have been sanctioned in the State. The work is in progress in 77 Nos, inn 21 cases land has yet not been provided by the concerned Gram Panchayats and in 18 cases the land has been provided but the sites are not clear, either these are in deep ponds or having thick plantation or high tension electric lines are passing over it. In the remaining stadiums the work will be started shortly.



### 4. Review of Flood Protection Works

FC Irrigation intimated that 92 new schemes were approved by the Flood Control Board on 16.1.2007 costing Rs. 70.18 crore. In addition, there are 93 on going schemes costing of Rs. 86.77 crore. Thus, there are 185 no. drainage schemes costing Rs. 157.00 crore. Due to increase in floor rate cost will further increase by about Rs. 50.00 crore. Total requirement of funds for completion of all the approved schemes will be of the order of Rs. 207 crore.

Against above requirement available funds for the current financial year are

as under:

1. State plan
2. TFC grant
3. NABARD laon
for new scheme.

Rs. 30.00 crore
Rs. 25.00 crore
Rs. 30.00 crore

Total: Rs. 85.00 crore

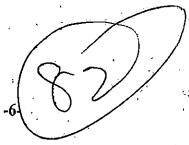
Thus about Rs. 30.00 crore, additional are needed for completing the ongoing schemes and Rs. 20.00 crore additional for expediting work on new schemes so that all the schemes could be completed in two financial years.

It was further intimated by FC Irrigation that 44 new schemes are in progress, other 48 are long term requirement of land acquisition.

Among on-going schemes, 14 no. have been completed. Work is in progress on 59 and 20 are long term. It was further stated by FC & PS/ Irrigation that works is going on satisfactorily except that Land Acquisition Award has been delayed in some cases due to increase in the floor rates. Efforts will be made to complete maximum number of schemes before season. Deputy Commissioners were requested to inspect the works and intimate deficiency, if any.

## 5. Review of Distribution of Hailstorm Relief

FCR stated that the distribution of hailstorm relief by the Deputy Commissioners was reviewed. The FCR stated that crops had been damaged to the extent of more than 25% in an area of about 5.61 lacs acres and the Government had released an amount of about Rs. 225.45 crores till date. As per the information received from the Deputy Commissioners, it was found that about 20% of the amount had been disbursed. The Hon'ble Chief Minister ordered that the work of distribution of compensation for damaged crops due to heavy rains and hailstorm, sanctioned by the Government, should be completed by 10th May 2007.



### 6. Review of Status of BPL Survey

FC DP informs that guidelines and methodology already conveyed to the Deputy Commissioners be elaborated upon. The DCs were asked to oversee the progress of household survey which is being undertaken through Ex-servicemen leagues. The contact details of the District Coordinators and the State Coordinators were given to the DCs CM observed that utmost care and objectivity has to be maintained in carrying out the survey to minimize public dissatisfaction and that the survey must be completed within ten weeks.

FC Food and Supplies apprised that Government of India is likely to review the allocation of wheat to the State under AAY Scheme if the identification under AAY beneficiaries in 3<sup>rd</sup> expansion (37.24 %) is delayed further. Keeping in view the review of BPL survey undertaken by the State Government, it was desired that Food and Supplies Department may take up with Government of India for extension of time for identification of AATY beneficiaries in respect of 3<sup>rd</sup> expansion

### 7. Forest Clearance of Projects.

FC Forest informs that it has been decided that in the event of any problem being faced with regard to Forest Clearance, the concerned Secretary/Deputy Commissioner will bring the same to the notice of FC Forests/PCCF who will ensure clearance of the project in a time bound manner.

# 8. Review of procurement of wheat during Rabi 2007

FC Food and Supplies informs that Agriculture Department has estimated production of wheat during Rabi 2007 as 96.36 MT. As against this the arrival in Mandis from 1.4.2007 to 27.4.2007 has been 26.09 lac Mts. State agencies have procured 23.47 lacs MTs (90% of the arrival in the MNSIWA). While reviewing the status of procurement of wheat it was observed that there is huge gap between the estimates of production and arrival in mandis. During deliberations some of the Deputy Commissioners assigned following reasons for less arrivals in the mandis:

- i) Late maturing of wheat crop by about a week;
- ii) Manual harvesting coupled with harvesting by combine harvester by many farmers;
- Some of the farmers are holding back their produce in expectation of increased in the price of wheat in the future months.

After due deliberation Deputy Commissioners were directed to keep a vigil on the procurement operations and also take appropriate steps to ensure that there is no evasion of VAT, market fee etc. and sale/purchase outside the mandi area should be kept under check.

### 9. Water Supply and Sanitation Department:

CWSS informs that the department has launched a new scheme by the name of "Indira Gandhi Drinking Water Scheme-2006" in November, 2006. The scheme envisages the release of private water connections to 8 lac Scheduled Caste households, free of cost in a period of three years. Besides, 22 lac General Category households would also be motivated to take private water connections at their own expenses. A sum of Rs. 340 crore would be spent for providing this facility to the Scheduled Caste households. The monthly tariff on account of water charges had also been reduced by 50% for the Scheduled Caste households.

He further informed that during the current financial year, 4.00 lacs private water connections would be released to the Scheduled Caste households in 3000 villages. The work has been taken in hand in full swing and HDPE tanks as well as pipes had also been arranged. He requested all the Deputy Commissioners to render full cooperation for the successful implementation of this scheme and to provide assistance in the removal of public stand posts and for motivating the general public for taking private water connections.

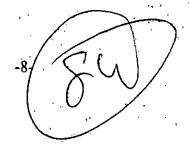
### 10. Power Department

### Distribution Loss:

FC Power informs that the distribution and commercial loss figures of various districts were circulated to the Deputy Commissioners. The importance of bringing down these losses was emphasized and all the DCs were requested to help Power Utilities in overcoming hurdles in the reduction of distribution and commercial losses.

### Recovery of Government Dues:

It is further brought out that the dues from various Govt. departments/Panchayats would be monitored by the DCs to ensure timely payment of electricity bills of various Govt. offices and Panchayats.



### General Directions of CM

- 1. It was informed in the meeting that more power would be given to the agriculture sector even if the State has to purchase it at a higher rate. Also, the Power utilities would ensure repair and replacement of damaged transformers within 48 hours.
- A proforma of the inventory to be made from April 1, 2005 for developmental works in every village was distributed among all DCs. The proforma would have details of the projects like its name, cost and date of commencement, present status, date of competition. Also it would have names of village, block district and name of department or agency undertaking the work.
- The Chief Minister directed the Deputy Commissioners to get the government buildings renovated on priority basis so as to give them a facelift. Her also directed Financial Commissioner and principal Secretary, Panchayat and Development and works sanctioned during 2005-06 and 2006-07 under Haryana Rural Development Fund (HRDF) be got completed by July 31, 2007. He also asked the DCs to provide monthly report of works undertaken under HRDF. He said that Rs. 129 crore were allocated for rural development works during the year 2006-07 and out of these Rs. 124.40 crore were released.
- While making it clear to the DCs that there was no dearth of funds for developmental works, the Chief Minister urged them to play a pro-active role in developmental works and ensure timely completion of all projects so as to achieve the target of making Haryana a number one State in all spheres of development. He also stressed that they all should work in a team spirit to achieve this mission. He said they should constitute coordination committees at the district level for speedy completion of developmental projects

The Chief Secretary also directed them to make judicious use of funds. He assured the Chief Minister that his directions would be followed in letter and spirit so as to make Haryana as the most developed State in the Country.

The meeting ended with a vote of thanks to the Chair.

1 A.2 chieves = Urgent No. 1/1/2008-MC From The Chief Secretary to Government, Haryana Τo All the Divisional Commissioners in Haryana. 1. All the Deputy Commissioners in Haryana. 2. Dated Chandigarh, the 12th March, 2008 Conference of Deputy Commissioners/Superintendents of Police Subject: I am directed to invite a reference to this office Memo. No. 3/1/2007-MC. dated 2.8.2007 vide which the minutes of the Conference of Deputy Commissioners and Superintendents of Police held under the Chairmanship of Hon'ble Chief Minister, Haryana on 28.4.2007 were sent for immediate necessary action. The next DCs/SPs conference is going to be held very shortly. You are, therefore, requested to send the latest Action Taken Report and agenda item, if any, for the next conference and also email at es.coordinationarhry, nic in by 20th March, 2008 positively. Yours faithfully. for Chief Secretary to Government, Haryana Dated Chandigarh the 12th March, 2008 No. !/12008-MC A copy is forwarded to all the Administrative Secretaries to Government, Haryana with the request to send the latest Action Taken Report and agenda item, if any, for discussion in the conference and also email at es.coordination@hry.nic.in by 20th March, 2008 positively Roenorl' Joint Secretary Coordination, for Chief Secretary to Government, Haryana INTERNAL DISTRIBUTION Senior Secretary to Chief Minister for information of Hon'ble Chief 1. Minister PS/CS for information of worthy ( Chief Secretary. 2. Secretary to PSCM for information of PSCM 3. PS/ Commissioner, Coordination for information of Commissioner, 4. Coordination.

PA/JS Coordination

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### FOR PERSONAL ATTENTION MEETING

Meeting of Administrative Secretaries to be held under the Chairmanship of Chief Minister, Haryana. Subject:

Will all the Administrative Secretaries to Government, Haryana kindly refer to the subject noted above?

It is informed that the minutes of the meeting of 2. Administrative Secretaries held under the Chairmanship of Hon'ble Chief Minister, Haryana on 10.01.2007 were sent to them vide U.O No. 4/1/2007-MC, dated 1st March, 2007 for immediate for necessary action. The next meeting of Administrative Secretaries is going to be held shortly. They are, therefore requested to send the latest Action Taken Report and Agenda item, if any for the next meeting and also email at es.coordination@hry.nic.in by 20th March, 2008 positively.

Joint Secretary Co-ordination for Chief Secretary to Government, Haryana.

To

All the Administrative Secretaries to Government, Haryana.

U.O. No. 4/1/2008-MC - - Dated, Chandigarh, the 12th March, 2008 .-

# INTERNAL DISTRIBUTION

- Senior Secretary to Chief Minister for information of Hon'ble
  - Chief Minister PS/CS for information of worthy Chief Secretary.
  - Secretary to PSCM for information of PSCM
  - PS/ Commission, Coordination for information of ordination. Commissioner,
  - PA/JS Coordina ion. 5

No. 1/1/2008-MC

From

The Chief Secretary to Government, Haryana

To

Sir.

All the Divisional Commissioners in Haryana. 1.

2. All the Deputy Commissioners in Haryana.

Dated Chandigarh, the 12th March, 2008

Subject:

Conference of Deputy Commissioners/Superintendents of Police

I am directed to invite a reference to this office Memo. No. 3/1/2007-MC, dated 2.8.2007 vide which the minutes of the Conference of Deputy Commissioners and Superintendents of Police held under the Chairmanship of Hon'ble Chief Minister, Haryana on 28.4.2007 were sent for immediate necessary action. The next DCs/SPs conference is going to be held very shortly. You are, therefore, requested to send the latest Action Taken Report and agenda item, if any, for the next conference and also email at cs.coordination@hry.nic.in by 20th March, 2008 positively.

Yours faithfully,

Joint Secretary Coordination, for Chief Secretary to Government, Haryana

No. 1/12008-MC

Dated Chandigarh the 12th March, 2008

A copy is forwarded to all the Administrative Secretaries to Government, Haryana with the request to send the latest Action Taken Report and agenda item, if any, for discussion in the conference and also email at cs.coordination@hry.nic.in by 20th March, 2008 positively

> Joint Secretary Coordination, for Chief Secretary to Government, Haryana

### INTERNAL DISTRIBUTION

1. Senior Secretary to Chief Minister for information of Hon'ble Chief

# FOR PERSONAL ATTENTION MEETING

Subject: Meeting of Administrative Secretaries to be held under the Chairmanship of Chief Minister, Haryana.

Will all the Administrative Secretaries to Government,

Haryana kindly refer to the subject noted above?

Administrative Secretaries held under the Chairmanship of Hon'ble Chief Minister, Haryana on 10.01.2007 were sent to them vide U.O No. 4/1/2007-MC, dated 1st March, 2007 for immediate necessary action. The next meeting of Administrative Secretaries is going to be held shortly. They are, therefore requested to send the latest Action Taken Report and Agenda item, if any for the next meeting and also email at extendral intervals.

Joint Secretary Co-ordination for Chief Secretary to Government, Haryana,

To

All the Administrative Secretaries to Government, Haryana.

U.O. No. 4/1/2008-MC Date

Dated, Chandigarh, the 12th March, 2008

### INTERNAL DISTRIBUTION

1. Senior Secretary to Chief Minister for information of Houbble