

**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES**

(Department of Disability Affairs Ministry of Social Justice and Empowerment, Govt. of India)

ECR, Muttukadu, Kovalam Post, Chennai 603 112, Tamilnadu.

Fax: 044-2747 2389 Tel: 044-27472104, 27472113, 27472046

Website: www.niepmd.nic.in E-mail: director@niepmd.tn.nic.in

**e-TENDER NOTICE: FOR SUPPLY OF WATER
THROUGH TANKERS ON CALL BASIS**

E-Tenders are invited from Drinking water suppliers in Chennai / Tamilnadu for regular drinking water supply to NIEPMD, East Coast Road (ECR), Muttukadu, Kovalam (Post), Chennai - 603112. through GeM portal in Two bid system i.e. technical bid and financial bid. The tender document can be downloaded from our website www.niepmd.nic.in and GeM portal

Last date for e-bidding	As per GeM Bid
Tender Fee (Non-Refundable)	NIL
EMD Amount (Refundable)	Rs. 1,00,000/-
Date & Time of Opening of Technical Bid	As per GeM Bid
Tele: 044-27472046/27472113 Tele fax: 044-27472389 E-mail: director@niepmd.tn.nic.in	
Tender Ref No. NIEPMD/PUR4 (65)/2025-26	

GeM Bid No. GeM/2026/B/7404868 Dated: 01st Apr 2026

TECHNICAL DOCUMENT

National Institute for Empowerment of Persons with Multiple Disability, hereafter called NIEPMD, (An Autonomous Institution under Ministry of Social Justice & Empowerment, Govt. of India), having its office at East Coast Road (ECR), Muttukadu, Kovalam (Post), Chennai – 603112 inviting e-tender notice GeM portal for supply of drinking water on call basis in Two bid system i.e. technical bid and financial bid. The tender document can be downloaded from our website www.niepmd.nic.in & GeM Portal

Sl. No	Item	Description
1.	Name of Work	Supply of Drinking Water through Tanker at NIEPMD, ECR, Muttukadu, Kovalam (Post), Chennai - 603112 on call basis
2.	Period of Contract	The contract will be for a period of 03 Years. The contract can be terminated at any time if supplier performance not found satisfactory.
3.	EMD	Rs. 1,00,000/-
4.	Performance Guarantee	Rs. 1,00,000/- through NEFT/RTGS/Demand Draft/Bank Guarantee
5.	Annual Turnover	Average Annual turnover for last 03 Financial Years (2023-24, 2024-25 & 2025-26) should be Rs. 30,00,000/- or above. MSE & Startup bidders should also have turnover of Rs. 15,00,000/- or above for the same period. MSE bidders has been given partial turnover exemption as per GeM.
6.	Experience	03 Years / for MSE & Startups 01 Year

The Institute will enter in to annual rate contract for Purchase of drinking water for an initial period of Three year from date of award of contract. The contract may be extendable for 02 (Two) more years' subject to satisfactory performance and discretion of Director, NIEPMD. However, it is not binding for either side to extend the rate contract beyond two year any party can refuse to extend the contract beyond two years without assigning any reason. Vendor cannot claim for extension on expiry of contract. Order Quantity will be less or more or zero as per institute requirement. No claim for minimum mandatory purchase will be accepted.

The duly filled in tender form **along with Terms and Conditions and Annexure A - H) Documents mentioned in Technical Criteria** should be part of Technical Bid.

(A) Technical Criteria Evaluation Documents (to be uploaded with Technical Bid)

- (i) PAN CARD of firm/Proprietor
- (ii) GST Certificate (if not applicable attach declaration as per applicable Acts)
- (iii) Annexure-B
- (iv) EMD payment receipt in Favour of Director, NIEPMD, Chennai. Exemption Certificate in case EMD exempted.
- (v) Annexure-F
- (vi) Annexure-G
- (vii) Signed and stamped copy of Tender document to uploaded with technical Bid.
- (viii) Copy of Registration No. of water resource Dept. from the Govt. of Tamil Nadu.

(B) EARNEST MONEY DEPOSIT(EMD):

- (i) The technical bid should be accompanied with an EMD of Rs. 1.00,000/- (One Lakh) through NEFT/RTGS as per details mentioned in tender document. MSE exemption as per norms.
- (ii) **Forfeiture of the EMD:** If any tenderer withdraws the rates, the EMD amount deposited by him will be forfeited and he will be disqualified from participating in any future tender of the institute and / or if the successful tenderer fails to furnish the Security Deposit within specified time and enter into an agreement. In the event of refusal to carry out work by the successful Bidder on any grounds, the EMD shall be forfeited.
- (iii) **Refund of EMD:** The EMD of unsuccessful tenderer will be refunded after award of contract.
- (iv) The EMD remitted will not bear any interest for the period retained.

(C) Instruction to Bidders

- a. Bids through GeM portal is invited on behalf of The Director, NIEPMD, ECR, Muttukadu, Kovalam (Post), Chennai -603112 from the intending bidders for supply of Drinking water through tankers of 36000 liters & above.
- b. The last date for opening of the bid is marked in the enquiry. In case the above date is declared a holiday for NIEPMD, Chennai, the bid will be opened on next working day.
- c. The bids must be submitted through GeM portal only. No manual bids will be accepted.
- d. If a prospective bidder requires any clarification in regard to the bidding documents, he may mail to director@niepmd.tn.nic.in at least 03 days before the deadline for last date of bid.
- e. Each bidder shall submit only one bid. a bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
- f. The bids shall be opened in as per date and time mentioned in tender document through e-mode only. Evaluation result will be published on GeM portal.
- g. The bidder has to put seal and sign in full at all pages of the bidding document including annexures and upload with technical bid, failing which the bidder will be disqualified.
- h. The Director NIEPMD, Chennai and its successors reserve the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to award of contract without assigning any reason whatsoever.
- i. The rates quoted should be net, inclusive of all taxes and duties, packing, forwarding, freight, toll taxes etc.
- j. The bid is to be accompanied with "Bid Security" (Earnest Money) for an amount stated in the enquiry, in the form of NEFT/RTGS, in favour of Director, NIEPMD, Chennai as per account details mentioned tender document. Units registered with National Small Industries Corporation (NSIC), Small Scale Industrial (SSI), Micro & Small Enterprises, DGS&D are exempted from payment of EMD for the item tendered with subject to registration certificate being valid as on date of quotation. Bid is accompanied by a photocopy of valid NSIC/SSI Registration Certificate / Review Certificate. Photocopy of application for registration as NSIC/SSI/DGS&D or for renewal of NSIC/SSI/DGS&D will

not be acceptable. Such offers will be treated as offers received without EMD. No further correspondence will be accepted on the subject.

k. Any Liability regarding GST will be of supplier/service provider of products/Services.

l. The successful bidder must furnish "Performance Security" for an amount specified in the enquiry, in the form of Account Payee Demand Draft, and/or unconditional Bank guarantee encashable on demand from the Director, NIEPMD, Chennai, from a Commercial Bank with validity period of sixty days beyond the date of completion of all contractual obligations of supplier including guarantee/ warranty obligations. The Performance Security is to be furnished in favour of the Director, NIEPMD, Chennai, within ten days of intimation, failing which his bid security will be forfeited.

j. Payment (100 percent) will be made to vendor through NEFT / RTGS, within 30 days from the day of providing service as per contract, subject to necessary documents required for payment processing.

k. In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIEPMD, Chennai shall be final and binding. In Case of any legal dispute, the Jurisdiction of Court will be Chennai.

(D) Other Terms and Conditions

1. The supply of water to NIEPMD, Chennai will be on actual requirement basis only.

2. Supplier should have tanker with a capacity of 36000 litres or more.

3. Bids offering less than 36000 litres capacity tanker will not be accepted and their bids will be rejected.

4. The Performance Security of Rs. 1,00,000/- value has to be submitted to Institute (within 15 days of award of order) either in the form of Demand Draft or Performance Bank Guarantee by successful bidder in case order is awarded, which will be retained till the completion of contract period. The validity of Performance Security beyond 02 months of contract period.

5. The Bills for water supply will be raised on Weekly basis by the service provider to NIEPMD, Chennai supported with invoices duly certified by authorized representative of NIEPMD, Chennai. The bills should be supported by delivery challans.

6. NIEPMD, Chennai will reserve the right to terminate the contract / service by giving a notice of one month to the Service Provider, in case the service is found unsatisfactory or any other reason. In case service provider/contractor wants to terminate the contract, he will have to serve notice period of three months failure to do so will entail forfeiture of security deposit and blacklisting the contractor from participation in future tenders (for a period decided by NIEPMD, Chennai Competent Authority) of NIEPMD, Chennai of any categories of tenders.

7. The Contract / service will be valid for a period of Three year and further extension as per tender document.

8. Water shall have to be supplied on urgent basis on short notice, as and when required, within One hour of receiving the telephonic order.

9. Tanker shall be filled properly to the full capacity of tank. The custom log-book should be maintained by authorized representative of NIEPMD, Chennai, which will contain

signature of both the authorized representative NIEPMD, Chennai and representative of Contractor at the time of supplying water to NIEPMD, Chennai.

10. In case of delay in supplying of water as per our demand penalty will be imposed by NIEPMD, Chennai as deemed fit.

11. The size of the tanker to be displayed on the tanker clearly.

12. The rates quoted shall be inclusive of waiting loading and unloading time. No extra claims shall be entertained on account of above factors.

13. The rate quoted will be applicable for whole quantity of water mentioned above without any change for any reason thereof.

14. The supply of required quantity of fresh water at short notice is the essence of this contract. In case of any water shortage / difficulty with the contractor for supply of water in time, he / she should make necessary alternative arrangement for the same and to supply the water within the time period mentioned above.

15. The successful bidder will have to complete the work within stipulated days of the issuance of the work order, failing which the firm will have to bear the entire cost of the alternate arrangement or the fine as decided by the NIEPMD.

16. The water should be supplied on call basis including Holiday/Saturday/Sunday also. If vendor fails to supply the water as per institute request. Institute reserves the right to get the same through other resources. All payment made to other resources shall be adjusted from contractors balance payments /Security Deposit.

17. The TDS test of supplied water should be conducted by suppliers driver Infront of NIEPMD authorities before offloading the water in Institute water facility.

18. Water supplier is required to produce the challan /proof of water supplied with bills.

19. The tankers driver shall strictly observe the traffic rules and should not drive the tanker inside NIEPMD, Chennai campus above speed of 10km/hr. If any accident, injuries or harm is sustained by the tankers inside or outside NIEPMD, Chennai all the claim, liabilities, compensation will be under the scope of agency to which the concerned tanker belong and in no way, Institute will be party to it.

20. If any damages are caused, by the contractor to NIEPMD building or any other damage noticed during the movement of water lorry or otherwise should be made good by the contractor or the expenditure incurred in this connection will be deducted from the payment of water bills.

21. The supply of tankers should be during the office hours as far as possible.

22. Authorised personnel of NIEPMD, Chennai reserves the right to check the water quality as per standards from time to time.

23. In case the contractor during contract period is found for supplying unhygienic water the contract may be terminated by the NIEPMD, CHENNAI without any further notice. In this case NIEPMD Chennai also reserves the right of forfeiting security deposit without any notice to contractor.

24. The frequency of supply of water at the location will be met with daily requirement which is 72000 liters to 95000 liters per day approximately (or) as per the requirement by the NIEPMD.

25. The quantities as mention above are approximate and may vary as per Institute requirement. The supplied quantity may be ZERO also if not required by institute. No claim for minimum procurement will be accepted at any reason.

26. The water supplier should comply with regulations of concerned authorities like Local Administration Department, RTO, & Income Tax Department etc. and should produce the vehicle fitness certificate, Valid Driving License and supplier should give details of bore well locations from where the water is brought.

(E) QAULITY OF WATER

1. The water should be portable drinking quality water, & should be lifted from authorised AMC filling point, nearest to place of supply. The water should be of bore well water only.
2. Water should be clear, portable, totally hygienic, odourless, requisite municipal standards for drinking use.
3. Supplier shall submit the test reports of water, (Chemical& Biological) to NIEPMD on monthly basis or/& when as required from an approved laboratory and the expenses of tests should be borne by the supplier only, on orders of NIEPMD.
4. The tanker used for supplying water should be clean and in satisfactory hygienic condition.
5. Any liability arising out of unsafe water supplied will be borne by of the bidder.

(F) PENALTY

1. Rs. 5000/- shall be charged if water in not supplied for consecutive 3 (three) days after placing the order.
2. Security Deposit shall be forfeited if water is not supplied for consecutive 10 (Ten) days.
3. If the quality of water supplied is found to be contaminated or not as per drinking standards, the security deposit of the supplier may be forfeited, and the contract will be terminated & legal action will be taken against the supplier. Penalty shall be recoverable from the bills of the contractor and/or by adjustment from the security deposit at the discretion of the NIEPMD.

(G) DISQUALIFICATION CLAUSE:

The Bidder shall be disqualified if:

- (a) The bidder or any of its constituent(s) has been blacklisted/banned business dealing by any Government Department, Government Agency or Public Sector Undertakings (be it Central Government funded or State Government funded) at any time, except in cases where such blacklisting / banning has been withdrawn by competent authority or ceased on the deadline for submission of the bid, for which declaration to be attached in Annexure-G.
- (b) Any previous contract of the bidder or any of its constituents had been terminated / rescinded for contractor's failure by NIEPMD, Chennai during the period of last 5 years before the deadline for submission of the bid.

(c) The bidder or any of its constituents has been issued a show cause notice for poor performance / banning / blacklisting or business or order for suspension of business by the competent authority of NIEPMD, Chennai.

(H) Procedure for e-payment:

EMD of Rs. 1,00,000/- should be paid online through NEFT or RTGS in NIEPMD account and payment receipt to be uploaded with technical bid. Technical bids without EMD and Tender Fee shall not be considered for further evaluation. NIEPMD Bank details are as follows:

A/C No. 761297290

Type of Account: Saving Bank

Name of Bank: Indian Bank, Kovalam Branch

IFS Code: IDIB000K122

Branch Code: 01176

Caution: Please ensure that you need to mention the correct beneficiary account number and IFSC code as mentioned above while making payment via RTGS / NEFT. In the event of funds remitted to wrong beneficiary account number, NIEPMD, Chennai or its Bank would not responsible for the same.

Signature of the tenderer with seal

Check List

Sl. No.	Description	Yes / No
1.	Photocopy of Goods and Service Tax Registration certificate (if exemption applicable declaration of the same)	
2.	Photocopy of PAN Card	
3.	Profile for bidder as per Appendix "A"	
4.	Under Taking as per Appendix "B"	
5.	Integrity Pact as per Appendix "C"	
6.	Tankers Details as per Appendix "D"	
7.	Filled in Bidder sheet (mentioned at Annexure-E)	
8.	Filled in Digital Payment Mandate Form (mentioned at Annexure-F)	
9.	EMD E-Payment receipt in favour of Director NIEPMD, Chennai	
10.	License for water supply from Water Resource Department- Government of Tamil Nadu	
11.	Declaration in Annexure-G	
12.	Evidence for Experience	
13.	Documentary evidence for Office within Chennai city limits up to 30 km radius from NIEPMD, Chennai	

Signature of the tenderer with seal

PROFILE OF THE BIDDER

1	Name of the Firm	
2	Name of the Owner/Partners/Directors	
3	Full particulars of office	
	a. Address	
	b. Mobile/ Telephone No. & Fax No.	
	c. E-mail ID	
4	Bank Account Details	
5	Registration details	
	a. PAN No.	
	b. GST No.	
6	Details Tankers to be deployed	
	a. RTO Registration No. with validity and fitness certificate	
	b. Registration No. of water resource Dept. from the Govt. of Tamil Nadu	
	c. Capacity of Tanker	
7	Details of bore well locations from where the water is brought	

Date:
Place:

Signature of Bidder
Name & Seal:

UNDERTAKING

Sub: Tender for _____ with GEM tender No ____ - Reg

I/We, the undersigned certify/undertake that

1. I have gone through, read and understood the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract.
3. I/We shall supply tanker water as per directions given in the tender documents/ supply order within stipulated period.
4. There is no vigilance/CBI case or court case pending against the firm.
5. My/Our firm possessed all the required licenses/certificates to perform the work in question.

Date:

Signature of Bidder

Place:

Name & Seal:

INTEGRITY PACT

(TO BE TYPED ON BIDDER'S LETTER HEAD)

To

Director,

NIEPMD, Chennai

Sub : Tender for _____ with GEM tender No __ - Reg

Sir,

1. I / We acknowledge that NIEPMD is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender / bid document.
2. I / We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I /We will stand disqualified from the tendering process. I / We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.
3. I / We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender / bid is finally accepted by NIEPMD. I / We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with 'Article' of the enclosed Integrity Agreement.
4. I / We acknowledge that in the event of my / our failure to sign and accept the Integrity Agreement, while submitting the tender / bid, NIEPMD shall have unqualified, absolute and unfettered right to disqualify the tenderer / bidder and reject the tender / bid in accordance with terms and conditions of the tender / bid.

(Signature of Bidder) Name and Address of the Bidder

TANKERS TO BE DEPLOYED FOR WORK
(With Minimum Capacity of 36000 litres capacity each tanker)

RTO Registration No./ Validity of registration	Capacity of Tanker

Date:

Signature of the tenderer with seal

Note: Bidders, please note the capacity of each tanker must be equal or more than 36000 litres per tanker.

Note: Bidders offering less than 36000 litres capacity tanker. their bids will be rejected.

Bidder Information Sheet

Sl. No.	Particular Details	Information from Bidder
1.	Company Name	
2.	Company Registration Number	
3.	Registered Address	
4.	Name of Partners / Directors	
5.	Bidder Type	
6.	City	
7.	State	
8.	Postal Code	
9.	PAN/TAN No.	
10.	Company's Establishment Year	
11.	company's Nature of Business	
12.	Company's Legal Status (choose from below) 'Limited Company, Undertaking, Joint Venture, Partnership and others)	
13.	Company category (Choose from Below) Micro Unit as per MSME, Small unit as per MSME, Medium unit as per MSME, Ancillary Unit, SSI, other)	
14.	Date Of Birth (DD/MM/WW)	
15.	correspondence Email	
16.	Designation	
17.	Phone	
18.	Mobile	

Note: If the information is not pertaining to the bidder; in third column he should specify as "Not Applicable"

Signature of the tenderer with seal

Date:

Digital Payment Mandate Form

Sl. No.	Details required	Information
1.	Name of Vendor/Supplier	
2.	Date Of Birth / Date of incorporation	
3.	Father/Husband Name	
4.	Aadhaar Number	
5.	GST No	
6.	PAN No.	
7.	Complete Address	
8.	City	
9.	District	
10.	State	
11.	Country	
12.	Pin Code	
13.	Mobile No.	
14.	Telephone No.	
15.	E-Mail address	
16.	Account Holder Name	
17.	Bank Name	
18.	Bank Branch	
19.	Bank Address	
20.	Account No	
21.	Type of Account	
22.	IFS Code	
23.	Swift Code	

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I/we would not hold the user institution responsible.

Name:

Stamp/Seal &Signature of Vendor/Supplier:

(On Letter Head)

DECLARATION BY THE TENDERER

(To be uploaded with Technical Bid)

I/We.....have read all the terms and conditions of this tender document (Tender/Bid No.....) and fully agreeable to the same.

Date:

(Signature & Seal)

DECLARATION BY THE TENDERER
(To be uploaded with Technical Bid)

I/We.....do hereby declare that the firm.....is not debarred by /has not been blacklisted by any Government/Semi-Government Departments/Autonomous Bodies /Organizations/ institutes (either funded by Central Government or State Government) as on the date of submission of the bid no.-----
-----Dated.....

(Signature)

Date:

(Seal of the organization)