

**Pre-Bid Meeting Minutes for Canteen Services at National Institute for Empowerment of Persons with Multiple Disabilities (NIEPM), E.C.R. Muttukadu, Kovalam (Post), Chennai – 603112**

**File No. NIT No. NIEPM/ Pur4(33)2025-26  
Tender ID No. GEM/2026/B/7080293**

20<sup>th</sup> Jan 2026

The Pre-bid meeting for providing canteen services was held on 19<sup>th</sup> Jan 2026 at 3<sup>rd</sup> floor Mini conference hall as per schedule. The online meeting was conducted through google meet link: <https://meet.google.com/izs-xryz-cnu>. Total 13 bidders participated in pre-bid meeting. Physical mode – 08, Online mode – 05 (List enclosed).

The committee explained about the Tender to the participants and the following queries was raised from the participants and replied to them as below.

- 1) Bidders requested the assured strength of dining should be given by the Institute.  
The matter discussed with competent authority  
a) No assured strength can be provided by the Institute.  
b) Payment of mess charges will be collected by the vendor from the student and the Institute will not bear any responsibility of the dining charges.
- 2) Bidders requested the Electrical Bill (EB) charges of the kitchen will be paid by the bidder, however, the EB of the dining hall will be paid by the Institute.

It is brought to the notice of all the vendors that, the payment of EB charges of kitchen and dining Hall will be paid by bidders only. No EB charges will be paid by the Institute. Also, as mentioned in the tender, separate EB meter is installed for mess.

- 3) The bidders raised their concern about the license under Food Adulteration Act 1955 (Tender Clause 3.25)  
It is brought to the notice of all the bidders that, this clause has been removed from the tender, as FSSAI is mandatory and Food Adulteration Act 1955 is replaced by FSSAI.

- 4) The bidders raised their concern about the Tender clause 4.19 and 14, regarding stay of vendor's staff inside the NIEPMD premises.

The matter was discussed with competent authority and it is brought to the notice of all bidders that permission may be given to keep 03 mess staff inside the premises during night time by following the rules & regulations framed by the Institute.

However, permission for night stay of the mess staff will be purely conditional and bidder has to follow the night stay guidelines framed by the Institute authorities and thus guidelines should be accepted as it is. Any conditional acceptance will be lead to cancellation of permission. However, decision of the Director, NIEPM is final and binding in this regard.

- 5) The bidders raised the concern regarding maintaining the cycle of dining strength as no assured student strength has been given.

It is brought to the notice of all the bidders that, as per the tender clause 3.16, Students willing to avail the mess facilities should pre-book their dining slot with the mess vendor by paying advance to canteen contractor. It will choice of canteen contract to decide to payment cycle like Daily / Weekly / monthly.

- 6) The bidders raised the concern regarding part serving of the meals to students. The bidders requested, it will be difficult to serve only Breakfast or Lunch or Dinner.

It is left on the sole discretion of the bidder, whether they want to permit the part serving of the meal or not.

- 7) It is brought to the notice of the bidders that in Menu Part 2, S.No. 18, Rice is mentioned as 2000grm, it may be read as 200grm.

Meeting ends with thanks to Chair.

*Shri M. Rajesh*  
Chairperson

*Smt. B. Leelavathi*  
Member

Director

*NYA*  
Dr. B. S. Santhosh Kanna  
Member

*G. J.*  
Smt. J. Kanchana  
Member

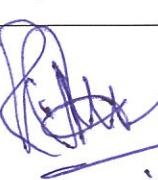
*NYA*  
Dr. K. Balabaskar  
Member

*Shri. P K Tripathi*  
Member Secy.

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Attendance for Pre-Bid meeting (Canteen) (Offline Mode)

19.01.2026

Sl no	Agency Name and Address	Representative(s) Name and Ph no	Signature
01	R.H.S Delhi	Sushil Yadav Sameer	
02	Sarvoja Caterers	P. Prasad V. Anil Kumar	
03	STAR CORPORATE SERVICES	J. Stalin Kumar	
04	SAI CATERING SERVICE	P. Jayalakshmi	
05	FoodSwing Enterprise	N. SAMBANDAM 9940236333	
06	CHORIA INDUSTRIAL CATERERS	Am. Pachiricomm 9944665644	
07	R.R.C	V. Panee 9185226676	
08	VANAMALA SERVICES CHONNAM.	P. PRAKASH R 8072938532	

Attendance for Pre-Bid meeting (Canteen) (Onine Mode)

19.01.2026

Sl no	Agency Name and Address	Representative(s) Name and Ph no	Signature
01	GRAYATRI TENT HOUSE Shail NTD Almora Uttarakhand - 263601	Pramod Bhatt CHANDRA BOSE 7037012484	
02	BVR India Ltd, PUNE.	Kapil Jagtap 9689071567	
03	Archana Enterprises 1st floor(above Iyengar Bakery) Abhishek Circle, Flysore 570017	Archana Enterprises J. Shoab Ahmed 9632518190	Chennai Shoab c/o SINDH Flat 1, Hollyberry 2nd floor, Vgn Street Near Vgn Royal Sekkadu Main Aradi - 600071
04	KHFM. Ltd 1, Nirmala Plaza, Makhwana Road Marol Naka, Andheri East, Mumbai - 400059	Vinayak Gangpure 9987870000 / 9579528686	Ap Ra
05	SHREE SEVA BHAVAN RESTAURANT		
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