NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH
MULTIPLE DISABILITIES (Divyangjan)
Dept.of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment, Govt.of India.
Muttukadu, East Coast Road, Kovalam (P.O), Chennai - 603 112
Tamil Nadu – India. Phone: 044 – 27472046, 27472104, 27472113, 27472423
~ Accredited by NAAC~ ~ ISO 9001:2015~

NIEPMD/ Admin.2 (25)/2023/22 July 24, 2023

OFFICE ORDER

All HoDs are pleased to inform that the, regularisation of exposure visit and posting of interns by other institutions to NIEPMD (D), Chennai will be as follows:

a. Visitors to be permitted in two slots per day on first cum first serve basis. One slot is forenoon between 9.30 and 10.30am and the other in afternoon session between 1.30 and 2.30pm.
b. Maximum of 25 visitors per slot be permitted.
c. The visitors should be accommodated in the G+7 building/ Classroom/ SOTP hall/ Conference hall or any other for orientation as per availability.
d. The visitors may be offered coffee/ tea at NIEPMD(D) on the day of visit followed by orientation on Multiple Disabilities, activities of NIEPMD(D) and guided tour to all departments. A brouchure of NIEPMD(D) shall be given to all the visitors. The department to which the exposure visit is assigned should take care of orientation and guided tour to NIEPMD(D).
e. The visitors fee will be increased to Rs.50/- from Rs.25/-.
f. All the departments should develop five (05) minutes video on the activities of their department and the same has to be displayed to the visitors before the guided tour to NIEPMD(D). HoDs to submit the same on or before 20th July, 2023 to IMO should prepare a short video for the purpose of exposure visit.
g. A schedule to be followed for permitting the visitors:

Day	**Department**
Monday	Special Education
Tuesday	Therapeutics
Wednesday	Clinical Psychology
Thursday	Speech, Hearing & Communication
Friday	Medical Science

h. This order will be inforce w.e.f. 01.08.2023

This issues with the approval of competent Authority.

Sd/-
Deputy Registrar Admin.(Offg.)