

Minutes of the 55th meeting of NIEPMD(D), Chennai held on 15th May 2023 through E-mode under the Chairmanship of Joint Secretary and Chairman EC-NIEPMD.

Members present through online:

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| 1. Shri Rajeev Sharma
Joint Secretary, DEPwD, MSJ&E
Govt of India | Chairperson |
| 2. The Joint Secretary (F&A)
DEPwD, MSJ&E, GoI | Member |
| 3. Shri Vineet Singal
Director - NI
DEPwD, MSJ&E, GoI | Member |
| 4. Smt Kusum Gupta
New Delhi
Email Id:kusumgupta007@gmail.com
Mobile No:9311305286 | Member |
| 5. Shri Govindaraj
Madurai.
Email Id: srisgr75@gmail.com
Mobile No:6374048342 | Member |
| 6. Dr.Ram Kumar,
Director (Offg), NIEPID(D), Secunderabad | Special Invitee |
| 7. Shri Nachieka Rout
Director, NIEPMD(D), Chennai | Member Secretary |

The Member Secretary welcome the Chairperson and all the Members. With the permission of the Chairperson following agendas were discussed:

Agenda 55.01

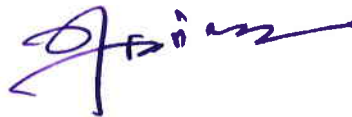
Confirmation of minutes of previous meeting 54th EC

Decision:

The Council confirmed the minutes of the meeting.

Agenda 55.02

Action taken report on the resolutions of the 53rd & 54th meeting of the Executive Council held on 17-02-2023 and 24.03.2023 through online mode



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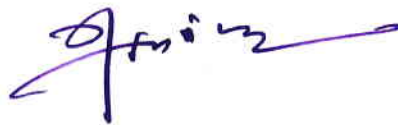
Decision:

With regard to the action taken on the 53rd EC meeting:

- **Agenda 53.06-** the Director apprised the Council that it is very difficult to get Hindi Consultant in Tamil Nadu. Earlier, during the year 2021 & 2022 the post was advertised once with the honorarium of Rs. 22,000/- and thrice with the honorarium of Rs.375/- per session (appx Rs. 33,000/-) for which suitable candidate could not be identified. The vacancy notification with the honorarium of Rs. 36,000/- was published in the month of March 2023 and none found suitable. Again it is being published and if the same scenario prevails, the proposal for increase in remuneration will be placed before EC.
- **Agenda 53.07 -** The Council advised to submit a compliance report to DEPwD on number of employees enrolled in NPS and the subscription payments made to NSDL by NIEPMD and its CRCs.
- **Agenda 53.11 -** The Council was apprised that 41 Prosthesis & Orthosis were developed using the 3D printers and at present there is no maintenance cost as the printer has comprehensive warranty which includes materials and maintenance cost. With regard to engagement of manpower, the Council advised to place separate agenda in the next meeting. However, the raw material will be supplied by the vendor only for one year, after that the raw materials to be procured by NIEPMD. The approximate cost would be Rs. 1.5 lakhs per year
- **Agenda 53.12 -**The Council was apprised that the engagement of two professional for implementation of ADIP scheme was not made as the administrative expenditure for implementation of ADIP scheme is going beyond 5% and the remuneration for the two professionals could not be paid from the ADIP A/c.
- **Agenda 53.14 -** The Council advised that the approval to offer Diploma in Office Automation and Assistive Technology will be on pilot basis. The placement status should be placed before the EC on completion of 1st batch for further continuation of the courses in NIEPMD.
- **Agenda 53.17 -** The Council advised that in case if there is no application in response to the Expression of Interest for opening of PMBJK project, the implementation of the project may be dropped.

With regard to the action taken on the 54th EC meeting:

- **Agenda 54.13 -** The Director apprised that although the G+7 building handing over and taking over is in process, the occupancy certificate is yet to be received from CPWD. The process of issuance of occupancy certificate by CPWD will take place after obtaining building plan approval from DTCP. To obtain building plan approval, the present land needs to be reclassified. The re-classification of the land requires CRZ mapping which is under process. The



entire process of getting occupancy certificate will take minimum 5 months time. However as per the instructions of Secretary DEPwD and directions of EC the G+7 SC ST Beneficiary Building needs to be put to use with immediate effect. The approvals need to be processed parallelly with the authorities.

As directed by the EC, the G+7 building is being utilized to conduct Conference / Seminar and University examinations.

IT WAS INFORMED TO THE COUNCIL THAT THE DRAFT DECISION ON THE LAST TWO AGENDA ITEMS DISCUSSED DURING 54TH EC MEETING IE.54.20 AND 54.21 WAS SENT TO DEPwD TO OBTAIN APPROVAL BUT WHILE RECEIVING THE APPROVED MINUTES THE TWO AGENDA ITEMS WAS MISSED. THE TWO MISSING DECISIONS WERE APPRISED TO THE EC.

CRC-K Agenda 54.20

Contractual engagement of Clinical Assistant(Speech & Hearing) Consultant in place of Smt. Lekshmy Devi R who availed study leave

Decision:

The Council noted and approved the proposal for engagement of Clinical Asst on Contract basis in the place of Smt. Lekshmy Devi R, regular incumbent who is on STUDY LEAVE on EOL. The engagement on Contract will be in force till the regular incumbent joins duty after STUDY LEAVE or till the completion of Contract whichever is earlier.

CRC-K Agenda 54.21

Opening of Pradhan Mantri Bharatiya Janaushadhi Kendra (PMBJK) in CRC-K

Decision:

The Council advised to forward the proposal to DEPwD and due to time constrain the Council advised to place the other agendas in the next EC.

THE ACTION TAKEN ON THE SAME IS SUBMITTED IN THE 55TH EC MEETING

- **Agenda 54.21** - The Council advised not to invest fund for opening of PMBJK project, it can be implemented with the available infrastructure. In case if there is any nearby PMBJK functioning near CRC-Kozhikode, the project need not be initiated.

Agenda 55.03

Ratification of extension of Dr.Nachiketa Rout, as Director NIEPMD(D), Chennai

Decision:

The Council ratified the action taken.



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Agenda 55.04

Re-grouping the designation of the manpower engaged in order to adopt uniform recruitment rules (RRs) of contractual staff of NIEPMD(D)

Decision:

After a long deliberation, JS(FA) raised concern on salary being paid from General Head and cautioned about the increase in number of contractual staff at NIEPMD and its CRCs. He expressed that more courses are being offered at NIEPMD(D) and advised CRC to restrict themselves in offering Diploma level course at the maximum.

The Council approved re-grouping of staff in line with DEPwD orders however RRs to be made post wise, the post which are not covered under the present DEPwD guidelines vide letter no:N-602/11/2022 NI dated 25.03.2023, the RR and Remuneration to be recommended. The exercise shall be completed by one month time and should be put up to DEPwD for approval and further processing.

Agenda 55.05

Engagement of administrative and clinical service through outsourcing as per EFC guidelines

Decision:

The Council approved the proposal for engagement of DEO and Assistant outsourced through GEM. The sensitive post for Accounts and Establishment can be engaged by the Institute.

The Council advised that all the technical posts may be outsourced through GEM or by the Institute in case the outsourcing agency could not provide quality manpower. Also, the Council approved the proposal for engagement of faculty position through open advertisement by the Institute.

Agenda 55.06

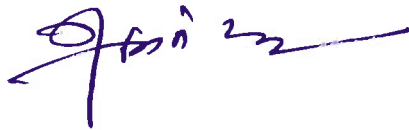
Calendar of activities in NIEPMD(D), Chennai for the year 2023-24

Decision:

The Council was apprised that two more events will be organised in addition to the events proposed in the agenda. The details are as follows:

1. World Mental Health Day with the financial implication of Rs.75,000/-
2. World schizophrenia Day with the financial implication of Rs.25,000/-

The Council approved the calendar of activities for the year 2023-24 having 21 events with the expenditure of Rs.21,53,200/-, 50% of the financial implication shall be met through GIA and the 50% through Internal Accrual.



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Agenda 55.07

Installation of CCTV network at G+7 building

Decision:

The Council noted the requirement of CCTV materials for G+7 building and approved to go for E-tender. The Council advised that the tender should be comprehensive having installation charges, maintenance and warranty. The Council advised that utmost care should be taken (in monitoring / recording / storing) before installation of CCTV at the Institute.

Agenda 55.08

Approval for certifications and terms and conditions for procurement with financial implication for Rs.3.19 crores for G+7 building

Decision:

The Council advised to follow the standard specification available in GEM.

CRC-K Agenda 55.09

Hiring of a suitable vehicle on need basis for routine clientele services and other activities - Revising delegation of financial powers to Director, CRC-K

Decision:

The financial power for Director, NIEPMD(D) and CRC-K may be put up to DEPwD with suggestive modification.

CRC-K Agenda 55.10

Procurement of Desktop computers and peripheral for the use of all department / units of CRC-K

Decision:

The Council approved the proposal for procurement of desktop computers to the tune of Rs.9,60,000/- for the use of all department / units of CRC-K.

Agenda 55.11

Approval for engagement of Media Consultant for NIEPMD(D)

Decision:

The Council approved the proposal for engagement of Media Consultant in principle and advised to submit the comparative statement on honorarium payable to media consultant on event basis and monthly remuneration basis.

The meeting ended with thanks to the chair.



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