

File No.8-1/2012-NIs
Government of India
Ministry of Social Justice & Empowerment
Department of Disability Affairs
NI Section

Pt. Deendayal Upadhayay Institute for Physically Handicapped
5th Floor Room No. 511, 4 Vishnu Digamber Marg
New Delhi-110002
Dated 27th November, 2013

To,

The Director
National Institute for Empowerment of Persons
With Multiple Disability
East Coast Road, Muttukadu, Kovalam Post,
Chennai – 603112

Sub:- Approved Minutes of 17th Meeting of Executive Council of NIEPMD, Chennai held on 9.11.2013 at NIEPMD, Chennai.

Sir,

I am directed to forward herewith approved Minutes of the 17th Meeting of Executive Council of NIEPMD, Chennai held on 9.11.2013 at Committee Hall, 3rd floor of NIEPMD, Chennai for further necessary action.

Yours faithfully,

(Sauranshu Sinha)

Under Secretary to the Govt. of India

AAO (Admin)

28/12/13

AAO (SSB)

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD)
(Ministry Of Social Justice & Empowerment, Govt of India)
East Coast Road, MuttukkaduKovalam (P) Chennai-603112 (Tamilnadu)

Minutes of Seventeenth (17th) Meeting of the Executive Council of NIEPMD
held on 9th November 2013, at CommitteeHall, 3rd floor of NIEPMD, Chennai

Members Present:

1. Shri.Awanish. K.Awasthi - Chair person
Joint Secretary to GoI, DDA, MSJ&E
2. Shri. Rakesh Singh Lal - Member
Director, IFD, MSJ&E
3. Shri. M.L. Meena - Special invity
Deputy Secretary (DDA, MSJ&E)
4. Dr.NeeradhaChandramohan - Member Secretary
Director, NIEPMD

The following agenda were taken up in the meeting:

Agenda No. 17.1. : Confirmation of the Minutes of the 16th EC Meeting

Minutes of the 16th EC Meeting of NIEPMD held on 9th July 2013 was confirmed by the Council.

~~Agenda No. 17.2 : Draft Annual Report~~

The Council noted the actions taken on the resolutions of the agenda items of the 16th EC meeting.

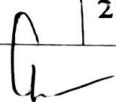
Agenda No.17.3 : Draft Annual Report for the FY 2012-13

The draft Annual Report 2012-13 is approved with slight modifications in pg.82 (to enlarge the photo size) and also to insert the photos of Secretary, DDA, MSJ&E in any of the chapters concerned.

Agenda No 17.4 : Proposal to implement 2nd Phase of NIEPMD Building (15 projects)

The Council has approved 8 (eight) projects by utilizing the available funds, ie. Rs.5.50 crores for the following projects:

<i>S.No</i>	<i>Name of the work Proposed</i>	<i>Area (M²)</i>	<i>Estimate In Lakhs)</i>
1	Provision of Audiology lab (building works already completed under Phase-I)	80	160.67
2	Construction of Hydrotherapy pool	275	131.81



3	Provision of Sensory garden		73.1
4	Providing Air-conditioner units in the main building and other		
5	Provision of CCTV		30.03
6	Providing and fixing name boards and other sign boards		6.16
7	Providing furniture to conference hall and committee room	-----	12.02
8	Construction of compound wall (balance portion) and closing up compound wall grill panels from sewage treatment plant to women's hostel	30 metre length	9.15
	Total		472.11

Agenda No. 17.5 : Administrative approval for establishment of CRCs

The Council approved the establishment of 2 (two) CRCs at Nagpur and at Gorakhpur at a cost of Rs.11.04,000/- each towards Rent, water, electricity, computer, basic therapy equipment, stationery & honorarium to the outsourced faculty (10 members) – to provide rehabilitation services for persons with disabilities and recommended that the matter would be discussed District Collector and then write to a letter to JS(DD).

Agenda No. 17.6 : PM skill development project at various centres – Financial approval

The Council approved the estimated budget of Rs.42,50,000/- for training 950 beneficiaries during the FY 2013-14 under the PM Skill Development programme. The Council advised to seek grant of the said budget through DDRS scheme and submit the DDRC proposal to the Ministry within three days.

Agenda No. 17.7 : Incentive Scheme to encourage R&D and other scientific sessions

- i) In order to motivate and encourage the R & D activities among the faculty members, the Council after going through the norms of UGC & RCI, approved that each faculty could earn a maximum of 100 points in a year for the various research activities (Research papers published in Referred / Non-Referred reputed journals and periodicals having ISSN numbers/ ISBN (Books published) carried out Research Projects, Guiding Research at M.Phil/ Ph.D. level, presentation of research papers in Conferences/ Seminars/ Workshops etc). Each point under the research activity would be valued equivalent to Rs.500/-, thus amounting to a maximum incentive value of Rs.50,000/- per faculty in a year. Terms & conditions and criteria of the scheme will be circulated to all Directors of National Institutes for taking necessary action to initiate incentive scheme to encourage R & D and other scientific session in the institute with the approval of the Ministry.
- ii) The scheme will be implemented from 1.11.2013.

Agenda No. 17.8 : Review of HRD - Long Term courses

The Council considered that NIEPMD would (i) discontinue offering the following courses:

S.No.	Name of the Course	Duration	Discontinue from	Alternative suggested
1.	Certificate course in Prosthetics & Orthotics	1 year	AY 2013-14 onwards	To start BPO course from 2016-17

2.	Diploma in Special Education – (ASD, Db& CP)	2 years	AY 2016-17 onwards	Assign to CRC Kozhikode, Nagpur & Gorakhpur
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(ii) Initiate M.Ed (Special Education - MD) courses from AY 2015-16. The Council suggested to outsource a Placement cum HR Consultant for Public Relation activities & placement of passed out candidates.

Agenda No. 17.9 : Video Conferencing facility to be established at NIEPMD

The Council approved to have video conferencing facility enabling faculties and others to participate in conferences/ seminars/ Workshops conducted at different parts of country and abroad as well with a financial estimate of Rs.6.00 lakhs.

Agenda No.17.10 : Proposal for organizing conference / seminars / workshop in Collaboration with various organizations

The Council approved the conduct of National Conferences/ Workshops/ State Level Workshops/ Seminars in collaboration with various NGOs & Universities.

Agenda No.17.11 : Exhibition – Resource Room at NIEPMD

The Council approved a budget estimate of Rs.10.00 lakhs to NIEPMD with establishment of a permanent Exhibition cum Resource Room. The exhibition should consist of equipment that can also be used for demonstration purposes.

Agenda No. 17.12 : LAN, Wi-Fi, EDP Team at NIEPMD

The Council approved LAN and Wi-Fi facilities in the campus to enable staff for update of knowledge and for effective communication. To monitor the electronic data processing and internet connectivity an EDP team consisting of Hardware Engineer and a Software Programmer to be outsourced has been approved.

Agenda No. 17.13 : Information on launching M.Phil Clinical Psychology Course at NIEPMD – Approval of fee structure and payment of Affiliation Fee to University of Madras – Reg.

The Council took notice of the information about launching of M.Phil. Clinical Psychology courses at NIEPMD, which is of 2 years duration, with an intake of 4 students with a course fee of Rs.65,300/- per annum and that the course is affiliated to University of Madras.

Agenda No. 17.14 : Transfer of CRC ear marked funds to CRC accounts

The Council noted the information about the transfer of funds ear marked to CRC – Kozhikode and its savings account number is 6114747291.

Agenda No. 17.15 : Launching BOT and BASLP course at NIEPMD from 2014-15 and 2015-16 respectively – Approval to recruit faculties required.

The Council asked NIEPMD to work out the Cost Benefit analysis regarding launching of

BOT & BASLP. The institute should at least aim at 50:50 ratio i.e. Revenue from the courses launched and expenditure incurred from the institute's funds. The details to be presented in the next EC meeting for consideration.

Agenda No. 17.16 : Court Cases

The Council advised NIEPMD to seek an appointment with Deputy Secretary, MSJ&E to discuss along with all relevant documents the cases of Shri P.S. Srinivas Shri Arunagiri in order to short out the pending issues of these cases.

Agenda No. 17.17 : CRC-K – G.O with regard to land

The Council took notice on the information about CRC – Kozhikode G.O. regarding the land at Chevayoor, Survey No. R.S. 322/2, with an area of 3.0 acres in the Leprosy Hospital Compound. The Council advised to speedup the process by constructing the boundary wall; plan for construction etc. from the available grant. Also, the Council asked the Director, NIEPMD to immediately advertise the 19 posts sanctioned to CRC – Kozhikode.

Agenda No. 17.18 : Subsidy for Students' Mess Charges

The Council did not agreed to provide subsidy.

Agenda No. 17.19 :Setting up of Model Inclusive School at NIEPMD

The Council did not agreed to and asked NIEPMD to work out the details and the financial implication for setting up of Model Inclusive School at NIEPMD for consideration in the next EC meeting.

Agenda No. 17.20 :Recruitment Rules for Phase II – Justification

The Council took notice that there are 39 posts sanctioned to NIEPMD by EFC in the 2nd Phase, out of which the Council has approved the following posts:

S/No.	Name of the post	No. of post (s)	Scale of pay/Grade pay per RPR, 2008	Remarks by EC
<u>FACULTY POSITIONS</u>				
1.	Assistant Professor	08	15600-39100 (PB3) Rs.6600/-)	Approved
2.	Lecturer	06	15600-39100 (PB3) Rs.5400/-)	Approved
3.	Rehabilitation Officer/ Research Assistant/Therapist	08	9300-34800 (PB2) Rs.4600/-)	Approved
	Total	22 posts		

NON - FACULTY POSITIONS				Remarks by EC
4.	Assistant Registrar	2	15600-39100 (PB3) GP Rs.5400/-)	Approved
5.	Systems Manager (Electrical, Software & Hardware support)	1	15600-39100 (PB3) GP Rs.5400/-)	To be engaged on Contract basis
6.	Library & Publications Assistant	1	9300-34800 (PB2) GP Rs.4200/-)	To be engaged on Contract basis
Total		4 posts.		

The Council asked Director NIEPMD to send detail comprehensive proposal for creation of the above mentioned 26 posts to the Ministry.

Agenda No. 17.21 : Proposal for revision of Grade Pay for Lecturers & Deputy Registrar at NIEPMD

The Council did not agreed to and asked Director NIEPMD to submit the detailed proposal with justification. in the next EC meeting.

Agenda No. 17.22 : MoU with International Organization and NGOs.

The Council tool notice of the MoU with International organizations and NGOs and stated the following:

1. MoU with Perkins :

The Council asked Director (NIEPMD) to submit a detailed proposal to the Ministry after completion of RFP process for consideration.

2&3. Chettinad Multi-specialty Hospital & Banyan

MoU is approved with collaboration and mutual exchange of students for clinical Exposure without any financial implications for a period of 3 years. MOU will be effective from 1.12.2013.

4. SCARF

The Council approved the proposal. Director(NIEPMD) told that M.Phil students would be placed in their campus for a period of one month spending Rs.4,000/- per student to SCARF only for 3 years. NIEPMD will bear the expenses. Director(NIEPMD) will submit a proposal in this regard to the Ministry.

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Agenda No. 17.23 : Plan of action on the notice received in respect of Shri P.Kamaraj Lecturer (Spl.Edn) and Md.Ibrahim, Programme Assistant (Accounts), NIEPMD

The Council asked NIEPMD to send para wise reply for the notices received from Shri. George Stephen, Advocate and Notary Public, Commissioner of Oaths in respect of Shri. P. Kamaraj, Lecturer, Special Education and Shri. Mohamed Ibrahim, Programme Assistant (Accounts) - employees of NIEPMD. The Council also advised to send reply to the advocate about the RRs of the posts and also about Sh. Kamaraj and Sh. Ibrahim not possessing the essential qualifications to the said posts under intimation to the Ministry.

Agenda No. 17.24 : Refresher Course in Special Education for professionals

The Council has approved to conduct Refresher Course in Special Education to professionals working in Universities and Colleges with an intake capacity of 40, for 3 weeks duration with with registration fee of Rs.2000/- per participant. It is also proposed to RCI to share 50% of the budget estimate which amounts to Rs.3,30,000/- out of total expenses of Rs.6,60,000/-, which NIEPMD would bear.

Agenda No. 17.25 : Conduct of sports programme every year for DSE trainees all over the country undergoing training in Government Institutes

The Council approved to conduct Sports Programme for DSE trainees, undergoing training in government institutes all over the country at a cost of Rs.3,66,000/- to be held at Chennai.

Additional Agenda discussed in the meeting:

Agenda No. 17.26 Court Cases

- i) EC asked Director(NIEPMD) to consult Govt. Advocates and furnish present status report along with Govt. Advocates opinions and copies of earlier correspondence in respect of all Court Cases to the Ministry, immediately. It may also be noted that Monthly progress report of all court cases will be sent by the Director(NIEPMD) to the Ministry.
- ii) Director(NIEPMD) personally will also ensure that affidavit, counter affidavit, etc as required by the Govt. Advocates, have been filed in the courts in consultation with Govt. Advocates in time.

Agenda No. 17.27: Audit Para's and Audit Matters

EC asked Director(NIEPMD) that the matters related to Audit Para's and Audit observations may be disposed of on priority basis in a time bound manner and to ensure that the comments on all Audit Para's and audit observations have been sent to the Audit Department/Audit Party under intimation to the Ministry. For any delay in this regard, Director(NIEPMD) will be responsible.

Agenda No. 17.28: Achievement and Progress report

In this regard, it is stated that a monthly report on the Achievement and Progress made by the National Institutes (NIs) is sent to the Cabinet Sectt. every month in the first week of the month. Therefore, Director(NIEPMD) may ensure that the following information are reached to the Ministry in the first week of the following month, positively;

- i) Achievement and progress (i.e. number of beneficiaries, number of training programmes/activities conducted during the month, details of Conferences, Melas, Seminars, EC & GC meetings) during the month.

- ii) Number of persons completed Vocational Skill Training and placement, etc made during the month.
- iii) Fund position during the month i.e. Total available funds with the institute, funds utilized, unspent funds available with the institute, details of internal receipts/resources generated by the institute, etc.

The meeting ended with Thanks to the Chair.

Approved .
C. Waindu
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