

Minutes of the 56th meeting of NIEPMD(D), Chennai held on 30th May 2023 through E-mode under the Chairmanship of Joint Secretary and Chairman EC-NIEPMD.

Members present through online:

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| 1. Shri Rajeev Sharma
Joint Secretary, DEPwD, MSJ&E
Govt of India | Chairperson |
| 2. The Joint Secretary (F&A)
DEPwD, MSJ&E, GoI | Member |
| 3. Smt Kusum Gupta
New Delhi
Email Id:kusumgupta007@gmail.com
Mobile No:9311305286 | Member |
| 4. Shri Govindaraj
Madurai.
Email Id: srisgr75@gmail.com
Mobile No:6374048342 | Member |
| 5. Shri Nachieka Rout
Director, NIEPMD(D), Chennai | Member Secretary |

The Member Secretary welcome the Chairperson and all the Members. With the permission of the Chairperson following agendas were discussed:

Agenda 56.01

Confirmation of minutes of previous meeting 55th EC

Decision:

The Council confirmed the minutes of the meeting.

Agenda 56.02

Action taken report on the resolutions of the 55th meeting of the Executive Council held on 15.05.2023 through online mode

Decision:

The Council noted the action taken by NIEPMD(D) on 55th meeting.

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Agenda 56.03

Approval of additional financial implications for out campus hostel facilities till the furnishing of G+7 building and obtaining occupancy certificate.

Decision:

The Council was apprised the matter and after due discussions approved the proposal with the additional financial implications of Rs. 85,000 per month for out campus hostel facilities till the receipt of occupancy certificate for G+7 building from CPWD and furnishing the G+7 building.

Agenda 56.04

Plan of initiating the services at CRC-Madurai and engaging minimum staff for service.

Decision:

The Council was apprised about the allocation of a Blind School at Madurai with 4 to 5 rooms allocation for CRC. The Council approved the proposal to initiate the services of CRC-Madurai at Government Blind School till the permanent place is ready for occupancy. Also, the Council approved for engagement of sanctioned professionals and procurement of equipments. The details are follows:

Sl. No.	Details	Budget Amount (Lakh & Crore)
1.	The Hiring of Staff(10 staff for 9 months)	36 lakh
2.	Temporary Building Repairs and Maintenance	10 lakh
3.	Housekeeping & Security Expenses	10 lakh
4.	Administration Expenses	10 lakh
5.	General Expenses	10 lakh
6.	Furniture & fixtures of other Therapy Equipment	24 lakh *
Total Expenses		1 Crore

* Majority of the expenditure should be towards procurement of equipments.

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Engagement of Professionals CRC-Madurai in the Initial Phase
(RRs and Remuneration as per DEPwD guidelines)

Sl. No.	List of Posts (Contract)	No of post
1.	Physiotherapist	1
2.	Occupational therapist *	1
3.	Speech Therapist	1
4.	Rehabilitation Officer	1
5.	Vocational Instructor	1
6.	Special Educator	1
7.	Clinical Psychologist*	1
8.	P & O	1
9.	Rehabilitation Officer	1
10	Assistant	1
Total		10 Posts

*Note: * Initially the post of Lecturer Occupational Therapist and Assistant professor Clinical Psychology will be taken at the level of Clinical Assistant to start the services.*

Sl. No.	List of staff to be outsourced	No of post
1.	House Keeping	1
2.	Security Guard	2
Total		3 staff

Agenda 56.05

Approval for the additional financial implication of Rs.1873 lakhs under General Head and reduction of Rs.500 lakhs under salary head.

Decision:

The Director apprised the Council that:

	General (Rs. in lakhs)	Salary (Rs. in lakhs)	Total (Rs. in lakhs)
Actual expenses during last	828/-	1072/-	1900/-

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f/y 2022-23			
Budget estimate for f/y 2023-24 (GC & EC appvd)	1106/-	1627.36/-	2733.62/-
Notional allocation for f/y 2023-24	700/-	1100/-	1800/-

The notional allocation for the f/y 2023-24 is Rs.100 lakhs less than the actual expenditure during the f/y 2022-23. Director, NIEPMD(D) requested the Council to enhance the notional allocation as per approved budget by GC & EC for the year 2023-24 and further by Rs.450 lakhs under General head to implement the DEPwD guidelines in payment of increased remuneration for contractual staff w.e.f 01.07.2023.

The Council advised to review the expenditure on the HRD programme being offered at NIEPMD(D), Chennai and to explore if there could be increase in the course fee so as to make the HRD programme self sustainable.

The request put up for payment of increased remuneration to the contractual staff as per DEPwD guidelines was deferred. The alternative request made by the Director, NIEPMD(D) to enhance the remuneration to 20% from the present remuneration was not considered as well. The Council advised to maintain the status co of contractual staff till September 2023.

Agenda 56.06

Approval for hiring of social media consultant in NIEPMD(D), Chennai

Decision:

The Council approved the proposal of hiring Social Media Consultant with the remuneration of Rs.40,000/- per month with the following RR.

Name of the post	Essential Qualifications	Preferred experience	Monthly wages including transport allowances
Senior Consultant for social media No of Post. 01	Essential: 1. Any UG Degree with Diploma (JMC or Vis. Communication) or Degree in Journalism and Mass Communication (JMC) or Visual Communication from the recognized University / Institution. 2. Minimum 2 years experience in the field of Publicity	1. Coordination with various Ministries/ Departments/ states/ UTs Government / NIs/ CRCs etc. 2. Processing media proposals. 3. Should have sound knowledge in web-based technology and utilization of social media platform.	Rs. 40,000/- per month

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	activities/preparation of Documentary, Video & Audio Editing, Mixing, Social Media Handling etc., Desirable: 1 PG Degree in JMC or Visual Communication		
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Also, the Council advised to organise the calendar of events through AGP scheme.

Agenda 56.07

Approval for continuation of conducting examinations and issuing certificates for Caregiver courses (Sahyogi) being conducted by National Trust and Vidyasagar, Tamil Nadu

Decision:

The Council approved the proposal to conduct examination and issue certificates by NIEPMD(D), Chennai for the Caregiver courses (Sahyogi) both Primary and Advance programme of National Trust. Administrative Expenditure for conduct of examination may be borne by National Trust and the same shall be communicated with National Trust.

Agenda 56.08

Approval for rates obtained for holistic development of NIEPMD(D) campus.

Decision:

The Council did not approve the projected cost

Agenda 56.09

Approval for quote / professional fee of Rs.50,000/- and 18% GST Rs.9000/- (total Rs. 59,000) towards professional fee for estimation, identification and quantification of salvage material estimation item wise salvage / scarp report.

Decision:

The Council did not approve the proposal.

Agenda 56.10

Approval of IIQA - online filling of self study report (SSR) - payment of fees.

Decision:

The Council approved the proposal for payment of fees for online filling of SSR with regard to IIQA, NAAC.

Agenda 56.11

Status of recruitment for various posts.

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Decision:

The Council noted the status of Phase-I recruitment at NIEPMD(D).

SL. No.	Details of Post	Status of Recruitment
1	Dy Registrar (Admin) -1 post	As per the direction of DEPwD, re-advertisement made vide notification No. 2 (R) /2023 on 24.05.2023.
2	Lecturer (Clinical Psychology) -1 post	-do-
3	Special Teacher (Cerebral Palsy) -1 Post	The regular incumbent Dr. K.K. Dhanavendanwas relived on 2 years LIEN to join RC-NIEPID, Kolkata as Lecturer (Spl. Edn.). As the post is on lien, it will be filled up on contract.
4	No of posts under revival -6 posts.	

The Council approved to fill the vacant post of Special Teacher (Cerebral Palsy) on Contract as per DEPwD guidelines.

Agenda 56.12

Intake status of various courses being run by NIEPMD(D).

Decision:

The Council noted the HRD courses being offered at NIEPMD(D), Chennai.

Agenda 56.13

Status of construction Activities.

Decision:

The Council noted the construction works of NIEPMD(D).

CRC-K Agenda 56.14

Conduct of Various training / awareness / day observation programs / special initiatives etc. during the year 2023-24.

Decision:

The Council approved the proposal to conduct various training / awareness day observation programs / special initiatives etc. during the year 2023-24 at CRC-K with the financial implication of Rs.10 lakhs.

CRC-K Agenda 56.15

Recruitment to the vacant sanctioned regular posts at CRC - Kozhikode.

Decision:

The Council noted that the vacancy notification published for engagement of Asst Professor (Sp & Hg) and Lecturer (OT) will be withdrawn and the same will be hired by NIEPMD(D), Chennai.

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Also, the Council approved for engagement of Administrative Officer and Workshop Supervisor on 11 month contract by adhering to the decision and directions of previous EC meetings.

CRC-K Agenda 56.16

Submission of preliminary estimate for phase - II vertical extension of existing CRC Kozhikode building by constructing 2nd and 3rd floors.

Decision:

The Council did not approve the proposal for vertical extension of existing CRC-K building.

CRC-K Agenda 56.17

Annual maintenance contract (AMC) for air conditioners installed in the new building of CRC Kozhikode.

Decision:

The Council approved the proposal for annual maintenance contract for air conditioners installed in the new building of CRC-K with the financial implication of Rs.2,72,580/- as detailed below:

Make & Model	Unit (Qty)	Amount in Rs.
Hitachi RAS 66 HNBCM1	03	2,72,580/- (Inc. GST)

Agenda 56.18

Approval of additional estimate put up by CPWD, Chennai for renovation of committee hall.

Decision:

The Council accorded approval to carry out the renovation work with the additional financial implication of Rs. 25,80,728/- (Rs. 19,62,300/- towards Civil work and Rs.6,18,426 towards Electrical work).

Instruction by Chairperson, EC and Joint Secretary(F&A)

1. To avoid proposing new course if it is not economically self-sustaining at least 75% to 80% in the first year itself.
2. The faculty should be involved in conducting programme which bring internal accrual.

The meeting ended with thanks to the Chair.

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