



**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH
MULTIPLE DISABILITIES (Divyangjan)**

(Dept. of Empowerment of Persons with Disabilities (Divyangjan),
(Ministry of Social Justice & Empowerment, Govt. of India)
Muttukadu, East Coast Road, Kovalam (P.O), Chennai - 603 112
Tamil Nadu - India. Phone: 044 - 27472046, 27472104, 27472113, 27472423
~ Accredited by NAAC ~ ~ ISO 9001:2015~



Manpower Engagement Notification (Temporary) No. 18/2024

Date: 10.10.2024

The Director, NIEPMD(D), Chennai invites applicants for a walk-in -interview/ selection process to engage staff on contract. Details are furnished below:

Venue: NIEPMD(D), East Coast Road, Muttukadu, Chennai - 603 112.

Date: 18.10.2024, Time: 10.00 AM (Accounts Section, 3rd Floor NIEPMD(D))

Sl. No	Name of the Post	No. of Vacancies	Maximum Age Limit	Consolidated Salary per month	Essential and Desirable Qualification
1.	Supervisor - Accounts (Consultant)	1	56 years	Rs.35,000/-	Essential Qualifications: <ul style="list-style-type: none">H. Sc. /Diploma in Accounts with Accounting software having 5 years experience in Government organization.

IMPORTANT NOTE:

- The above consultant positions will be filled purely on contractual basis.
- Engagement will be governed by the rules and regulations, terms and conditions of the engagement of the Institute presently in force or as may be framed, amended, altered or extended from time to time by the Ministry.
- A fixed monthly amount shall be admissible and the remuneration may be regulated as per the terms and conditions of the contract. No other allowances will be admissible.
- Annual increment @3% shall be allowed during the term of the contract.
- Paid leave of absence may be allowed @ 1.5 days for each completed month of service.
- The term of appointment shall ordinarily be for an initial period not exceeding 3 years. It may be extendable up to maximum 5 years. Beyond 3 years it may be extended with the approval of GC, provided in no case shall it be extended beyond 5 years.
- In case of Group 'C' posts, the contract can be renewed up to total 3 years by Director of the Institute based on performance appraisal by a Committee constituted by the Director of National Institute.
- The contractual appointment would be on full time basis and they would not be permitted to take up any other commercial assignment during the period of consultancy.
- Any other assignments given to the staff to be carried out time to time.
- The selected candidates may be posted at NIEPMD (D), Chennai and its sub-centres/out-reach centres. However, they are liable to be transferred to offices anywhere in India under the administrative control of NIEPMD (D), Chennai.
- The engagement of contractual staff can be terminated by the competent authority at any time without assigning any reasons thereof by giving 30 days notice. However, in case a Consultant/Contractual staff wishes to resign, he/she can resign by giving 30 days advance notice or remuneration in lieu thereof before resigning from the engagement.
- NIEPMD will retain data of applications received from non-shortlisted candidates only for a period of six months after completion of Engagement process i.e., the issuance of offer letter to the selected candidate.
- Candidates to report with all testimonials/certificates in original and one set of self-attested true copies, Two passport size photographs, Aadhar or any valid ID proof.
- The incumbent will have **NO RIGHT** to claim for any regularization or extension/renewal of engagement in any circumstances.
- The Institute reserves the right to cancel the advertisement or part thereof without assigning any reasons.**
- Candidates to bring filled in application in the prescribed format (Attached).
- The candidates are requested to report on **18.10.2024** before **10.00 AM**.

Sd/-
DIRECTOR
NIEPMD (D)