



F.No.8-01/2017 NI

भारत सरकार / Government of India

दिव्यांगजन सशक्तिकरण विभाग/ Department of Empowerment of Persons with Disabilities

सामाजिक न्याय और अधिकारिता मंत्रालय/ Ministry of Social Justice & Empowerment

पाँचवा तल, बी विंग, पं0 दीनदयाल अंत्योदय भवन, सी जी ओ कॉम्प्लेक्स, लोधी रोड, नई दिल्ली -110003, दूर भाष-011-24369029
5th Floor, B Wing, Pt. Deen Dayal Antyodya Bhavan, CGO Complex, New Delhi-110003, T.No.011-24369029

Dated 17.2.2016

To,

The Director
National Institute for the Empowerment of Persons with Multiple Disabilities
(NIEPMD), Chennai.

Sub: Approved Minutes of the 27th meeting of Executive Council on NIEPMD held on
6.2.2017-2017-reg.

Sir,

I am directed to refer to the above mentioned subject and to forward herewith approved minutes of 27 meeting of Executive Council of NIEPMD, Chennai held on 6.2.2017 at 13.30 AM at NIEPMD, Chennai for necessary action.

Yours faithfully,

(K.K. Jhell)

Deputy Secretary to the Government of India

NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES (NIEPMD)



[Dept. of Empowerment of Persons with Disabilities (Divyangjan) MSJ & E, Govt of India]
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MINUTES OF 27th MEETING OF THE EXECUTIVE COUNCIL HELD ON 06th FEBRUARY 2017 at NIEPMD, CHENNAI.

MEMBERS PRESENT :-

1. Shri Awanish K Awasthi, - Chairperson
Joint Secretary,
DEPwD (Divyangjan),
MSJ&E, Govt of India.
2. Smt TCA Kalyani - Member
Joint Secretary & Financial Advisor
MSJ&E, Govt of India
3. Dr Himangshu Das - Member Secretary
Director, NIEPMD.

The Council noted that the other two non-officials members, Shri Pradeep Dubey and Shri Suresh M Patil, had intimated that due to some prior commitments they could not attend the meeting.

The Council directed that all the HODs/Section In-charges of NIEPMD should also be present during the meeting. List of NIEPMD staff attended the meeting is enclosed as Annexure-I.

The following agenda were taken up in the meeting :-

Agenda Item No. 27.01 :- Confirmation of minutes of 26th meeting of the EC held on 11th November 2016.

The minutes of the previous meeting of the Executive Council held on 11th November 2016 were confirmed by the Council.

Agenda Item No. 27.02 :- Action taken report :-

The Executive Council noted the action taken by the Institute on the resolutions of the 26th meeting of the EC held on 11th November 2016.

On the Action Taken Report (ATR); the Council directed the following :-

- (a) ATR on 26.04 : To take up the issue of finalizing the tender for AMC for the CCTV facility of NIEPMD, following GFR norms within a week.

(Action :- ASPO ; Purchase Committee, NIEPMD)

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- (b) ATR on 26.08.02 : Toll Free number : The Council noted that an approximate 300+ calls are received in the Toll Free number. While verifying the records maintained for the purpose; the council directed that the mobile number of the contact person who had called NIEPMD through the Toll Free number facility should be recorded in the call receipt register.

(Action : IMO ; Rehab Officer (Svc & Prog)

- (c) ATR on 26.10 : Skill development : It was informed to the Council that the Dept of Adult Independent Living, NIEPMD has already taken up the scheme identifying various modules to train the PwMDs for skill development.

EC instructed that NIEPMD should immediately go through all the process and details of trades and approach the National Skill Development Council to submit a detailed proposal for inclusion of various trades in their list for skill development in specific reference to adaptations for PwMD/CP/ASD/MR etc.. NIEPMD shall also seek to include more duration of training period quoting the MD cases and increase in funding as per norms. A copy of the proposal should be submitted to DEPwD for further follow up.

(Action : Lecturer, DAIL, NIEPMD)

- (d) ATR on 26.11 : Satellite centres for providing services : The Council instructed to take up the matter to establish satellite centres as under :-

- (i) Jabalpur – SC Centre.
- (ii) Lathur – SC Centre
- (iii) North East – ST Centre (02 Nos. Nagaland & Megalaya).
- (iv) 01 SC Centre at Trivandrum & Cochin adjoining areas.
- (iv) Coimbatore – ST Centre
- (v) Jarkhand – ST Centre

The Council suggested to identify the place to establish the Satellite Centres for SC & ST based on the list of villages/places adopted in PM Sansad Adarsh Gram Yojana (SAGY). Nodal officers for the respective centres to ensure speedy establishment of Satellite Centres.

(Action: Lecturer-Spl Edn – for SC Centre; Lecturer-Cli Psy- for ST Centre Lecturer-PT-for NE Centres)

- (e) To submit proposal in the Next EC.

(Action : DR (A)/Academics)

- (f) ATR on 26.15 : Rainwater harvesting : Council instructed to speed up the process of getting the list of enlisted agencies from the Govt of Tamilnadu and to execute the work on priority; adhering the due procedures.

(Action: AEMO, NIEPMD)

- (g) ATR on 26.16 : Repair works and Insurance Claim of NIEPMD buildings : The Council instructed to follow up the Insurance Claim with the United India Insurance Company; the TPA/Assessor M/s SCAD New Delhi, without any further delay. NIEPMD to constantly and frequently follow up the case with United India Insurance Co., The Council instructed to take up the case to approach the Insurance Company through JS, DEPwD for early settlement of insurance claim.

(Action: AEMO, NIEPMD)

- (h) ATR on 26.18 to 26.21 : Agenda items pertaining to CRC Kozhikode and Nagpur :-
The Council noted the action taken on the resolutions pertaining to the CRCs. The council instructed that henceforth the Director of the CRCs will necessarily attend the meeting of the Executive Council.

(Action : Director ; AAO (Estt.), NIEPMD)

Agenda Item No. 27.03 :- Submission of proposal for establishment of CRC at Gorakhpur under NIEPMD :-

The Council while approving the proposal ; directed to forward the detailed proposal vis-a-viz., including the proposal for construction of building for the Centre ; plans and designs of the building following the approved plans for CRC Patna.

The Council further instructed to include detailed justification/rationale to set up a CRC at Gorakhpur ; areas/states the services can be catered and the proposal is as per the commitment to the Parliamentary Committee to set up a Composite Centre for persons with disabilities at Gorakhpur.

The proposal for establishment of CRC Gorakhpur to be submitted to DEPwD in the 3rd week of March 2017.

(Action : HOD, S&H ; Nodal Officer, EC Gorakhpur)

Agenda Item No.27.04 :- Submission of proposal for upgradation of Extension Centre, Gorakhpur with adequate staff and equipment for providing services to PwDs – reg.

The Council noted that the Extension Centre will be amalgamated with the CRC after it is established at Gorakhpur.

The Council approved the proposal of HR requirement of recruiting 08 (eight) posts on contract basis at the monthly consolidated pay, as below :-

S/NO	POST	NUMBER OF STAFF to be engaged	Consolidated pay approved (per month)
1	Special Educator	1	Rs.20,000/-
2	Speech Therapist	1	Rs.27,000/-
3	Psychologist	1	Rs.27,000/
4	Special Educator	1	Rs.27,000/
5	Occupational Therapist/Physiotherapist	1	Rs.24,000/
6	Vocational Instructor	1	Rs.20,000/-
7	DEO/Clerk	1	Rs.12,000/-
8	Care Giver cum attendant	1	Rs.9,500/-

In case of Srl.2 above (Speech Therapist) the consolidated pay proposed was Rs.24,000/-. However, as it was reported by the HODs that the consolidated pay should be increased to draw efficient therapist ; the Council approved consolidated pay @ Rs.27,000/- per month.

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The Council approved the Materials/equipment requirement for Gorakhpur Centre at proposed budget of Rs.5,83,122/- as below :-

S/No.	Department/Service Unit	Proposed Budget (Rs)
1.	OT materials	80,000/-
2.	PT materials	61,000/-
3.	Speech Therapy	31,672/-
4.	Audiology Materials	3,01,000/-
5.	Psychology assessment and tests	32,550/-
6.	Special Education materials	30,000/-
7.	Play materials	35,000/-
8.	Vocational Training materials	11,900/-
	Total estimated cost	5,83,122/-

(Action : HOD, S&H ; Nodal Officer, EC Gorakhpur)

Agenda Item No.27.05 :- Establishment of CRC at Sikkim :-

The Council while approving the proposal asked the Institute to submit a detailed proposal to DEPwD ; justifying the reason(s)/analogy to start a CRC at Sikkim ; area of its coverage ; land details etc. The proposal to be submitted in February 2017.

(Action : HOD, Cli Psy ; Nodal Officer, pCRC Sikkim)

Agenda Item No.27.06 :- Approval for conduct of programmes under NE Head :-

The Council while approving the said proposal instructed the following :-

- (a) The Member Secretary of EC NIEPMD & Director, NIEPMD has to conduct formal meetings with the concerned staff before submission of such proposals.
- (b) The Council approved conduct of various events, as stated below, at the States ; as mentioned against each :-

S.No	Name of the Programme	State in which to be conducted	No. of Days	No. of Participants	Budget Outlay (Amount in Rupees)
1.	Conference on Multiple Disabilities	01 each at Assam & Tripura	2	100	13,54,000
2.	Conference on RPwD Act	01 each at Meghalaya & Manipur (also as Awareness Camps)	2	100	13,54,000
3.	Sports, MATP and Cultural Meet	01 each at Assam & Mizoram	2	150	8,44,000
4.	Abilimpics and Ability Utsav	01 each at Sikkim & Arunachal Pradesh.	2	150	8,44,000
5.	Parents and Family Meet	At Nagaland	2	150	8,44,000
6.	ICDS workers meet		2	150	8,44,000

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The council advised to increase the number of participants and cover as many adjusting states with proportionate increase of budget as per CRE norms. Other programmes like SSA/RMSA; parents meet; NGO/DPO/PA meet, awareness and development of awareness materials; resources room etc., could be taken up on need basis within the approved budget.

The council approved the budget of Rs.1.00 Crore from NIEPMD NE Head and the rest of the expenditure from the CRE collections.

(Action : Director, NIEPMD)

Agenda Item No.27.07 :- Approval for a set of programmes being conducted in SC populated areas :-

The Council approved conduct of various events in SC populated areas, as stated below, at the States ; as mentioned against each :-

Sl. No.	Name of the Programme	State in which to be conducted	No. of Days	No. of Participants	Budget Outlay (Rs.)
1.	Conference on Multiple Disabilities	01 each at Nagpur (MH); Chattisgarh and Jabalpur	2	100	10,84,000
2.	Conference on RPwD Act	01 each at Gujarat ; Lucknow	2	100	10,84,000
3.	Sports, MATP and Cultural Meet	01 each at Karnataka & Punjab	2	150	7,39,000
4.	Development of awareness materials/ resource room	NA	NA	NA	7,39,000

The Council advised to increase the number of participants and cover as many ajustant areas/states with proportionate increase in budget as per the CRE norms.

(Action : Director, NIEPMD)

Agenda Item No.27.08 :- Approval for a set of programmes being conducted in ST populated areas :-

The Council approved conduct of various events in ST populated areas, as stated below, at the States ; as mentioned against each

Sl. No.	Name of the Programme	State in which to be conducted	No. of Days	No. of Participants	Budget Outlay(Rs.)
1.	Conference on Multiple Disabilities	01 each at Orissa & Jarkhand	2	100	10,84,000
2.	Conference on RPwD Act	01 each at Wyannad (Kerala) & Coimbatore.	2	100	10,84,000
3.	Sports, MATP and Cultural Meet	01 each at Rajasthan & Jarkhand	2	150	7,39,000
4.	Abilimpics and Ability Utsav	At Andaman & Nicobar Islands	2	150	7,39,000

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5.	Development of awareness materials/ resource room	NA	NA	NA	7,39,000
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The Council advised to increase the number of participants and cover as many adjacent areas/states with proportionate increase in budget as per CRE norms.

(Action : Director, NIEPMD)

Agenda Item No.27.09 :- Revision of Honorarium of Guest Faculties engaged on part-time basis for various HRD programmes at NIEPMD

The Council approved the honorarium of Guest Faculties to be engaged by the Institute on part time basis for its various HRD programmes ; as per the details mentioned below :-

S.No	Level	Maximum number allowed	Proposed per hour in INR
1	Professor	5	1000
2	Associate Professor	10 (05 for 1 st year & additional 5 for next year)	750
3	Asst. Professor	15	500

The maximum hours of engagement of Guest Faculties will be 100 hours but not exceeding 200 hours in an academic year per course. Guest faculties to be invited only subject to approved curriculum of RCI/Universities of the concerned course and ensuring non-availability of internal expertise in the concerned areas.

(Action : HODs,/AAO(Estt.)/ AO)

Agenda Item No.27.10 :- Revision of Honorarium of consultants engaged for various services at NIEPMD :-

The Council approved the honorarium for hiring the consultants for various activities/services at NIEPMD ; as per the details mentioned below :-

S/No.	Name of the Department of NIEPMD	Type of consultant	Honorarium approved	Maximum hours/duration
1.	Speech & Hearing Department	ENT Doctor (MS – ENT).	Rs.1000/- per hour	16 hours per month
2.	Medical Sciences	Optalmologist Neurologist	Rs.1000/- per hour Rs.1000/- per hour	08 hours per month. 12 hours per month.
3.	Clinical Psychology	Psychatrist	Rs.1000/- per hour	16 hours per month
4.	DAIL	04 Consultants	Rs.1000/- per consultant per hour	04 hours per consultant per month.
5.	Special Education	04 Consultants	Rs.1000/- per consultant per hour	08 hours per consultant per month.
6.	Administration	Legal Consultant Internal Audit (Auditor)	Rs.15,000/- per month Rs.30,000/- per month	- -

(Action : HODs,/AO/AAO (Estt.))

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Agenda Item No.27.11 : Revision of Consolidated Pay in respect of some category of staff engaged on outsourcing basis as NIEPMD-reg.

The Council approved the honorarium for hiring the consultants for various activities/services at NIEPMD ; as per the details mentioned below :-

S.No	Area	Level	Projected honorarium in the agenda per hour in INR	PROPOSED honorarium as per the <i>decision</i> remarks** of the JS FA
1	Clinical Services	Rehab. Officer	140	175
2		Clinician - Senior level	120	160
3		Clinician - Junior level	80	120
		CGL	65	75
S.No	Area	Level	Proposed per hour in INR	
1	Resource Management	Senior level – SO level	140	140
2		Assistant	120	120
3		Data Entry Operator (DEO)	80	80
		MTS	65	65

** JS FA observed that the projected honoraum will be less that that what is paid as consolidated pay presently to the staff engaged on contract at NIEPMD.

The approval of expenditure as above is subject to a maximum of Rs.50,000/- per month.
(Action : HODs, ;AO ;AAO (Estt.))

Agenda Item No.27.12 : Setting up of City based service centre at the campus of TN Dr MGR University, Guindy, Chennai :-

The Council approved the proposal of setting up of a city based service centre at the campus of Tamilnadu Dr MGR University at Guindy, Chennai with the non-recurring/capital grant of Rs.5.00 lakhs and recurring expenditure of Rs.1,07,000/- per month; as mentioned below :-

- o Non – recurring / Capital grant : Rs.5.00 lakhs.
- o Recurring expenditure :-

S. No	Professionals required	Quantity	Honorarium / month
1	Clinical Psychologist/Rehab Psy/Psychologist	1	27,000
2	Physiotherapist/ Occupational therapist	1	27,000
3	Special Educator	1	27,000
4	Speech therapist	1	27,000
5	Care giver/ MTS	1	12,000
Total			1,20,000/-

Recurring expense for Honorarium per year	= 1, 20,500 x 12 = 14,46,000/-
Miscellaneous expenses	= 10,000 x 12 = 1, 20,000/-
Total Non- recurring expenditure	= 5, 00,000/-
Total Recurring expenditure	= -
Grand total	= <u>Rs.20,66,000 /-</u>

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While approving the proposal ; the Executive Council instructed the following :-

- (a) Setting up of the city based service centre should be carried out under SC programme.
- (b) NIEPMD should ensure 200 new cases per month and 1000 follow up cases in a month.
- (c) The therapists/clinicians engaged at the Centre should be fixed with individual case targets and closely monitored.

(Action : HODs, ; AO ; AAO (Estt.))

Agenda Item No.27.13 : Hiring of consultants for affairs related to NE; SC; ST Programmes :-

The Council approved hiring of consultants one each for NE; SC; ST Programmes with a fixed monthly consolidated pay of Rs.35,000/- each.

The hiring of consultants should be carried out by conduct of written test only and the prescribed qualifications would be MBA / MDRA / MPT/Masters in Rehab Sci/SE/M.Phil Cli/Rehab Psy/MSW/MA Psychology with Diploma in any area of rehabilitation etc., with atleast 2 years of experience. The selection committee would be chaired by the Director while all the three co-ordinators of NIEPMD (co-ordinators of SC; ST & NE programmes) will be the members of the selection committee.

The consultants thus engaged will submit the monthly report on the activities carried out by them and ensure meeting designated monthly/annual targets.

(Action : AO ; AAO (Estt.))

Agenda Item No.27.14 : Setting up of skill building centre for PwDs at NIEPMD proposed by Sarthak Educational Trust, New Delhi :-

On the proposed agenda; the Executive Council deliberated and advised the following:-

- (a) NIEPMD to bring out an advertisement/EOI notification inviting partner organizations for setting up of skill training facilitation centre.
- (b) NIEPMD shall sign a MOU with the identified agency for a period of 3 years.
- (c) The organization will fully concentrate on the employability of the trained PwDs.
- (d) NIEPMD can approach the DEPwD empaneled partners for this purpose.

(Action : Lecturer, DAIL ; ASPO ;Purchase committee)

Agenda Item No.27.15 : Setting up of National Centre research for disability in homeopathy (NCRDH) at NIEPMD, Chennai Proposed by Ministry of AYUSH, Central Council for Research in Homeopathy (CCRH), Govt of India:-

The Executive Council approved the proposal and advised to execute MOU for a period of 10 years with CCRH.

(Action : HOD, Dept of Medical Sciences/AO/AAO (Estt.))

Agenda Item No.27.16 : Construction of hostel for SC / ST; additional estimate for additional scope of work : Vertical expansion of proposed building



The Executive Council noted that the Administrative Approval and Expenditure Sanction has been accorded for an amount of Rs.20.68 crore in connection with the Construction of SC / ST Hostel Building (G + 3) based on Rough Cost Estimate submitted by CPWD.

Now, CPWD vide their letter dated 19.01.2017 has suggested (Considering the fact that no further horizontal expansion of Building construction is possible in NIEPMD campus due to CRZ regulation) that stronger foundation in order to cater to future vertical expansion of G + 7 floors shall be made which may involve an additional cost of Rs.2.04 crore.

The Executive Council approved the proposal for vertical expansion of the said building with G + 7 Floors at an additional cost of Rs.2.04 crore (total project cost estimated by CPWD will be Rs.22.72 crores).

The Executive Council directed the institute to immediately transfer the amount to CPWD and to commence the work.

(Action : AO ; AEMO)

Agenda Item No.27.17 : Approval for creation of capital assets under SC head

The Executive Council approved the proposal for creation of capital assets under SC head (GIA SC Capital) for an estimated amount of Rs.87.60 lakhs. GFR to be followed.

(Action : AO ; AAO (E) ; ASPO ; Purchase committee)

Agenda Item No.27.18 : Approval for creation of capital assets under ST head

The Executive Council approved the proposal for creation of capital assets under ST head (GIA ST Capital) for an estimated amount of Rs.77.60 lakhs . GFR to be followed.

(Action : AO ; AAO (E) ; ASPO ; Purchase committee)

Agenda Item No.27.19 (a) : To Organize International and National Conference for the Rehabilitation Professionals.

Agenda Item No.27.19 (b) : To Organize State level/ Zonal level Programme / Events / Centre based STTP and Parents meets for Rehabilitation Professionals and Parents

Agenda Item No.27.19 (c) : To Organize State level/ Zonal level Programme / Events / Centre based STTP and Parents meets for Rehabilitation Professionals and Parents, To Organize International and National Conference for the Rehabilitation Professionals.

Agenda Item No.27.19 (d) : Approval of Short Term Training Programme Calendar for the year 2017-18.

The Executive Council approved the above proposals with the instruction that the proposed programmes shall be carried out with the average budget of 80% met out from the collections of registration fee; sponsorship etc., and balance 20% shall be met out from the internal accruals of the Institute in terms to total expenditure.

The Executive Council while deliberating on the above issue instructed that all the advances, collections and payments should be digitalized and for this purpose NIEPMD shall propose to obtain Smart Cards from their bankers or use PAYTM cards; online payment modes only and no cash transactions to be made including in NE areas.

(Action : DR(A)/Academic Section ; HODs ; AO ; AAO (Accs)

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Agenda Item No.27.20 : Approval to create Capital Assets : Commercial utilization of space available at NIEPMD adjoining to ECR/SH

On the proposal; the EC advised the Institute to re-submit the proposal clearly indicating the financial model and taking into consideration the following :-

- To send a proposal with the architectural plan to NHAI for setting up a temporary structure at the proposed space.
- In the proposal to indicate clearly that the entrepreneurship programme/letting the commercial space is proposed only for persons with disabilities and to support self help groups/social organizations. The commercial space will not be provided to any individual person.
- The commercial space will be utilized for skill training, on the job training, show-casing, selling and promoting the items and products manufactured/crafted/created by Persons with disabilities.
- The available space be earmarked and enclosed with barbed wire immediately to avoid encroachments.
- To resubmit the proposal after the concurrence of NHAI is received to utilize the space.

(Action : Lecturer, DAIL; AAO (E) ; AEMO)

Agenda Item No.27.21 : Skill Training Programme for Adult Clients: Organic Farming & Nursery in collaboration with ICAR – Krishi Vigyan Kendra (KVK)- Kerala.

The Executive Council approved the proposal to carry out the same on pilot basis for a period of 01 year; on the total financial liability, as below :-

Sl. No	Trade	Project Initiation Cost	Recurring cost for Quarter (Rs.)
1	Nursery	Rs.1,66,850/-	Rs.45,000/-
2	Mushroom Cultivation	Rs.1,79,650/-	Rs.50,000/-
3	Vermiculture	Rs.1,53,500/-	Rs.45,000/-

(Action : Lecturer, DAIL; AEMO)

Agenda Item No.27.22 : Approval to conduct various flagship events of NIEPMD :

The Executive Council approved the following flagship events of NIEPMD, as per the details mentioned below:-

Sl.No	Particulars	No of Participants	Approximate Expenditure	Sponsorship	NIEPMD Contribution
1	National Meet on Best Practices in Multiple Disabilities	300 PwD with Parents	Rs.12,00,000/-	Rs.9,00,000/-	Rs.3,00,000/-
2	National Festival on Arts & Culture for MD	300 PwD with Parents	Rs.16,00,000/-	Rs.12,00,000/-	Rs.4,00,000/-
3	National ability Utsav & Job Mela	300PwD with Parents	Rs.16,00,000/-	Rs.12,00,000/-	Rs.4,00,000/-
4	National Festival on Yoga & Spirituality for MD	300PwD with Parents	Rs.16,00,000/-	Rs.12,00,000/-	Rs.4,00,000/-
Total			Rs.60,00,000/-	Rs.45,00,000/-	Rs.15,00,000/-

(Action : Lect-DAIL (for Srl.1 & 3) ; Lect-SE (for Srl.2 & 4)

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AGENDA No: 27.23 : Requirement of equipment for the Department of Clinical Psychology, NIEPMD

The Executive Council approved the proposal for procurement of following equipment/therapy materials for the Department of Clinical Psychology, NIEPMD as per the approximate cost; as shown against each.

S. No.	Name of the tool	Approximate Cost
1.	Neuro-feedback Instrument	Rs.14,00,000.00/-
2.	Brain Function Therapy	Rs.1,75,000/-
3.	Tower of London	Rs.65,000/-
4.	NIMHANS Neuropsychological Battery	Rs.45,000/-

The EC instructed to follow the GFR.

(Action : HOD-Cli Psy; ASPO; Purchase Committee)

Agenda Item No.27.24 : CRC Kozhikode :- Permission for Procurement of Neuro and Biofeedback software and required hardware and Psychology books in the Department of Psychology, CRC Kozhikode.

The Executive Council approved the proposal for procurement of following equipment/therapy materials for the Department of Clinical Psychology, NIEPMD as per the approximate cost; as shown against each.

Particulars	Justification	Approximate Cost
Neuro and Biofeedback software with hardware (EEG, EMG and GSR)	<ul style="list-style-type: none"> To provide state of the art intervention for children suffering from ADHD, LD and other behavioral problems and also adults suffering from various mental illnesses such as anxiety disorder, headache and epilepsy. It can be utilized as a land mark equipment for investigation for various neuro, psychiatric and disability conditions like Epilepsy, Stroke, Parkinson's etc. Lots of centers of excellences are coming up with this software to provide an effective intervention. Further this equipment becomes mandatory for the proposed HRD programme (M.Phil in Clinical Psychology) Will get enough opportunity to involve with current trend research in the field of disability and mental health. 	10,00,000/- INR
Psychology books		2,00,000/- INR
Total		12,00,000 INR

To Council instructed to follow the GFR.

(Action : Director, CRC K ; Purchase Committee-CRCK)
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Agenda Item No.27.25 : CRC Kozhikode :- Permission to propose submission of details to commence new long term HRD programmes at CRC Kozhikode :

The Executive Council approved conduct of the following long term HRD programmes at CRC Kozhikode :-

S/NO.	Name of the Course	Recognized by / Affiliation authority	Proposed intake capacity	Remarks
1	M.Phil in Clinical Psychology	RCI / University of Calicut, Kerala	8	Fully self-sustained basis.

Regarding the proposal of CRC Kozhikode to start other long term HRD programmes; the Executive Council suggested to resubmit a detailed proposal on self sustaining basis for BASLP Course by the Centre in view of availability of space and infrastructure.

(Action: Director, CRC K)

Agenda Item No.27.26 : CRC Kozhikode :- Permission for engagement of essential support staff for various activities at CRC Kozhikode :-

The Council approved engagement of support staff for various activities at CRC Kozhikode, as under :-

S/No.	Department/Activity/Unit	Approved number of staff	Approved Consolidated monthly pay / per staff
1.	Occupational Therapy	01	Rs.27,000/-
2.	Physiotherapy	01	Rs.27,000/-
3.	Psychology	01	Rs.27,000/-
4.	Resource Management : documentation - Accounts / Statistics / reports	01	Rs.15,200/-
5.	Resource Management : Assistant	01	Rs.15,200/-

(Action: Director, CRC K)

Agenda item submitted with the permission of Chair :-

Agenda Item No.27.27 : Implementation of the recommendations of the 7th Central Pay Commission : CCS Revised Pay Rules, 2016 at NIEPMD

The Executive Council approved implementation of the recommendations of the 7th CPC, RPR, 2016 w.e.f. 01.01.2016 at NIEPMD and the CRCs under the Institute ; payable to the employees in regular capacity ; adhering to the procedures and methods of pay fixation as enumerated in the said pay fixation rules and the FRs of Govt of India.

The EC directed to submit the detailed financial implications arising due to implementation of RPR, 2016 at NIEPMD ; including the details of 30% of financial commitment to be met out from the internal accruals of NIEPMD.

(Action: AO; AAO (Estt.); Director CRCK)

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Other matters discussed :-

(a) Filling up of vacant posts :-

The EC noted that 03 posts of Associate Professor are vacant and out of which recruitment action to fill up one post (Associate Prof (Spl.Edn) has been taken up. As regard to the remaining two vacant posts of Associate Professor; the Council instructed to follow the approved EFC notes and to immediately submit the proposal to revive the posts; and to fill up them in their concerned departments; as per the EFC.

EC further categorically advised not to deviate from EFC approval parameters under any circumstances.

As regard to the post of staff/faculty required for Dept of Social Work; the EC directed the institute to submit a proposal to DEPwD to create a new posts with detailed justifications.

(Action: Director, NIEPMD; AAO (Estt.))

(b) Pending Audit Objections of CAG :-

The EC directed that the Institute Vigilance Officer should submit a detailed report on the following pending audit objections involving Vigilance Angle :-

- (a) Audit Para on 'Injudicious decision to buy obsolete systems costing Rs.73.85 lakhs by favouring the supplier'.
- (b) Audit Para on 'Unjustified excess provision of CCTV network lead to violation of Council's allocation'
- (c) Audit Para on 'Violation of GFR provision in purchase procedure of awarness material valuing Rs.17.20 lakh'.
- (d) Audit Para on 'Avoidable expenditure on procurement of Reverse Osmosis water treatment plant'.
- (e) Audit Para on 'Irregular appointment of Rehab Officer (Social Work) by violation of Recruitment Rules'.

(Action : Accounts Officer ; Vig Officer, NIEPMD)

(c) Transfer and taking over of land allotted by Salt Department :-

The EC directed to take over the litigation free 15 acres of land allotted by the Salt Department to NIEPMD immediately. On taking over the land; it should be fenced by barbed wire or atleast by pillars to earmark the boundaries of the land allotted to NIEPMD. The Institute should take immediate measures in getting the land transferred from the Salt department on priority basis in view of CRZ regulations on the existing NIEPMD location.

(Action : AEMO, NIEPMD)

(d) Construction of ATR for Dept of Speech & Hearing, NIEPMD :-

The EC approved the fresh proposal of the Institute to follow the revised proposal of the CPWD in view of reduction in the scope and cost of Electrical portion and the increase in the Civil portion; with no change in the total estimated project cost of Rs.160.67 lakhs already approved by the Executive Council vide Resolution No.17.4 dt.09.11.2013.

The Council further directed the institute to take up the issue with CPWD to commence the work immediately.

(Action : HOD-Dept of S&H ; AEMO)

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(e) Tenders/Contracts on purchases and obtaining various services at NIEPMD :-

The EC instructed that the purchase committee should ensure to verify whether all the procedures have been followed as per the GFR and the approvals of the EC have been obtained. Officers responsible for purchasing must ensure meeting all GFR norms and prior approval of the EC.

(Action : Director NIEPMD, Director CRC, Purchase Committees ; AO ; AAO E; AEMO ; ASPO)

(f) Savings of Internal accruals / reserve fund available with NIEPMD :-

All departments/sections shall submit proposals for high speciality facilities ; provisions ; equipment etc., to create capital assets to the Institute by utilizing the internal accruals reserve fund available with NIEPMD ; limited to the total of Rs.3.00 crores.

(Action : HODs/Section I/cs- all departments ; AO ; AAO (Accs)

The meeting ended with a thanks to the Chair.

The Council also met the representatives from the Parent association and directed the following :-

- (i) The institute shall provide a dining area to the clients.
- (ii) For optimum use of the play ground by the Children with multiple disabilities ; play equipments/materials shall be installed.
- (iii) Proposal for hiring of additional buses for commuting the children with multiple disabilities shall be submitted. The contract for hiring of busses shall be given for a period of 3 years.
- (iv) Parent-Teacher meeting shall be organized once in every quarter of the academic year.
- (v) A mobile app shall be developed by NIEPMD for allotting/informing the clients about their service appointment slots/timings.
- (vi) All client information preferably be uploaded in the website of the Institute.

(Action : HODs/Section ICs ; Purchase committee ; AEMO ; ASPO)

Inspection of NIEPMD campus by the Chairperson, EC & the members of the EC and their instructions :-

- (a) The play ground should be planted with grass and maintained properly. For this purpose ; to purchase soil; manure ; materials ; grass ; plant saplings, horticultural agency charges etc., an amount of Rs.4.81 lakhs (approx) was estimated and it was approved by the Chairperson, EC. The work should be executed with the help of a horticultural agency.
- (b) In front of the special school building ; lower level play equipments for the use by children and a small water fountain shall be installed.

(Action : HODs/Section ICs ; Purchase committee ; AEMO ; ASPO)

**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS
WITH MULTIPLE DISABILITIES (NIEPMD)**



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**27th MEETING OF THE EXECUTIVE COUNCIL HELD ON 06th FEBRUARY 2017
at NIEPMD, CHENNAI.**

LIST OF STAFF MEMBERS PRESENT DURING THE EC MEETING :-

S/No.	Name of the Staff member	Designation
1.	Shri Nachiketa Rout	Asso Prof & HOD, S&H Dept
2.	Dr J Vijayalakshmi	Lecturer & HOD, Dept of Med Sciences
3.	Shri S Sankara Narayanan	Deputy Registrar (A) ; Academics Section
4.	Dr K Balabaskar	Lecturer, DAIL
5.	Shri B S Santosh Kanna	Lecturer, PT
6.	Shri S Karthikeyan	Lecturer, Clinical Psy
7.	Shri Rajesh Ramachandran	Rehab Officer (Svc & Prog)
8.	Shri S Vijayaraghavan	Accounts Officer
9.	Shri S Venkateswaran	Asst Admin Officer (E)
10.	Shri S K Sami	Asst Estates & Maint Officer
11.	Shri Mohd Ibrahim	Asst Accounts Officer
12.	Shri P K Tripathi	Asst Stores & Purchase Officer

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