

The Minutes of Internal Quality Assurance cell (IQAC) - National Assessment and Accreditation Council (NAAC) Internal committee meeting of NIEPMD held on 05.06.2021 at 3.00 Pm in the committee Hall of NIEPMD. Following are the members present during the meeting.

1. Shri.S.Sankara Narayanan
2. Dr.K.Balabaskar *for A. A. by 12/10/21*
3. Shri.M.Rajesh *for*
4. Shri.D.Stalin Arul Regan *for S. Rajesh*
5. Shri.S.Rajesh *for 12/10/2021*
6. Shri. <sup>S.</sup> ~~D.~~ Samuel *for 12/10/2021 (SAMUEL DINAKARAN.S)*
7. Smt.S.Kalaivani
8. Shri.A.Sactivelan
9. Dr.B.Amutha

Shri.S.Sanakara Narayana, Chairperson of the IQAC-NAAC Internal committee welcomed all the members for the IQAC meeting.

The following are the points discussed during the meeting:

**1. Review and confirmation of the minutes of the last meeting:**

Academic year online Application for BPT, BOT, and BPO & Diploma courses were implemented. BASLP application process was completed. The Online application process will be ready for next year. For M.Phil. B.Ed., M.Ed., PGDEI online applications are in progress.

**2. Discussion to fill up New AQAR format & Planning for criterion wise discussion on revised NAAC guidelines.**

New AQAR Revised format is to be circulated to all Departments. A meeting will be held in the third week of October 2021. All the departments required to submit documents by the end of November.

**3. Discuss about AQAR for the year 2021 for final Submission**

- AQAR supporting documents of AQAR for the year of 2018- 2019, 2019-2020 have been submitted.
- For the Academic year 2020 -2021, all the concerned departments are requested to share the data templates along with necessary documents in the prescribed format on or before 30<sup>th</sup> November 2021.
- The compiled information for online submission of AQAR shall be submitted to chairperson IQAC on or before 7<sup>th</sup> Dec 2021.
- 31<sup>st</sup> December is the last date for submission of AQAR




4. **Research activity cell:**


- Research project funding is to be mobilised, in order to develop Research activity.
- An enrichment programme for faculty members is to be conducted to identify opportunities to increase the NAAC weightage points by inviting expert speaker of Research discipline ( Maximum 1 hour duration)
- Expert in the field of research Intellectual property Rights (IPR) and Patent to be invited for the orientation to all faculties.


5. **Any other matters related to NAAC:**

- Library books and Reference volumes to be increased as per the suggestion of experts.
- If there is no certificates issued by the webinar organiser, for the presentation/ participation, the concerned HoD's may certify.
- Fourth AQAR will be completed APRIL 2020-2021. After that Self study report to be submitted to the NAAC for Inspection.
- Discussion was took place to organise book fair at NIEPMD along with any other seminar/Conference.

The meeting ended with thanks by the Chair.

  
Sr. Consultant (R&D)

  
12/10/2021  
Member Secretary (IQAC-NAAC)

  
12/10/2021  
Chairperson (IQAC-NAAC)

Copy to : Director, NIEPMD- For kind Information, please