

NIEPMD - EC-10

NATIONAL INSTITUTE FOR  
EMPOWERMENT OF PERSONS  
WITH MULTIPLE DISABILITIES  
Govt. of India,  
Ministry of Social Justice & Empowerment,  
KOVALAM (P.O.), CHENNAI - 603 112.

September 20, 2010

No. NIEPMD/Admin (13)/9<sup>th</sup> EC/2010-11/ 2144

To

The Joint Secretary (DD)  
Ministry of Social Justice & Empowerment  
Govt of India,  
Shastri Bhawan, Room No.610, 'A' Wing,  
New Delhi-110 001.

Sub: Minutes of the 9<sup>th</sup> Meeting of the Executive Council held on  
28<sup>th</sup> July 2010 at Conference Hall, IPH, New Delhi -  
approval - reg.

Sir,

Please find enclosed the draft of Minutes of the 9<sup>th</sup> Meeting of the Executive  
Council of this Institute held at the Conference Hall, IPH on 28<sup>th</sup> July 2010 under your  
Chairpersonship.

The folder of agenda notes with copies of necessary supporting documents  
viz., relevant GOI orders, rule position, justifications etc., enclosed as Annexure to every  
agenda item/resolution of the meeting, is also enclosed for your ready reference, please.

I request you to kindly approve the minutes of meeting and return the same to  
this office for further needful action at this end.

Yours faithfully,

*Neeradha*  
(Dr. (Mrs.) Neeradha Chandramohan)  
Director  
22/9/10  
OLC My 2010

Encl : 04 sheets & 01 folder -as above.

डा. प्रो. ने. चं. मोहन

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**Minutes of NINTH (9<sup>th</sup>) Meeting of the Executive Council of NIEPMD  
held on 28<sup>th</sup> July 2010 at Conference Hall, IPH, New Delhi.**

**MEMBERS PRESENT :-**

Dr. Arbind Prasad, Jt. Secy (DD), MSJ&E - Chairperson  
Col. Sanjay Saran, Director NIs - Member  
Dr. (Mrs) Neeradha Chandramohan, Director, NIEPMD - Member  
Secretary

Shri Vivekanand, Dy. Secretary (Finance) attended the meeting on behalf of Shri P K Sinha, AS & FA, MSJ&E, New Delhi - member of EC.

The following agenda were taken up in the meeting:

**9.1 : Confirmation of the 8<sup>th</sup> EC meeting held on 17<sup>th</sup> Feb 2010 :-**

Director, NIEPMD informed that the approved Minutes of 8<sup>th</sup> meeting of the Executive Council held on 17<sup>th</sup> Feb 2010 were circulated on 20<sup>th</sup> April 2010 vide NIEPMD letter NIEPMD/Admin (13)/8<sup>th</sup> EC/2009-10 and since no comments were received, the minutes are confirmed.

**9.2 : Action Taken on minutes of 8<sup>th</sup> meeting of EC :-**

From 8.3 to 8.11 : the EC noted the action taken by the Institute on the resolutions passed during the previous meeting.

**9.3 : Grant of MACP/DACP to the eligible staff members of NIEPMD :  
Submission of case to Ministry :-**

In connection to the subject agenda, the EC stated out that similar cases have been put up to Ministry by NIEPMD and other organizations under MSJ&E and they are being examined. As regard to consideration of past service etc., they are under the decision of the Ministry.



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N.S. Srinivas

**9.4 : Recruitment to fill up the vacant posts under Phase-I :-**

The EC noted that the following five posts sanctioned and created under Phase-I are vacant :-

S/No.	Name of the Post	No. of post	Category/Group/Scale of pay (revised RPR-2008)
1.	Associate Professor in Rehab Psychology	01 (one)	Group A/Faculty/Rs.15600-39100 (PB-3) Grade Pay Rs.7600/-
2.	Associate Professor in Special Education	01 (one)	Group A/Faculty/Rs.15600-39100 (PB-3) Grade Pay Rs.7600/-
3.	Dy. Registrar (Admn.,)	01 (one)	Group A/Ministerial/Rs.15600-39100 (PB-3) Grade Pay Rs.6600/-
4.	Associate Professor in Speech Pathology & Audiology	01 (one)	Group A/Faculty/Rs.15600-39100 (PB-3) Grade Pay Rs.7600/-
5.	Accounts Officer	01 (one)	Group A/Ministerial/ Rs.15600-39100 (PB-3) Grade Pay Rs.5400/-

Accordingly, the Chairperson EC and JS (DD) suggested to submit the case file (SFS) to hold interview/written test.

**9.5: Completion of initial probation period of two years and confirmation in the present post at NIEPMD in respect of Gp-A officers – reg. :-**

The subject Case was deferred by the Council for want of further clarifications in this regard.

**9.6: Implementation of orders passed by CAT, Madras bench on OA No.1178/2009 filed by Shri P S Srinivas – reg.**

In this connection the council suggested to calculate and submit the details of arrears recovered from the applicant and the amount of NPS contribution. The detailed calculation on pay arrears of VI CPC adjusted against the NPS contribution and the balance amount, if any, may be submitted before the council.

**9.7 : Starting of City based service centre of NIEPMD to reach the un-reached persons with Multiple Disabilities – reg.**

The subject case was deferred by the council. However, the council suggested that instead of opening new centers, NIEPMD shall tie up with PHCs, NGOs, State Health authorities for this purpose.

**9.8 : Submission of Project Estimate to Ministry for release of separate funds under Media Publicity Budget – reg.**

The Council noted the proposal of the Institute to prepare 10000 anganwadi kits to cover five districts of Tamil Nadu at an estimated cost of Rs.1.00 Crore. In this connection the council suggested to work out the possibilities to tie up with State Govt. authorities to share the expenditure to the tune of 50% (50 : 50 basis).

As regard to printing of banners, posters and hoardings on the activities of NIEPMD, the Council approved the approximate estimated expense of Rs.5.50 lakhs for the purpose.

**9.9 : Media Publicity of the activities of Institute through Doordarshan, Chennai : Submission of proposal – reg.**

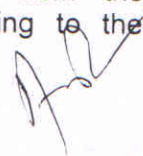
In this connection, while approving the proposal of the Institute to take up the shooting on the activities of the Institute by Doordarshan, Chennai which shall be aired once in week at non-prime time of total 13 slots / episodes with service charge of Rs.6,61,388/- (Rupees six lakh sixty one thousand three hundred and eighty eight), payable to Doordarshan, the Council suggested to look into the ethical aspects (viz., collection of details, consent from the clients, their dependents/escorts to show/air their photos/activities to general public., etc., )

**9.10 : Approval of Annual Accounts of the Institute for the year 2009-10 for submission to PAG, Chennai – reg.**

While approving the Annual Statement of the Institute for the year 2009-10 to be submitted to PAG, Chennai for taking up of audit of accounts, the Council suggested that henceforth the internal auditor's report should also be submitted alongwith the annual statement for verification of the council.

**9.11 : Grant of News Paper allowance to the eligible categories of Group B employees drawing GP of Rs.4600/- pm in PB2 Scale – reg.**

The proposal of grant of News Paper Allowance @ Rs.200/- per month as per RPR, 2008 to the eligible categories of Group B employees drawing Grade Pay of Rs.4600/- per month from the date of implementation of RPR, 2008/their date of joining to the post, as applicable under rules is approved by the EC.



**9.12 Completion of tenure of non-official members of EC & GC – nomination of new members – reg.**

The council noted that the non-official members of EC & GC have completed their period of 02 years from the date of their nomination and the names of new members have been suggested by the Institute, in response to Ministry's letter No.62-9/2006-Cdn dt.09<sup>th</sup> July 2009.

However, the council suggested submitting the complete details of the proposed members with their bio-data for consideration.

**9.13 Submission of proposal to conduct a national workshop on UNCRPD at North Eastern (NE) Region – reg.**

The proposal of the Institute to conduct a National Workshop on UNCRPD in collaboration with IGNOU at an estimated cost of Rs.12.00 lakhs was approved by the Council. Accordingly, NIEPMD shall contribute 50% of the expenditure i.e. Rs.6.00 lakhs which shall be met from the planned fund of the Institute under HRD head.

**9.14 : Conduct of special camp under ADIP Scheme at Kalasalingam University, Sriviliputhur (T.N.,) for distribution of A&A (Laptop) to BE Students (persons with disabilities) – reg.**

The proposal was not considered by the EC, as providing Laptop is not covered under ADIP Scheme.

**9.15 : Deputation to abroad : International exposure to faculty members to gain up-to-date knowledge, expertise and practical training in the field of Multiple Disabilities - reg.**

The Council suggested to prepare and submit complete details of such proposals with statement of case, requirement of fund etc., as per procedure for deputation to abroad to Ministry.

The meeting ended with vote of thanks to the Chair.

**National Institute for Empowerment of Persons with Multiple Disabilities  
(NIEPMD)**

(Ministry of Social Justice & Empowerment, Govt. of India)

East Coast Road, Muttukadu, Kovalam Post, Chennai - 603 112 (Tamil Nadu).

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**Minutes of TENTH (10<sup>th</sup>) Meeting of the Executive Council of NIEPMD held on  
21<sup>st</sup> OCTOBER 2010 at Conference Hall, NIEPMD, Chennai.**

**MEMBERS PRESENT :-**

Dr. Arbind Prasad, Jt. Secy (DD), MSJ&E	- Chairperson
Shri A N Jha, Financial Advisor & Jt. Secy, MSJ&E	- Member
Shri Jagdish Kumar, Dy. Secy (NIs & DD.I), MSJ&E	- Member
Dr. D Nagaraja, Ex. Director, NIMHANS, Bangalore	- Member
Shri C Arun Kumar, Chennai	- Member
Dr. (Mrs) Neeradha Chandramohan, Director, NIEPMD	- Member Secretary

The following agenda were taken up in the meeting:

**10.1 : Confirmation of the 9<sup>th</sup> EC meeting held on 28<sup>th</sup> July 2010 :-**

The Minutes of the 9<sup>th</sup> meeting of the EC which was held at New Delhi on 28<sup>th</sup> July 2010 was confirmed by the Council.

**10.2: Submission of draft Annual Report of NIEPMD for the year 2009-10 with Audited Annual Accounts for the financial year ending 31<sup>st</sup> March 2010 :-**

The Member Secretary explained in brief the main contents of the Annual Report of the Institute for the year 2009-10. It was also explained to the Council that the suggestions given by the General Council while approving the previous AR have been attended to.

The Executive Council approved the Draft of Annual Report 2009-10, for its further submission before the General Council for its final approval, however, the following observations/corrections were suggested by the Council to be attended to before the Draft of AR 2009-10 is submitted before the GC:-

- The pie diagram at Page No.16 of the Draft AR should properly reflect the data and accordingly be modified.
- Under Chapter 4 : Services & Programs, the Council suggested to give numbers for the different services provided viz., Physiotherapy, Occupational Therapy, early intervention, rehab psychology etc in tabular form also.
- The Council requested the Director to take the consent of clients/parents whose details are being published in the Annual Report.



...P/2

- d) Under Chapter 6 on Research & Development, the Council suggested to include the name of the Author/Faculty/Official who had published the research paper alongwith the other particulars given in the draft of AR.
- e) The Council also suggested to tap resources from different sources to develop the Research Projects. It shall generate a additional quality to the research project as well the financial support to develop additional resources and infra structure/other facilities to the Institute also. The Council also suggested to approach the PREM Division (Planning, Research, Evaluation & Monitoring (Statistics, Research and Evaluation) of the Ministry for this purpose.
- f) On Chapter 10 on Audit Reports & Annual Accounts, the Council suggested for approaching the Ministry for grant of funds under non-plan head to meet out the recurring expenditure especially the pay and allowances part, since the Institute has completed five years since its inception.
- g) The Council suggested to have a Chartered Accountant also apart from the Internal auditor for maintaining the accounts of the Institute (two separate professionals/firms shall be engaged for the purpose).

**10.3: Submission of Draft Annual Plan : RE/BE for the next financial year 2011-12 :-**

The Council suggested that Annual Action Plan and Budget Estimate should be separately prepared. The Budget Estimate should have both budgeted income and expenditure item-wise. For comparison, corresponding figures for last two years budget also be included. *EC authorised the*

*(Chair person EC to approve the same after voting by JS(FA).)*

**10.4: Conduct of National Conference on Deafblindness in collaboration with M/s Sense International, Ahmedabad.**

The Council approved the proposal of the Institute to co-sponsor the conduct of National level workshop on Deafblindness with M/s Sense International, Ahmedabad and accordingly approved to expend/allot an amount upto Rs.3.00 lakhs for the purpose to be met out from the existing funds of the Institute under Main Head HRD (Services & Programs).

The Institute shall submit the complete details of the expenditure supported by the documents with the action taken report during the next meeting of the EC.

**10.5 : Grant of Dynamic Assured Career Progression (DACP) for Medical Doctors at NIEPMD:-**

*diff* It was pointed out that the Ministry of Health & Family Welfare has issued *different* instructions for teaching and non-teaching doctors. Since the doctors in the Institute are teaching doctors, instructions relating to teaching doctors are relevant. Accordingly, the proposal should be modified clearly indicating the criteria for eligibility for DACP and should be brought to the EC. Copy of the instructions should also be brought as part of the agenda.

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① JS & FA has observed that receipts are Rs. 1300 lakh and the expenditure is Rs. 1200 lakh. After excluding ADIP component of Rs. 60 lakh, there will be a residual balance of Rs. 40 lakh from income from interest, etc. Therefore, NIEPMD may perhaps include some activities out of those funds also.

10.6 : **Deposit of Endowment Fund and Affiliation fee for B.Ed., (Special Education – Multiple Disabilities) Course with Tamil Nadu Education University, Chennai - seeking ratification – reg.**

The Council noted that the Institute had deposited an affiliation fee of Rs.5.00 lakhs to the Tamil Nadu Education University (TNTEU) and had created an endowment fund of Rs.10.00 lakhs in the joint names of NIEPMD and TNTEU and had started the B. Ed., in Special education – Multiple Disabilities course from this academic year 2010-11 onwards.

Accordingly, the Council ratified the above action taken by the Institute.

10.7 : **Opening of separate savings bank account for maintaining accounts of IGNOU Study Centre at NIEPMD – reg.**

The Council noted that the Institute is a study centre for Pondicherry and Tamil Nadu of IGNOU for running various PG, Degree, Diploma and Certificate level courses in the field of rehabilitation run by the University under distance mode. The Council also noted that IGNOU had asked the Institute to open a separate savings bank account in a nationalized bank to operate the accounts of the study centre to be operated by the Co-ordinator of the course (i.e. single signatory).

Accordingly, the Council approved the proposal of the Institute to open a separate savings bank account in a nationalized bank for the purpose but it should have two signatories to operate the transactions under this account, as per the practice for other accounts of the Institute.

10.8: **HRD activities: Starting of Graduate Level Course: B.Sc., in Audiology Speech Language & Pathology (04 yrs. course) at NIEPMD – reg.**

The Council noted that under its HRD activities, the Institute has proposed to start a new Graduate level course, B.Sc., in Audiology, Speech Language & Pathology which is affiliated to the Tamil Nadu Dr MGR Medical University, Chennai (Under Govt. of Tamil Nadu and recognized by UGC) with the recognition of RCI from the next academic year 2011-12 onwards.

10.9: **Mobile Services to reach the un-reached persons with disabilities at rural areas & practical trainings to trainees – requirement of a mini van/auto rickshaw for the Institute – reg.**

Instead of purchase of a new vehicle, it can be hired.

10.10 : **Nomination of members for General Council and the Executive Council of NIEPMD – reg.**

Withdrawn.

The meeting ended with vote of thanks to the Chair.

