

No.8-6/2007- NIs - 2 28
Government of India
Ministry of Social Justice & Empowerment

Shastri Bhawan, New Delhi
Dated 14 August, 2008

To

The Director
National Institute for Empowerment of Persons
With Multiple Disabilities
East Coast Road, Muttukadu
Kovalam Post, Chennai -603 112.

Sub: Approved minutes of meeting of 4th Executive Council held on 01.08.2008 at New Delhi.

Madam,

I am directed to refer to your letter No.NIEPMD/Admn.2 (32)/2008-09/3918 dated 6.8.2008 on the above subject and to forward herewith approved minutes of the meeting of 4th Executive Council held on 01.08.2008 at New Delhi for necessary action.

Yours faithfully,

(Signature)
(Mahendra Yadaw)
Section Officer



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by
19/8/08
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(Signature)
Dy Secy (A)

**National Institute for Empowerment of Persons with Multiple Disabilities
(NIEPMD)**

(Ministry of Social Justice & Empowerment, Govt. of India)
East Coast Road, Muttukadu, Kovalam Post, Chennai – 603 112

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**Minutes of Fourth meeting of the Executive Council of NIEPMD held at the
Conference Hall, Ministry of Social Justice & Empowerment, Shastri
Bhawan, New Delhi held on 1st August 2008.**

MEMBERS PRESENT

Shri Ashish Kumar, DDG (DD), MSJ&E, GOI - Chair Person
Col. Sanjay Sharan, Director (NI&DD-I), MSJ&E, GOI - Member
Dr. D Nagaraja, Director, NIMHANS, Bangalore - Member
Shri C Arun Kumar, Chennai - Member
Dr. (Mrs) Neeradha Chandramohan, Director, NIEPMD - Member Secretary
Mrs. Reena Garg, Dy. Secretary (Finance) attended the meeting on
behalf of the Financial Advisor.

The following agenda were taken up in the meeting:

4.1: Confirmation of the 3rd EC Meeting:

The minutes of 3rd meeting of the Executive Council held on 30th May 2008 at Shastri Bhawan, Delhi were read out and confirmed.

4.2: Action Taken:

4.2.1: Pilot Project for creation of awareness for prevention and early detection of early detection of disabilities (Past ref 2.7) :-

The EC noted that the evaluation on the implementation of the Project in 7 districts of Tamil Nadu was taken up with an independent agency through the State Commissioner of Disabilities, Govt. of Tamil Nadu and the evaluation report thereon being submitted to the Ministry in 3 weeks time.

4.2.2: Southern Regional Sports Meet for Persons with Multiple Disabilities held from 3-6th July 2008 organized by NIEPMD at Chennai (Past ref 2.11):-

The EC was pleased to note that the 1st Southern Regional Sports meet for persons with multiple disabilities was organized by NIEPMD at St Joseph's College of Engineering, OMR, Chennai from 3-6th July 2008 and the Hon'ble Minister for State, MSJ&E inaugurated the event on 03rd July 2008. The Council was further pleased to note that more than 400 children with multiple disabilities from 34 special schools/organizations/NGOs participated in the event.

4.2.3: Providing mobile services to the clients of NIEPMD:- (Past ref 3.5)

The EC was pleased to note that action has been initiated by NIEPMD to provide mobile services to the clients residing in and around 15-20 Kms from the Institute, twice a week, as a CBR approach of reaching the un-reached.

4.3: Status of staff strength, posts lying vacant with NIEPMD:

The EC noted that out of the 71 sanctioned posts, 32 posts have been created in Phase-I and 39 posts have been identified under Phase-II. So far, under Phase-I, 29 regular posts have been filled up and recruitment action to fill up the posts lying vacant is under process. The EC also noted that no appointments have been made from the date of last EC meeting i.e. after 30th June 2008. The EC suggested to fill the three vacant posts expeditiously.

The Executive Council also suggested nominating a regular staff member as Liaison Officer amongst the regular staff members of the Institute.

4.4: Submission of audit certificate and audited annual statement of accounts of NIEPMD for the financial year 2006-07 :

The annual certificate alongwith the audited annual statement of accounts and balance sheet for the financial year 2006-07 of NIEPMD received from the PAG (Civil Audit), Tamil Nadu was put up to the EC. While going through the annual report for the year 2006-07, the EC suggested to rectify the ~~minor~~ observations made by the PAG, Chennai in the ensuing Annual Accounts for the year 2007-08.

4.5: Submission of annual plan for the financial year 2008-09 :

The annual plan of NIEPMD for the financial year 2008-09 on account of planned expenditure against various heads, as per the details below, amounting to a total of Rs.950.00 lakhs (Rs.9.50 Crores) was approved by the Executive Council.



S/No.	Head of the Account	Allocation of Grant during 2008-09	Remarks
1.	Services & Programmes (HRD) (a) Long Term Courses - Rs.5.00 lakhs (b) Short Term Courses- Rs.15.00 lakhs (c) Estt. of New Units - Rs.10.00 lakhs (d) Research & Development-Rs.10.00 lakhs (e) Sports and Cultural programmes - Rs.10.00 lakhs (f) Creation of Awareness - Rs.10.00 lakhs (g) Medicines - Rs.5.00 lakhs	Rs.85.00 lakhs	
2.	Pay and allowances for the regular staff during the f/year 2008-09 (a) Salary- Rs.86.00 lakhs (b) Reimbursement of Medical Claims- Rs.8.00 lakhs (c) NPS employer's contribution - Rs.4.00 lakhs (d) Leave travel concession - Rs.2.00 lakhs	Rs.100.00 lakhs	
3.	Travelling Expenses	Rs.10.00 lakhs	
4.	Administrative Expenses a. Transport - Rs.3.00 lakhs b. Electricity, Water & Telephone - Rs.6.00 lakhs c. Security, Maintenance, Insurance - Rs.15.00 lakhs d. Postage, Telegrams - Rs.2.00 lakhs e. Repairs & Maintenance of capital assets - Rs.10.00 lakhs f. Advertisement & Publicity - Rs.6.00 lakhs g. Printing & Stationery - Rs.5.00 lakhs h. Miscellaneous expdrs- Rs.3.00 lakhs	Rs.50.00 lakhs	
5.	Loans & Advances	Rs.5.00 lakhs	
6.	Capital Assets a. Construction of Pmt Buildings - Rs.650.00 lakhs b. Construction of petty works - Rs.30.00 lakhs c. Furniture - Rs.5.00 lakhs d. Equipments - Rs.5.00 lakhs e. Library books - Rs.5.00 lakhs f. Office equipments, computers & Peripherals - Rs.5.00 lakhs.	Rs.700.00 lakhs	
	Total Plan Expenditure for 2008-09	Rs.950.00 Lakhs Say Rs.9.50 Crores.	

4.6: Submission of Annual Report of NIEPMD for the year 2006-07:

The Executive Council approved the draft Annual Report of NIEPMD for the year 2006-07 for submission to the General Council. The EC suggested to include the Organizational Chart of NIEPMD in the annual report.

4.7: Petty Civil Works at NIEPMD by CPWD, Chennai :-

The Executive Council approved for carrying out the following petty civil works at NIEPMD through CPWD, Chennai:-

S/No	Name of the work	Specifications	Estimated cost of construction submitted by CPWD, Chennai.
1.	Construction of vocational training centre-cum-skill training unit of NIEPMD.	A Shed of 70 Sqm area provided apart from working corridor for easy access to the staff room as well as machinery room.	Rs.12,59,500/- including 5% contingencies.
2.	Construction of parking shed for school bus, office car and two wheelers	Load bearing structure with pre-coated GI Sheet roofing for bus and car sheds. Open shed with galvalume roofing over tubular truss are provided for two-wheeler parking. Interlocking pavement provided in front of the unit for easy access.	Rs.9,14,800/- including 5% contingencies.
3.	Construction of one barrier free toilet block	Load bearing structure-barrier free toilet block of area 54.00 Sq.Mtr.	Rs.7,15,000/-
		Total Cost of works	Rs.28,89,300/-

While approving the proposal to carry out the above said petty civil works at the total cost of Rs.28.39 lakhs through CPWD, Chennai, the Executive Council suggested that these infrastructure should be retained for future development of the Institute and integrated with the proposed overall building plan of NIEPMD.

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4.8: Implementation of Central Education Institutions (Reservation in Admissions) Act, 2006 at NIEPMD.

The Executive Council approved the proposal in principle to create the additional posts required to cater to the increased number of seats due to implementation of the Central Education Institutions (Reservation in Admissions) Act, 2006 and suggested to refer the proposal to the Ministry for the creation of additional teaching posts keeping in view the RCI norms while taking the student and teacher ratio.

Since three seats in each of the three courses namely:

1. D.Ed Spl Edn. (Deafblindness)
2. D.Ed Spl Edn. (Cerebral Palsy)
3. D.Ed Spl Edn. (Autism Spectrum Disorder)

were increased on account of Central Education Institution (Reservation in Admissions) Act, 2006, there would be a requirement of nine (9) additional special children in each class of the special education centre respectively as per the general norm of trainee & client ratio ie 1:3 for practical purposes.

To manage the nine (9) additional special children in each class there is a requirement of one Special Teacher for each discipline as the ratio of teacher and special children is 1:8.

Accordingly there would be an additional requirement of three (3) posts of Special Teacher in the scale of Rs.5500-9000 in implementation of Central Education Institution (Reservation in Admissions) Act, 2006 at NIEPMD.

The meeting was ended with vote of thanks to the Chairperson.

A handwritten signature in black ink, appearing to be 'R. L. L.', is located in the lower-left quadrant of the page.