



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

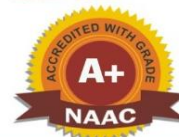
HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

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100+ YEARS
1921 - 2021



GUIDELINES

FOR ADMISSION TO B. TECH. PROGRAMS, SESSION: 2025-26

2nd Phase

1. Admission to various B.Tech. programmes at HBTU, Kanpur will be through Online and Offline Counselling process for the session: 2025-26.
2. Candidates are advised to **read the guidelines carefully**, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form. University will not be responsible for any error of judgement on the part of the candidate.
3. All the information in connection with B.Tech. Admission 2025 shall be made available through the **admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>**. The candidates are advised to **regularly visit these websites**. University will not be responsible for any loss to candidate due to the lack of communication.
4. The allotment of seats through counselling will be carried out **strictly on merit** in accordance with the **JEE (Main) 2025 CRL rank (All India Rank)** of the candidate subject to the order of choice preferences given by candidate for the seat and the availability of seat in that category.
5. **Academic Eligibility:**
 - a) The candidate must have **clearly passed** Intermediate/ 10+2 **Qualifying Examination** from U.P. Board or its equivalent from any other recognized Board / University with a **minimum of five subjects in which Physics and Mathematics are compulsory subjects** along with any **one of the subjects** from **Chemistry / Bio-technology / Biology / Computer Science** as Technical Vocational subjects.
 - b) Candidates must have passed with at **least 55% marks (50% for SC / ST / OBC-NCL / Persons with Disability (PwD) candidates) in aggregate in above three subjects.**
 - c) In addition, all other eligibility conditions for appearing in JEE (Mains) -2025 Examination shall be applicable to the candidates.
6. **Domicile Requirement:**

Home state seats-

 - a) A Candidate who has passed the qualifying examination i.e. Intermediate/ 10+2 from Institution located in U.P. is eligible for counselling. ***Domicile certificate is not needed.***
 - b) Domicile under Clause:

A candidate who has passed qualifying examination from outside U.P., but his / her parents (Mother or Father) is / are Permanent Resident of U.P. is also eligible for admission on seats under Home Quota. In such cases, the candidate is required to submit Permanent Residence Certificate (Certificate No. 03 is required) of U.P. of his / her parents (Father or Mother) issued on or after 01.04.2025. or

Candidates who are wards of Defence Personnel settled in U.P. or Posted in U.P. on the date of Entrance Examination of **JEE (Mains) 2025, Certificate No. 5** is required to claim the home state seat benefit.

or

Candidates who are wards of Officers / Employees of All India Services belonging to U.P. Cadre are also eligible. They are required to submit **Certificate No. 10** to claim the benefit.

Other State Seats

- c) **Any candidate and his/her parents are domicile of a State Other than U.P. and the candidate has passed 10+2 from an institution/ school outside Uttar Pradesh then these candidates** may seek admission against 5% supernumerary seats in each B.Tech. discipline. Please note: Other state candidates will be entitled to avail only vertical reservation (SC / ST / OBC-NCL) as per the Central Government List. (No sub-category reservation).

7. Candidates claiming advantage of reserved categories, sub-categories or any other benefits are required to indicate the same in the Online Registration Form. No document has to be submitted during online registration form filling stage. However, only those candidates to whom seat will be allotted have to bring the **original of these certificates** for physical document verification as per the schedule stated in table-1.
8. Formats for various certificates (as applicable) for Document Verification are enclosed with this guideline and are available on University website **www.hbtu.ac.in** and admission website **https://hbtu.admissions.nic.in**. **Note: Please read the format of these certificates; be careful with dates, recipient of certificate, issuing authority and other things mentioned on the certificates before getting it issued. Ex: The certificates for OBC candidates need to be issued on or after 01.04.2025 (mandatory condition for non-creamy layer OBC candidates).**
9. In case, Board / University awards only grades for qualifying examination (10+2) without providing an equivalent percentage of marks, the candidate should obtain a certificate from the Board / University specifying equivalent marks before physical Document Verification scheduled time. In case, such a certificate is not shown by the candidate, the decision of the Admission Committee regarding his / her eligibility shall be final.
10. If any document / declaration submitted by the candidate are found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.

11. Tuition Fee Waiver Scheme

Tuition Fee Waiver seats for financially weaker meritorious candidates are also available **in all B.Tech. programmes to the extent of a maximum of 5% of the approved intake** on supernumerary basis. **No tuition fee** will be charged from the candidates admitted against such seats. The candidates willing to avail this benefit of Tuition Fee Waiver Scheme must submit the required Certificate no. 11 at the time of Document Verification. Under this scheme, only **Tuition Fee of Rs. 75000=00 will be waived off but all other charges will be payable.** (Refer Table 2).

12. **Two Full Fee Waiver seats** are available in all B.Tech. programmes for SC / ST girls purely on merit basis. *Full Fee Waiver* will be granted after actual admission in the University.
13. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.

14. Category Definitions, Category Codes and the Certificate requirements

- a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category is eligible for admission to all the courses at HBTU, Kanpur **against available General (OPEN) seats**. [Code: **UPGE**] *No category certificate is required from such candidates.*
- b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are permanent resident of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*

- c) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and **whose parents** are domicile of Uttar Pradesh and who have not claimed for **any reserved category**, are eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category.

IMPORTANT: Such candidates have to upload the Permanent Residence Certificate of *his / her parents* (Father or Mother only) for Online Document Verification.

[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*

- d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes (NCL) of Uttar Pradesh are eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates have to upload the Permanent Residence Certificate of his / her parents (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Online document verification.)*

- e) The domicile requirement for the son/ daughter of the following is relaxed and admission is permitted:

- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of JEE (Mains)-2025 after retirement / being disabled in action or Defence Personnel killed in action and the dependents settled in Uttar Pradesh on the date of Entrance Examination of JEE (Mains) 2025. (*Certificate no. 5 is required*).
- Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of Entrance Examination of JEE (Mains) 2025 (*Certificate no. 5 is required*).
- Wards of Employees of All India Services belonging to Uttar Pradesh cadre. (*Certificate no. 10 is required*)

[Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

- f) Candidates, who have passed the qualifying examination from an Institution located outside the State of Uttar Pradesh and applying for admission against the 5% supernumerary seats, also who do not claim any reserved category are eligible for admission to all the courses at HBTU, Kanpur against available General (OPEN) seats.

[Code: **OSNO**] *No category certificate is required from such candidates.*

- g) Candidates, who have passed the qualifying examination from an Institution located outside the State of Uttar Pradesh and applying for admission against the 5% supernumerary seats, also belong to Scheduled Caste (SC) / Scheduled Tribe (ST) / Other Backward Classes (Non Creamy Layer- NCL) of Central Government list are eligible for admission against available reserved seats of their category. Candidates from other states will get vertical reservation only (No Horizontal reservation). They are required to submit reserve category certificate issued by the Central Government.

[Respective Code: **OSSC / OSST / OSBC**] *Certificate No. 13 or 14, as applicable, is required.*

15. Reservation of Seats

a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%

b) Horizontal Reservation (Sub-categories):

(Applicable to candidates / parents with UP Domicile as defined above)

Sub-category	Code	Maximum Percentage of Total Seats
a. Dependents of Freedom Fighters from U.P.	UPFF	02%
b. Sons / Daughters of Defence Personnel of U.P. either retired (superannuated) or killed / Disabled in action or Defence Personnel posted in U.P. / Defence Personnel permanent resident of U.P. and posted outside U.P.	UPAF	05%
c. Handicapped / Disabled persons of U.P.	UPHC	05%
d. Girls of U.P.	UPGL	20%

- c) The candidates can be given only one type of horizontal reservation out of UPFF / UPAF / UPHC (*Certificate no. 4, 5 & 6 respectively*). **However, the Girl candidates can also claim for any one of UPFF / UPAF / UPHC along with UPGL.**
- d) **Economically Weaker Section (EWS) Reservation.**
Candidates who wish to avail the benefit of EWS reservation **must not be covered** under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes and the Other Backward Classes. They must submit the Certificate No. 12 **issued on or after 01.04.2025** by the Government Official not below the rank of Tehsildar to claim the benefit
- e) **Request for the change of category / sub-category filled during Online Registration Form shall not be entertained under any circumstances.**
- f) Category / sub-category claims must be supported by the relevant certificates as per the formats provided. The original of these certificates should be produced before the document verification officer during physical Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.
- g) Advantage of horizontal reservation in Armed Forces sub-category is available to sons / daughters of Defence Personnel of U.P. and the Defence Personnel posted in U.P. on the date of Entrance Examination of JEE (Mains) 2025.
- h) Benefits of UPGL subcategory will automatically be given to all eligible female candidates.

- i) Other state candidates (Other than UP) will be allowed only vertical reservation as per Central Government List.

16. Medical Standards:

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

Physically Handicapped / Disabled (PwD):

Physically Handicapped / Disabled persons of Uttar Pradesh will have a minimum of 5% reservation on the basis of impairment as mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

Note: Physically handicapped / Disability certificate should be issue by CMO of the district.

17. Detailed stepwise Online & Offline Counselling Procedure [2nd Phase onwards]-

(Note: Read the instruction carefully. All steps are time bound as stated in Table- 1)

2nd [SECOND] PHASE OF COUNSELLING

[i]- First Round of 2nd Phase counselling: Registration, Choice Filling & Seat Allotment

*(This is **fresh round of counselling** where NEW Registration & choice filling is allowed and will be after Internal sliding and will be on the vacant seats thus generated)*

• Registration & choice filling:

i. FRESH CANDIDATES:

All the aspiring candidates who **were not registered earlier** in the first three round of **1st phase counselling** process can now register as fresh candidate by paying non-refundable registration Fee of Rs.2500/- (non-refundable) and fill their choices as per availability.

ii. REGISTERED EARLIER:

All candidates who have participated in the 1st phase of counselling and -

Case 1: No seat allotted earlier-

All such candidates willing to participate have to COMPULSORILY register again **without paying registration Fee** and will get option to modify their choice preferences. (previous Registration Fee detail is required)

Case 2: Seat allotted but seat got cancelled/ withdrawn-

All such candidates who were *registered earlier*, allotted seat but the seat got cancelled or have withdrawn, **can Register only as fresh candidate** after paying the non-refundable Registration Fee of Rs. 2500/- again and filling their choices as per availability.

Case 3: Seat allotted and the candidate has taken admission-

Those candidates who have *Registered earlier*, allotted seat, paid full academic fee, got admission and seat is NOT CANCELLED/ WITHDRAWN cannot Register as fresh candidate in this round. However if the candidate **has given his/ her willingness for INTERNAL SLIDING in first phase as ‘YES’ will be CONSIDERED FOR UPGRADATION as per their choices filled during registration.**[Please note: No modification of the choices filled earlier is allowed]

• **Seat Allotment Result**

If the seat is allotted

- i. *Registered Candidates [Case-1 and Case-2 only] who **have been allotted seat have to visit HBTU, Kanpur, UP in person with all relevant documents in original** for offline document verification. [Refer checklist on page 11 for list of documents].*
[Note: Candidates of CASE-3 have to only view result and keep watch on their allotment change, if any]
- ii. If a seat is allotted to these registered candidates [Case-1 and Case-2] and they don't visit University in person for Document Verification within prescribed date and time (**Table-1**), the allotted seat will **be cancelled** and the candidate will be out of counselling process.
- iii. After successful document verification.
 - a. Candidate **have to immediately deposit Full Academic Fee of Rs. 1,35,000=00 (one lakh thirty five thousand only).**
 - b. After Fee deposition, candidates have to select FREEZE or FLOAT option.
 - c. If Candidate has chosen FREEZE option, then they have **to do Registration on University ERP and give the choice Yes/ No for internal sliding** (see point no. III on Page no. 7).
 - d. *If chosen FLOAT option, then candidate must wait for the next round of seat allotment result.*
- iv. Candidates are **required to be very particular about prescribed date and time in completing** the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.
- v. Candidates can withdraw from counselling process in this round by choosing WITHDRAW option. Candidates can choose WITHDRAW option using their login-id for refund.

Note: In case of No seat allotment-

The candidates are advised to wait and check the next round of seat allotment result.

[II]- Second Round of 2nd Phase seat allotment, view Result & document verification:

If the seat is allotted to the candidate first time in this Round -

- *Only those registered candidates [Case-1 and Case-2 only] who **have been allotted seat have to visit HBTU, Kanpur, UP with all relevant documents in original** for offline document verification. [Refer checklist on page 11 for list of documents].*
[Note: Candidates of CASE-3 have to only view result and keep watch on their allotment change, if any]

- After successful document verification.
 - a) Candidate **have to immediately deposit Full Academic Fee of Rs. 1,35,000=00 (one lakh thirty five thousand only).**
 - b) After Fee deposition, candidates have to select FREEZE or WITHDRAW (**No FLOAT option is available in this round**).
 - c) If Candidate has chosen FREEZE option, then they have **to do registration on University ERP and give the choice Yes/ No for internal sliding** (see point no. III on Page no.7).

[III]- Online Registration on University ERP (Very Important Activity)

All candidates submitted full Academic Fee are essentially required to Register on University ERP to confirm their admission as well as give their choice *for Internal sliding* by choosing Yes/ No.

Note: This is an Important and mandatory activity required to be exercised by all the provisionally admitted candidates. Candidates **who will not Register on ERP** will be considered as not interested for Admission and his/her allotted seat may get cancelled.

Internal Sliding: It is a chance given to a candidate to upgrade his/ her allotted seat as per the choices filled while keeping the allotted seat in hand. In any of the rounds of Counselling, after choosing the FREEZE option, the candidate has to give his/her consent for the Internal sliding. The sliding will be done considering the branch choices filled during the registration process. If the candidate is satisfied with the Allotted Seat or his/her First Choice is allotted or do not want to participate in Internal Sliding *then Option NO* can be chosen, otherwise he/ she may *opt YES for a chance to upgrade the seat.*

Note: Internal Sliding will be done based on the available vacant seats and considering the prefilled choice preference given by the candidate at the time of choice filling during Registration. Further during sliding Category Upgradation may take place.

[IV]- Additional Round i.e. Offline In campus (Spot) counselling-

- This round of counselling is done on the Seats left after the completion of previous rounds of counselling process and publication of Internal sliding result.[DATE WILL BE NOTIFIED LATER on **www.hbtu.ac.in**]
- New candidates may REGISTER Online as fresh for the additional Round of counselling by paying a sum of Rs. 2500=00 (**Non-refundable**).
- All the candidates who have registered in earlier round of counselling but could not find a seat can register without paying again for the additional round of counselling (must provide proof of earlier registration fee payment).
- Offline In-Campus Counselling will be conducted at HBTU, Kanpur premises to fill the vacant seats if any. The dates of such counselling will be announced separately.

Stepwise 2nd Phase Counselling Procedure and Fee deposition for B. Tech. programs

<u>2nd [SECOND] PHASE OF COUNSELLING</u>	
STEP 1	FIRST ROUND OF 2ND PHASE COUNSELLING
1.1	<p>1.1.1: Online *Fresh Registration at https://hbtu.admissions.nic.in & Deposit Registration Fee of Rs. 2500=00 (Non Refundable) (*Candidates allowed to participate are explained at page 5 & 6).</p> <p>1.1.2: After Registration fill the branch choices VERY CAREFULLY (Note: Choices once filled will be considered for seat allotment and for Internal Sliding, No change in choice will be considered in between)</p>
1.2	<p>1.2.1 : View Result</p> <p>1.2.2 : If seat is allotted, candidate [<i>registered under case-1 and case-2</i>] will have to visit HBTU, Kanpur for Offline Document Verification in prescribed time. (Note: Candidates of CASE-3 have to only view result and keep watch on their allotment change, if any)</p> <p>1.2.3 : After Successful Document Verification:</p> <ul style="list-style-type: none"> • Deposit Full Annual Academic Fee i.e. Rs. 1,35,000=00 • Choose Freeze / Float/Withdraw option <p>If Chosen FREEZE option</p> <ul style="list-style-type: none"> • Do Academic Registration on University ERP and wait for internal sliding (if upgradation option is chosen). <p>If Chosen FLOAT option (for next round of counselling)</p> <ul style="list-style-type: none"> • Wait for the next round of results
1.3	<p>1.3 : Choosing Withdrawal / Cancellation option:</p> <p>If candidate opts for Withdrawal option or fails to satisfy any of the above activity –in stipulated time: The candidate will automatically be out of counselling process. Refund will be made in due course of time as per refund policy. Candidates have to fill the details for refund to the same login that is used for counselling process.</p>
STEP 2	SECOND ROUND OF 2ND PHASE COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT
2.1	<p>2.1.1 : View Result</p> <p>2.1.2 : If Seat is allotted in this Round, candidate [<i>Registered under cas-1 and case-2 only</i>] must visit University for Offline Document Verification in prescribed time. (If seat is allotted in Fourth round and document is verified earlier, candidate have to choose Freeze/ withdraw option through login only and act accordingly)</p> <p>2.1.3: After Successful Document Verification-</p> <ul style="list-style-type: none"> • Deposit Full Annual Academic Fee Rs 135,000=00 (for First time seat Allotment in this round). • Choose Freeze /Withdraw option

	<p>If chosen FREEZE option :</p> <p>• Do Academic Registration on University ERP and wait for internal sliding (if upgradation option is chosen)</p> <p>No FLOAT option is available.</p> <p>2.1.4 Choosing Withdrawal option: Candidate can chose the Withdrawal option to be out of counselling process</p>
STEP 3	Declaration of Internal Sliding result

Refund Policy:

A sum of Rs. 5000/- will be deducted as processing fee as per University norms in case of withdrawal after submitting Full Academic Fee. Other deductions will be as per UGC guidelines.

(Important Note:

- **All refunds will be processed after the last date of Admissions for session 2025-26**
- **Please fill all the BANK ACCOUNT related information during Registration VERY CAREFULLY for timely refund.**
- **If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate then the University will not be responsible.)**

Table 1: TENTATIVE Schedule for Online/ Offline 2nd Phase Counselling for admission to first year B.Tech. programs at HBTU, Kanpur for session 2025-26

Sl. No.	Activity	Sub Activity	Dates
2nd [SECOND] PHASE OF COUNSELLING			
1.	1 st Round Counselling	<i>FRESH Registration and choice filling</i>	21-07-2025 [Monday] to 27-07-2025 [Sunday]
		<ul style="list-style-type: none"> Candidates [as mentioned on page 5 and 6] can participate and/ or Register fresh by paying non-refundable registration fee of Rs.2500/-. Fill the choices carefully as it will be used for seat allotment and internal sliding and cannot be modified once locked. For detail information of this round of counselling Registration eligibility refer page 5 & 6 	
		1 st Round Seat Allotment result	28-07-2025 [Monday]
		View Result	
		The <i>candidates [Registered under Case-1 and Case-2]</i> allotted seat will have to report university with all relevant documents for Offline Document Verification.	29-07-2025 [Tuesday] to 31-07-2025 [Thursday]
		After successful document verification,	
		<ul style="list-style-type: none"> Deposit Full Academic Fee i.e. Rs.1,35,000=00. if FREEZE option is chosen do Academic Registration on University ERP and wait for internal sliding (if upgradation option is chosen) if FLOAT option is chosen wait for next round result. 	
		Withdrawal	
		Vacancy Reporting	
2.	2 nd Round Counselling	2 nd Round Seat Allotment	01-08-2025 [Friday]
		View Result	
		If seat is allotted in this round only, the candidates [<i>Registered under case-1 and case-2</i>] will have to report university with all relevant documents for Offline Document Verification. (If seat is allotted in previous round and document is verified successfully, candidate have to choose Freeze option through login only and act accordingly)	02-08-2025 [Saturday] To 04-08-2025 [Monday]
		After successful document verification,	
		<ul style="list-style-type: none"> Deposit Full Academic Fee Rs.1,35,000=00 (if first time seat is allotted to the candidate in this round) if FREEZE option is chosen, do Academic Registration on University ERP and wait for internal sliding (if upgradation option is chosen) For those candidate chosen Float option have to opt FREEZE option and do Academic Registration on University ERP and wait for internal sliding (if upgradation option is chosen) No Float option is available in this round. 	
		Withdrawal	
		View Internal sliding result	
		Vacancy Reporting	
3.	Additional round/ offline in campus Spot		To be announced

	counselling (if required)		later
8.	Commencement of Classes		To be announced later

*

Important Notes:

- The Tentative schedule will be **NOTIFIED SHORTLY**, so kindly visit admission website regularly for latest updates (<https://hbtu.admissions.nic.in>).
- *All activities are to be completed in time bound manner so candidates are advised to do the needful within the time/ date specified. Any inaction/delay on the part of the candidate will lead to the cancellation of allotted seat.*
- Schedule may change in due course of time so kindly visit admission website regularly for latest updates (<https://hbtu.admissions.nic.in>).

Checklist for offline document verification:

1. Original and 01 photocopy of Marksheet of class 10+2/ intermediate/ qualifying examination.
2. Original and 01 photocopy of Class-X/ 10th certificate for date of birth proof.
3. Original and 01 photocopy of category certificate. [SC/ST/OBC/EWS/PWD etc.]
4. Original and 01 photocopy of certificate for domicile/ resident proof (as applicable).
5. Original and 01 photocopy of income / tuition Fee waiver certificate (as applicable).
6. Original and 01 photocopy of Sub category certificate (as applicable).
7. Original Medical certificate/ undertaking for medical fitness.
8. Four[04] Passport size photographs
9. Original Gap Affidavit
11. Modes of Fee payment (Fee amount Rs.1,35,000/-[one Lakh thirty five thousand only]):
 - a) Demand Draft in the name of ‘Finance Controller, HBTU Kanpur’ (payable at Kanpur)
or
 - b) Cash
or
 - c) *Online mode

* Students must check the **One Time Payment limit** of their debit/credit card.

*Full payment will be through any one of the above modes (**partial payment is not allowed**).

TABLE 2: FEE STRUCTURE FOR B.TECH. PROGRAMS FOR SESSION 2025-26

S. No.	Particular	Fee in (Rs.)
A	Tuition Fee	75000.00
B	Other than Tuition Fee	
(i)	Registration, Examination & Certification	10000.00
(ii)	Facility	30500.00
(iii)	Medical Fee	3000.00
(iv)	Training & Placement	4000.00
(v)	Activity Charges	3000.00
(vi)	Other Charges	
	Caution Money	5000.00
	University Alumni Fund	1500.00
	Student Aid Fund	1500.00
	Contingency & Miscellaneous Charges	1500.00
	Total (i+ii+iii+iv+v+vi)	60000.00
Grand Total (A+B)		1,35,000.00

Note: Seat Matrix will be as per the available choices viewed by the candidate during choice filling of Registration process.

CERTIFICATE – 1 (प्रमाण पत्र – 1)

अनुसूचित जाति / जनजाति (UPSC / UPST / GDSC / GDST)
(अभ्यर्थी के जन्म जिले के जिला मजिस्ट्रेट / प्रथम श्रेणी मजिस्ट्रेट द्वारा प्रमाणित)

यह प्रमाणित किया जाता है कि श्री / कु० (अभ्यर्थी का नाम) ----- पुत्र /
पुत्री श्री ----- निवासी गाँव / शहर ----- तहसील ----- जिला
----- प्रदेश ----- का जन्म ----- जाति में हुआ था और यह जाति
अनुसूचित जाति / जनजाति आदेश (संशोधन) एक्ट 1956 के अन्तर्गत भारत सरकार / उत्तर
प्रदेश शासन ----- सरकार द्वारा मान्य अनुसूचित जाति / जनजाति है।

अभ्यर्थी के हस्ताक्षर

दिनांक

स्थान

हस्ताक्षर

नाम

मोहर

जिला अधिकारी / अतिरिक्त जिला
अधिकारी / सिटी मजिस्ट्रेट /
परगना मजिस्ट्रेट / तहसीलदार

CERTIFICATE – 2 (प्रमाण पत्र – 2)

(नोट : अभ्यर्थी ध्यान दें कि उ0प्र0 के अन्य पिछड़े वर्ग के लिए जाति प्रमाण अप्रैल 01, 2025 या उसके पश्चात का बना हुआ होना आवश्यक है।)

उत्तर प्रदेश के अन्य पिछड़े वर्ग के लिए जाति प्रमाण पत्र का प्रारूप (UPBC / GDBC)

यह प्रमाणित किया जाता है कि श्री / श्रीमती / कु0 _____
(अभ्यर्थी के पिता/माता का नाम)

पुत्र / पुत्री श्री _____ निवासी गाँव/शहर _____
(अभ्यर्थी का नाम)

तहसील _____ हैं। जिला _____ उ0प्र0 राज्य की _____
पिछड़ी जाति के व्यक्ति है। यह जाति उत्तर प्रदेश लोक सेवा अनुसूचित जातियों, अनुसूचित
जनजातियों तथा पिछड़े वर्गों के लिए आरक्षण अधिनियम, 1994 की अनुसूची-1 के अन्तर्गत मान्यता
प्राप्त है।

यह भी प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी _____ उक्त
अधिनियम 1994 की अनुसूची-2 (अधिसूचना संख्या-22/16/92-का 02/1995 टी0सी0 दिनांक
08 दिसम्बर, 1995 द्वारा यथा संशोधित) से अछादित नहीं है।

श्री/श्रीमती/कुमारी _____ अथवा उनका परिवार उत्तर प्रदेश के ग्राम _____
नगर _____ जिला _____ में सामान्यतया रहता है।

अभ्यर्थी के हस्ताक्षर

दिनांक

स्थान

हस्ताक्षर

नाम

मोहर

जिला अधिकारी/अतिरिक्त जिला
अधिकारी / सिटी मजिस्ट्रेट /
परगना मजिस्ट्रेट / तहसीलदार

CERTIFICATE – 3 (प्रमाण पत्र – 3)

(नोट : प्रमाण पत्र-3 अभ्यर्थी के माता/पिता के नाम पर बना होना चाहिए क्योंकि अभ्यर्थी जिन्होंने अर्हकारी परीक्षा उ0प्र0 के बाहर स्थित किसी विद्यालय से उत्तीर्ण की है परन्तु उनके माता/पिता उ0प्र0 के मूल/स्थायी निवासी हैं, प्रवेश हेतु अर्ह हैं।)

उत्तर प्रदेश के मूल/सामान्य निवासी के पुत्र/पुत्री (UPGD / GDSC / GDST / GDBC)

यह प्रमाणित किया जाता है कि श्री / श्रीमती _____ पिता/माता
(अभ्यर्थी के पिता/माता का नाम)
श्री/कु0 _____ उ0प्र0 के गाँव/शहर _____
(अभ्यर्थी का नाम)
तहसील _____ जिला _____ के मूल निवासी हैं
तथा श्री/कु0 _____ अपने पिता/माता पर पूर्णतया आश्रित हैं। उक्त पते
(अभ्यर्थी का नाम)
पर श्री/कु0 _____ के माता/पिता सामान्यतः निवास करते हैं।

अभ्यर्थी के हस्ताक्षर

दिनांक

स्थान

जिला मजिस्ट्रेट के हस्ताक्षर

पूरा नाम

पदनाम

मुहर (जिला मजिस्ट्रेट की सील)

जिला मजिस्ट्रेट अथवा जिला मजिस्ट्रेट द्वारा अधिकृत अपर जिला मजिस्ट्रेट/सब डिवीजन मजिस्ट्रेट द्वारा प्रमाण पत्र ही मान्य होंगे जो शा0आ0 सं0 –157/तीन-2003-77(II)/83 दिनांक 18 फरवरी, 2003 के अधीन जारी किया जायेगा।

CERTIFICATE – 4 (प्रमाण पत्र – 4) (Sub-Category UPFF)

उत्तर प्रदेश लोक सेवा (शारीरिक रूप से विकलांग/दिव्यांग, स्वतंत्रता संग्राम सेनानी के आश्रितों और भूतपूर्व सैनिकों के लिए आरक्षण) अधिनियम, 1993 के अनुसार स्वतन्त्रता संग्राम सेनानी के आश्रित के प्रमाण पत्र का प्रपत्र

प्रमाणित किया जाता है कि श्री /श्रीमती (स्वतंत्रता संग्राम सेनानी का नाम) _____
निवासी ग्राम _____तहसील _____नगर _____जिला _____
_____उ०प्र० लोक सेवा (शारीरिक रूप से विकलांग/दिव्यांग, स्वतंत्रता संग्राम सेनानी है और श्री/श्रीमती/कु० (आश्रित अभ्यर्थी का नाम) _____
पुत्र/पुत्री/पौत्र/अविवाहित पौत्री उपरांकित अधिनियम, 1993 के अनुसार के ही प्रावधानों के अनुसार उक्त श्री/श्रीमती (स्वतंत्रता संग्राम सेनानी) _____ के आश्रित हैं।

दिनांक
स्थान

जिला मजिस्ट्रेट के हस्ताक्षर
पूरा नाम एवं पदनाम
मुहर (जिला मजिस्ट्रेट की सील)

CERTIFICATE – 5 (प्रमाण पत्र – 5)

(नोट: प्रमाण पत्र के उपरोक्त दोनों भागों को भरा जाना एवं प्रमाणित किया जाना अनिवार्य है।)

उत्तर प्रदेश / सेना दल (Sub-Category UPAF)
(अंतिम यूनिट के आफिसर कमान्डिंग/जिला सैनिक कल्याण बोर्ड द्वारा प्रमाणित)

यह प्रमाणित किया जाता है कि श्री / श्रीमती _____
(अभ्यर्थी के पिता/माता का नाम)
पिता/माता श्री/कु0 _____ निवासी गाँव/शहर
(अभ्यर्थी का नाम)
_____ तहसील _____ जिला _____ उ0प्र0, के दिनांक _____
को सेवा निवृत्त (Superannuated) / युद्ध में मारे गये/अपंग हो गये/ उत्तर प्रदेश में वर्तमान
में तैनात है। वे भारतीय थलसेना/जलसेना/वायुसेना के स्थान _____ दिनांक
_____ से दिनांक _____ तक कार्यरत थे/हैं

दिनांक
स्थान

यूनिट कमान्डिंग आफिसर के हस्ताक्षर
नाम
मुहर

(जिला मजिस्ट्रेट द्वारा प्रमाणित)

यह प्रमाणित किया जाता है कि श्री / कु0(अभ्यर्थी) निवासी
उत्तर प्रदेश गाँव/शहर _____ तहसील _____ जिला _____ उपरोक्त
सेना दल के सेवा निवृत्त (Superannuated) / युद्ध में मारे गये या अपंग हो गये कर्मचारी जो
उत्तर प्रदेश के स्थायी निवासी हैं/थे, के पुत्र/पुत्री हैं अथवा प्रवेश परीक्षा की तिथि को
उत्तर प्रदेश भारतीय थलसेना/जल सेना/वायुसेना में कार्यरत थे/हैं।

दिनांक
स्थान

तहसीलदार / जिला मजिस्ट्रेट के हस्ताक्षर
नाम
मुहर

CERTIFICATE – 6 (प्रमाण पत्र –6) (Sub-Category UPPH)

शारीरिक विकलांग के अधिमान के लिए प्रमाण पत्र (मुख्य चिकित्सा अधिकारी द्वारा प्रमाणित)

1. यह प्रमाणित किया जाता है कि श्री /कु0 (अभ्यर्थी) -----पुत्र/पुत्री श्री (पिता / माता का नाम).....नीचे लिखे कारणों से शारीरिक रूप से विकलांग/दिव्यांग है।
2. अभ्यर्थी की उपरोक्त विकलांगता/दिव्यांगता को निम्न प्रकार की विकलांगता की श्रेणी में रखा जा सकता है।
(कृपया ✓ का निशान लगायें)

Type I	Minimum 40% permanent Visual impairment	
Type II	Minimum 40% permanent Locomotors disability	
Type III	Minimum 40% permanent speech and Hearing impairment	

3. यह भी प्रमाणित किया जाता है कि उपरोक्त विकलांग/दिव्यांग स्थिति अभ्यर्थी के इंजी0 शिक्षा प्राप्त करने में बाधक नहीं होगी।

दिनांक
स्थान

जिला मुख्य चिकित्साधिकारी के हस्ताक्षर
नाम
मुहर

CERTIFICATE – 7

CHARACTER CERTIFICATE FROM THE HEAD OF THE INSTITUTION LAST ATTENDED

This is to certify that Sri/Km. _____ has been a bonafide student of
_____ from _____ to _____
and has passes / appeared at the _____ examination in the year _____

Proctorial Reports:

- | | |
|--|----------|
| 1. Has he / she involved himself / herself in any act of indiscipline? | Yes / No |
| 2. Has he / she been warned, fined or punished for any act of indiscipline ? | Yes / No |
| 3. Has he / she been restricted or expelled from Hostel of College for any reason? | Yes / No |
| 4. Has he / she been involved in any act of indiscipline outside the college campus like group
clashes or faction fights etc. | Yes / No |
| 5. Has he / she been addicted to drugs or intoxicants? | Yes / No |

General remarks (Please state your assessment of the student)

Date: _____

Signature of Head of the Institution: _____

Name: _____

Designation: _____

CERTIFICATE - 8

* FORMAT FOR MEDICAL CERTIFICATE *

(To be obtained from a Chief Medical Officer or Medical Officer of Harcourt Butler Technical University, Kanpur)

This certificate has to be submitted at the time of admission in the University

Name of Candidate:				Age:		Sex:	
Father's Name:				Mother Name:			
Program:							
B.Tech. / B.Pharm / BBA		JEE (Main) 2025	Roll No.		Rank.		
/ Bio Technology							
MCA		NIMCET 2025	Roll No.		Rank		
M.Sc. / M.Tech. / MBA		PhD		Category:		Subcategory & Weightage:	
Other							
(To be filled in by the Candidate)							
L.T.		M.I.		V	Colour Vision:		
Height		Weight		i	Without Glass:		
		Chest		o	With Glass:		
		Abdomen		s			
				n			
				i			
History		Operation		Koch's		Colics	
Seizures		Asthma		Piles		Diabetes	
				B.P.			
Examination	Pulse		Tonsil		DNS		Hernia
	Pallor		L.Nodes		CSOM		Hydrocele
	Cardiovascular			CNS			
	Respiratory			GIT			
	Genitourinary			Others			
Is the Candidate Physically Handicapped / Disabled: If yes, type of handicap / disability: (Please tick the type of handicap / disability)					Type-I: Minimum 40% permanent Visual impairment		
					Type-II: Minimum 40% permanent Locomoter disability		
					Type-III: Minimum 40% permanent speech and Hearing important		
Any other finding:							
Certified that the candidate is physically fit / unfit / temporally disqualified to pursue engineering studies							

Date: _____

Signature of The
Candidate

Signature of Chief Medical
Officer:

Name:

Designation:

CERTIFICATE – 9

UNDERTAKING BY CANDIDATE FOR MEDICAL FITNESS

I certify that I do not have any physical handicap / disability which would hinder my pursuit of study in the courses in which I am seeking admission. If at any stage, it is found that I have a physical handicap / disability which hinder my pursuit of study, my admission will be cancelled.

I will produce medical fitness certificate from a C.M.O. / C.M.S. at the time of physical reporting at HBTU, Kanpur.

Date:

Signature of the candidate

Counter signed by father / guardian

CERTIFICATE – 10 (प्रमाण पत्र – 10)

अखिल भारतीय सेवा के उ0प्र0 कैंडर के अधिकारियों / कर्मचारियों हेतु

प्रमाणित किया जाता है कि श्री / श्रीमती (अभ्यर्थी के माता / पिता का नाम)
..... पदनाम विभाग का नाम
..... कैंडर सं0 अखिल भारतीय सेवा के उ0प्र0 कैंडर के
अधिकारी / कर्मचारी है तथा वर्तमान में इस कार्यालय में कार्यरत है। यह प्रमाण पत्र
इनके पुत्र/पुत्री (अभ्यर्थी का नाम)..... को
Harcourt Butler Technical University, Kanpur के अन्तर्गत प्रवेश हेतु प्रदान किया
जाता है।

दिनांक :

संस्था के मुख्य अधिकारी के हस्ताक्षर
नाम एवं पदनाम

स्थान :

मुहर

CERTIFICATE – 11

(नोट : अभ्यर्थी ध्यान दें कि उ0प्र0 के आर्थिक रूप से कमजोर अभ्यर्थियों के लिए आय प्रमाण पत्र **अप्रैल 01, 2025** के पश्चात् का बना हुआ होना आवश्यक है।)

Income Certificate for Tuition Fee Waiver Scheme

क्षेत्रीय भूलेख निरीक्षक तथा लेखपाल की जांच रिपोर्ट के आधार पर प्रमाणित किया जाता है कि _____ (आवेदक के अभिभावक/माता/पिता का नाम) सुपुत्र _____ निवासी/ग्राम _____ परगना _____ तहसील _____ नगर _____ जिला _____ राज्य _____ के स्वयं की मासिक आय रूपया _____ तथा वार्षिक आय रूपया _____ है। लेखपाल की रिपोर्ट के अनुसार आय का श्रोत _____ है।

स्थान :

तहसीलदार के हस्ताक्षर

नाम

मुहर

(नोट: माता-पिता की सभी श्रोतों से आय रू0 8.00 लाख या उससे न्यून होनी चाहिए।)

CERTIFICATE – 12
(Certificate issued after 01.04.2025)

Performa for Economically Weaker Section (EWS) Certificate
INCOME & ASSET CERTIFICATES TO BE PRODUCED BY ECONOMICALLY
WEAKER SECTIONS

Certificate No.: _____ Issuing Date: _____
Valid for the Year: _____

1. This is to be certify that Shri / Smt. / Kumari _____ son / daughter / wife of _____ permanent resident of _____, Village / Street _____, Post Office _____, District _____ in the State / Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual Income* of his “ family”** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His / her family does not own or posses any of the following assets***:
- a) 5 acres of agricultural land and above;
 - b) Residential flat of 1000 sq. ft. and above;
 - c) Residential plot of 100 sq. yards and above in notified municipalities;
 - d) Residential plot of 200 sq. yards and above in acres other than the notified municipalities.
2. Shri / Smt. / Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (list of U.P. Government).

Signature with seal of office _____
Name _____
Designation _____

Recent Passport
size attested
photograph of the
applicant

-
- * Income covered all source i.e. salary, agriculture, business, profession, etc.
** The term “Family” for this purpose include the person who seeks benefits of reservation, his / her parents and siblings below the age of 18 years as also his /her spouse and children below the age of 18 years.
*** The property held by a “Family” in different locations and different places / cities have been clubbed while applying the land or property holding test to determine EWS status.

CERTIFICATE - 13

FORM OF CASTE CERTIFICATE FOR SC/ST

The format of the certificate to be produced by Scheduled Castes or Scheduled Tribes candidates applying to appointment to the post or admission to Central Education Institutions (CEI) under the Government of India.

This is to certify that Shri /Shrimati/Kumari*
son/daughter* of of Village / Town* in
District/Division* of State / Union Territory* belongs to
the Caste / Tribe* which is recognised as a Scheduled Caste / Scheduled Tribe* under:-

The Constitution (Scheduled Castes) Order, 1950

The Constitution (Scheduled Tribes) Order, 1950

The Constitution (Scheduled Castes) (Union Territories) Order, 1950

The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Re-organisation Act, 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, 1970 and the North Eastern Area (Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956.

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 @ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962@

The Constitution (Pondicherry) Scheduled Castes Orders, 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967@

The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968@

The Constitution (Nagaland) Scheduled Tribes Order, 1970@

The Constitution (Sikkim) Scheduled Castes Order, 1978@

The Constitution (Sikkim) Scheduled Tribes Order, 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes order 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (ST) orders (Amendment) Ordinance 1996.

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled tribes certificate issued to Shri/Shrimati

Father/mother of Shri/Srimati/Kumari* of village/town*
in District/ Division* of the State/Union Territory* who belong to the
Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the
dated

%3. Shri/Shrimati/Kumari * and / or his / her* family, reside(s) in village/town*
of* District/Division* of the State / Union Territory* of

Signature

**Designation

(with seal of Office)

Place

Date

* Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/
Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

CERTIFICATE – 14

Form of certificate to be produced by Other Backward Classes applying for appointment to posts / admission to Central Educational Institutions (CEIs), Under the Government of India (issued after 01.04.2025)

This is to certify that Shri / Smt. / Kum* _____ son / daughter* of Shri / Smt.* _____ of village / Town* _____ District / Division* _____ in the _____ State belongs to the _____

Community which is recognized as a backward class under :

- i. Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- ii. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- iii. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- iv. Resolution No. 12011/96/94-BCC dated 9/03/96.
- v. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- vi. Resolution No. 12011/13/197-BCC dated 03/12/97.
- vii. Resolution No. 12011/99/94-BCC dated 11/12/97.
- viii. Resolution No. 12011/68/98-BCC dated 27/10/99.
- ix. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I no. 270 dated 06/12/99.
- x. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- xi. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- xii. Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- xiii. Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- xiv. Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- xv. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.
- xvi. Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No. 67 dated 12/03/2007.
- xvii. Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- xviii. Resolution No. 12015/13/2010-BCC dated 08/18/2011.

Shri / Smt./ Kum. _____ and / or his family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that he / she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004, further modified vide Om No. 36033/3/2004-Estt. (Res.) dated 14/10/2008 or the latest notification of the Government of India.

Dated :

District Magistrate / Deputy Commissioner / Competent Authority

Seal

* Please delete the word(s) which are not applicable.

NOTE :

- (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below :
 - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/ Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate)
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar
 - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.