



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

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100+ YEARS
1921 - 2021



GUIDELINES

FOR ADMISSION TO VARIOUS PROGRAMS IN 2ND YEAR (LATERAL ENTRY) FOR SUPERNUMERARY SEATS AT HBTU, KANPUR FOR SESSION: 2025-26

LATERAL ENTRY PROGRAMS/ COURSES:

B.TECH. (ENGINEERING/TECHNOLOGY), B. TECH. (BIOTECHNOLOGY) & B.PHARM.

1. Applications for admission to Lateral Entry programs of B.Tech. (Engineering/Technology), B.Tech. (Biotechnology) & B. Pharm. For supernumerary seats in 2nd year at HBTU, Kanpur is invited for the session: 2025-26.
2. Candidates are advised to **read this guideline CAREFULLY**. Check the eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form using link available at the website: <https://hbtu.admissions.nic.in> or www.hbtu.ac.in (Note: Detail counseling procedure is explained at point number 14).
3. Admissions will be made on the basis of Merit of Combined University Entrance Test (UG)-2025 [CUET (UG)-2025]. In addition the candidate must possess the requisite **Academic Eligibility** as described below. (Please check the course wise subject list required for admission)
4. The University shall conduct its own counselling on the basis of merit of **CUET (UG)-2025** with following **Academic Eligibility**:

For B.Tech. (Engineering/ Technology)

- (a) Candidates must have passed three years Engineering Diploma from an Institution located in U.P. and recognized by the Board of Technical Education, U.P. with minimum 55% marks (50% for SC/ST/OBC-NCL / Persons with Disability (PwD) candidates) in any branch of Engineering (except Agriculture Engg., Pharmacy and Architecture).

OR

- * (b) Candidates passed BSc Degree from recognized University by UGC with minimum 55% marks (50% for SC/ST/OBC-NCL / Persons with Disability (PwD) and passed 10+2 examination with Mathematics as subject.

***(Students belonging to BSc stream shall be considered only after filling the supernumerary seats in this category with students belonging to Diploma stream)**

- (c) Candidates with criteria (a) **or** (b) and fulfilling the domicile requirement (mentioned under point 6 of the guidelines), are eligible for admission to Second year B.Tech. in any branch of Engineering /Technology.

For B.Tech. (Biotechnology)

- (a) Candidates must have passed three years Engineering Diploma from an Institution located in U.P. and recognized by the Board of Technical Education, U.P. with minimum 55% marks (50% for SC/ST/OBC-NCL / Persons with Disability (PwD) candidates) in any branch.

OR

- *(b) Candidates passed *BSc Degree from recognized University by UGC with minimum 55% marks (50% for SC/ST/OBC-NCL / Persons with Disability (PwD) and passed 10+2 examination with Mathematics/Biology as subject.

***(Students belonging to BSc stream shall be considered only after filling the supernumerary seats in this category with students belonging to Diploma stream)**

- (c) Candidates with criteria (a) or (b) and fulfilling the domicile requirement (mentioned under point 6 of the guidelines), are eligible for admission to Second year Biotechnology course.

For B. Pharm. Course

- a. Candidate passed D. Pharm. from an Institution approved u/s 12 of the Pharmacy Act with minimum 55% (50% for SC/ST/OBC-NCL / Persons with Disability (PwD) aggregate).
- b. Candidates with criteria (a) and fulfilling the domicile requirement (mentioned under point 6 of the guidelines), are eligible for admission to Second year B. Pharm course.

Important note: All candidates whose Qualifying Examination result is not declared kindly refer to point 11 of this guideline

5. In case, Board / University awards only letter grades for qualifying examination without providing an equivalent percentage of marks, the candidate should obtain a certificate from the Board / University specifying equivalent marks before the scheduled Offline Document Verification. In case, such a certificate is not available with the candidate, the decision of the Admission Committee regarding his / her eligibility shall be final.
6. **Domicile requirements:**
- (a) A candidate who has passed the qualifying examination from Institution located in U.P. is eligible for counselling will be treated as domicile of Uttar Pradesh.
- (b) In case, the candidate has **passed qualifying examination from outside U.P.**, he / she has to produce Permanent Residence Certificate (**issued after 1st April 2025**) of **his / her parent (Father or Mother)**. [Please refer to **certificate no.3**]
- (c) Candidates who are wards of Defense Personnel settled or posted in UP on the date of Entrance Examination of **CUET (UG)-2025** or Officers /Employees of All India Services belonging to UP Cadre are also eligible. They are required to upload **Certificate No. 10** to claim the benefit.
7. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
8. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form [Relevant certificates required as per the formats enclosed at the end].

9. Candidates **if allotted seat** will have to come to the University for OFFLINE document verification with all relevant documents and have to deposit of Full Academic Fee.
10. Formats for various certificates to be submitted are enclosed with this guideline and are available on the HBTU, Kanpur website (www.hbtu.ac.in). These formats are subject to change as per the orders of Government of Uttar Pradesh. **Note that the certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2025 (mandatory condition for non-creamy layer OBC candidates).**
11. The candidates for whom the result of the qualifying examination has not been declared till the date of Offline Document Verification have **been given a chance to apply as appearing candidate with undertaking that if they are not able to produce the final year result by 30th September 2025 or if their result does not satisfy the percentage criteria as stated above in point 4 of guideline then their seat will be cancelled and the candidate will bear the sole responsibility.**
12. If any document / declaration submitted by the candidate are found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.
13. The candidates must ensure their eligibility for admission to B.Tech. (Engineering/Technology), B. Tech. (Biotechnology) & B. Pharm. (Lateral entry) programs at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.
14. **Detailed Online-Offline Counseling Procedure-**

[I]- Online Registration (for all programs) & Choice Filling (only for B.Tech. Engineering/Technology):

A student can **Register** using links available at <https://hbtu.admissions.nic.in> or www.hbtu.ac.in by **depositing online Registration Fee of Rs. 2,500=00 (non-refundable).**

The candidates applying for **B.Tech.(Engineering/Technology) program** have to fill the branch Choices during registration process. The candidates are advised to complete Registration & Choice Filling within the stipulated time slot.

[II]- View result, proceed for offline documents verification (if a seat is allotted) and Pay Fee at the venue

(a) First Round Results & Seat Allotment:

-In case of seat allotment to a candidate -

- i. Candidate has to visit HBTU, Kanpur in person as per the schedule (**Table-2**) for physical document verification.
- ii. The candidate has to report University (Radha Krishnan Auditorium, East Campus, HBTU Kanpur) with all relevant documents (like qualifying examination marksheet, age proof, category certificate, domicile certificate if required etc.) **for Offline Document Verification** and deposition of full academic fee of Rs.1,35,000/-for admission. [**Refer Table-3**]
- iii. If the candidate fails to appear for Offline Document Verification or after document verification do not deposit Full academic fee within prescribed date and time (**Table-2**), his/ her candidature **will be cancelled** and the candidate will be out of counselling process.

iv. After Successful document Verification, and fee deposition the candidate will be allowed to further participate in the counselling process as-

- If chosen **FREEZE** option, then must deposit Full Academic Fee of **Rs. 1,35,000=00** within stipulated time and may be able to download Provisional Admission letter.
- Candidates selected FREEZE option & after paying Full Academic Fee has to do registration on University ERP (see point no. III & IV on Page 5 & 6). Note: Internal sliding option is only for B.Tech. (Engineering/Technology) candidates.
- If chosen **FLOAT** option (**Available only for B.Tech. in Engineering/Technology**), then the candidate must deposit Full Academic Fee of **Rs. 1,35,000=00** within stipulated time and waits for next round of seat allotment result.
- ***No Float Option for B.Tech. (Biotechnology) and B. Pharma candidates. These candidates have to pay full Academic Fee of Rs. 1,35,000/- to take admission after seat allotment and successful document verification.***

Important Note:

- *Non-deposition of fee (Full academic Fee/ Seat Acceptance Fee as the case may be) will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.*
 - *Candidates must download (or get it from the document verification counter) the Provisional admission letter after depositing full academic fee as proof of admission in University and for future reference.*
- v. If the **documents are not in proper format**, then the candidate will be asked to submit proper document in prescribed date and time (the tentative time line for each activity is mentioned in Table-2).
- vi. Candidates must check their login on admission website regularly until their admission letter not generated successfully.
- vii. If candidate fails to submit proper document within prescribed time (Table-2), the allotted seat will be cancelled and the candidate will be out of counselling process.
- viii. *If the candidate is not interested to further participate in counselling process, he/she may exercise 'WITHDRAWL' option (check Table-1). In such cases, Seat Acceptance Fee/ Academic Fee submitted will be refunded as per Refund Policy.*

-In case of no seat allotment-

The candidates are advised to wait and check the next round of seat allotment results.

Important Instructions for candidates-

- a. All notices/ information will be uploaded on <https://hbtu.admissions.nic.in> and www.hbtu.ac.in.
- b. Candidates are advised to continuously check their Login id/ website (<https://hbtu.admissions.nic.in>) for queries raised/ information displayed by counselling/ admission team.
- c. Candidates must read the Admission Guidelines very carefully before participating in the Counselling process. **Please note:** slight changes in the guidelines can be made in due course of time if necessary, so candidates are requested to regularly check the admission website for any modification.
- d. During Registration Candidates **must** fill all the information and do the choice filling (for B. Tech Engineering/Technology) etc. **VERY CAREFULLY**. Information / choices once filled and locked then no corrections are possible.
- e. Any missing information/ misinterpretation will be the sole responsibility of candidate.

- f. If the candidate seeking admission in B.Tech. (Engineering/Technology) gets the **seat of first choice**, he / she will have only '**FREEZE**' option and has to deposit Full Academic Fee **Rs.1,35,000=00** in stipulated time period. Non-deposition of fee will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.
- g. Candidate must refer table -5 for the requirements during offline document verification and fee deposition at HBTU, Kanpur as per schedule.

(b) Second Round Results & Seat Allotment:

Case-1: If the seat is allotted to the candidate in Second Round (not allotted in first round)-

- The candidate has to report University (Radha Krishnan Auditorium, East Campus, HBTU Kanpur) in person with all relevant documents (like qualifying examination marksheet, age proof, category certificate, domicile certificate if required etc.) **for Offline Document Verification** and deposition of requisite fee for admission.
- If the candidate fails to appear for Offline Document Verification within prescribed date and time (**Table-2**), his/ her candidature will be cancelled and the candidate will be out of counselling process.
- If the *documents are not in proper format*, then the candidate will be asked to submit proper document in prescribed date and time (the tentative time line for each activity is mentioned in Table-2).
- After successful document verification, all candidates have to either choose FREEZE or Withdrawn option.
- **No Float Option available in this round for all the courses.**
- Candidates after paying Full Academic Fee i.e. **Rs. 1,35,000=00** has to do registration on University ERP & give his / her option yes/No for Internal Sliding (**Only for B.Tech. in Engineering/Technology**) (see point no. III & IV below, pg 5). Other candidates have to only register on University ERP.

Case-2: If the seat was allotted earlier in First Round of counselling- (only for B.Tech. in Engineering/Technology)

- If candidate feel satisfied (i.e. the candidate gets the seat of their choice in the second round of result or maybe there is no change in allotted seat), then they have to choose 'FREEZE' option.
- These candidates have to download Provisional Admission letter using their Login ID after paying Full Academic Fee.
- Candidates selected FREEZE option have to do registration on University ERP & give his / her option Yes/No for Internal Sliding (**Only for B.Tech. in Engineering/Technology**) (see point no. **III & IV below, page 5 & 6**).
- Candidates can also withdraw from counselling process in this round by choosing **WITHDRAWL** option. Deposited Fee will be refunded as per the Refund policy.
- Candidates are required to be very particular about prescribed date and time in completing the activities. **Not taking prompt action in prescribed time will lead to cancellation of allotted seat.**

[III] Online Registration on University ERP (Very Important Activity)

- **All students who have paid full academic fee are essentially required to register on University ERP to confirm their admission.**

- This is an Important and mandatory activity required to be exercised by all the provisionally admitted candidates. Candidates **who will not Register on ERP** will be considered as not interested for Admission and his/her allotted seat will be cancelled.

[IV] Internal Sliding (Only for B.Tech. in Engineering/Technology): In any of the two rounds of Counselling, after choosing the FREEZE option and paying Full academic fee, the candidate has to give his/her consent for the Internal sliding. The sliding will be done considering the branch choices filled during the registration process. If the candidate is satisfied with the Allotted Seat or his/her First Choice is allotted or do not want to participate in Internal Sliding then Option NO can be chosen, otherwise he/ she may opt YES for a ***chance to upgrade the seat*** while keeping the allotted seat in hand.

Note: Internal Sliding will be done based on the available vacant seats and considering the prefilled choice preference given by the candidate at the time of choice filling during Registration. Further during sliding Category upgradation may take place.

15. The allotment of seats through counselling will be carried out strictly on merit/Rank in accordance with the **CUET(UG)-2025 score** of the candidate subject to the order of choice preference given for the seat and the availability of seat in the category. [**For Rank calculation refer point 20**]
16. All the information in connection with B.Tech. (Lateral Entry) Admission 2025 shall be made available through the admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to visit these websites regularly. University will not be responsible for any loss to candidate due to the lack of communication.
17. **Category Definitions**
 - a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category are eligible for admission to all the courses at HBTU, Kanpur against available General (OPEN) seats.
[Code: **UPGE**] *No category certificate is required from such candidates.*
 - b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are permanent resident of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.
[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*
 - c) Candidates who have passed the qualifying examination from an Institution **located outside Uttar Pradesh** and whose parents are domicile of Uttar Pradesh and who have not claimed for any reserved category, are also eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category. Such candidates have to upload the Permanent Residence Certificate of his / her parents (Father or Mother only) for Offline Document Verification.
[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*
 - d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward

Classes (NCL) of Uttar Pradesh are also eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates have to upload the Permanent Residence Certificate of his / her parent (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Offline document verification.)*

- e) The domicile requirement to son / daughter of the following is relaxed and admission is permitted:
- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of CUET(UG)-2025 after retirement / being disabled in action or Defence Personnel killed in action and the dependents settled in Uttar Pradesh on the date of Entrance Examination of CUET(UG)-2025. *(Certificate no. 5 is required).*
 - Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of Entrance Examination of CUET(UG)-2025. *(Certificate no. 5 is required)*
 - Wards of Employees of All India Services belonging to Uttar Pradesh cadre. *(Certificate no. 10 is required)* [Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

18. Reservation of Seats

a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%

- b) Request for the change of category filled in the form during Online Registration shall not be entertained under any circumstances.
- c) Category claims must be supported by the relevant certificates as per the formats provided and will be produced by the candidate at the time of Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.

19. Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

20. Formula for Rank Calculation / Merit List preparation using CUET (UG) 2025 result:

For admission to B.Tech. & B. Pharm. (Lateral Entry) the Merit list will be **prepared by adding** the normalized scores obtained by candidates in prescribed two test papers (other than B.Tech.

Biotechnology & B.Pharm.) i.e. domain specific subject 1 or 2 and general test subject as stated below:

Programs/ Courses for Lateral Entry [LE] Admission: 2025-26	Subject type for CUET(UG)-2025	Name of the subject (code)
B.Tech. (Engineering/Technology)	Domain specific	-Mathematics (Sub. Code: 319) OR -Computer Science/Informatics Practices (Sub. Code: 308)
	General Aptitude Test	-General Test (Sub. Code: 501)
B.Tech. Biotechnology	Candidates has to secure score in any one of the subjects	-Biology/Biological Studies/Biotechnology/Biochemistry (Sub. Code: 304) OR -Chemistry (Sub Code: 306) OR -Mathematics/Applied Mathematics (Sub. Code: 319) OR -Physics (Sub. Code: 322)
B. Pharm.	Candidate has to secure score in any one of the subjects	-Biology/Biological Studies/Biotechnology/Biochemistry (Sub. Code: 304) OR -Chemistry (Sub Code: 306) OR -Mathematics/Applied Mathematics (Sub. Code: 319) OR -Physics (Sub. Code: 322)

Formula for Rank Generation-

For B.Tech. in Engineering/Technology

- **Total Normalized Score** = Normalized Score in domain specific Subject 1 (**Sub. Code: 319**) or Subject 2 (**Sub. Code: 308**) + Normalized Score in General Test (**Sub. Code: 501**)

Note: Normalized Score with up to 5 decimal points will be considered.

- **Rank 1 will be given to the candidate with Highest Total Normalized Score**

Tie breaking in case of Equal Total Normalized Scores:

If there is a **tie in Total Normalized Scores** obtained by two or more candidates, the order of merit of such candidates shall be decided in the following order:

1. Rank determination by normalized score obtained in **General Test (Sub. Code: 501)** in CUET (UG)-2025. Candidate obtaining higher normalized score in General Test will be given better **rank**.
2. If still there is a tie break, then, Rank will be determined by normalized score obtained in **Domain-Specific Subject 1 or 2 (Sub. Code: 319/ (Sub. Code: 308)** in CUET (UG)-2025. Candidates obtaining higher normalized score in their domain specific subject will be given the better rank.
3. If still there is a tie break, then, Rank determination by **age of the candidate**. The older candidate will be given higher rank compared to younger one.

For B.Tech. in Biotechnology and B. Pharm. courses

Candidate obtaining highest normalized score in any one of the prescribed subjects will be given a Rank 1.

For tie break cases

1. Candidate with highest **aggregate Qualifying Examination marks** will be given better rank.
2. If tie break is between candidate where one candidate has the qualifying degree, and other is awaiting result, then the candidate with degree will be given better rank.
3. If still there is a tie break for any reason, then, Rank determination by age of the candidate. The older candidate will be given better rank.

- 20. University reserves the right to modify the Guidelines as and when required. So it is advised to regularly visit admission website for latest updates.**

Table 1: Stepwise Counseling procedure and Fee deposition for Second Year (Lateral Entry) in B.Tech. (Engg./Tech.), B.Tech (Biotech.) & B.Pharm. at HBTU, Kanpur for Session 2025-26

STEP 1	Online Registration at https://hbtu.admissions.nic.in & Deposit Registration Fee of Rs. 2500=00 (Non-Refundable)							
STEP 2	During registration, B. Tech. (Engineering/Technology) candidates must fill the branch choices VERY CAREFULLY . (Note: Choices once filled will be considered for all the rounds of the counseling, No change in choice will be considered in between.) Candidates applying for B.Tech. (Biotechnology) & B. Pharm. courses should wait for seat allotment result.							
STEP 3	FIRST ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT							
3.1	3.1.1: View Result 3.1.2: If Seat is allotted, candidate has to visit HBTU, Kanpur (Radha Krishnan Auditorium, East Campus, HBTU Kanpur) for Offline Document Verification in prescribed time							
3.2	3.2.1: After Successful Document Verification 3.2.2: Deposit Full Annual Academic Fee Rs. 1,35,000=00 . <table border="1"><thead><tr><th>B. Tech in Engineering/ Technology Branches</th><th>B.Tech (Biotech.) & B.Pharm.</th></tr></thead><tbody><tr><td>Choose any one of the following options FREEZE or FLOAT<ul style="list-style-type: none">If Chosen FREEZE option (Confirmation of allotted seat)If Chosen FLOAT option (for B.Tech. Engg./ Tech. course)Wait for the next round of results</td><td>Choose FREEZE option (No Float option is available)</td></tr><tr><td>Do Academic Registration on University ERP and choose option YES/NO for internal sliding</td><td>Do Academic Registration on University ERP</td></tr></tbody></table>		B. Tech in Engineering/ Technology Branches	B.Tech (Biotech.) & B.Pharm.	Choose any one of the following options FREEZE or FLOAT <ul style="list-style-type: none">If Chosen FREEZE option (Confirmation of allotted seat)If Chosen FLOAT option (for B.Tech. Engg./ Tech. course) Wait for the next round of results	Choose FREEZE option (No Float option is available)	Do Academic Registration on University ERP and choose option YES/NO for internal sliding	Do Academic Registration on University ERP
B. Tech in Engineering/ Technology Branches	B.Tech (Biotech.) & B.Pharm.							
Choose any one of the following options FREEZE or FLOAT <ul style="list-style-type: none">If Chosen FREEZE option (Confirmation of allotted seat)If Chosen FLOAT option (for B.Tech. Engg./ Tech. course) Wait for the next round of results	Choose FREEZE option (No Float option is available)							
Do Academic Registration on University ERP and choose option YES/NO for internal sliding	Do Academic Registration on University ERP							
3.3	Withdrawal / Cancellation If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process. <ul style="list-style-type: none">Refund will be made in due course of time as per refund policy. Candidates have to fill the details for refund to the same login that is used for counselling process.							
STEP 4	SECOND ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT							
4.1	4.1.1 : View Result 4.1.2 : If Seat is <i>allotted in this</i> round, candidate will report in person to University (Radha Krishnan Auditorium, East Campus, HBTU Kanpur) for Offline Document Verification in prescribed time. (If seat is allotted in earlier round and documents are already verified, do not visit University for document verification) 4.1.3 : After Successful document verification 4.1.4 : Deposit Full Annual Academic Fee Rs 135,000=00 (for First time seat Allotment in Second round) Choose FREEZE option (No Float option is available)							

		B. Tech in Engineering/ Technology Branches	B.Tech (Biotech.) & B. Pharm.	
		<ul style="list-style-type: none"> • Who got seat allotment in first round and in this round their seat might be upgraded or remains unchanged have to Download Provisional Admission letter. • Do Academic Registration on University ERP and choose option YES/NO for internal sliding 	<ul style="list-style-type: none"> • Do Academic Registration on University ERP 	
4.2	Withdrawal / Cancellation If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process. Refund will be made in due course of time as per refund policy. Candidates have to fill the Withdrawal form for refund using the same login that is used for counselling process.			
STEP 6	Internal Sliding Result (Only for B. Tech in Engineering/ Technology Branches) (For candidates opted Yes for internal sliding during University ERP Registration)			
	Additional Round and Offline-On campus (Spot) counseling will be notified later			

Note:

1. Offline counseling process is a time bound process. Candidates are advised to do the needful strictly within the time frame given for the activity. Otherwise, the Candidate will automatically be out of counseling process.
2. Candidates are further advised to visit University Website: www.hbtu.ac.in or <https://hbtu.admissions.nic.in> regularly for timely update.
3. Date-wise schedule is given in table no. 2

Refund Policy:

A sum of Rs. 5000/- will be deducted as processing fee as per UGC norms in case of withdrawal after submitting Seat Acceptance Fee / Full Academic Fee. Other deductions will be as per UGC guidelines.

Important Note:

- **All refunds will be processed after the last date of Admissions for session 2025-26**
- **Please fill all the BANK ACCOUNT related information VERY CAREFULLY for timely refund.**
- **If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate, then the University will not be responsible.**

Table 2: *Tentative Schedule / Timeline for Offline Counseling for admission to Second Year (Lateral Entry) in B.Tech. (Engg./Tech.), B.Tech (Biotech.) & B.Pharm. at HBTU, Kanpur for Session 2025-26

Sl. No.	Activity	Sub Activity	Dates
1.	Online Registration	Online Registration & Fee Payment & Online Choice filling and Choice locking	July 10, 2025 (Thursday) – July 17, 2025 (Thursday)
2.	1 st Round Counselling	1 st Round Seat Allotment	July 18, 2025 (Friday) till 2:00 PM
		View Result	
		Document Verification: The candidates will have to report (in person) University (Radha Krishnan Auditorium, East Campus, HBTU Kanpur) with all relevant documents and Fee for Offline Document Verification	July 21, 2025 (Monday) – July 23, 2025 (Wednesday)
		After successful document verification- Deposit Full Academic Fee Rs. 1,35,000=00	
		Only for B. Tech in Engineering/ Technology Branches	
		if FREEZE option is chosen do Academic Registration on University ERP & wait for internal sliding (if upgradation option is chosen) if FLOAT option is chosen wait for next round result.	
		Withdrawal	July 25, 2025 (Friday) – July 31, 2025 (Thursday)
3.	2 nd Round Counselling	B. Tech in Engineering/ Technology Branches	
		B.Tech (Biotech.) & B. Pharm.	July 25, 2025 (Friday) – July 26, 2025 (Saturday)
		Do Academic Registration on University ERP and wait for internal sliding (if upgradation option is chosen)	
		Do Academic Registration on University ERP	July 28, 2025 (Monday) – July 31, 2025 (Thursday)
		2 nd Round Seat Allotment	
		View Result	July 24, 2025 (Thursday) till 2:00 PM
		Document Verification: The candidates allotted seat first time will have to report (in person) University (Radha Krishnan Auditorium, East Campus, HBTU Kanpur) with all relevant documents and Fee for Offline Document Verification	
4.	Internal sliding (Only for B. Tech in Engineering/ Technology Branches)	After successful document verification- <ul style="list-style-type: none"> For those candidate First time seat is allotted, Only FREEZE option is available, Deposit Full Academic Fee i.e. Rs. 135,000=00. No Float option is available. Failing any of the step in mentioned time duration will lead to cancellation of your seat and you will be out of counselling process. 	To be announced later
		Withdrawal	
		B. Tech in Engineering/ Technology Branches	To be announced later
		B.Tech (Biotech.) & B. Pharm.	
		Do Academic Registration on University ERP and wait for internal sliding (if upgradation option is chosen)	To be announced later
		Do Academic Registration on University ERP	
		View result and this will be the final allotted seat (only for B.Tech. Engineering/Technology) candidates opted Yes during University ERP registration	To be announced later

***Important Notes:**

- All activities are to be completed in time bound manner so candidates are advised to do the needful within the time/ date specified. Any inaction/delay on the part of the candidate will lead to the cancellation of allotted seat.**
- The dates may change in due course of time so kindly visit admission website regularly for latest updates (<https://hbtu.admissions.nic.in>)**

**TABLE 3: FEE STRUCTURE FOR B.TECH.(Engineering/Technology), B.Tech.
(Biotechnology) & B.PHARM. (L.E.) PROGRAMS FOR SESSION 2025-26**

S. No.	Particular	Fee in (Rs.)
A	Tuition Fee	75000
B	Other than Tuition Fee	
(i)	Registration, Examination & Certification	10000
(ii)	Facility	30500
(iii)	Medical Fee	3000
(iv)	Training & Placement	4000
(v)	Activity Charges	3000
(vi)	Other Charges	
	Cautious Money	5000
	University Alumni Fund	1500
	Student Aid Fund	1500
	Contingency & Miscellaneous Charges	1500
	Total (i+ii+iii+iv+v+vi)	60000
	Grand Total (A+B)	1,35,000.00

Table 4 : Seat Matrix for B.TECH.(Engineering/Technology), B.Tech. (Biotechnology.) & B.PHARM. (Lateral Entry) program 2025-26 at HBTU, Kanpur

Lateral Entry Programs	BRANCH_ABB	Branch	Total Seats	OPNO	BCNO	SCNO	STNO	Total available Seat
B.Tech. (Engineering/Technology)	CS	COMPUTER SCIENCE & ENGINEERING	3	2	1	0	0	3
	IT	INFORMATION TECHNOLOGY	3	2	0	1	0	3
	ET	ELECTRONICS ENGINEERING	3	2	1	0	0	3
	EE	ELECTRICAL ENGINEERING	3	1	1	1	0	3
	ME	MECHANICAL ENGINEERING	3	2	1	0	0	3
	CE	CIVIL ENGINEERING	3	1	1	1	0	3
	CH	CHEMICAL ENGINEERING	3	2	1	0	0	3
	BE	CHEMICAL TECHNOLOGY (BIOCHEMICAL ENGINEERING)	3	2	1	0	0	3
	FT	CHEMICAL TECHNOLOGY (FOOD TECHNOLOGY)	3	1	1	1	0	3
	OT	CHEMICAL TECHNOLOGY (OIL TECHNOLOGY)	3	2	0	1	0	3
	PT	CHEMICAL TECHNOLOGY (PAINT TECHNOLOGY)	3	1	1	1	0	3
	PL	CHEMICAL TECHNOLOGY (PLASTIC TECHNOLOGY)	3	2	0	1	0	3
	LT	CHEMICAL TECHNOLOGY (LEATHER TECHNOLOGY)	3	1	1	0	1	3
B.Tech. (Biotechnology)	BT	BIOTECHNOLOGY	3	2	1	0	0	3
B.Pharm	BP	B.PHARM.	40	20	11	8	1	40
		Total	82	43	22	15	2	82

Table 5: List of Documents <u>in Original</u> with one Photocopy required for verification at HBTU Kanpur	
Sr. No.	Documents
1	Admission FEE: Rs.1,35,00/- (One lakh thirty five thousand only) [Debit card/Credit card/UPI/ Internet banking only]
2	High School Certificate: Proof of date of birth (typically the Class 10 certificate).
3	Qualifying Examination Marksheet: Final year marksheet or provisional certificate of the diploma or equivalent qualification. For Appearing Candidates: Marksheet of last semester is required along with the undertaking (affidavit on Rs.10 stamp paper) that if they are not able to produce the final year result by 30 th September 2025 or if their result does not satisfy the percentage criteria as stated above in point 4 of guideline then their seat will be cancelled and the candidate will bear the sole responsibility.
4	CUET UG 2025 valid score card
5	Domicile Certificate (for the candidates qualified/appearing from institute outside of Uttar Pradesh): Certificate 3/10 attached in the attached certificates.
6	Category Certificate: 1. UPSC / UPST: CERTIFICATE - 1 2. OBC NCL: CERTIFICATE - 2 (after 1 st April 2025)
7	Medical Certificate: CERTIFICATE – 8 and CERTIFICATE - 9
8	Character Certificate: CERTIFICATE – 7
9	Transfer Certificate (TC): Issued by the institution last attended.
10.	Passport size photographs - 4 no.s

Note: Self-attested photocopies of all the above relevant documents are also required for submission