

**Detailed Guidelines for Admission to B.Tech. Programs**  
**at HBTU, Kanpur through Offline On-Campus Counselling for Session 2024-25**

1. Applications for admission to various B.Tech. programs at HBTU, Kanpur through Offline Counselling are invited for the session 2024-25 against vacant seats through Online Registration using link : <https://erp.hbtu.ac.in/hbtureg.aspx> and FEE Submission link : <https://erp.hbtu.ac.in/RUpdateBtech.aspx>
2. **Who can apply?**  
All the candidates having valid JEE (Mains)-2024 CRL rank card and not admitted in previous rounds of Online Counselling.
3. **Registration Fee-** All fresh candidates have to pay registration fee of Rs. 2500=00 (non-refundable)
4. **Registration fee Exemption:** Registration fee is exempted from earlier registered candidates. Such candidates have to upload the proof of deposition of Rs. 2500=00.
5. Candidates are advised to read this guideline carefully, check their eligibility, applicable category and vacant seat etc. before filling and submitting the Online Registration Form.
6. The University shall conduct its own Offline counselling on the basis of merit of **JEE (Mains) 2024** rank with following criteria :-
  - a) Seats in Offline Counselling will be displayed separately on the University website. Candidates can apply as per relevant category. Seats will be allotted on merit using Combined Rank List (CRL Rank) of JEE (Mains)-2024. However, other state seats (All India seats) are meant for candidates belonging to other states only.
  - b) For seat allotment candidates has to be present in person else his candidature will not be considered.
  - c) The candidate must have clearly passed (10 + 2) qualifying examination from U.P. Board or its equivalent from any other recognized Board / University with a minimum of five subjects in which **Physics and Mathematics are compulsory subjects** along with **one of the subjects** from **Chemistry / Bio-technology / Biology / Computer Science as Technical Vocational subjects**. Candidates must obtain at least 55% marks (50% for SC / ST / OBC-NCL / Persons with Disability (PwD) candidates) in aggregate in above three subjects. In addition, all other eligibility conditions for appearing in JEE (Mains) -2024 Examination shall be applicable to the candidates.
  - d) *The admission in some branches like Computer Science and Engineering, Electrical Engineering, Electronics Engineering, Civil Engineering, Information Technology, Chemical Engineering & Mechanical Engineering is*

*permissible to only those candidate who have All India Rank (CRL) better than the rank of the last admitted candidate (cut off rank is given in the vacancy table) through Online Counselling in the relevant reserved category i.e. SC, ST, OBC-NCL, EWS and General Category.*

**e) Date, Venue and Time :**

**Date:** August 13, 2024

**Reporting Time :** 8:30AM

**Venue :** Radhakrishnan Auditorium, East Campus, HBTU, Kanpur

**7. Domicile Status requirement:**

- a) A Candidate who is a **domicile of Uttar Pradesh**, i.e. he / she has passed the 10+2 qualifying examination from Institution located in U.P. is eligible for Home State in counselling.
  - b) A candidate who has passed qualifying examination from outside U.P., but his / her parents (Mother or Father) is / are Permanent Residence of U.P. is also eligible for admission under Home State quota. In such case, the candidate is required to submit **Permanent Residence Certificate of U.P. issued on or after 1<sup>st</sup> April 2024 in the name of his / her parents only (Father or Mother).**
8. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
  9. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.
  10. The candidates must ensure their eligibility for admission to B.Tech. programs at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.

**11. Offline Counselling Procedure**

Tentative schedule of Offline Counselling, Procedure & Fee Deposition details are given below:

- a) All participating Candidates have to register on <https://erp.hbtu.ac.in/Btech.aspx> provided by University and by depositing Online Registration Fee of Rs. 2500=00 (non-refundable) at <https://erp.hbtu.ac.in/RUpdateBtech.aspx> during 07 Aug.- 12 Aug., 2024 (upto 11:30AM).
- b) Report at 8:30AM at HBTU, Kanpur (East Campus) on August 13, 2024 as suggested. Follow all the instructions as given page no. 6
- c) Candidates have to bring all listed documents in original and one set of self attested photocopy for verification on during Offline Counselling. (refer Page 7)

- d) In case of Seat allotment and subsequent Document Verification, the candidate has to submit full Academic Fee of Rs. 1,35,000/- through **Cash or Demand Draft** in favour of **Finance Controller, HBTU, Kanpur** payable at **Kanpur** at the specified counter in the University premises.

(Note: Deposition of Full Academic Fee of Rs. 1,35,000=00 after seat allotment on August 13, 2024 is must & there will be no relaxation.)

12. In case, Board / University awards only letter grades for qualifying examination without providing an equivalent percentage of marks, the candidate should obtain a certificate from the Board / University specifying equivalent marks.

**13. The allotment of seats through counselling will be carried out strictly on merit in accordance with the JEE (Main) 2024 rank of the candidate.**

14. All the information in connection with B. Tech. Admission 2024 shall be made available through the admission website: <http://www.hbtu.ac.in>. The candidates are advised to visit the website regularly. University will not be responsible for any loss to candidate due to the lack of communication.

15. In case of unavailability of eligible and interested candidate in a particular reserved category, the seat conversion shall be applied as per the following sequence.

STNO/OSST → SCNO / OSSC → OPNO / OSNO  
SCNO / OSSC → OPNO / OSNO  
BCNO / OSBC → OPNO / OSNO

**Note: (i) No conversion of EWS seats will be done.**

**(ii) No conversion of seats having cutoff rank mentioned in the vacancy table.**

**16. Medical Standards**

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

- 17. Formats for various certificates (as applicable) for Offline document Verification at the University** are available on Admission Website [www.hbtu.admissions.nic.in](http://www.hbtu.admissions.nic.in) and University website [www.hbtu.ac.in](http://www.hbtu.ac.in).
18. The vacant seats shown in Table 1 are tentative and subject to change based on request received from the withdrawal cases of admitted candidates.
- 19. Classes will start form August 16, 2024, Hence, come prepared accordingly.**

**TABLE 1: FEE STRUCTURE FOR B.TECH. PROGRAMS FOR SESSION 2024-25**

Sl. No.	Particular	B.Tech. Fee (in Rs.)
A	Tuition Fee	<b>75000</b>
B	Non - Govt. Component	
1	Examination Charges	
	University Exam Charges	7000
	Enrolment Charges (one time)	1000
	Degree & Marksheets Charges	500
	Exam. Contingencies Charges	750
	Insurance & other misc. expenditure on unspecified items.	750
	<b>Total</b>	<b>10000</b>
2	User Charges	
	Registration Charges	500
	Recreation Charges	1500
	Identity Card Charges	200
	Student Welfare Fund	500
	Magazine Charges	250
	Medical Facility Charges	1000
	Computing infra Charges	7000
	University Day Activity Charges	500
	Training & Placement Charges	1500
	Industrial Exposure Charges	750
	Univ. Student Activity Council Charges	2000
	Computer peripherals & Stationary Charges	2000
	Library Facility Charges	2000
	Laboratory Charges	1500
	Student Aid & other misc. expenditure on unspecified items.	800
	<b>Total</b>	<b>22000</b>
3	University Development & Facilities Charges	
	Univ. Development Charges	2500
	Univ. Electricity Charges	7500
	Fire & Water Charges	300
	Electronic Infra Charges	300
	Research Initiatives Charges	200
	Training Programmes Charges	400
	Awards & Automation Charges	800
	Skill Development Charges	500
	Conferences & Innovative Projects Charges	500
	Entrepreneurship Activities Charges	500
	Outsourcing Facilities & other misc. expenditure on unspecified items.	500
	<b>Total</b>	<b>14000</b>
4	Economically Weaker Section Fund	5000
5	Premium for Mediclaim of Students (per Annum)	1500
6	Other Charges	
	Caution Money (Library/W.S/Labs) one time	5000
	Univ. Alumni Association Membership one time	1500
	Information Brochure Charges one time	300
	Contingent & Misc. Charges	700
	<b>Total</b>	<b>7500</b>
	<b>Grand Total (A+B)</b>	<b>Rs. 135000</b>
	<b>(Rupees One Lakh Thirty Five Thousand Only )</b>	

# **Admission to B.Tech. Programs at HBTU, Kanpur**

## **Offline On-Campus Counselling Session 2024-25**

### **Important Instructions**

1. Reporting at Radhakrishnan Auditorium (HBTU East Campus) on 13.08.2024 at 8:30 AM. Nobody will be allowed to participate in counselling after 12:00 Noon.
2. Candidates are required to mark their attendance, collect token and obtain file for document submission (at Radhakrishnan Auditorium).
3. Move to Department of Computer Science and Engineering for Document Verification.
4. After successful Document Verification, Seat allotment will be done from 1:30 pm onwards in Radhakrishnan Auditorium.
5. Candidate has to be present in person for seat allotment. ***In absence of candidates, seat will not be allotted.***
6. Full academic fee of **Rs. 1,35,000=00** will be deposited at the time of Seat Allotment either by Demand Draft (DD) in favour of **Finance Controller, HBTU Kanpur payable at Kanpur** or **Cash deposition at the counter.**

# **Harcourt Butler Technical University, Kanpur**

## **B.Tech. Offline On-Campus Counselling**

### **Date & Venue**

August 13, 2024

Radhakrishnan Auditorium  
(HBTU, East Campus)

### **List of documents required at the time of Counselling:**

1. *Printout of Application Form along with Payment receipt of Rs. 2500=00.*
2. JEE (Mains) 2024 Rank Card
3. 10+2 (Intermediate) marksheet (proof of Qualifying Examination)
4. High School certificate (proof of Date of Birth)
5. Category Certificate : SC/ ST/ OBC-NCL / EWS (if applicable)
6. Domicile Certificate (if qualifying examination from Other than Uttar Pradesh)
7. Affidavit for the period of gap
8. Aadhaar Card
9. Two (02) recent passport size colour photographs.

**(Original documents with 2 sets of photocopies each are required)**