Self appraisal report for Year (2024-25)

Auditor Agency: Niraj Bala(NITTTR Chandigarh)

Ministry Name: Ministry of Social Justice & Empowerment

Department Name:

Public Authority Name: National Trust for the Persons with Cerebral Palsy, Autism, Mental Retardation & Multiple Disability

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions a	nd duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	_	1.28	https://nationa ltrust.nic.in/co ntact-us/; http s://nationaltru st.nic.in/inform ation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	_	1.28	https://nationa ltrust.nic.in/ab out- department/; h

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								ttps://nationalt rust.nic.in/info rmation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		1.28	https://nationa ltrust.nic.in/ab out- department/; h ttps://nationalt rust.nic.in/info rmation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
1.1.4	Function and duties	Fully Met	1.28	1.28	https://nationa ltrust.nic.in/inf	-	1.28	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ormation- handbook-rti/			
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		1.28	Same as above
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		1.28	https://nationaltrust.nic.in/information-handbook-rti/; https://cdnbbsr.s3waas.gov.n/s3300891a62162b960cf02ce3827bb363c/uploads/2025/07/20250703366714619.pdf; https://cdnbbsr.s3waas.gov.in/s3300891a62162b960cf02ce3827bb363c/uploads/2024/09/20240918793880368.pdf
1.2	Power and duties of its officers and employee	Section 4	(1) (b)(ii)1					oo.pui
1.2.1	Powers and duties of its officers and employee financial and judicial)	Fully Met	1.92	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/;

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df; https://cdn bbsr.s3waas.g ov.in/s330089 1a62162b960 cf02ce3827bb 363c/uploads/ 2024/09/2024 09187938803 68.pdf
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	1.92	Same as above
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	1.92	Same as above
1.2.4	Work allocation	Fully Met	1.92	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	1.92	Same as above
1.3	Procedure followed in decision making pro-	cess [Section	4(1)(b)(iii)					
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf		1.54	https://nationa ltrust.nic.in/inf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ormation- handbook-rti/			ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	1.54	Same as above
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	1.54	Same as above
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	1.54	Same as above
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	1.54	Same as above
1.4	Norms for discharge of functions[Section 4	l(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	1.54	https://nationa Itrust.nic.in/inf ormation- handbook-rti/;

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								https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	1.54	Same as above
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		1.54	Same as above
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	1.54	Same as above
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	1.54	Same as above
1.5	Acts, rules, regulations, instructions, manual	s and record	ds for disc	charging fu	ınctions[Secti	on 4(1)(b)(v))]	
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	2.60	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
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1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		2.60	Same as above
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	-	2.60	Same as above
1.6	Categories of documents held by the author	rity under its o	control[S	ection 4(1)	(b) (vi)]			
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	3.85	https://nationa Itrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df; https://cdn bbsr.s3waas.g ov.in/s330089 1a62162b960 cf02ce3827bb 363c/uploads/ 2024/09/2024 09187938803 68.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	3.85	Same as above
1.7	Boards, Councils, Committees and other B	odies constitu	ted as pa	rt of the Pu	ublic Authority	[Section 4(1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://nationa Itrust.nic.in/inf ormation- handbook-rti/	_	0.96	https://nationa Itrust.nic.in/na me-and-profile s-of-the-truste es-of-the-boar d-of-the-natio nal-trust/; http s://nationaltru st.nic.in/inform ation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p
1.7.2	Composition	Fully Met	0.96	0.96	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	0.96	Same as above
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	0.96	Same as above
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	-	0.96	Same as above
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		0.96	Same as above
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	0.96	Same as above
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	0.48	The National Trust, Dwarka, New Delhi is advised to pro vide/upload

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								complete detail
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	0.48	The National Trust, Dwarka, New Delhi is advised to pro vide/upload complete detail
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	·	3.85	Same as above
1.9	Monthly Remuneration received by officers &	employees			compensation	n[Section 4(1) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation-	Fully Met	3.85	https://nationa ltrust.nic.in/inf ormation-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					handbook-rti/			handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		3.85	Same as above
1.10 1.10.1	Name, designation and other particulars of Polynome and designation of the Public Information Officers (PIOs), Assistant Public Information		3.85	3.85	on 4(1) (b) (xvi https://nationa ltrust.nic.in/inf	Fully Met	3.85	https://nationa
	Officer(s) & Appellate Authority				ormation- handbook-rti/			ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		3.85	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.11	Number of employees against whom discipling	ary action ha	s been _l	proposed/	taken (F No. 1		t. 15.4.201	3)
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	3.85	Same as above
1.12	Programmes to advance understanding of RT	I(Section 26)						
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Partially Met	0.96	The National Trust, Dwarka, New Delhi is advised to pro vide/upload complete detail
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Partially Met	0.96	The National Trust, Dwarka, New Delhi is advised to pro vide/upload complete detail
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	1.92	Guidelines on RTI are updated and published on regular intervals; Last update is as on 25.06.25
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt. 15.	4.2013]					
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	90	0	empty	Partially Met	3.85	The National Trust, Dwarka, New Delhi is advised to pro vide/upload internal

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL transfer
								orders
Total			92	92		100	93	
2	Budget and Programme							
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, prop	osed exp	enditure a	nd reports on	disburseme	ents made (etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	10.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	10.00	Same as above
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	10.00	Same as above
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	10.00	Same as above
2.1.5	Report on disbursements made and place where	Fully Met	10	10.00	https://nationa	Fully Met	10.00	Same as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	the related reports are available				Itrust.nic.in/inf ormation- handbook-rti/			above
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		10.00	Same as above
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR							
2.2.1	Budget	Fully Met	20	20.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		20.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		20.00	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3	Manner of execution of subsidy program	mme [Section 4(i)(b)(xii)]					
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	a Not Applicable	e 0	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df; As per The National Trust, Dwarka, New Delhi, it is NOT applicable
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	a Not Applicable	e 0	Same as above
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25		a Not Applicable	e 0	Same as above
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25		Not Applicable	9 0	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Not Applicable	0	Same as above
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Not Applicable	0	Same as above
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Not Applicable	0	Same as above
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Not Applicable	0	Same as above
2.4	Discretionary and non-discretionary grants [F	No. 1/6/201	1-IR dt. 1	5.04.20131				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institution	Fully Met	25	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df https://natio naltrust.nic.in/ disha-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								scheme/ https ://cdnbbsr.s3w aas.gov.in/s33 00891a62162 b960cf02ce38 27bb363c/upl oads/2025/05/ 20250516308 987324.pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	25.00	Same as above; https:// cdnbbsr.s3wa as.gov.in/s330 0891a62162b 960cf02ce382 7bb363c/uplo ads/2025/01/2 02501109012 29377.pdf
2.5	Particulars of recipients of concessions, per	mits of autho	rizations	granted by	the public au	ıthority[Sec	tion 4(1) (b	
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
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2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		25.00	Same as above
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	_						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.		50	50.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		50.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p

documents which are normally accessed by citizens 3.1.2 a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of	with or repr [Section 4(1		-		5.04.2013] Fully Met	250 relation to	https://nationa ltrust.nic.in/inf ormation-
Publicity and Public interface 3.1 Particulars for any arrangement for consultation formulation of policy or implementation there of 3.1.1 Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens 3.1.2 a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of	with or repr [Section 4(1	resenta 1)(b)(vii	tion by the)] [F No 1/6	https://nationa ltrust.nic.in/inf ormation-	the public in to 5.04.2013] Fully Met	relation to	https://nationa ltrust.nic.in/inf ormation-
3.1. Particulars for any arrangement for consultation formulation of policy or implementation there of a.1.1 Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens 3.1.2 a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of	[Section 4(1	1)(b)(vii)] [F No 1/6	https://nationa ltrust.nic.in/inf ormation-	5.04.2013] Fully Met		https://nationa ltrust.nic.in/inf ormation-
formulation of policy or implementation there of Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of	[Section 4(1	1)(b)(vii)] [F No 1/6	https://nationa ltrust.nic.in/inf ormation-	5.04.2013] Fully Met		https://nationa ltrust.nic.in/inf ormation-
documents which are normally accessed by citizens 3.1.2 a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of	ully Met é	12.5	12.50	Itrust.nic.in/inf ormation-	_	12.50	Itrust.nic.in/information-
representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of							handbook-rti/ https://cdnbbs r.s3waas.gov n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619. df;
Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	ully Met	12.5	12.50	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		12.50	https://nationaltrust.nic.in/in ormation- handbook-rti/ https://cdnbbs r.s3waas.gov n/s3300891a 2162b960cf0 ce3827bb363 c/uploads/202 5/07/2025070 3366714619. df;

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	Special Purpose Vehicle (SPV), if any							National Trust, Dwarka, New Delhi, it is Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	9 0	0	empty	Not Applicable	0	Same as above
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
3.2	Are the details of policies / decisions, which a	ffect public, ir	nforme	d to them[S	Section 4(1) (c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		16.67	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL n/s3300891a6
								2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		16.67	Same as above
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	16.67	Same as above
3.3	Dissemination of information widely and in su	ch form and	l manner	which is e	asily accessib	le to the pu	blic [Section	on 4(3)]
3.3.1	•	Fully Met	50	50.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	50.00	https://nationa ltrust.nic.in/
3.4	Form of accessibility of information manual/ h	andbook[Se	ection 4(1)(b)]				
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								5/07/2025070 3366714619.p df;
3.4.2	Information manual/handbook available in printed format	Partially Met	25	12.50	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		25.00	Same as above
3.5	Whether information manual/ handbook availa	ble free of co	st or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	_	25.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df; https://nati onaltrust.nic.in /documents/; https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								c/uploads/202 5/07/2025070 3366714619.p df;
3.5.2	List of materials available at a reasonable cost of the medium	Not Applicable	e0	0	empty	Fully Met	25.00	Same as above
Total			200	188		225	225	
4	E-Governance							
4.1	Language in which Information Manual/Handb	ook Available	[F No.	1/6/2011-IF	R dt. 15.4.2013]		
4.1.1	Hindi	Fully Met	9.52	9.52	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		9.52	https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/06/2025060 21337200542. pdf
4.1.2	English	Fully Met	9.52	9.52	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		9.52	https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p
4.1.3	Vernacular/ Local Language	Partially Met	9.52	4.76	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		9.52	https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL c/uploads/202 5/06/2025060 21337200542.
								pdf
4.2	When was the information Manual/Handbook				_			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		28.57	25.06.25
4.3	Information available in electronic form[Section 2015]	on 4(1)(b)(xi	v)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	-	9.52	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	9.52	Same as above
4.3.3	Location where available	Fully Met	9.52	9.52	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	9.52	Same as above
4.4	Particulars of facilities available to citizen for	obtaining in	formatio	n[Section 4	4(1)(b)(xv)]			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	_	7.14	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		7.14	Same as above
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	7.14	Same as above
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		7.14	Same as above
4.5	Such other information as may be prescribe	d under Secti	on 4(i) (b)(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	4.10	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df; https://nati onaltrust.nic.in /information- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	-	2.05	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df; The

Sr. No			Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL National Trust, Dwarka, New Delhi is advised to pro vide/upload complete detail
4.5.3	List of schemes/ projects/ programme underway	Not Applicable	:0	0	empty	Partially Met	2.05	Same as above
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	•	4.10	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df; https://nati onaltrust.nic.in /information- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								5/07/2025070 3366714619.p df;
4.5.5	Annual Report	Fully Met	4.1	4.10	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	4.10	https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/01/2025011 090122 9377.pdf
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	4.10	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Partially Met	4.1	2.05	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Partially Met	2.05	The National Trust, Dwarka, New Delhi is advised to pro vide/upload complete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL detail
4.6	Receipt & Disposal of RTI applications & app	eals [F.No 1/	/6/2011-IR	dt. 15.04.2	20131			uetaii
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	14.29	https://nationa ltrust.nic.in/inf ormation- handbook-rti/
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	14.29	https://nationa ltrust.nic.in/inf ormation- handbook-rti/
4.7	Replies to questions asked in the Parliament	[Section 4(1)	(b)(xvii)]					
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	28.57	https://nationa Itrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
Total	'		196	189		200	194	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	_	016-IR dt.				.2013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	Fully Met	20.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/; https://cdnbbs

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								r.s3waas.gov.i n/s3300891a6 2162b960cf02 ce3827bb363 c/uploads/202 5/07/2025070 3366714619.p df;
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/	,	20.00	31-5-2024; htt ps://cdnbbsr.s 3waas.gov.in/ s3300891a62 162b960cf02c e3827bb363c/ uploads/2025/ 05/202505162 21973409.pdf
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		10.00	The National Trust, Dwarka, New Delhi is advised to pro vide/upload complete
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Partially Met	20	10.00	https://nationa ltrust.nic.in/inf ormation- handbook-rti/		10.00	Same as above
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	• 0	0	empty	Partially Met	10.00	Same as above

	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URI
Total			80	70		100	70	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public ha	ave minimum	resort to	use of RT	I Act to obtain	information	[Section 4	! (2)]
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://nationa Itrust.nic.in/inf ormation- handbook-rti/	-	25.00	https://nation ltrust.nic.in/in ormation- handbook-rti/ https://cdnbb r.s3waas.gov n/s3300891a 2162b960cf0 ce3827bb363 c/uploads/20 5/07/2025070 3366714619.
								-
6.2	Guidelines for Indian Government Websites (Secretariat Manual of Office Procedures (CSI Personnel, Public Grievance and Pensions, Company)	MOP) by Depa	rtment c		• •			entral
6.2 6.2.1		MOP) by Depa	rtment c		• •	s and Public		entral

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
	Website?				Itrust.nic.in/inf ormation- handbook-rti/			above
Total			50	44		50	25	
Grand	Total		918	883		925	857	