

EXPRESSION OF INTEREST

FOR

**SELECTION OF TECHNOLOGY PROVIDER
TO SETUP A SMART AUTOMATED STORAGE RETRIEVAL
SYSTEM RECORD ROOM**

IN

13 DISTRICT HEADQUARTERS

OF

**STAMPS AND REGISTRATION DEPARTMENT,
UTTARAKHAND**

EXPRESSION OF INTEREST (EOI)

Expression of Interest (EOI) for selection of Technology Provider to setup a Smart Automated Storage Retrieval System Record Room in 13 District Headquarters of Stamps and Registration Department, Uttarakhand

The Department of Stamps and Registration invites Expression of Interest (EOI) for Technology Provider from interested parties under Two-Part Open Competitive Bidding Process for “Setting up Smart Automated Storage Retrieval System Record Room in 13 District Headquarters of Stamps and Registration Department, Uttarakhand”

1. Brief Scope of work:

The brief scope of work shall include providing automated storage and retrieval systems for record rooms in district headquarters in 13 districts, sometimes known as ASRS or AS/RS, providing a variation of computer-controlled systems that automatically place and retrieve loads/archives/volumes of documents/Jilds from set storage locations in a facility with precision, accuracy and speed providing benefits such as increasing accuracy levels, increasing ergonomics by delivering items to the operator at a convenient height, eliminating time lost to walking, searching, lifting, bending and twisting activities, providing highest possible storage density thereby maximizing space optimization or otherwise wasted floor space, increasing productivity, enhancing product security, providing real-time inventory control. It must be state-of-the-art and industry relevant and should cater to the current and futuristic requirements of the industry. The Dept. of Stamps and Registration, Uttarakhand will provide infrastructure to setup the Smart Automated Storage and retrieval system record room for which space admeasuring approximately 3,000 - 5,000 Sq. Ft. is estimated in a single district admeasuring to approximately 52,000 - 65,000 Sq. Ft for the total project in all the 13 districts of the State. The details of the space will be provided to the Technology Provider upon selection. The Technology Provider once selected can sign a Memorandum of Agreement (MOA) with their authorized representative.

S. No.	Package Description	EMD/Bid Security Amount (Rs.)	EOI Due Date
1	Setting up Smart Automated Storage Retrieval System Record Room in 13 District Headquarters of Stamps and Registration Department, Uttarakhand	20,00,000/-	5 th September, 2023

Details of Area:

Work is to be carried out across district headquarters in 13 districts of Uttarakhand. Bidder needs to visit the site to understand the scope of work and get acquainted with the area, local conditions, availability of resources etc.

2. Bid Fee & Timelines:

Interested parties meeting the pre-qualification criteria specified in this document can request for Bid Document and participate in the bidding process by submitting their Expression of Interest (EOI) not later than 5th September, 2023. Request for Bid Document / EOI will not be entertained beyond this deadline. Any payment of Tender Participation Fee by Bidder who does not meet the pre-requisites of EOI within stipulated timeline will not be refunded.

Interested parties to submit details of Tender Purchase Fees deposited along with a covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference Number, your expression of interest for participating in the tendering process and indicating name of authorized person, contact number / e-mail id (mandatory) on Bidder's letterhead to aighq-sro-uk@nic.in on or before the due date.

Detailed Bid Documents/Tender Documents (also referred as RFP) shall be issued through Government-e-Marketplace (GeM) to the parties who have submitted valid EOI meeting abovementioned requirements and are received by the deadline mentioned above.

3. EMD/Bid Security (To be submitted only along with bid and not with EOI):

Interested parties to note that Bid Security is NOT required with the EOI. Bid Security of Rs. 20,00,000/- is required to be submitted only along with the Bid (to happen after EOI and issue of Tender Document to valid EOI participants). Bid Security should be in the form of Bank Guarantee (format will be provided with tender documents). Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive.

4. Pre-Qualification Criteria:

Interested parties to note that Bidder shall be required to fulfill the following pre-qualification criteria and will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission against Tender document/ RFP (not with EOI).

- The Smart Automated Storage and Retrieval System should bridge the skill gap of existing officers/employees vis-à-vis current departmental needs and impart state-of-the-art contemporary departmental-oriented training to help in increasing the efficacy, accuracy and ergonomics of the loads/archives/volumes of documents/Jilds kept in the archive/record room.
- The bidder should have an average annual turnover of at least Rs. 2 Crores during preceding three financial years.
- Bidder must have experience of executing a single work order for Automated Storage and Retrieval System in such facilities/record rooms of minimum Rs 60 lakhs at least once during last five years in corporate spacing. Copy of work order / completion certificate to be submitted in this regard.
- This center should be on Build, Operate and Transfer Mode.
- All the hardware procured should be of industrial standards.
- Technology Provider should possess certification or if awarded the work, they should obtain these certifications within 3 months of award of work.