



केन्द्रीय विद्यालय संगठन (मु.)

KENDRIYA VIDYALAYA SANGATHAN (HQ)

18-संस्थागत एरिया, शहीद जीत सिंह मार्ग

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The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan,  
All Regional Offices

E-mail/Post

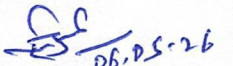
**Sub : Notification to conduct annual Intensive Internal Audit of 25 Kendriya Vidyalayas -reg**

Madam/Sir,

This bears a reference to the arrangement of Special internal audit of certain identified Kendriya Vidyalayas that had been in place previously 3 financial years until it was discontinued vide KVS Letter F23061/VI-4/2024-KVS(Vig)/919-923 dated 16.1.2025. Now, in supersession and withdrawal of the said letter, it has been decided to annually conduct KVS HQ-monitored Intensive Internal Audit of 25 nominated Kendriya Vidyalayas as objectively identified from amongst all ROs, in keeping with achieving Key targets of MoUs signed between KVS and MoE while furthering the objective of strengthening internal audit protocol under overall supervision of JC(Fin) as mandated vide article 220-221 of Accounts Code.

- Such audits shall be conducted on yearly-rotation basis by the officers to be directly nominated by KVS Hqrs. The period for which Intensive Internal audit of a KV is done, generally the said KV shall not be repeated for further internal audit by RO level audit teams.
- However, the Special Audits of such KVS units shall continue as may be felt necessitated by the competent authorities at Hqrs level based on cognizable complaints/references, recommendations from DCs and/(or) suo-moto inputs, etc, as the case may be.
- Such **Intensive Internal Audits**, being a detailed examination of compliances, will mainly, aim on the compliance of the mandate as a theme, in terms of GFR/GeM compliances on Procurement of goods & services, Management of VVN fund as per Ceilings/powers, Drawls of money from the public fund, unearthing of any misappropriations/fraud of public funds, if any, Fee collections and reconciliations, payment compliances and all other financial activities as deemed fit by the auditor at site. The detection of fraud and unearthing of any misappropriation/embezzlement of public funds, if any, will be considered as a duty of the audit team.
- To follow up, the report of such audit will directly be submitted to JC(Fin) KVS Hqrs by the team leader under a copy to respective DC of concerned RO, who will seek replies from the concerned Principal within 30 days and submit the same to Hqrs alongwith his/her own comments thereto. The same shall be evaluated by Audit wing of Hqrs and processed accordingly with the approval of JC(Fin) for necessary action as deemed fit. The AC(Fin)/Audit will work as nodal officer for conduct of such audits.
- As such, the detailed list of KVs to be audited during the current financial year 2026-27 alongwith detailed instructions and names of nominated officers will be issued separately in due course.

This is issued with the approval of Commissioner, KVS. Hindi version follows.



(S N Gulia)

Joint Commissioner(Fin)

Copy to ;

- The PS to Commissioner, KVS for kind information of the Commissioner, KVS.
- The PS to Additional Commissioner(Admin/CVO), for information
- The PA to Joint Commissioner(Adm)/(Pers)/(Trg)/(Acad), the Divisional Heads, KVS Hqrs for necessary information.
- The AC (IT Cell), KVS Hqrs for uploading the letter on KVS-website for general information of all the concerned.