

केन्द्रीय विद्यालय संगठन

KENDRIYA VIDYALAYA SANGATHAN

अध्यापक दैनन्दिनी TEACHER'S DIARY

मध्यस्तर एवं माध्यमिक स्तर

MIDDLE STAGE AND SECONDARY STAGE

SESSION: 20 - 20

अध्यापक/अध्यापिका का नाम Name of the Teacher
पदनाम Designation
कक्षाएँ एवं विषय Classes to be taught Subject
कक्षाध्यापक /अध्यापिका / सहकक्षाध्यापक / अध्यापिका Class Teacher/Co-Class Teacher
विद्यालय / Vidyalaya
संभाग / Region

भारत का संविधान प्रस्तावना THE CONSTITUTION OF INDIA PREAMBLE

WE, THE PEOPLE OF INDIA,

having solemnly resolved to constitute India into a

SOVEREIGN SOCIALIST

SECULAR DEMOCRATIC REPUBLIC

and to secure to all its citizens: JUSTICE, Social, and Economic and political:

LIBERTY of thought, expression,

belief, faith and worship:

EQUALITY of status and of opportunity;

and to promote among them all;

FRATERNITY assuring the dignity of the

individual and the unity and

integrity of the Nation.

IN OUR CONSTITUENT ASSEMBLY

this twenty - sixth day of November 1949, do

HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.

अध्याय IV ए मौलिक कर्तव्य Chapter IV A Fundamental Duties

Articles 51A

Fundamental Duties - It shall be the duty of every citizen of India

- To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem;
- To cherish and follow the noble ideals which inspired our national struggle for freedom;
- To uphold and protect the sovereignty, unity and integrity of India;
- To defend the country and render national service when called upon to do so;
- To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women;
- To value and preserve the rich heritage of our composite culture;
- To protect and improve the natural environment including forests, lakes, rivers, wildlife and to have compassion for living creatures;
- To develop the scientific temper, humanism and the spirit of inquiry and reform;
- To safeguard public property and to abjure violence;
- To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavour and achievement;
- Who is a parent or guardian, to provide opportunities for education to his child, or as the case may be, ward between the ages of six to fourteen years.

केन्द्रीय विद्यालय

KENDRIYA VIDYALAYA

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Class Teacher/Co-Class Teacher

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1. शिक्षकों के लिए आचार संहिता CODE OF CONDUCT FOR TEACHERS

CHAPTER-VI Article 59(KVS Education Code)

The provisions of the CCS (Conduct) Rules, 1964 shall apply mutatis mutandis to all the employees of the Kendriya Vidyalaya Sangathan. In addition to this, the following code of conduct shall also be applicable to teachers. Violation of these shall make an employee liable for action under the CCS (CCA) Rules, 1965.

- 1. Every teacher shall, by precept and example, instill in the minds of the pupil, entrusted to his care, love for the motherland.
- 2. Every teacher shall, by precept and example, inculcate in the minds of his pupils' respect for law and order.
- 3. Every teacher shall, organize and promote all school activities which foster a feeling of universal brotherhood amongst the pupils.
- 4. Every teacher shall, by precept and example, promote tolerance for all religions amongst his pupils.
- 5. No teacher shall be a member of any political party or carry on activities either openly or in camera in support of any such party. He shall also not have any association with either any political party or any organization which has been declared by the Sangathan to carrying out its activities against the aims, objects and functions of Kendriya Vidyalayas.
- 6. The teacher shall always be on the alert to see that his pupils do not take active part in politics.
- 7. No teacher shall be a member of the State or Central Legislature. He shall resign his job before contesting for elections as a candidate.
- 8. Every teacher shall take a stand against unhealthy and bad customs and practices in modern society and must strive his best to instill in the minds of his pupils the principles of co-operation and social service.
- 9. Every teacher shall co-operate with and secure the co-operation of other persons in all activities which aim at the improvement of moral, mental and physical well-being of pupils.
- 10. Every teacher shall be strictly impartial in his relations with all his pupils. He shall be sympathetic and helpful particularly to the slow learners.
- 11. Every teacher shall be a learner throughout his life not only to enrich his own knowledge, but also of those who are placed in his care. He shall plan out his work on approved lines and do it methodically and vigilantly, eschewing all extraneous considerations.
- 12. Every teacher shall regard each individual pupil as capable of unique development and of taking his due place in the society, and help him to be creative as well as co-operative.
- 13. Every teacher shall be temperate and sober in his habits. He shall scrupulously avoid smoking, chewing of betel leaves and such other undesirable habits in the presence of students and within the precincts of the Vidyalaya.
- 14. Every teacher shall have an exemplary moral character. His dealing with the members of the opposite sex in the Vidyalaya or outside, shall not be such as would cause reflection on his character or bring discredit to the Vidyalaya.
- 15. Every teacher shall take pride in his calling and try to promote the dignity and solidarity of his profession.
- 16. Every teacher shall be an advocate of freedom of thought and expression and the development of scientific temper in himself and his students.
- 17. No teacher shall indulge in or encourage any form of malpractice connected with examinations or other school activities.
- 18. Confidential matters relating to the institution and the department shall not be divulged by any teacher.
- 19. No teacher shall undertake private tuition or private employment or otherwise engage himself in any business.
- 20. Every teacher shall be clean and trim. He shall not be casual and informal, while on duty. His dress shall be neat and dignified. He shall on no account be dressed so as to become an object of excitement or ridicule or pity at the hands of students and his colleagues.
- 21. Every teacher shall be punctual in attendance in respect of his class work as also for any other work connected with the duties assigned to him by the Principal. He shall realize that he is a member of the team and shall help in developing a corporate life in the school.
- 22. Every teacher shall abide by the rules and regulations of the Vidyalaya and show due respect to the constituted authority, diligently carrying out instructions issued to him by the superior authority.

- 23. Every teacher shall avoid monetary transaction with the pupils and parents and refrain from exploiting his Vidyalaya influence for personal ends. He shall generally conduct his personal matters in such a manner that he does not incur a debt beyond his means to repay.
- 24. No teacher shall prepare or publish any text book or keys or assist directly or indirectly in their preparation, or use such publications without obtaining prior approval of the Sangathan.
- 25. No teacher shall engage himself as a selling agent or canvasser for any publishing firm/trader.
- 26. No teacher shall apply for an assignment or job outside the Sangathan directly. He shall invariably forward his application through proper channel.
- 27. No teacher shall present his grievances, if any; except through proper channel, nor will be canvass for any non-official or outside influence or support in respect of any matter pertaining to his service in the Vidyalaya.
- 28. Every teacher shall consider Vidyalaya property and funds as if placed in trust with him and shall exercise the same with prudence and care as he would do in respect of his own property or funds.
- 29. No teacher shall accept or permit any member of his family or any other person acting on his behalf to accept any gift from any pupil, parent or any person with whom he has come into contact by virtue of his position in the Vidyalaya except as provided under Rule 13 of the CCS (Conduct) Rules, 1964.
- 30. No teacher shall, except with the previous sanction of the Sangathan, give any talk on the radio, publish any statement or document either in his own name or anonymously, pseudonymously or in the name of any other person, which has the effect of an adverse criticism of any current or recent policy or action of the Central or a State Government, or which is capable of embarrassing the relations between the Central Government and a State Government or between the Central Government and the Government of any foreign state.
- 31. No teacher shall, except with the previous sanction of the competent authority, ask for or accept contributions or other collections in cash or in kind in pursuance of any object whatsoever.
- 32. It shall be the duty of every teacher:
- (i) To respect the National Flag and the National Anthem.
- (ii) To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities and to renounce practice derogatory to the dignity of women.
- (iii) To develop scientific temper, humanism and spirit of enquiry and reform.
- (iv) To safeguard public property and to abjure violence.
- (v) To strive towards excellence in all subjects in all spheres on individual and collective activity so that the nation constantly rises to higher levels of endeavour and achievement.
- 33. If a teacher is convicted by a Court of Law or arrested, it shall be his duty to inform immediate superior the fact of his conviction or arrest and the circumstances connected therewith as soon as it is possible for him to do so. Failure to do so, will be regarded as deliberate suppression of material information.
- 34. (a) Every teacher shall at all times
- (i) Maintain absolute integrity and devotion to duty.(II) Do nothing which is unbecoming of an employee of KVS
- (b) Nothing contained in part (a) of this Article shall be deemed to take away or abridge the right of a teacher:-
- (i) to appear any examination to improve his qualification:
- (ii) to become or to continue to be a member of any literary, scientific or professional organization:
- (iii) to make any representation for the redressal of any bonafide grievances, subject to the condition that such representation is not made in any rude or indecorous language.
- 35. Every teacher shall ensure that he/she should not use mobiles in the class rooms in order to avoid teaching process.
- 36. It is the responsibility of the class teacher or the teachers to ensure security and safety of the children under his control and supervision in the discharge of his duties. The teachers who are to escort children to excursions, tours, Scout & Guide camp, NCC Camps & Sports Meets, etc., shall ensure the safety and security of the children.
- 37. A teacher is described as a role model, a guru from time immemorial and he should maintain moral and ethical values and set an example to the children. He must not demonstrate unethical activities towards the children. He should keep reasonable distance from the female students and female teachers and shall not indulge unwelcome sexually determined behaviour like
- (i) Physical contact and advances
- (ii) Demanding or requesting for sexual favours
- (iii) Passing on sexually coloured remarks
- (iv) Showing any pornography and
- (v) Any other unwelcome physical, verbal or nonverbal conduct of sexual nature.

2. बच्चों केअधिकारों का विधेयक /Children's Bill of Rights

A child is a person under the age of 18 years. Parents have the primary responsibility for the upbringing and development of the child. The State shall respect and ensure the rights of the child.

Dignity and Expression

I have the right to know about my Rights [Art.42]

I have rights being a child and no matter who I am where I live, what my parents do, what language I speak, what religion I follow, whether I am a boy or a girl, what culture I belong to, whether I am disabled, whether I am rich or poor. I should not be treated unfairly on any basis. Everyone has the responsibility to know this. [Art. 2]

- •I have the Right to express my views freely which should be taken seriously, and everyone has the Responsibility to listen to others. [Art.12,13]
- •I have the Right to make mistakes, and everyone has the Responsibility to accept we can learn from our mistakes. [Art 28]
- •I have the Right to be included whatever my abilities, and everyone has the Responsibility to respect others for their differences. [Art 23]

Development

- •I have the Right to a good education, and everyone has the Responsibility to encourage all children to go to school. [Art. 23, 28, 29]
- •I have the Right to good health care and everyone has the Responsibility to help others get basic health care and safe water. [Art. 24]
- •I have the Right to be well fed and everyone has the Responsibility to prevent people starving. [Art. 24]
- •I have the Right to a clean environment, and everyone has the Responsibility not to pollute it. [Art. 29]
- •I have the Right to play and rest. [Art 31.]

Care & Protection

- •I have the Right to be loved and protected from harm and abuse, and everyone has the Responsibility to love and care for others. [Art.19]
- •I have the Right to a family and a safe and comfortable home and everyone has the Responsibility to make sure all children have a family and home. [Art. 9,27]
- •I have the Right to be proud of my heritage and beliefs, and everyone has the Responsibility to respect the culture and belief of others. [Art 29,30]
- •I have the Right to live without violence and corporal punishment (verbal/physical/emotional), and everyone has the Responsibility not to be violent to others. [Art. 2, 28,37, 39]
- •I have the Right to be protected from economic exploitation and sexual exploitation, and everyone has the Responsibility to ensure that no child is forced to work and is given a free and secure environment. [Art. 32,34]
- •I have the Right to protection from any kind of exploitation and everyone has the Responsibility to ensure that I am not being subjected to be taken advantage in any manner. [Art 36] IN ALL ACTIONS CONCERNING CHILDREN THE BEST INTERESTS OF THE CHILD SHALL BE A PRIMARY CONSIDERATION.

{All these rights and responsibilities are enshrined in the United Nations Convention on the Rights of the Child, 1989. It contains all the rights which children have all over the world. The Government of India signed this document in 1992}

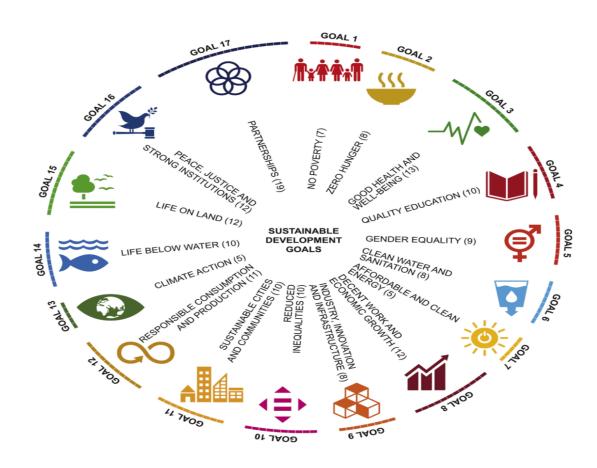
3. राष्ट्रीय शिक्षा नीति -2020 की मुख्य विशेषताएं/ Salient Features of NEP- 2020

- National Education Policy 2020 has been announced on 29.07.2020
- It proposes various reforms in school education as well as higher education including technical education.
- Key Features of the policy for implementation in school Education:
 - Ensuring Universal Access at All Levels of schooling from pre-primary school to Grade 12;
 - Ensuring quality early childhood care and education for all children between 3-6 years;
 - ♦ New Curricular and Pedagogical Structure (5+3+3+4);
 - No hard separations between arts and sciences, between curricular and extra-curricular activities, between vocational and academic streams;
 - Establishing National Mission on Foundational Literacy and Numeracy;
 - Emphasis on promoting multilingualism and Indian languages; The medium of instruction until at least Grade 5, but preferably till Grade 8 and beyond, will be the home language/mother tongue/local language/regional language.
 - Assessment reforms Board Exams on up to two occasions during any given school year, one main examination and one for improvement, if desired;
 - Setting up of a new National Assessment Centre, PARAKH (Performance Assessment, Review, and Analysis of Knowledge for Holistic Development);
 - Equitable and inclusive education Special emphasis given on Socially and Economically Disadvantaged Groups (SEDGs);
 - A separate Gender Inclusion fund and Special Education Zones for disadvantaged regions and groups;
 - Robust and transparent processes for recruitment of teachers and merit-based performance;
 - Exposure of vocational education in school
 - Holistic and Multidisciplinary Education with multiple entry/exit options;
 - Establishment of Academic Bank of Credit;
 - 'Light but Tight' regulation;
 - Achieving 100% youth and adult literacy.

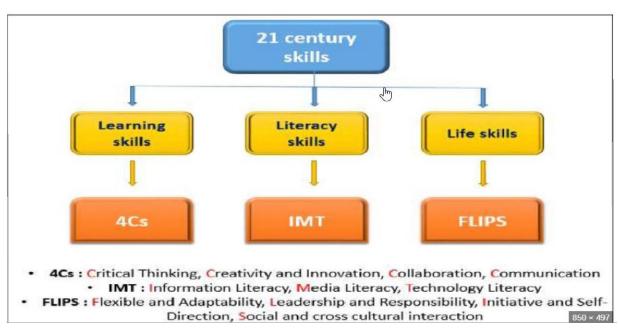
4. सामाजिक प्रतिबद्धता के साथ शिक्षा/Education with Social commitment

Sustainable Development Goals

The 2030 Agenda for Sustainable Development, adopted by all United Nations Member States in 2015, provides a shared blueprint for peace and prosperity for people and the planet, now and into the future. At its heart are the 17 Sustainable Development Goals (SDGs), which are an urgent call for action by all countries - developed and developing - in a global partnership.



5. 21st-Century skills



6.शिक्षकों के लिए रेडी रेकनर/Ready reckoner for teachers

Important/useful Phone numbers/web site links

Торіс	Phone No.	Website
National Emergency Number	112	
Disaster Management	109	
Childline	1098	https://www.childlineindia.org
NCPCR Samvedana	18001212830	https://ncpcr.gov.in
Manodarpan	8448440632	https://manodarpan.education.gov.in
Cyber crime	1930	https://cybercrime.gov.in
reporting		https://www.cert-in.org.in
Women Helpline	1091 7827-170-170	https://www.ncwwomenhelpline.in
Ministry of Woman and Child Development		https://wcd.nic.in
CBSE		https://www.cbse.gov.in
NCERT		https://ncert.nic.in
Ministry of Education		https://www.education.gov.in
KVS		https://kvsangathan.nic.in
DIKSHA		https://diksha.gov.in
NISHTHA		https://itpd.ncert.gov.in
e-Pathshala		https://epathshala.nic.in
Swayam		https://swayam.gov.in
Swayamprabha		https://swayamprabha.gov.in
PM eVidya		https://pmevidya.education.gov.in
Digitally Accessible Information System (DAISY)		https://www.dinf.ne.jp
Barkha: A Reading Series for 'All'		https://eklavyapitara.in/
HANDBOOK On Sexual		https://wcd.nic.in/sites/default/files/Handbook%20on%
Harassment of Women		20Sexual%20Harassment%20of%20Women%20at%20
at Workplace		Workplace.pdf
POCSO Act		https://wcd.nic.in/sites/default/files/POCSO%20Act% 2C%202012.pdf
NIPUN Bharat Mission		https://nipunbharat.education.gov.in

7(a) अध्यापक/अध्यापिका का संक्षिप्त विवरण BIO-DATA OF THE TEACHER

दनाम /Designation:				अध्यापक /अध्यापिका का नाम Name of the Teacher:								
पदनाम /Designation:												
शैक्षणिक योग्यता /Educational Qualifications:												
वरिष्ठता संख्या /Seniority No:Photo												
कर्मचारी संख्या/Employee Code:												
ान्मतिथि /Date of Birth:												
न्द्रीय विद्यालय संगठन में नियुक्ति	न तिथि/ Date of Joining in	KVS:										
र्तमान केंद्रीय विद्यालय में नियुक्ति	तिथि/ Date of joining in p	oresent KV:										
नसीसी / स्काउटिंग में योग्यता/(Qualification in NCC/Sco	uting:										
गीपीएफ/ सीपीएफ / प्रानसंख्या/	GPF/CPF/PRAN No:											
न संख्या /PAN No:												
नाधार संख्या /Aadhar No:												
ार का पता (फोन नंबरऔर ईंग्	नेल आईडी सहित)/Residen	tial address (with	ohone No/Email id):									
· 												
Date / Hand / Awa	rd won/Pecognition Rec	oived:										
-	-			. पुरस्कार / सम्मान /Award won/Recognition Received:								
पढ़ाई जानेवाली कक्षाएं और विषय/ Classes to be taught & Subjects:												
	i i classes to be taught	t & Subjects:										
	Thy classes to be taugin	t & Subjects: 										
नक्षाध्यापक / सह कक्षाध्याप क												
	र्वे Class Teacher/Co class											
वेद्यालय ईमेल आईडी/ Schoo	र्वे Class Teacher/Co class											
वेद्यालय ईमेल आईडी/ Schoo क्तसमूह /Blood Group:	ि Class Teacher/Co class l's Official e-mail। D: 	Teacher:										
वेद्यालय ईमेल आईडी/ Schoo	ि Class Teacher/Co class l's Official e-mail। D: 	Teacher:										
वेद्यालय ईमेल आईडी/ Schoo क्तसमूह /Blood Group:	ि Class Teacher/Co class l's Official e-mail। D: 	Teacher:	P I /No. of A1 Grad									
वेद्यालय ईमेल आईडी/ Schoo क्तसमूह /Blood Group: ौक्षणिक लक्ष्य वर्तमान सत्र के वि Subject & Subject Code	र Class Teacher/Co class I's Official e-mail I D: सेए / Academic Targets for	Teacher:										
वेद्यालय ईमेल आईडी/ Schoo क्तसमूह /Blood Group: ौक्षणिक लक्ष्य वर्तमान सत्र के वि Subject & Subject Code	र Class Teacher/Co class I's Official e-mail I D: सेए / Academic Targets for	Teacher:										
वेद्यालय ईमेल आईडी/ Schoo क्तसमूह /Blood Group: ौक्षणिक लक्ष्य वर्तमान सत्र के वि Subject & Subject Code	र Class Teacher/Co class I's Official e-mail I D: सेए / Academic Targets for	Teacher:										
वेद्यालय ईमेल आईडी/ Schoo क्तसमूह /Blood Group: ौक्षणिक लक्ष्य वर्तमान सत्र के वि Subject & Subject Code	र Class Teacher/Co class I's Official e-mail I D: सेए / Academic Targets for	Teacher:										
	नर्मचारी संख्या/Employee Con नमितिथि /Date of Birth: न्द्रीय विद्यालय संगठन में नियुक्ति र्तमान केंद्रीय विद्यालय में नियुक्ति नसीसी / स्काउटिंग में योग्यता/C निपीएफ/ सीपीएफ / प्रानसंख्या/ न संख्या /PAN No: नाधार संख्या /Aadhar No: गर का पता (फोन नंबरऔर ईम्	र्मिचारी संख्या/Employee Code:	रुर्मचारी संख्या/Employee Code:	र्मचारी संख्या/Employee Code:								

7 (b) स्थानांतरण विवरण

TRANSFER DETAILS

	Name of K V	Period of	f stay	Grounds of Transfer		
Sl.No		From	To			

8(a) कक्षा समय सारणी

CLASS TIME TABLE

Day	1st period	2 nd		3 rd	4 th		5 th	6 th	7 th	8 th
		period		period	period		period	period	period	period
Monday										
Tuesday			K			B R E				
Wednesday			k break			A K				
Thursday			Snack							
Friday										
Saturday										

8(b) अध्यापक/अध्यापिका समय सारणी

TEACHER'S TIME TABLE

Day	1st period	2 nd		3 rd	4 th		5 th	6 th	7 th	8 th
		period		period	period		period	period	period	period
Monday						В				
Tuesday						R E				
Wednesday			break			A K				
Thursday			Snack							
Friday										
Saturday										

Total No. of Periods=

9(a) शिक्षण दर्शन का विवरण

Statement of my Teaching Philosophy

• • • • • • • • • • • • • • • • • • • •		
• • • • • • • • • • • • • • • • • • • •		

9(b) उल्लेखनीय उपलब्धियां Notable/Remarkable Achievements

Academic Year	Scholastic	Co- scholastic	Others

10 (a) शैक्षिक जिम्मेदारियाँ /ACADEMIC RESPONSIBILITIES

Sl. No	शैक्षिक जिम्मेदारियाँ	योगदान/उपलब्धियां
	Academics Responsibilities	Contributions/Achievements

10 (b) केवीएस फ्लैगशिप कार्यक्रम /KVS Flagship Programme

Sl. No	कार्यक्रम / Programme	जिम्मेदारियाँ / Responsibilities	योगदान/उपलब्धियां Contributions/Achievements

11. कैलेंडर वर्ष...... के दौरान सीपीडी के लिए भाग लिए गए पाठ्यक्रमों/प्रशिक्षणों/कार्यशालाओं का विवरण 2 Pages DETAILS OF COURSES/TRAININGS/WORKSHOPS ATTENDED FOR CPD DURING THE CALENDER YEAR.........

Sl. No.	Name of Course	Date & No. of Days	No of Hours (Per Day)	Mode (Online/ Offline)	Cumulative Hours	Venue	Participant/ Resource Person	Level (KV/RO/HQ/ Others)

12. मासिक पाठ्यक्रम विभाजन 5 pages MONTH –WISE SPLIT-UP SYLLABUS

Subj	ect-			Class-	
Month	Chapter / Topic	No. of period Required	Actual date of completion	Signature of Teacher	Signature of Principal/Vice Principal

13. छात्रों के लिए सुझाई गई पठन सामग्री की सूची LIST OF BOOKS/MATERIALS SUGGESTED FOR STUDENTS

Sl. No	Class	Name of Book/Materials	Remarks

14. शिक्षक द्वारा तैयार / अपलोड / साझा की गई ई-सामग्री की सूची

List of e-contents prepared/uploaded/ shared by the Teacher

S.N.	Uploaded on	Gist of e-contents	Impact on
	Vidyalaya Website/ DIKSHA App		teaching Learning
	/PM e-Vidya/Any other platform		
			<u> </u>

15 (a) अध्यापक द्वारा व्यवसायिक विकास हेतु उपयोग की गई अध्ययन सामग्री की सूची / शिक्षक द्वारा उपयोग की गयी वेबसाइट

List of Books/Articles/ magazines read/websites visited by the teacher for Professional Growth

SI.No.	Title	Author	Publication	Gist of Teaching-learning experiences	Relevance to Subject
15(b) ¹	प्रकाशित लेख	प्रों/पुस्तकों की	' सूची /LIST OF A	ARTICLES/BOOKS PUBL	ISHED
	Title			Details of publication	Remarks

16. विद्यार्थियों का विवरण 4 pages

STUDENTS' PROFILE	CLASSSEC

SI. No.	Name of the Student	Father's / Mother's Name	Contact Number / Email	Remarks

17(a) शैक्षिक मूल्यांकन अभिलेख - कक्षाएँ (6-8) 6 pages SCHOLASTIC ASSESSMENT RECORD FOR CLASSES VI TO VIII

CLASS:	SEC:	SUBJECT:

TERM-1

S.N.	NAME OF STUDENT	PERIO TEST	PERIODIC NOTEBOOK STEST SUBMISSION			SUBJECT ENRICHMENT		,	MDP	RS	Σ				
		PT-1	PT-2	MON TH 1	MON TH 2	MON TH 3		1	2	3	4		LEARNERS DIARY	HY-EXAM	TOTAL
	MM														
															<u> </u>
				ļ											
								-							-
				-				-							
				ļ											

17(b) विद्यार्थियों को निर्दिष्ट की गई बहुविषयी परियोजनाओं का विवरण

Details of Multi-Disciplinary Projects assigned to Students

Topic	MDP assigned	Evaluation criteria
	Topic	Topic MDP assigned

17 © विद्यार्थियो को निर्दिष्ट की गई कला एकीकृत परियोजनाओं का विवरण

Details of Art Integrated Projects assigned to Students

Class	Topic	AIP assigned	Evaluation criteria

In landscape with proper column width)

17(d) शैक्षिक मूल्यांकन अभिलेख- कक्षाएँ (9-10) 6 pages SCHOLASTIC ASSESSMENT RECORD FOR CLASSES- IX & X

CLASS: SEC:..... SUBJECT:....

S.N.	NAME OF STUDENT	TEST			PORTFO plus pee Self asse Achieve student reflectio journals	er ass essme ment s in tl ons, n	essment, of he su arrat	ent, bject, ions,	((Pro Prac Sci& Lang	CHME pject fo tical w Maths suages)	r SST, ork for , ALS for	Ass (Qu Cor Exit Visi exp	cept card ual ressi	ent al tes map, s, on)		SEE	TOTAL	Remark
		PT1	PT2	PT3	Note Book	1	2	3	1	2	3	1	2	3	4			

17(e) विषय संवर्धन गतिविधियों की सूची

LIST OF SUBJECT/CONTENT ENRICHMENT ACTIVITIES

Class & Section.....

CL No	Month& Date	Activity	Evaluation Cuitaria	Remarks
51. 110.	Month& Date	Activity	Evaluation Criteria	Remarks

17(f) कक्षा 10 के अंकों का ब्यौरा 4 pages RECORD OF MARKS FOR CLASS - X

CLASS: SEC: SUBJECT:

SI.No	Name of Student	М	ONTH	LY TES	STS		PER TE	IODIC STS	ну	DR ₋ 1	DR ₋ 2	DR_3	AISSE	Signature of Parent
	Name of Student	M-1	M-2	M-3	M-4	M-5	PT-1	PT-2			D-Z	B-3	AIGGE	

17(g) मूल्यांकन संरचना कक्षा-11 6 pages ASSESSMENT STRUCTURE FOR CLASS- XI

S.No		Periodic Test 1	Half Yearly	Periodic Test 2	Session E	nding Exam	Remark
	Name of the Student	1631 1	Exam	rest 2	Theory Exam	Practical/ Project/ASL	
					Max marks	5	

17(h) कक्षा-12 केअंकों का ब्यौरा 6 pages

RECORD OF MARKS FOR CLASS-XII

CLASS: SEC: SUBJECT:

SI.No	Name of Student	M	ONTHI	Y TES	STS		PER TE:	IODIC STS	HY	PB-1	PR-2	PR-3	AISSCE	Signature of Parent
	Name of Ottacht	M-1	M-2	M-3	M-4	M-5	PT-1	PT-2			5-2	D-3	AIGGGE	
			l		l				l		l	I		

(In landscape with proper column width)

17(i) प्रयोगात्मक कक्षाओं /गतिविधियों में छात्रों की उपस्थिति का ब्यौरा 6 pages

Record of attendance of Student in Practical Classes /Activities

Cla	ss Sec		S	ubje	ect	• • • • •	••••	••••	• • • • •				
	Date Name of Practical/Activity												
S.No.	Name of the Student				S	ignatu	ıre/Atı	tendar	ice of S	Student /			
	·									*			

17(j) कक्षा कार्य/गृह कार्य नोट बुक का रिकॉर्ड 6 pages RECORD OF CLASS WORK/HOME WORK NOTE BOOK SUBMISSION

CLASS: SEC: SUBJECT:

S.No.	Name of Student				-	Date	of Su	ubmi	issio	n			

18(a) विषयानुसार परिणाम विश्लेषण (कक्षाएँ-6-10) 4 pages SUBJECT WISE RESULT ANALYSIS (FOR CLASSES- VI TO X)

UT / MT / HY / PB / SEE	Subject	Class & Sec	No. of Student s on Roll	Appea red	Qualified	Needs Improve- ment <33%	Pass %	33 % to <45 %	45% to <60 %	to	75% to <90%	90% and above

18(b) विषयानुसार परिणाम विश्लेषण (कक्षाएँ-11 &12) 2 pages SUBJECT WISE RESULT ANALYSIS (FOR CLASSES XI & XII)

UT / MT / HY / PB / SEE	Subject	Class & Sec	No. of Students on Roll	Appear ed	Passed	Failed	Pass %	33% to <45%	to	60% to <75%	75 % to <90%	90 % and above

19. विद्यार्थियों की क्षमता एवं उनके व्यवहार पर शिक्षक की टिप्पणी 2 pages

Teacher's Observation on Students' Behaviour/Abilities (Discipline, Leadership quality etc.)

	(Disc	ipiine, Lead	ership quality etc.)	
Name of Student	Class	Date & Place	Objective Description	Comments by the Observer

20(a) विशेष उपचारात्मक सहायता कीआवश्यकता वाले विद्यार्थियों की सूची एवं सुधार हेतु आवश्यक योजना List of Students Requiring Special Remedial Assistance and measures planned to improve their Performance 4 Pages

ClassSubject

S.No	Name of Student	Area of weakness	Measures Planned

20(b) उपचारात्मक शिक्षण का ब्यौरा 2 pages DETAILS OF REMEDIAL TEACHING

ClassSubject.....

Sl No	Name of Student	Topic/concept	Date	Date	Date	Date	Date	Date	Date	Date	Date
			<u> </u>	l	l	l					

20(c) उपचारात्मक सहायता कीआवश्यकता वाले छात्रों की प्रगति काअभिलेख 2 pages TRACKING OF STUDENTS' PERFORMANCE AFTER REMEDIATION

SI No	Name of Student		Record of Progress																
		Test (PT/HY/	Max Marks														Parent's Signature		
		etc.)																	

2 Pages

21.अनुकरणीय छात्रों की सूची एवं उनके उत्तरोत्तर विकास हेतु उठाये गए कदम LIST OF EXEMPLARY CHILDREN AND STEPS TAKEN FOR FURTHER IMPROVEMENT

	OF EXEMPLARY CHILDI			
SI. No.	Name of Student	Class & Section	Identified areas of strength and Steps taken up for further improvement	Improvement shown

22. अभिभावक-अध्यापक बैठक का अभिलेख 4 pages RECORD OF PARENT-TEACHER MEETINGS

Class..... Section.....

Sl No	Date	Name of the Student and Class	Suggestions	Parents Signature with Mobile No.
			+	

23. मासिक स्टाफ मीटिंग का कार्यवृत्त सार 5 pages

GIST OF MINUTES OF THE STAFF MEETINGS

Month & Date	Important/Relevant Points	Action taken/ Follow up

24. मासिक विषय समिति की बैठक का कार्यवृत्त सार 5 pages GIST OF THE MONTHLY SUBJECT COMMITTEE MEETINGS

Date of meeting	Gist of the Decisions/Suggestions	Follow Up actions

25. कक्षा निरीक्षण के बाद दी गई टिप्पणियों मेंअनुवर्ती कार्यवाही

FOLLOW UP OF OBSERVATIONS/SUGGESTIONS GIVEN BY SUPERVISING AUTHORITIES AFTER CLASS ROOM OBSERVATION

Date of		ASS ROUM OBSERVATION	Fallow was astica
	Supervising Authority	Main Suggestions	Follow up action
observation			

26. अध्यापन केअलावा किए गए कार्यों का विवरण DETAILS OF WORK DONE OTHER THAN TEACHING

Months	Details	Signature of Principal /V P
April		
May		
June		
July		
August		
September		
October		
November		
December		
January		
February		
March		

27. कक्षा गतिविधियों में प्रयुक्त आईसीटी/डिजिटल प्रौद्योगिकी का विवरण 2pages

DETAILS OF ICT/DIGITAL TECHNOLOGY USED DURING CLASSROOM TRANSACTION

Date	Class& Section	Period	Sub	Topic & Description of e-content	Principal's Sign

28. शैक्षणिक नुकसान की भरपाई के लिए कार्यक्रम 2 pages

RECORD OF ACADEMIC LOSS COMPENSATION PROGRAMME

Date	Name of student & class	Reason for Academic loss	Topic/ lesson compensated	Remarks
			•	

29. आनंदपूर्ण पठन कार्यान्वयन का अभिलेख

RECORD OF IMPLEMENTATION OF JOYFUL LEARNING

Class& Section with Date	Activity	Impact and Follow up
with Date		

30. योग्यता आधारित परीक्षण सामग्री का रिकॉर्ड 2 pages

RECORD OF COMPETENCY BASED TEST ITEMS UNDERTAKEN

Date	Class	Description

31(a) शिक्षक द्वारा इनोवशन एवं एक्सपेरिमेंटशन हेतु लिए गए प्रोजेक्ट PROJECTS UNDERTAKEN BY THE TEACHER FOR INNOVATION EXPERIMENTATION

Class & Section	Subject	Brief of Project & Execution

31(b) किये गए सर्वोत्तम अभ्यासों की सूची /LIST OF BEST PRACTICES UNDERTAKEN

S.N.	Description	Outcome

32. <u>LESSON PLAN ORGANISER</u>

60 pages

General Facts		Date:
Name of the teacher:		Class:
Designation:		Subject:
Source of the LP:		
Concept 1:	Concept 2:	Concept 3:
Self Resource Pool	Self Resource Pool	Self Resource Pool
Content		
अवधारणाएँ/Concepts	सीखने के परिणाम/	शैक्षणिक रणनीतियाँ/Pedagogical Strategies
	Learning Outcomes (NCERT)	
Post Teaching Reflection		
Planning for remedial teaching		
No. of periods required		
Concepts for Which remedial classes an	re required	

Signature of Teacher

Signature of Principal

Name of chapter: -		No of periods required:		
		No of students in the class:		
Lesson Plan Develope	r:			
Concept 1:				
Concept 2:				
•				
Concept 3:				
2		·····		
अन्य विषयों के साथ		संसाधन	वास्तविक जीवन अनुप्रयोग	
एकीकरण/	मूल्यांकन /Assessment (Item	(डिजिटल/भौतिक)/	/Extension/ Real life applications	
Integration with	Format)	Resources	Real me applications	
other subjects		(Digital/Physical)		
Self-assessment by the	**************************************		21 st Century Skills/ Value Education/Vocational skills	
		Mas Labla to keep time?		
Were all students enga	NO	Was I able to keep time? YES NO		
More than an artist	and to took of advanta/ and describe all	Hannastiafastamilias bassa (1)	implementation of the class	
Were the questions posed to test students' understanding appropriate?		How satisfactory has been the implementation of the plan? Partially satisfied		
Man Lable to Transit	sough the verices stars.	Do I wood on the difference of the	المسامة عاما	
Was I able to move through the various stages successfully?		Do I need any modifications in the plan? YES NO		

33.केवीएस की गतिविधियों का पंचांग /

KVS calendar of activities

Date	Description
Date	Description

टिप्पणी 34. NOTES

BACK INNER COVER

Year Calendar 2025-26