

**Self appraisal report for Year (2022-23)**

**Auditor Agency: Dr Sapna Chadah(Indian Institute of Public Administration )**

**Ministry Name: Ministry of Education**

**Department Name: Department of School Education and Literacy**

**Public Authority Name: Kendriya Vidyalaya Sangathan**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	<a href="https://kvsangathan.nic.in/contact-us">https://kvsangathan.nic.in/contact-us</a>	Fully Met	1.28	<a href="https://kvsangathan.nic.in/contact-us">https://kvsangathan.nic.in/contact-us</a>
1.1.2	Head of the organization	Fully Met	1.28	1.28	<a href="https://kvsangathan.nic.in/about-kvs/top-officers">https://kvsangathan.nic.in/about-kvs/top-officers</a>	Fully Met	1.28	<a href="https://kvsangathan.nic.in/about-kvs/top-officers">https://kvsangathan.nic.in/about-kvs/top-officers</a>
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	<a href="https://kvsangathan.nic.in/about-kvs/mission">https://kvsangathan.nic.in/about-kvs/mission</a> ; <a href="https://kvsangathan.nic.in/about-kvs/objective-kvs">https://kvsangathan.nic.in/about-kvs/objective-kvs</a>	Fully Met	1.28	KVS - Vision and Mission <a href="https://kvsangathan.nic.in/about-kvs/mission">https://kvsangathan.nic.in/about-kvs/mission</a> Objective of KVS- <a href="https://kvsangathan.nic.in/about-kvs/objective-kvs">https://kvsangathan.nic.in/about-kvs/objective-kvs</a>
1.1.4	Function and duties	Fully Met	1.28	1.28	<a href="https://kvsangathan.nic.in/sites/default/files">https://kvsangathan.nic.in/sites/default/files</a>	Fully Met	1.28	Function and duties of KVS have been

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					/hq/Function_duties.pdf			provided in the mission, vision and objectives of KVS KVS - Vision and Mission <a href="https://kvsangathan.nic.in/about-kvs/mission">https://kvsangathan.nic.in/about-kvs/mission</a> Objective of KVS- <a href="https://kvsangathan.nic.in/about-kvs/objective-kvs">https://kvsangathan.nic.in/about-kvs/objective-kvs</a>
1.1.5	Organization Chart	Fully Met	1.28	1.28	<a href="https://kvsangathan.nic.in/about-kvs/organizational-chart">https://kvsangathan.nic.in/about-kvs/organizational-chart</a>	Fully Met	1.28	<a href="https://kvsangathan.nic.in/about-kvs/organizational-chart">https://kvsangathan.nic.in/about-kvs/organizational-chart</a>
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	<a href="https://kvsangathan.nic.in/about-KVS/management">https://kvsangathan.nic.in/about-KVS/management</a> ; <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees</a>	Fully Met	1.28	The management, committees, general administration highlighting purpose, functions, and management of KVS provided at <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees</a>

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								an.nic.in/about-kvs/management
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0</a>	Fully Met	1.54	<a href="https://kvsangathan.nic.in/sites/default/files/hq/Function_duties.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Function_duties.pdf</a> Administrative and Financial Powers of Commissioner are enumerated. <a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0</a> Powers and duties of officers (administrative, financial and judicial) of the officers are provided
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0</a>	Fully Met	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					athan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0			athan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0 Powers and duties of other employees (Section officer to LDC officers are also provided
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Partially Met	0.77	There is only general statement regarding the rules/ manuals under which powers and duty are derived. Specific provisions of rules, acts and regulations have not been elaborated, hence partially

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1.2.4	Exercised	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0</a>	Partially Met	0.77	There is only general statement regarding the rules/ manuals under which powers and duty are derived. Specific provisions of rules, acts and regulations have not been elaborated, hence partially met.
1.2.5	Work allocation	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a>	Partially Met	0.77	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a> work allocation only for few officers has been detailed. Further the rules under

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								which the work allocation has been done has not been specified.
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0</a>	Fully Met	1.54	<a href="https://kvsangathan.nic.in/about-kvs/organizational-chart">https://kvsangathan.nic.in/about-kvs/organizational-chart</a> the organizational chart provides the process of decision making and key decision making points
1.3.2	Final decision making authority	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0</a>	Fully Met	1.54	<a href="https://kvsangathan.nic.in/about-kvs/organizational-chart">https://kvsangathan.nic.in/about-kvs/organizational-chart</a>
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0</a>	Not Met	0	Not Met- The Related provisions, acts, rules etc. under which

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					s-and-duties-officers-and-employees-0			the decisions are made need to be specified
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/power-s-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/power-s-and-duties-officers-and-employees-0</a>	Not Met	0	Not Met- The time limit for decision-making need to be specified.
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/power-s-and-duties-officers-and-employees-0">https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/power-s-and-duties-officers-and-employees-0</a>	Fully Met	1.54	<a href="https://kvsangathan.nic.in/about-kvs/organizational-chart">https://kvsangathan.nic.in/about-kvs/organizational-chart</a> Channel of supervision and accountability highlighted in organizational chart
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a>	Fully Met	1.54	The various services provided by KVS are provided in the Citizen Charter <a href="https://kvsangathan.nic.in/">https://kvsangathan.nic.in/</a>

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								nic.in/administration/citizens-charter
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a>	Not Met	0	The citizen charter provides the services offered but the norms, standards of services delivery, the process by which the same can be
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a>	Not Met	0	Citizen Charter does not provide process and time limit for accessing services
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a>	Not Met	0	Citizen Charter does not provide process and time limit for accessing services
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	<a href="https://kvsangathan.nic.in/sites/default/files">https://kvsangathan.nic.in/sites/default/files</a>	Fully Met	1.54	<a href="https://kvsangathan.nic.in/administration/c">https://kvsangathan.nic.in/a</a>



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					/hq/ANNEXURE%20-A.pdf			citizens-charter provides the process of grievance redressal as well as time taken for the same. <a href="https://kvsangathan.nic.in/sites/default/files/hq/ANNEXURE%20-A.pdf">https://kvsangathan.nic.in/sites/default/files/hq/ANNEXURE%20-A.pdf</a> also provides information related to grievance redressal along with process and FAQs on the same.	
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	<a href="https://kvsangathan.nic.in/administration/recruitment-rules">https://kvsangathan.nic.in/administration/recruitment-rules</a> ; <a href="https://kvsangathan.nic.in/administration/promotion">https://kvsangathan.nic.in/administration/promotion</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/hq/R">https://kvsangathan.nic.in/sites/default/files/hq/R</a>	Fully Met	1.92	Recruitment Rules <a href="https://kvsangathan.nic.in/administration/recruitment-rules">https://kvsangathan.nic.in/administration/recruitment-rules</a> <a href="https://kvsangathan.nic.in/sites/default/files/hq/R">https://kvsangathan.nic.in/sites/default/files/hq/R</a>	

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					<p>gathan.nic.in/administration/seniority-lists; https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf</p>			<p>PS.pdf recruitment, promotion rules, Scheme /Syllabus for teaching post and non-teaching post are provided h  <a href="https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF">https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF</a>            syllabus for PRTs <a href="https://kvsangathan.nic.in/sites/default/files/Syll-03-04-2018.PDF">https://kvsangathan.nic.in/sites/default/files/Syll-03-04-2018.PDF</a>            - scheme and sullabus for direct recruitment <a href="https://kvsangathan.nic.in/sites/default/files/LDE-Scheme-Syllabus_29-07-2017.PDF">https://kvsangathan.nic.in/sites/default/files/LDE-Scheme-Syllabus_29-07-2017.PDF</a>            admission guidelines</p>

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1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	<a href="https://kvsangathan.nic.in/administration/recruitment-rules">https://kvsangathan.nic.in/administration/recruitment-rules</a> ; <a href="https://kvsangathan.nic.in/administration/promotion">https://kvsangathan.nic.in/administration/promotion</a> ; <a href="https://kvsangathan.nic.in/administration/seniority-lists">https://kvsangathan.nic.in/administration/seniority-lists</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF">https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/Syll-03-04-2018.PDF">https://kvsangathan.nic.in/sites/default/files/Syll-03-04-2018.PDF</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/EMP-SYB_1_08-12-2017.pdf">https://kvsangathan.nic.in/sites/default/files/EMP-SYB_1_08-12-2017.pdf</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/LDE-Scheme-Syllabus_29-07">https://kvsangathan.nic.in/sites/default/files/LDE-Scheme-Syllabus_29-07</a>	Fully Met	1.92	Recruitment Rules <a href="https://kvsangathan.nic.in/administration/recruitment-rules">https://kvsangathan.nic.in/administration/recruitment-rules</a> <a href="https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf">https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf</a> recruitment, promotion rules, Scheme/Syllabus for teaching post and non-teaching post are provided <a href="https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF">https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF</a> syllabus for PRTs <a href="https://kvsangathan.nic.in/sites/default/files/Syll-03-04-2018.PDF">https://kvsangathan.nic.in/sites/default/files/Syll-03-04-2018.PDF</a> - scheme and syllabus for direct

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					-2017.PDF; <a href="https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf">https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf</a>			recruitment <a href="https://kvsangathan.nic.in/sites/default/files/LDE-Scheme-Syllabus_29-07-2017.PDF">https://kvsangathan.nic.in/sites/default/files/LDE-Scheme-Syllabus_29-07-2017.PDF</a> admission guidelines
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	<a href="https://kvsangathan.nic.in/administration/recruitment-rules">https://kvsangathan.nic.in/administration/recruitment-rules</a> ; <a href="https://kvsangathan.nic.in/administration/promotion">https://kvsangathan.nic.in/administration/promotion</a> ; <a href="https://kvsangathan.nic.in/administration/seniority-lists">https://kvsangathan.nic.in/administration/seniority-lists</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf">https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf</a>	Fully Met	1.92	Recruitment Rules <a href="https://kvsangathan.nic.in/administration/recruitment-rules">https://kvsangathan.nic.in/administration/recruitment-rules</a> <a href="https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf">https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf</a> recruitment, promotion rules, Scheme/Syllabus for teaching post and non-teaching post are provided <a href="https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF">https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF</a>

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								syllabus for PRTs <a href="https://kvsangathan.nic.in/sites/default/files/Syll-03-04-2018.PDF">https://kvsangathan.nic.in/sites/default/files/Syll-03-04-2018.PDF</a> - scheme and syllabus for direct recruitment <a href="https://kvsangathan.nic.in/sites/default/files/LDE-Scheme-Syllabus_29-07-2017.PDF">https://kvsangathan.nic.in/sites/default/files/LDE-Scheme-Syllabus_29-07-2017.PDF</a> admission guidelines
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	<a href="https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive">https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive</a> ; <a href="https://kvsangathan.nic.in/administration/annual-transfer/policy">https://kvsangathan.nic.in/administration/annual-transfer/policy</a> ; <a href="https://kvsangathan.nic.in/administration/annual-transfer/policy">https://kvsangathan.nic.in/administration/annual-transfer/policy</a> ; <a href="https://kvsangathan.nic.in/administration/annual-transfer/policy">https://kvsangathan.nic.in/administration/annual-transfer/policy</a> ; <a href="https://kvsangathan.nic.in/administration/annual-transfer/policy">https://kvsangathan.nic.in/administration/annual-transfer/policy</a>	Fully Met	1.92	<a href="https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive">https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/policy">https://kvsangathan.nic.in/administration/annual-transfer/policy</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/policy">https://kvsangathan.nic.in/administration/annual-transfer/policy</a>

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					sfer/notification; <a href="https://kvsangathan.nic.in/administration/annual-transfer/code-lists;">https://kvsangathan.nic.in/administration/annual-transfer/code-lists;</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/vacancies;">https://kvsangathan.nic.in/administration/annual-transfer/vacancies;</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/priority-lists;">https://kvsangathan.nic.in/administration/annual-transfer/priority-lists;</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/transfer-orders;">https://kvsangathan.nic.in/administration/annual-transfer/transfer-orders;</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/other-transfer/">https://kvsangathan.nic.in/administration/annual-transfer/other-transfer;</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/miscellaneous;">https://kvsangathan.nic.in/administration/annual-transfer/miscellaneous;</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/vacancies/">https://kvsangathan.nic.in/administration/annual-transfer/vacancies/</a>			er/notification <a href="https://kvsangathan.nic.in/administration/annual-transfer/vacancies">https://kvsangathan.nic.in/administration/annual-transfer/vacancies</a> <a href="https://kvsangathan.nic.in/announcement">https://kvsangathan.nic.in/announcement</a> the above links provide relevant information relating to transfer policy, vacancies, transfer orders and other relevant information related to transfers

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					://kvsangathan.nic.in/announcement			
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a>	Not Met	0	List of documents -Section-wise, Categories of documents held by the authority under its control needs to be specified and the officer custodian of the same to be specified. At present the information on the link provides the area of work of the CPIOs and not the categories of documents under their control.
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/p">https://kvsangathan.nic.in/rti/rti-act-2005/p</a>	Not Met	0	Not provided. The Custodian of d

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					public-information-officer-of-kvs-hq			documents/categories must also be specified.
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees</a>	Fully Met	0.96	Academic Advisory Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/academic-advisory-committee">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/academic-advisory-committee</a> Works Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/works-committee">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/works-committee</a> Administrative & Establishment Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/administrati">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/administrati</a>



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ve-establishment-committee <a href="https://kvsangathan.nic.in/about-kvs/management">https://kvsangathan.nic.in/about-kvs/management</a>
1.7.2	Composition	Fully Met	0.96	0.96	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees</a>	Fully Met	0.96	Academic Advisory Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/academic-advisory-committee">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/academic-advisory-committee</a> Works Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/works-committee">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/works-committee</a> Administrative & Establishment Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committee">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committee</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URLs/administrative-establishment-committee Composition of Finance Committee not provided
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees</a> ; <a href="https://kvsangathan.nic.in/announcement">https://kvsangathan.nic.in/announcement</a>	Not Met	0	Dates from which constituted needs to be provided
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees</a> ; <a href="https://kvsangathan.nic.in/announcement">https://kvsangathan.nic.in/announcement</a>	Not Met	0	Specify the term for each board
1.7.5	Powers and functions	Fully Met	0.96	0.96	<a href="https://kvsangathan.nic.in/rti/detailsrequiredunderriact2005/standingcommittees">https://kvsangathan.nic.in/rti/detailsrequiredunderriact2005/standingcommittees</a> ; <a href="https://kvsangathan.nic.in/announcement">https://kvsangathan.nic.in/announcement</a>	Fully Met	0.96	Academic Advisory Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/academic-advisory-">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/academic-advisory-</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								committee Works Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/works-committee">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/works-committee</a> Administrative & Establishment Committee <a href="https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/administrative-establishment-committee">https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees/administrative-establishment-committee</a>
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Fully Met	0.96	As there is link for uploading the minutes which public can access on website
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	<a href="https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2">https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2</a>	Not Met	0	the link <a href="https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2">https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					020.PDF			9-18-02-2020. PDF Provides the minutes of meeting of Board of Governors and not of the committees
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	<a href="https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2020.PDF">https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2020.PDF</a>	Not Met	0	the link <a href="https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2020.PDF">https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2020.PDF</a> Provides the minutes of meeting of Board of Governors and not of the committees
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	Fully Met	3.85	3.85	<a href="https://kvsangathan.nic.in/contact-us">https://kvsangathan.nic.in/contact-us</a>	Partially Met	1.93	Name and designation along with Telephone , fax and email ID provided at the link <a href="https://kvsangathan.nic.in/contact-us">https://kvsangathan.nic.in/contact-us</a> School

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	<a href="https://kvsang">https://kvsang</a>	Partially Met	1.93	<p>Wise  Directory <a href="https://kvsangathan.nic.in/about-kvs/directories/kvs-directory">https://kvsangathan.nic.in/about-kvs/directories/kvs-directory</a>  KVS  Chairman  details KV  wise <a href="https://kvsangathan.nic.in/about-kvs/directories/kvs-chairman">https://kvsangathan.nic.in/about-kvs/directories/kvs-chairman</a>  However,  Directory of  Officers and  Staff not  complete. It  has  information  upto the level  of Assistant  Commissioner  in various  categories.  The list does  not include  employees  below certain  level.</p>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					athan.nic.in/contact-us			athan.nic.in/contact-us School Wise Directory https://kvsangathan.nic.in/about-kvs/directories/kvs-directory Providing contact details school wise KVS Chairman details KV wise https://kvsangathan.nic.in/about-kvs/directories/kvs-chairman Region/ZIETs wise emails and website https://kvsangathan.nic.in/about-kvs/directories/region-ziets
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.kvsangathan.nic.in/rti/rti-act-2005/salary-rece	Fully Met	3.85	DETAILS OF GROSS SALARY FOR THE MONTH

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ived-officers-employees			OF APRIL-2023 Has been uploaded for different categories of employees <a href="https://www.kvsangathan.nic.in/sites/default/files/SSA_4.pdf">https://www.kvsangathan.nic.in/sites/default/files/SSA_4.pdf</a> - SSA JSA – <a href="https://www.kvsangathan.nic.in/sites/default/files/JSA_6.pdf">https://www.kvsangathan.nic.in/sites/default/files/JSA_6.pdf</a> f Section officer & Above- <a href="https://www.kvsangathan.nic.in/sites/default/files/officer_0.pdf">https://www.kvsangathan.nic.in/sites/default/files/officer_0.pdf</a> Assistant & Steno G-? <a href="https://www.kvsangathan.nic.in/sites/default/files/ASO_2.pdf">https://www.kvsangathan.nic.in/sites/default/files/ASO_2.pdf</a> Sub Staff- <a href="https://www.kvsangathan.nic.in/s">https://www.kvsangathan.nic.in/s</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ites/default/files/Sub%20staff.pdf
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Not Applicable	0	KVS has disclosed that System of compensation is not applicable
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a> ; <a href="https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs">https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs</a>	Fully Met	3.85	Central Public Information Officer of KVS HQ <a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a> Appellate Authorities of KVS (HQ) <a href="https://kvsangathan.nic.in/rti/rti-act-2005/central-public-information-officer-CPIO-&amp;Appellate-of-Regional-offices-of-KVS">https://kvsangathan.nic.in/rti/rti-act-2005/central-public-information-officer-CPIO &amp; Appellate of Regional offices of KVS</a> <a href="https://kvsangathan.nic.in/rti/rti-act-2005/central-public-information-officer-CPIO-&amp;Appellate-of-Regional-offices-of-KVS">https://kvsangathan.nic.in/rti/rti-act-2005/central-public-information-officer-CPIO &amp; Appellate of Regional offices of KVS</a>



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								athan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq">https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq</a> ; <a href="https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs">https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs</a> ; <a href="https://kvsangathan.nic.in/about-kvs/directorates/region-ziets">https://kvsangathan.nic.in/about-kvs/directorates/region-ziets</a>	Fully Met	3.85	The Address, telephone numbers and email ID of each designated official at the headquarters has been provided
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	<a href="https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF">https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF</a>	Partially Met	1.93	<a href="https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF">https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF</a> provides data regarding No. of employees against whom

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								disciplinary action has been Pending for Minor penalty or major penalty proceedings and Finalized for Minor penalty or major penalty proceedings. However, the data pertains to 2020-21
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	<a href="https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF">https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF</a>	Partially Met	1.93	<a href="https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF">https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF</a> provides data regarding No. of employees against whom disciplinary action has been Pending for Minor penalty or major penalty proceedings

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL and Finalized for Minor penalty or major penalty proceedings. However, the data pertains to 2020-21
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	Fully Met	1.92	1.92	<a href="https://kvsangathan.nic.in/academics/primary-education">https://kvsangathan.nic.in/academics/primary-education</a>	Not Met	0	The educational programmes to advance understanding of RTI are required to be disclosed, whereas the link provides the specific action plan with a view to further strengthen primary education. <a href="https://kvsangathan.nic.in/academics/primary-education">https://kvsangathan.nic.in/academics/primary-education</a>
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	<a href="https://kvsangathan.nic.in/ac">https://kvsangathan.nic.in/ac</a>	Not Met	0	Information on the link <a href="https://">https://</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ademics/primary-education			kvsangathan.nic.in/academics/primary-education is not relevant relates to primary education and not RTI
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	<a href="https://kvsangathan.nic.in/sites/default/files/hq/Annexure.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Annexure.pdf</a>	Not Met	0	<a href="https://kvsangathan.nic.in/sites/default/files/hq/Annexure.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Annexure.pdf</a> information pertains to 2020-21 and the details of the training imparted / attended not available
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	<a href="https://kvsangathan.nic.in/sites/default/files/ANN%281%29-23-01-2020.pdf">https://kvsangathan.nic.in/sites/default/files/ANN%281%29-23-01-2020.pdf</a>	Partially Met	0.96	Suo-motu disclosure guidelines have been uploaded <a href="https://kvsangathan.nic.in/sites/default/files/ANN%281%29-23-01-2020.pdf">https://kvsangathan.nic.in/sites/default/files/ANN%281%29-23-01-2020.pdf</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Public Authority needs to upload guidelines on RTI for citizen to access information
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	<a href="https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive">https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive</a> ; <a href="https://kvsangathan.nic.in/administration/annual-transfer/policy">https://kvsangathan.nic.in/administration/annual-transfer/policy</a> ; <a href="https://kvsangathan.nic.in/administration/annual-transfer/notification">https://kvsangathan.nic.in/administration/annual-transfer/notification</a> ; <a href="https://kvsangathan.nic.in/administration/annual-transfer/code-lists">https://kvsangathan.nic.in/administration/annual-transfer/code-lists</a> ; <a href="https://kvsangathan.nic.in/administration/">https://kvsangathan.nic.in/administration/</a>	Fully Met	7.69	<a href="https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive">https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/policy">https://kvsangathan.nic.in/administration/annual-transfer/policy</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/notification">https://kvsangathan.nic.in/administration/annual-transfer/notification</a> <a href="https://kvsangathan.nic.in/administration/annual-transfer/vacancies">https://kvsangathan.nic.in/administration/annual-transfer/vacancies</a> <a href="https://kvsangathan.nic.in/announcement">https://kvsangathan.nic.in/announcement</a> the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					annual-transfer/vacancies; https://kvsangathan.nic.in/administration/annual-transfer/priority-lists; https://kvsangathan.nic.in/administration/annual-transfer/transfer-orders; https://kvsangathan.nic.in/administration/annual-transfer/other-transfer; https://kvsangathan.nic.in/administration/annual-transfer/miscellaneous; https://kvsangathan.nic.in/announcement; https://kvsangathan.nic.in/sites/default/files/hq/FAQ.pdf			above links provide relevant information relating to transfer policy, vacancies, transfer orders and other relevant information related to transfers
<b>Total</b>			<b>95</b>	<b>95</b>		<b>96</b>	<b>60</b>	
<b>2</b>	<b>Budget and Programme</b>							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	<a href="https://kvsangathan.nic.in/finance/budget">https://kvsangathan.nic.in/finance/budget</a>	Not Met	0	<a href="https://kvsangathan.nic.in/finance/budget">https://kvsangathan.nic.in/finance/budget</a> the budget for 2019-20, 20-21, 2012-22 has been disclosed but not for recent financial year
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	<a href="https://kvsangathan.nic.in/finance/budget">https://kvsangathan.nic.in/finance/budget</a>	Not Met	0	Total Budget for the public authority, Budget for each agency and plan & programmes, Proposed expenditures, Revised budget and reports on disbursement etc need to be uploaded
2.1.3	Proposed expenditures	Fully Met	10	10.00	<a href="https://kvsangathan.nic.in/publication/annual-accounts">https://kvsangathan.nic.in/publication/annual-accounts</a>	Not Met	0	Total Budget for the public authority, Budget for

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								each agency and plan & programmes, Proposed expenditures, Revised budget and reports on disbursement etc need to be uploaded
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	<a href="https://kvsangathan.nic.in/finance/budget">https://kvsangathan.nic.in/finance/budget</a>	Not Met	0	Total Budget for the public authority, Budget for each agency and plan & programmes, Proposed expenditures, Revised budget and reports on disbursement etc need to be uploaded
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	<a href="https://kvsangathan.nic.in/publication/annual-accounts">https://kvsangathan.nic.in/publication/annual-accounts</a>	Not Met	0	Total Budget for the public authority, Budget for each agency and plan &



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								programmes, Proposed expenditures, Revised budget and reports on disbursement etc need to be uploaded
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	16.67	16.67	<a href="https://kvsangathan.nic.in/finance/budget">https://kvsangathan.nic.in/finance/budget</a>	Not Met	0	Budget allocated for tours of officials need to be indicated
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Met	0	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. Alos the places visited, period of visit,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								number of members in the official delegation, and Expenditure on the visit needs to be provided.
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Not Applicable	0	0	empty	Partially Met	8.34	<a href="https://kvsangathan.nic.in/tenders">https://kvsangathan.nic.in/tenders</a> <a href="https://kvsangathan.nic.in/tenders/archive">https://kvsangathan.nic.in/tenders/archive</a> the tenders have been uploaded on the above links
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	allocations to State Govt./ NGOs/other institutions							
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	<a href="https://kvsangathan.nic.in/publication/annual-accounts">https://kvsangathan.nic.in/publication/annual-accounts</a>	Not Applicable	0	Not applicable
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	<a href="https://kvsangathan.nic.in/publication/annual-accounts">https://kvsangathan.nic.in/publication/annual-accounts</a>	Not Met	0	The link <a href="https://kvsangathan.nic.in/publication/annual-accounts">https://kvsangathan.nic.in/publication/annual-accounts</a> provides the annual accounts. CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								both houses of the Parliament have not been uploaded.
<b>Total</b>			<b>142</b>	<b>142</b>		<b>150</b>	<b>8</b>	
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	revenues that may be collected under authorisation from the government							
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	<a href="https://kvsangathan.nic.in/">https://kvsangathan.nic.in/</a>	Fully Met	50.00	KVS website <a href="https://kvsangathan.nic.in/">https://kvsangathan.nic.in/</a> has been effectively used for dissemination

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL of information.
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	<a href="https://kvsangathan.nic.in/sites/default/files/hq/Education_Code.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Education_Code.pdf</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/hq/Accounts_Code.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Accounts_Code.pdf</a>	Fully Met	25.00	The information manual is uploaded in electronic form
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	<a href="https://kvsangathan.nic.in/sites/default/files/hq/Education_Code.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Education_Code.pdf</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/hq/Accounts_Code.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Accounts_Code.pdf</a>	Not Met	0	The website does not provide whether the information manual is available in printed form or not and how they can be accessed
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	<a href="https://kvsangathan.nic.in/sites/default/files/hq/Education_Code.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Education_Code.pdf</a> ; <a href="https://kvsangathan.nic.in/sites/default/files/hq/Accounts_Code.pdf">https://kvsangathan.nic.in/sites/default/files/hq/Accounts_Code.pdf</a>	Not Met	0	The printed information manual whether available free of cost or at a cost need to be specified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/Accounts_Code.pdf			
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://kvsangathan.nic.in/sites/default/files/hq/Education_Code.pdf; https://kvsangathan.nic.in/sites/default/files/hq/Accounts_Code.pdf	Not Met	0	The cost of the printed handbook needs to be specified.
<b>Total</b>			<b>150</b>	<b>150</b>		<b>150</b>	<b>75</b>	
<b>4</b>	<b>E-Governance</b>							
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	Fully Met	14.29	14.29	https://kvsangathan.nic.in/publication/annual-reports	Fully Met	14.29	Fully Met
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://kvsangathan.nic.in/publication/annual-reports	Partially Met	7.15	The website is available in Hindi language as well but the documents on the Hindi version of the website is mostly in English
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://kvsang	Partially Met	14.29	On some of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					athan.nic.in/publication/annual-reports			the links the date of last update/publication has been provided but most of the links lack that
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://kvsangathan.nic.in/publication/annual-reports	Not Met	0	Public Authority needs to provide details of the documents uploaded on the website. The list of title of the document/record and Location where available/ link needs to be provided.
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://kvsangathan.nic.in/publication/annual-reports	Not Met	0	Public Authority needs to provide details of the documents uploaded on



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								the website. The list of title of the document/record and Location where available/ link needs to be provided
4.3.3	Location where available	Fully Met	9.52	9.52	<a href="https://kvsangathan.nic.in/publication/annual-reports">https://kvsangathan.nic.in/publication/annual-reports</a>	Not Met	0	Public Authority needs to provide details of the documents uploaded on the website. The list of title of the document/record and Location where available/ link needs to be provided
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	<a href="https://kvsangathan.nic.in/contact-us">https://kvsangathan.nic.in/contact-us</a>	Not Met	0	Particulars of facilities available to citizen for obtaining information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL (facilitation centre etc if exists) needs to be provided
4.4.2	Details of information made available	Fully Met	7.14	7.14	<a href="https://kvsangathan.nic.in/contact-us">https://kvsangathan.nic.in/contact-us</a>	Not Met	0	Details of information made available, Working hours of the facility, Contact person & contact details must also be specified
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	<a href="https://kvsangathan.nic.in/contact-us">https://kvsangathan.nic.in/contact-us</a>	Not Met	0	Particulars of facilities available to citizen for obtaining information (facilitation centre etc if exists) needs to be provided
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	<a href="https://kvsangathan.nic.in/contact-us">https://kvsangathan.nic.in/contact-us</a>	Not Met	0	Particulars of facilities available to citizen for obtaining information (facilitation

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL centre etc if exists) needs to be provided
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	<a href="https://kvsangathan.nic.in/sites/default/files/hq/ANNEXURE%20-A.pdf">https://kvsangathan.nic.in/sites/default/files/hq/ANNEXURE%20-A.pdf</a>	Fully Met	3.57	<a href="https://kvsangathan.nic.in/administration/citizens-charter">https://kvsangathan.nic.in/administration/citizens-charter</a> provides the process of grievance redressal as well as time taken for the same. <a href="https://kvsangathan.nic.in/sites/default/files/hq/ANNEXURE%20-A.pdf">https://kvsangathan.nic.in/sites/default/files/hq/ANNEXURE%20-A.pdf</a> also provides information related to grievance redressal along with process and FAQs on the same.
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	<a href="https://kvsangathan.nic.in/rti/rti-disclosure">https://kvsangathan.nic.in/rti/rti-disclosure</a>	Not Met	0	Details of applications received

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL under RTI and the information provided through reply needs to be disclosed
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	<a href="https://kvsangathan.nic.in/">https://kvsangathan.nic.in/</a>	Not Applicable	0	Not applicable
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Met	0	<a href="https://kvsangathan.nic.in/tenders">https://kvsangathan.nic.in/tenders</a> <a href="https://kvsangathan.nic.in/tenders/archive">https://kvsangathan.nic.in/tenders/archive</a> the tenders have been uploaded on the above links the details of contract have not been provided
4.5.6	Annual Report	Fully Met	3.57	3.57	<a href="https://kvsangathan.nic.in/publication/annual-reports">https://kvsangathan.nic.in/publication/annual-reports</a>	Fully Met	3.57	<a href="https://kvsangathan.nic.in/publication/annual-reports">https://kvsangathan.nic.in/publication/annual-reports</a>
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	<a href="https://kvsangathan.nic.in/">https://kvsangathan.nic.in/</a>	Fully Met	3.57	<a href="https://kvsangathan.nic.in/#FAQs">https://kvsangathan.nic.in/#FAQs</a> related

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								to various aspects of functioning of KVS uploaded on website
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	<a href="https://kvsangathan.nic.in/administration/citizens-charter">https://kvsangathan.nic.in/administration/citizens-charter</a> ; <a href="https://kvsangathan.nic.in/academics/results/region-wise-pass-percentage-class-x">https://kvsangathan.nic.in/academics/results/region-wise-pass-percentage-class-x</a> ; <a href="https://kvsangathan.nic.in/academics/results/region-wise-pass-percentage-class-xii">https://kvsangathan.nic.in/academics/results/region-wise-pass-percentage-class-xii</a>	Partially Met	1.79	Citizen Charter is provided at the link <a href="https://kvsangathan.nic.in/administration/citizens-charter">https://kvsangathan.nic.in/administration/citizens-charter</a> . Result Framework Document and Six monthly reports on the citizen charter to be uploaded Providing services being offered by KVS
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	<a href="https://kvsangathan.nic.in/sites/default/files/hq/4_6_1.pdf">https://kvsangathan.nic.in/sites/default/files/hq/4_6_1.pdf</a>	Fully Met	14.29	<a href="https://kvsangathan.nic.in/sites/default/files/hq/4_6_1.pdf">https://kvsangathan.nic.in/sites/default/files/hq/4_6_1.pdf</a> provides the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Details of applications received and disposed during the period April 22 to March 23
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	<a href="https://kvsangathan.nic.in/sites/default/files/hq/4_6_2.pdf">https://kvsangathan.nic.in/sites/default/files/hq/4_6_2.pdf</a>	Fully Met	14.29	<a href="https://kvsangathan.nic.in/sites/default/files/hq/4_6_2.pdf">https://kvsangathan.nic.in/sites/default/files/hq/4_6_2.pdf</a> provides the details of appeals received and orders issued
<b>4.7</b>	<b>Replies to questions asked in the parliament[Section 4(1)(d)(2)]</b>							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Met	0	Details of questions and replies to questions asked in the Parliament to be given on the website.
<b>Total</b>			<b>164</b>	<b>164</b>		<b>193</b>	<b>77</b>	
<b>5</b>	<b>Information as may be prescribed</b>							
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/public-informati">https://kvsangathan.nic.in/rti/rti-act-2005/public-informati</a>	Partially Met	10.00	Central Public Information Officer of KVS HQ <a href="https://kvs">https://kvs</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					on-officer-of-kvs-hq; <a href="https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs">https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs</a>			<a href="https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs">angathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq CPIO &amp; Appellate of Regional offices of KVS https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs</a>
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	<a href="https://kvsangathan.nic.in/sites/default/files/ANN_09_01_2023.pdf">https://kvsangathan.nic.in/sites/default/files/ANN_09_01_2023.pdf</a>	Fully Met	20.00	<a href="https://kvsangathan.nic.in/sites/default/files/ANN_09_01_2023.pdf">https://kvsangathan.nic.in/sites/default/files/ANN_09_01_2023.pdf</a> provides the Report of the audit carried out for the period 2021-22
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/nodal-officer">https://kvsangathan.nic.in/rti/rti-act-2005/nodal-officer</a>	Partially Met	10.00	<a href="https://kvsangathan.nic.in/rti/rti-act-2005/nodal-officer">https://kvsangathan.nic.in/rti/rti-act-2005/nodal-officer</a>
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from	Not Applicable	0	0	empty	Not Met	0	Consultancy committee of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	which constituted, (b) Name & Designation of the officers							key stake holders for advice on suo-motu disclosure along with Dates from which constituted and the Name & Designation of the officers to be provided on the website.
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	The details of Committee of PIOs/FAAs with rich experience in RTI along with dates from which constituted and the Name & Designation of the Officers to be supplied.
<b>Total</b>			<b>60</b>	<b>60</b>		<b>100</b>	<b>40</b>	
<b>6</b>	<b>Information Disclosed on own Initiative</b>							
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	<a href="https://kvsangathan.nic.in/rti-faq/admission-guidelines">https://kvsangathan.nic.in/rti-faq/admission-guidelines</a> ; <a href="https://kvsangathan.nic.in/rti-faq/auditpay-da-hra-cea-etc">https://kvsangathan.nic.in/rti-faq/auditpay-da-hra-cea-etc</a> ; <a href="https://kvsangathan.nic.in/rti-faq/auditpay-da-hra-cea-etc">https://kvsangathan.nic.in/rti-faq/auditpay-da-hra-cea-etc</a> ; <a href="https://kvsangathan.nic.in/rti-faq/contractual-staff-salary">https://kvsangathan.nic.in/rti-faq/contractual-staff-salary</a> ; <a href="https://kvsangathan.nic.in/rti-faq/rti">https://kvsangathan.nic.in/rti-faq/rti</a> ; <a href="https://kvsangathan.nic.in/rti-faq/pension">https://kvsangathan.nic.in/rti-faq/pension</a> ; <a href="https://kvsangathan.nic.in/rti-faq/selection-scale">https://kvsangathan.nic.in/rti-faq/selection-scale</a> ; <a href="https://kvsangathan.nic.in/rti-faq/vigilance-matters">https://kvsangathan.nic.in/rti-faq/vigilance-matters</a> ; <a href="https://kvsangathan.nic.in/rti-faq/vigilance-matters">https://kvsangathan.nic.in/rti-faq/vigilance-matters</a> ; <a href="https://kvsangathan.nic.in/rti-faq/vigilance-matters">https://kvsangathan.nic.in/rti-faq/vigilance-matters</a> ;	Fully Met	25.00	The website is effectively used for information dissemination

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					faq/lc; https://kvsangathan.nic.in/rti-faq/estt1; https://kvsangathan.nic.in/rti-faq/training			
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://kvsangathan.nic.in/sites/default/files/hq/kvstqc.pdf	Fully Met	12.50	(i) The STQC certification has been obtained dated 15th July 2019 and its validity upto 14th July 2022. (ii) the website show the certificate on the Website at the link https://kvsangathan.nic.in/sites/default/files/hq/kvstqc.pdf however the certificate has expired in July 2022 and needs to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL renewed
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	<a href="https://kvsangathan.nic.in/sites/default/files/hq/kvstqc.pdf">https://kvsangathan.nic.in/sites/default/files/hq/kvstqc.pdf</a>	Fully Met	12.50	(i) The STQC certification has been obtained dated 15th July 2019 and its validity upto 14th July 2022. (ii) the website show the certificate on the Website at the link <a href="https://kvsangathan.nic.in/sites/default/files/hq/kvstqc.pdf">https://kvsangathan.nic.in/sites/default/files/hq/kvstqc.pdf</a> however the certificate has expired in July 2022 and needs to be renewed
<b>Total</b>			<b>50</b>	<b>50</b>		<b>50</b>	<b>50</b>	
<b>Grand Total</b>			<b>661</b>	<b>661</b>		<b>739</b>	<b>310</b>	

## Central Information Commission

Baba Gangnath Marg, Munirka  
New Delhi 110067

F.No. 6/1/2013/JS(LAW)/CIC-VI/2022

Dated 04.10.2023

The Deputy Commissioner (Admn.)  
Kendriya Vidyalaya Sangthan,  
18, Institutional Area  
Shaheed Jeet Singh Marg,  
New Delhi - 110 016

320320 (5104209) री. आ.  
10/10/2023.

श्री अमित (स.अ.)  
10/10/23

### SUBJECT- SAMPLE TRANSPARENCY AUDIT REPORT.

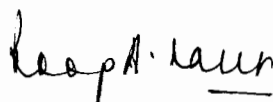
Reference- DoPT OM No. 1/6/2011-IR Dated 15.04.2013 (Revised on 07.11.2019).

In pursuance of para 4.6 of aforesaid reference, Central Information Commission has carried out Sample Transparency Audit of suo-motu disclosure in respect of Kendriya Vidyalaya Sangthan for the year 2023.

2. The audit has been carried out on the basis of the self-appraisal form submitted by Kendriya Vidyalaya Sangthan during the Third Party Audit exercise for the year 2021-22.
3. The copy of the audit report is forwarded for further necessary action.

This has been issued with the approval of Chief Information Commissioner.

Encl.: as above

  
(Roop Avtar Kaur)  
Additional Secretary

Copy to:

The Secretary  
Department of Personnel & Training,  
Ministry of Personnel, PG and Pension,  
North Block, New Delhi - 110001

} Copy of audit report of Kendriya Vidyalaya Sangthan is enclosed for information and necessary action.

## SAMPLE TRANSPARENCY AUDIT REPORT

**Ministry Name: - Ministry of Education**

**Department Name: - Department of School Education and Literacy**

**Public Authority Name: - Kendriya Vidyalaya Sangathan**

### 1. Organisation and Function

Sl. No.	Details of disclosure	Self Assessment by PA			Sample Transparency Audit by CIC			
		Category	Max. Marks	Marks Obtained	Category	Max. Marks	Marks Obtained	Remarks
<b>1.1 Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]</b>								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Fully Met	1.28	1.28	Provided in given link.
1.1.2	Head of the organization	Fully Met	1.28	1.28	Fully Met	1.28	1.28	Provided in given link.
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	Fully Met	1.28	1.28	Provided in given link.

1.1.4	Function and duties	Fully Met	1.28	1.28	Partially Met	1.28	0.64	Information is provided in given Link.
1.1.5	Organization Chart	Fully Met	1.28	1.28	Fully Met	1.28	1.28	Chart present, but not in the given Link but in "About KVS" Tab.
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	Fully Met	1.28	1.28	Should be mentioned that post of HoDs are Operational in the concerned PA or not. As per the website it seems

								there is no HoDs post is there.
<b>1.2 Power and duties of its officers and employees [Section 4(1) (b)(ii)]</b>								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	Fully Met	1.54	1.54	Provided in given Link.
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	Fully Met	1.54	1.54	Provided in given Link.
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	Partially Met	1.54	0.77	Provided information is subjecting in nature. Should be provided properly quoting rule and regulation categorically along with

								related documents.
1.2.4	Exercised	Fully Met	1.54	1.54	Fully Met	1.54	1.54	Provided in given Link.
1.2.5	Work allocation	Fully Met	1.54	1.54	Fully Met	1.54	1.54	Provided in given link.
<b>1.3 Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>								
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Fully Met	1.54	1.54	Provided in given Link. Information can be given in more specifically.
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Fully Met	1.54	1.54	Provided in given Link.



								Information can be given in more specifically.
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Partially Met	1.54	0.77	Quote Specific provision and Act or provided related documents.
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Not Met	1.54	0	Decision process is provided. But time limit is not appropriately mentioned.

1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	Fully Met	1.54	1.54	More information should be provided.
<b>1.4 Norms for discharge of functions [Section 4(1)(b)(iv)]</b>								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Not met	1.54	0	Provided directory, Provide the appropriate information.
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Not met	1.54	0	Provided directory, Provide the appropriate information.
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Not met	1.54	0	Provided directory, Provide the appropriate

								e informatio n.
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	Not met	1.54	0	Provided directory, Provide the appropriate information.
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	Fully Met	1.54	1.54	
<b>1.5 Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]</b>								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	Fully Met	1.92	1.92	Provided in given link.
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	Fully Met	1.92	1.92	Provided in given link.
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Fully Met	1.92	1.92	Provided in given link.
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	Fully Met	1.92	1.92	Provided in given

								link.
<b>1.6 Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]</b>								
1.6.1	Categories of documents	Fully Met	3.85	3.85	Fully	3.85	3.85	Provided in given links.
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Not met	3.85	0	Provide Custodian of documents.
<b>1.7 Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Fully	0.96	0.96	Provided in given links.
1.7.2	Composition	Fully Met	0.96	0.96	Fully	0.96	0.96	Provided in given links.
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Not Met	0.96	0	Dates are not provided.

1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Not Met	0.96	0	Term/Tenure is not provided.
1.7.5	Powers and functions	Fully Met	0.96	0.96	Partially Met	0.96	0.48	Functions are provided. However, powers are not mentioned.
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	Not Applicable	0	0	
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Fully Met	0.96	0.96	Information provided in the given Link.
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Fully Met	0.96	0.96	Information is provided on the website for public.

<b>1.8 Directory of officers and employees[Section 4(1) (b) (ix)]</b>								
1.8.1	Name and designation	Fully Met	3.85	3.85	Fully Met	3.85	3.85	Information of all other employees of the Authority is to be provided
1.8.2	Telephone, fax and email ID	Fully Met	3.85	3.85	Fully Met	3.85	3.85	Information of all other employees of the Authority is to be provided
<b>1.9 Monthly Remuneration received by officers &amp; employees including system of compensation [Section 4(1) (b) (x)]</b>								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	Fully Met	3.85	3.85	Information provided in the given link

1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	Not Applicable	0	0	
<b>1.10 Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]</b>								
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	Fully Met	3.85	3.85	Fully Met	3.85	3.85	Information provided in the given link.
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Fully Met	3.85	3.85	CPIO details are appropriate. Provide full details of FAA along with contact details and address.
<b>1.11 No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))</b>								
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty	Fully Met	3.85	3.85	Fully Met	3.85	3.85	Update the document annually.

	proceedings							
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Fully Met	3.85	3.85	Update the document annually.
<b>1.12 Programmes to advance understanding of RTI (Section 26)</b>								
1.12.1	Educational programmes	Fully Met	1.92	1.92	Partially Met	1.92	0.96	Provide information programme pertain to RTI, however information is provided but not relevant.
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Partially Met	1.92	0.96	Provide information programme pertain to RTI,



								however information is provided but not relevant.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Fully Met	1.92	1.92	Provide updated information.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	Fully Met	1.92	1.92	Provide updated document as well, if there is.
<b>1.13 Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]</b>								
1.13.1	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]	Fully Met	7.69	7.69	Fully Met	7.69	7.69	Provide updated/latest transfer order as well.

	<b>TOTAL</b>		<b>95</b>	<b>95</b>		<b>95</b>	<b>77.15</b>	
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## 2. Budget and Programme

Sl. No.	Details of disclosure	Self Assessment by PA			Sample Transparency Audit by CIC			
		Category	Max. Marks	Marks Obtained	Category	Max. Marks	Marks Obtained	Remarks
<b>2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]</b>								
2.1.1	Total Budget for the public authority	Fully Met	10	10	Fully Met	10	10	Provided information of the concerned year 2021-22.
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10	Fully Met	10	10	Provided information of the concerned year 2021-22.
2.1.3	Proposed expenditures	Fully Met	10	10	Fully Met	10	10	Provided informatio

								n of the concerned year 2021-22.
2.1.4	Revised budget for each agency, if any	Fully Met	10	10	Partially Met	10	5	Attempt is made to provide the information by providing the annual financial report of year 2021-22. On the other there is no information related to concerned matter on website.
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10	Fully Met	10	10	Provided annual

								financial report of year 2021-22
<b>2.2 Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012)</b>								
2.2.1	Budget	Fully Met	16.67	16.67	Fully Met	16.67	16.67	Provided annual financial report of year 2021-22
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	Not Applicable	0	0	Not Applicable	0	0	Check and update the official tour of the mentioned rank officers.
2.2.3	Information related to procurements a) Notice/tender enquires,	Not Applicable	0	0	Not Applicable	0	0	

	<p>and corrigenda if any thereon,</p> <p>b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured,</p> <p>c) The works contracts concluded - in any such combination of the above-and</p> <p>d) The rate /rates and the total amount at which such procurement or works contract is to be executed.</p>							
<b>2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>								
2.3.1	Name of the programme of activity	Not Applicable	0	0	Not Applicable	0	0	
2.3.2	Objective of the programme	Not Applicable	0	0	Not Applicable	0	0	
2.3.3	Procedure to avail benefits	Not Applicable	0	0	Not Applicable	0	0	
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	Not Applicable	0	0	

2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	Not Applicable	0	0	
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	Not Applicable	0	0	
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	Not Applicable	0	0	
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	Not Applicable	0	0	
<b>2.4 Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	Not Applicable	0	0	
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25	Not Applicable	0	0	Already mentioned in 2.4.1. that there is not applicable. Then how to provide annual account. Whereas,

								the provided information is not appropriate as well.
<b>2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]</b>								
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	Not Applicable	0	0	
2.5.2	For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations (i) Date of award of concessions /permits of authorizations	Not Applicable	0	0	Not Applicable	0	0	

<b>2.6 CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50	Fully Met	50	50	Be specific in providing the access to the information.
<b>TOTAL</b>			<b>142</b>	<b>142</b>		<b>116.67</b>	<b>111.67</b>	

### 3. Publicity Band Public interface

Sl. No.	Details of disclosure	Self Assessment by PA			Sample Transparency Audit by CIC			
		Category	Max. Marks	Marks Obtained	Category	Max. Marks	Marks Obtained	Remarks
<b>3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)][F No 1/6/2011-IR dt. 15.04.2013]</b>								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	Not Applicable	0	0	
3.1.2	a) Arrangements for consultation with or representation by	Not Applicable	0	0	Not Applicable	0	0	



	Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors (i) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants							
3.1.3	Public- private partnerships (PPP)-Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	Not Applicable	0	0	
3.1.4	Public- private partnerships (PPP)-Detailed project reports (DPRs)	Not Applicable	0	0	Not Applicable	0	0	
3.1.5	Public- private partnerships (PPP)-Concession agreements.	Not Applicable	0	0	Not Applicable	0	0	
3.1.6	Public- private partnerships (PPP)-Operation and maintenance manuals	Not Applicable	0	0	Not Applicable	0	0	
3.1.7	Public- private partnerships (PPP)-Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	Not Applicable	0	0	

3.1.8	Public- private partnerships (PPP)-Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	Not Applicable	0	0	
3.1.9	Public- private partnerships (PPP)-Information relating to outputs and outcomes	Not Applicable	0	0	Not Applicable	0	0	
3.1.10	Public- private partnerships (PPP)-The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	Not Applicable	0	0	
3.1.11	Public- private partnerships (PPP)-All payment made under the PPP project	Not Applicable	0	0	Not Applicable	0	0	
<b>3.2 Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]</b>								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	Not Met	16.67	0	Authority has public dealing and its decision and policy affect the public directly. Hence, informatio

								n should be available.
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Policy decisions/ legislations taken in the previous one year- Outline the Public consultation process	Not Applicable	0	0	Not Met	16.67	0	Authority has public dealing and its decision and policy affect the public directly. Hence, information should be available.
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Policy decisions/ legislations taken in the previous one year - Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	Not Met	16.67	0	Authority have public dealing and its decision and policy affect the public directly. Hence, informatio

								n should be available.
<b>3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>								
3.3.1	Use of the most effective means of communication-Internet (website)	Fully Met	50	50	Fully Met	50	50	
<b>3.4 Form of accessibility of information manual/ handbook [Section 4(1)(b)]</b>								
3.4.1	Information manual/handbook available in Electronic format	Not Applicable	0	0	Fully Met	25	25	Provide other handbook/manual if it is there.  <a href="https://kvsangathan.nic.in/sites/default/files/hq/KVS_Annual_Report_2021-22.pdf">https://kvsangathan.nic.in/sites/default/files/hq/KVS_Annual_Report_2021-22.pdf</a>  <a href="https://kvsangathan.nic.in/sites/d">https://kvsangathan.nic.in/sites/d</a>

								<a href="https://kvsangathan.nic.in/sites/default/files/land18.PDF">efault/files /KVS School User Manual V2.5.pdf</a>
								<a href="https://kvsangathan.nic.in/sites/default/files/land18.PDF">https://kvsangathan.nic.in/sites/default/files/land18.PDF</a>
3.4.2	Information manual/handbook available in Printed format	Not Applicable	0	0	Fully Met	25	25	<a href="https://kvsangathan.nic.in/sites/default/files/hq/KVS Annual Report 2021-22.pdf">https://kvsangathan.nic.in/sites/default/files/hq/KVS Annual Report 2021-22.pdf</a>
<b>3.5 Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>								
3.5.1	List of materials available Free of cost	Not Applicable	0	0	Fully Met	25	25	Links given in 3.4.1.
3.5.2	List of materials available at a	Not	0	0	Not Met	25	0	Informatio

	reasonable cost of the medium	Applicable						n is not provided in this regard.
	<b>TOTAL</b>		<b>50</b>	<b>50</b>		<b>116.67</b>	<b>111.67</b>	

#### 4. E. Governance

Sl. No.	Details of disclosure	Self Assessment by PA			Sample Transparency Audit by CIC			
		Category	Max. Marks	Marks Obtained	Category	Max. Marks	Marks Obtained	Remarks
<b>4.1 Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>								
4.1.1	English	Fully Met	14.29	14.29	Fully Met	14.29	14.29	
4.1.2	Vernacular/Local Language	Fully Met	14.29	14.29	Fully Met	14.29	14.29	
<b>4.2 When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]</b>								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Fully Met	28.57	28.57	
<b>4.3 Information available in electronic form [Section 4(1)(b)(xiv)]</b>								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Fully Met	9.52	9.52	
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Fully Met	9.52	9.52	

4.3.3	Location where available	Fully Met	9.52	9.52	Fully Met	9.52	9.52	Link provided
<b>4.4 Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]</b>								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	Fully Met	Fully Met	7.14	Office address and contact no. for information is provided.
4.4.2	Details of information made available	Fully Met	7.14	7.14	Not Met	Not Met	0	
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Not Met	Not Met	0	
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	Partial Met	Partial Met	3.57	Contact details provided but name of the contact person is not available.
<b>4.5 Such other information as may be prescribed under section 4(i) (b)(xvii)</b>								

4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	Fully Met	3.57	3.57	Provided in Link.
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Not met	3.57	0	Provide RTI portal.
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	Not met	3.57	0	Link is not opening.
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	Not met	3.57	0	
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	Not Applicable	0	0	Check if there is any kind of contract has been made by the Authority.
4.5.6	Annual Report	Fully Met	3.57	3.57	Fully Met	3.57	3.57	
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	Fully Met	3.57	3.57	Column is provided for the asked informatio



								n but also provide the questions related to general queries of the Public.
4.5.8	Any other information such as a) Citizen's Charter b) Result Framework Document (RFD) c) Six monthly reports on the d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	Fully Met	3.57	3.57	
<b>4.6 Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Not met	14.29	0	RTI online link given
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Not met	14.29	0	RTI online link given

<b>4.7 Replies to questions asked in the parliament [Section 4(1)(d)(2)]</b>								
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	Not Applicable	0	0	
<b>TOTAL</b>			<b>164</b>	<b>164</b>		<b>165</b>	<b>110.7</b>	

**5. Information as may be prescribed**

Sl. No.	Details of disclosure	Self Assessment by PA			Sample Transparency Audit by CIC			
		Category	Max. Marks	Marks Obtained	Category	Max. Marks	Marks Obtained	Remarks
<b>5.1 Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>								
5.1.1	Name & details of a) Current CPIOs & FAAs, b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20	Partially Met	20	10	Provide previous CPIO and FAA also.
5.1.2	Details of third party audit of voluntary disclosure- a) Dates of audit carried out, b) Report of the audit carried out	Fully Met	20	20	Fully Met	20	20	Provided in given Link.

5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD- a) Date of appointment, b) Name & Designation of the officers	Not Applicable	0	0	Not Met	20	0	However, the nodal officer should be appointed.
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure- a) Dates from which constituted b) Name & Designation of the officers	Not Applicable	0	0	Not Applicable	0	0	Nil
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI- a) Dates from which constituted b) Name & Designation of the Officers	Fully Met	20	20	Partially Met	20	10	Committee is not constituted and no officer is appointed as well. However, information is provided.
<b>TOTAL</b>			<b>60</b>	<b>60</b>		<b>60</b>	<b>40</b>	

## 6. Information Disclosed on own Initiative

Sl. No.	Details of disclosure	Self Assessment by PA			Sample Transparency Audit by CIC			
		Category	Max. Marks	Marks Obtained	Category	Max. Marks	Marks Obtained	Remarks
<b>6.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25	Fully Met	25	25	
<b>6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)</b>								
6.2.1	Whether STQC certification obtained and its validity.	Fully Met	12.5	12.5	Fully Met	12.5	12.5	
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.5	Fully Met	12.5	12.5	
	<b>TOTAL</b>		<b>50</b>	<b>50</b>		<b>50</b>	<b>50</b>	
	<b>GRAND TOTAL</b>		<b>561</b>	<b>561</b>		<b>687.15</b>	<b>539.52</b>	

## **Summary of Observations:**

As per direction of DOP&T O.M. No.1/6/2011-IR dated 15.04.2013 and O.M. No. 1/34/2013-IR dated 30.06.2016, CIC conducted the sample audit of Kendriya Vidyalay Sangathan in accordance with the aforesaid guidelines.

During the audit, it has been observed that the disclosure of information pertaining to the following areas may be improved further by bringing in more clarity, such as:-

1. Function and duties of Organization may be disclosed clearly.
2. Specific information regarding norms for discharging function may be disclosed in the RTI disclosure section.
3. The Term/Tenure of the Boards, Council, and Committee etc may be disclosed.
4. Details of Educational programmes conducted for advance understanding of RTI and efforts to encourage public authority to participate in these programmes may be provided in elaborative manner under the RTI disclosure section.
5. The information regarding details of policies/decisions, which affect public, informed to them [Section 4(1) (c)] may be provided in the RTI disclosure section.
6. The link of schemes/ projects/ programme completed/underway may be disclosed in the RTI disclosure section.
7. Details of RTI applications received and disposed, appeals received and orders issued may be disclosed in the RTI disclosure section.
8. Nodal officer may be appointed as per the aforesaid OM and the details may be disclosed on the website.